



COMMISSIONERS COURT  
COMMUNICATION

COURT ORDER NUMBER 144854

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DATE: 3/11/2025

**SUBJECT: RFP NO. 2022-215 - ANNUAL CONTRACT FOR EPITRAX CLOUD HOSTING, SUPPORT, AND PROFESSIONAL SERVICES - PUBLIC HEALTH - RESOLVE TECH SOLUTIONS LLC - EXERCISE SECOND OPTION FOR RENEWAL - SAME CONTRACT TERMS**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners approve renewal of RFP No. 2022-215, Annual Contract for Epitrax Cloud Hosting, Support, and Professional Services, for the second optional twelve (12) month period at the same contract terms.

**BACKGROUND**

On March 7, 2023, the Commissioners Court, through Court Order #140430, awarded RFP No. 2022-215, Annual Contract for Epitrax Cloud Hosting, Support, and Professional Services, for Public Health, to Resolve Tech Solutions, LLC.

On March 5, 2024, the Commissioners Court, through Court Order #142774, approved the first renewal option and approved an amendment which modified the contract by reducing deliverables to offset an unanticipated increase in cost for data migration.

The award was based upon evaluation criteria set forth in the RFP specifications and contained options to renew for four (4) additional twelve (12) month periods.

Epitrax is a highly configurable open-source software platform Public Health utilizes to collect, organize, and maintain epidemiological data.

The vendor notified Purchasing in writing that they will extend the same contract terms through March 6, 2026. Public Health notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of Public Health and Purchasing that the Commissioners Court approve renewal of RFP No. 2022-215, Annual Contract for Epitrax Cloud Hosting, Support, and Professional Services, for another twelve (12) month period.

**FISCAL IMPACT**

Funding is available in the following accounts:

\$100,000.00 F0289-2022 DSHS-ELC/LRN COVID-19 – EPI CARES/5100602000 Public Health/578025  
Software Maintenance and Licenses

\$198,086.12 T0400-2025 Public Health/5100602000 Public Health/578025 Software Maintenance and  
Licenses.

SUBMITTED BY	Purchasing	PREPARED BY:	Elaine Johnson, CPPO, CPPB
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



TARRANT COUNTY PURCHASING DEPARTMENT 100 E. Weatherford St. #303 •  
Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPCP, CPSD  
Assistant Purchasing Agent

January 16, 2025

Resolve Tech Solutions LLC  
15851 Dallas Parkway, Suite 1103  
Dallas, TX 75001

RE: TARRANT COUNTY RFP 2022-215 – ANNUAL CONTRACT FOR EPITRAX CLOUD HOSTING,  
SUPPORT, AND PROFESSIONAL SERVICES

This contract will expire on March 6, 2025 but includes four (4) options to renew for additional twelve (12) month terms. The second renewal term would begin on March 7, 2025 and expire on March 6, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Resolve Tech Solutions LLC to accept the second renewal option for an additional one (1) year period. Please mark your response below and provide your signature above your printed name. Contract pricing and terms, including any mutually approved amendments, must remain firm through March 6, 2026.

Yes, Resolve Tech Solutions LLC will accept the offer to extend the same contract pricing and terms, including any mutually approved amendments, through March 6, 2026.

No, Resolve Tech Solutions LLC will not accept the offer to extend the same contract pricing and terms, including any mutually approved amendments, through March 6, 2026.

Sincerely,

Handwritten signature of Elaine Johnson in cursive script.

Elaine Johnson  
Senior Contracts Administrator

Signed by:  
Handwritten signature of Sebastian Peluffo in cursive script.  
1/22/2025  
19732A19304340F...

Authorized Representative  
Resolve Tech Solutions LLC

# Memorandum

**To:** Dr. Byrd

**Dept.:** Public Health

**From:** Elaine Johnson, Senior Contracts Administrator

**Date:** 11/18/24

**Re:** Renewal of RFP #2022-215 for EPITRAX CLOUD HOSTING, SUPPORT, AND PROFESSIONAL SERVICES

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This contract will expire on March 6, 2025 but includes four (4) options to renew for additional twelve (12) month terms. The second renewal term would begin on March 7, 2025 and expire on March 6, 2026.

If you wish to exercise this option to renew for maintenance and support only, and pause all development efforts, with the vendor listed below for twelve more months, please check the appropriate box and email this form back to me.

Resolve Tech Solutions, LLC



Yes, I wish to continue the current contract with the vendor above for this second renewal term for maintenance and support only.

Funds to support this contract will be provided by the following accounts:

578025 , Grant-2004 , 5100602000 , F0289-2022

*CMJ* 01/16/2025

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)



No, I do not wish to continue the current contract with the vendor above for the following reason(s):

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SIGNATURE: *u. Johnson*

DATE: Jan. 16, 2025

RFP 2022-215 Annual Contract for EpiTrax Cloud Hosting, Support, and Professional Services

Evaluation Criteria	Max Points	Award	
		End Point Corporation New York, NY HUB - No	Resolve Tech Solutions LLC Addison, TX HUB - No
Executive Summary and Technical Specifications	200	128.44	<b>148.13</b>
Implementation and Project Management	300	188.40	<b>234.13</b>
References	200	133.30	<b>119.97</b>
Price	300	296.98	<b>300.00</b>
Total Score	1000	747.12	<b>802.23</b>

Note:

InductiveHealth Informatics LLC was deemed non-responsive for failure to submit a signed Compliance with Federal and State Laws Form, failure to submit references, and failure to submit proposal price forms, as required.



## TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: RFP No. 2022-215 - Annual Contract for Epitrax Cloud Hosting, Support, and Professional Services - Public Health - Resolve Tech Solutions LLC - Exercise Second Option for Renewal - Same Contract Terms

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

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### I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

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**Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.**

### II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes \_\_\_\_\_ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes \_\_\_\_\_ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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