



**COMMISSIONERS COURT  
COMMUNICATION**

COURT ORDER NUMBER 145512  
PAGE 1 OF 4  
DATE: 7/1/2025

**SUBJECT: RENEWAL OF CONTRACT WITH GOVOS, INC. - COUNTY CLERK'S OFFICE - REMOTE MARRIAGE APPLICATION SUBSCRIPTION AGREEMENT - EXERCISE THIRD OPTION FOR RENEWAL - SAME CONTRACT TERMS**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve renewal of contract for Remote Marriage Application Subscription Agreement, for the third optional twelve (12) month period at the same contract terms.

**BACKGROUND**

On July 5, 2022, the Commissioners Court, through Court Order #138524, approved the contract for Remote Marriage Application Subscription Agreement, for the County Clerk's Office, with GovOS, Inc.

The contract contained options to renew for four (4) additional twelve (12) month periods.

The Remote Marriage Application is designed specifically to integrate directly with the Kofile CountyFusion and Vanguard suite of applications. This integration between applications provides a seamless and real-time data transfer between Remote Marriage Application and the County's existing County Fusion system-of-record. The Remote Marriage Application is designed specifically to facilitate marriage license application processing exercising their duties outlined in S.B. No. 907, SECTION 1. Subchapter A, Chapter 2, Family Code, Section 2.0091. This process creates constituent satisfaction and increases efficiency and safety for governmental users by reducing in-person visits and physical contact with County office staff, improves the accuracy of required data collection, and allows for validated remote electronic signatures.

The vendor notified Purchasing in writing that they will extend the same contract terms through July 4, 2026.

The County Clerk's Office notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of The County Clerk's Office and Purchasing that the Commissioners Court approve renewal of contract for Remote Marriage Application Subscription Agreement, for another twelve (12) month period.

**FISCAL IMPACT**

Expenses for the last twelve (12) months were approximately \$81,421.50. Funds are available in account 21100-2025 Records Preservation/Automation/4820201000 Vital Records/578025 Software Maintenance and Licenses.

SUBMITTED BY	Purchasing	PREPARED BY:	Caleb Rojo
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



**TARRANT COUNTY PURCHASING DEPARTMENT**

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, MS.SCM, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

June 17, 2025

Josh Stanley  
GovOs, Inc.  
8310 N Capitol of Texas Hwy  
Austin, TX 78731

Re: Annual Contract for Remote Marriage Application Subscription Agreement

Dear Mr. Stanley:

Referenced contract was for twelve (12) months with four (4) options to renew for an additional twelve (12) months each. The original contract was for the period of July 5, 2022, through July 4, 2023. The effective dates for the third renewal option will run from July 5, 2025, through July 4, 2026.

Tarrant County Purchasing Department hereby extends an invitation to GovOs, Inc. to accept the third option for an additional one (1) year period as the primary vendor as approved on July 5, 2022. GovOs, Inc. acknowledges formal renewal of the option and is contingent upon review and approval by the Tarrant County Commissioners Court. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through July 4, 2026.

Yes, GovOs, Inc. will accept the offer to extend the same contract terms through July 4, 2026.

No, GovOs, Inc. will NOT accept the offer to extend the same contract terms through July 4, 2026.

Please email your signed response.

Sincerely,

Handwritten signature of Caleb Rojo in black ink.

Caleb Rojo, Senior Buyer  
Tarrant County  
817-884-1144

Handwritten signature of Josh Stanley in black ink.

Josh Stanley  
GovOs, Inc.

06 / 20 / 2025

Date

# Memorandum

**To:** Daniel Alford

**Dept:** County Clerk

**From:** Caleb Rojo, Sr. Buyer, Purchasing Department

**Date:** 06/17/2025

**Re:** Renewal of Annual Contract for Remote Marriage Subscription Agreement

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The above referenced contract will expire on July 4, 2026. This contract included four (4) options to renew with the vendor for additional twelve (12) month terms. The third renewal term would commence July 5, 2025 and would expire July 4, 2026.

If you wish to exercise this option to renew and continue this contract with the vendor listed below for twelve more months, please check the appropriate item and email this form back to me.

GovOS, Inc.

Yes, I wish to continue the current contract with the above-mentioned vendor for the first renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

**21100-2025 4820201000 578025**

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No, I do not wish to continue the current contract with the above-mentioned vendor for the following reason(s).

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SIGNATURE: Daniel Alford Digitally signed by Daniel Alford  
Date: 2025.06.18 08:37:11  
+05'00'

DATE: 6/18/2025



## TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Renewal of Contract with GovOS, Inc. – County Clerk’s Office - Remote Marriage Application Subscription Agreement - Exercise Third Option for Renewal - Same Contract Terms

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

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### I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

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**Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney’s Office.**

### II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes \_\_\_\_\_ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes \_\_\_\_\_ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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