COMMISSIONERS COURT
COMMUNICATION

COURT ORDER NUMBER 144777
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DATE: 2/19/2025

SUBJECT: **PERMISSION TO TAKE BIDS-RFPS**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court grant permission to take Bids/RFPs for the following:

a. **a. Annual Contract for Trackless Tack Emulsions**
Estimated Value - $9,507.89
Funding is available in the FY 2025 budget.

The purpose of this contract is to purchase trackless tack emulsion used in road construction on County roads. This will be purchased by Maintenance Precincts 1, 2 and 3, and the primary contacts are Rick Hatcher, Ron Edwards and Mayo Sanchez.

b. **Annual Contract for Equipment Rental**
Estimated Value - $315,662.48
Funding is available in the FY 2025 budget.

The purpose of this contract is to rent heavy and light duty equipment including generators, boom lifts, scissor lifts, trench rollers, hydro excavator vacuum trailers and pipe snakes. Generators were rented to serve as backup generators if existing generators fail. The boom lift was rented for Christmas decoration installation. Trench rollers, excavators and pipe snakes were rented for road construction projects and facility repairs. This contract will be utilized Countywide, and the primary contracts are Josh Palmer, Willie Shepard and Chad Raines.

c. **Construction of Concrete Headwalls**
Estimated Value for both Projects - $402,540.00
Funding is available in the FY 2025 budget.

The purpose of this bid is to build headwalls for new culverts for new road construction on Tinsley Lane Roadway, and for multiple 48″ reinforced concrete pipelines at 12743 Triple H Drive, Burleson, Texas. This project is for Precincts 1 and 4, and the primary contacts are Doug Deweese and Jessica Phillips.

SUBMITTED BY	Purchasing	PREPARED BY:	Christopher Lax, CPSM, CPSD, CPCP
		APPROVED BY:	Melissa Lee, C.P.M., A.P.P.

d. RFP for Annual Contract for Employee Drug and Alcohol Testing
Estimated Value - $54,000.00
Funding is available in the FY 2025 budget.

The purpose of this contract is to screen employees for pre-employment, random, post-accident, and reasonable suspicion testing, helping to identify and address substance use issues. This program helps mitigate risks, enhances overall workplace safety, and upholds regulatory and organizational standards. This contract will be used by Human Resources (Countywide program), the Sheriff's Office, and Community Supervision and Corrections Department and the primary contact is Xaymara Martinez.

e. RFP for Annual Contract for Grants Management Software and Maintenance
Estimated Value - $339,000.00
Funding is available in the FY 2025 budget.

The purpose of this contract is to streamline the County's grant management lifecycle process including tracking; award management; budgeting and financial tracking; reporting; grant research and discovery; RFP and subrecipient management; and compliance management. This contract will be used by Budget and Risk Management and the primary contact is Robert Cone. This project has been approved by the Information Technology Steering Committee.

f. Furniture for 350 W. Belknap Remodel
Estimated Value - $452,000.00
Funding is available in the FY25 budget.

The purpose of this bid is to provide furniture for 350 W. Belknap on the 1st and 3rd levels. The four (4) departments receiving furniture are Constable Office 5, Justice of the Peace Court 5, the Sheriff's Office, and Facilities Management. The primary contact is Hussain Al-Rammah.

BACKGROUND

The above list is for goods/services to be purchased through the competitive bid process required by Texas Local Government Code 262.002(c).

FISCAL IMPACT

There is no fiscal impact associated with this item.

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Permission to Take Bids-RFPs

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

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I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

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Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

   Yes _____ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

   Yes _____ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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