



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 145039

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DATE: 4/15/2025

**SUBJECT: RECEIVE AND FILE THE AUDITOR'S REPORT FOR THE CASH AND
OTHER REMITTANCES CONTROL REVIEW OF FACILITIES
MANAGEMENT**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court receive and file the Auditor's Report for the Cash and Other Remittances Control Review of Facilities Management.

BACKGROUND

In accordance with Local Government Code, the Auditor's Office conducted a surprise cash count at the Facilities Management on March 5, 2025. The objectives of the review were to determine whether cash and other remittances reconciled and whether safeguards were in place to protect County funds.

FISCAL IMPACT

There is no fiscal impact associated with this action.

SUBMITTED BY	Auditor	PREPARED BY:	Kim Trussell
		APPROVED BY:	Kimberly Buchanan

Kimberly M. Buchanan, CPA
Tarrant County Auditor

Linda R. Castillo
First Assistant County Auditor



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March 24, 2025

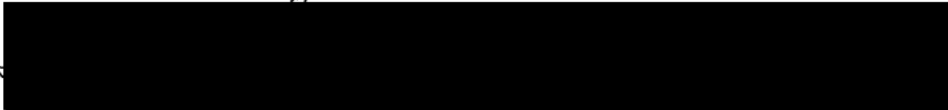
Tom Stallings, Deputy County Administrator
The Honorable District Judges
The Honorable Commissioners Court
Tarrant County, Texas

Re: Auditor's Report – Cash and Other Remittances Control Review, Facilities Management

In accordance with Local Government Code, the Auditor's Office conducted a surprise cash count at Facilities Management on March 5, 2025. The objectives of the review were to determine whether cash and other remittances reconciled and whether safeguards were in place to protect County funds. At the time of our count, cash and remittances reconciled, and controls were adequate to safeguard County funds.

We appreciate the cooperation of the Facilities staff during our review. If you have any questions concerning this report, please do not hesitate to call.

Sincerely,


Kimberly Buchanan, CPA
Tarrant County Auditor

Attachment: Management's response

Distribution: Chandler Merritt, County Administrator
Frank Lopez, Assistant Director – Facilities Management
Milissa Warner, Business Manager – Facilities Management



TARRANT COUNTY
DEPARTMENT OF FACILITIES MANAGEMENT

April 1, 2025

Dear Auditor Buchanan,

Thank you for conducting an audit on our Facilities Management cash system. We appreciate the oversight and professionalism of the Auditor's Office as we both strive to safeguard the dollars of the Tarrant County taxpayer.

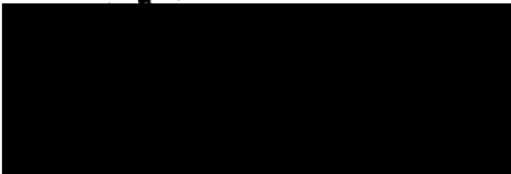
In accordance with Local Government Code, the Auditor's Office conducted a surprise cash count at the Facilities Department on March 5, 2025. The objectives of the review were to determine whether cash and other remittances reconciled and whether safeguards were in place to protect Tarrant County funds.

We are grateful to the Auditor's Office for your thorough and detailed approach to the review of our cash and other asset controls in Facilities Management. According to your report, at the time of the count, cash and remittances reconciled, and controls were adequate to safeguard and protect Tarrant County funds. I agree with your findings and am pleased the review was conducted with minimal impact on Facilities Management staff.

I am pleased to see there were not overages/shortages identified during the audit. Your team, working together with the Facilities Management staff, is to be commended for a job well done.

Thank you for your commitment to Tarrant County.

All the best,


Tom R. Stallings
Interim Director, Facilities Management

cc: Chandler Merritt, County Administrator
Frank Lopez, Assistant Director, Facilities Management
Milissa Warner, Business Manager, Facilities Management