



**COMMISSIONERS COURT  
COMMUNICATION**

COURT ORDER NUMBER 145073  
PAGE 1 OF 6  
DATE: 4/15/2025

**SUBJECT: BID NO. F2025043 - ANNUAL CONTRACT FOR SHORT-TERM RENTALS OF CARS, TRUCKS, AND VANS - ELECTIONS ADMINISTRATION - VARIOUS VENDORS - PER UNIT PRICE**

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award Bid No. F2025043, Annual Contract for Short-Term Rentals of Cars, Trucks, and Vans, for Elections Administration, to the following vendors at the per unit price:

Primary	Enterprise Holdings
Secondary	Phoenix Contracting

**BACKGROUND**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Five hundred and one (501) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. No vendors attended the pre-bid conference held on December 19, 2024. Three (3) bids and four (4) no-bids were received.

Bids were evaluated by Elections Administration and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

Herc Rentals Inc. was deemed non-responsive as they did not meet specifications for providing pricing that included collision damage waiver insurance and business traveler's liability insurance.

The term of the contract is twelve (12) months, effective September 27, 2025, with two (2) options for renewal periods of twelve (12) months each.

The purpose of this agreement is to rent passenger cars, pick-up trucks, and vans on an as-needed basis throughout the year. Pricing includes collision damage waiver and business traveler's liability insurance. Short-term vehicle rentals are driven by full-time and temporary Elections Department staff to provide supplies and service voting locations. The rental vehicles will be used to visit the post office and election sites within Tarrant County.

SUBMITTED BY	Purchasing	PREPARED BY:	Julie Nichols
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



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Therefore, it is the joint recommendation of Elections Administration and Purchasing that Bid No. F2025043, Annual Contract for Short-Term Rentals of Cars, Trucks, and Vans, be awarded to the vendors listed above at the per unit price.

## **FISCAL IMPACT**

Expenses for last year were approximately \$135,669.25. Expenses calculated using a 3-year average is \$120,774.20. The County's future cost will be determined by the orders placed on an as-needed basis. Funding is available in account T7100-2025 Contract Elections/1420000000 Elections/576141 Voting Machine Transportation.

**Bid No. F2025043 Annual Contract for Short-Term Rentals of Cars, Trucks, and Vans**

Line #	Description	QTY	UOM	Enterprise Holdings Irving, TX HUB - No CO-OP - Yes		Phoenix Contracting Ruskin, FL HUB - No CO-OP - Yes	
				Total Price	Total Rate	Total Price	Total Rate
				<b>Primary Award</b>		<b>Secondary Award</b>	
1	Daily Rate for a high roof Cargo Van	1	Price Per Day	\$66.00	\$66.00	\$650.00	\$650.00
2	Weekly Rate for a high roof Cargo Van rate is seven (7) days.	1	Price Per Week	\$396.00	\$396.00	\$3,850.00	\$3,850.00
3	Monthly Rate for a high roof Cargo Van rate is thirty (30) days.	1	Price Per Month	\$1,584.00	\$1,584.00	\$15,000.00	\$15,000.00
4	Daily Rate for a 4-door Standard sedan	1	Price Per Day	\$47.00	\$47.00	\$200.00	\$200.00
5	Weekly Rate for a 4-door Standard sedan rate is seven (7) days.	1	Price Per Week	\$282.00	\$282.00	\$1,295.00	\$1,295.00
6	Monthly Rate for a 4-door Standard sedan. Monthly rate is thirty (30) days.	2	Price Per Month	\$1,128.00	\$2,256.00	\$5,850.00	\$11,700.00
7	Daily Rate for a Full Size pick-up truck	1	Price Per Day	\$58.00	\$58.00	\$350.00	\$350.00
8	Weekly Rate for a Full Size pick-up truck rate is seven (7) days.	1	Price Per Week	\$350.00	\$350.00	\$2,310.00	\$2,310.00
9	Monthly Rate for a Full Size pick-up truck rate is thirty (30) days.	24	Price Per Month	\$1,400.00	\$33,600.00	\$10,500.00	\$252,000.00
10	Daily Rate for a Heavy Duty pick-up truck	1	Price Per Day	\$67.00	\$67.00	\$375.00	\$375.00
11	Weekly Rate for a Heavy Duty pick-up truck rate is seven (7) days.	1	Price Per Week	\$402.00	\$402.00	\$2,625.00	\$2,625.00
12	Monthly Rate for a Heavy Duty pick-up truck rate is thirty (30) days.	1	Price Per Month	\$1,608.00	\$1,608.00	\$11,250.00	\$11,250.00
13	Daily Rate for a 7-Passenger minivan	1	Price Per Day	\$75.00	\$75.00	\$220.00	\$220.00
14	Weekly Rate for a 7-Passenger minivan rate is seven (7) days.	13	Price Per Week	\$450.00	\$5,850.00	\$1,400.00	\$18,200.00
15	Monthly Rate for a 7-Passenger minivan rate is thirty (30) days.	98	Price Per Month	\$1,800.00	\$176,400.00	\$5,700.00	\$558,600.00

No bids were received from Treads Tire and Wheel LLC, Ram Products, LTD, ODP Business Solutions, and Denny's Towing (D Towing LLC).

\*Bid received from Herc Rentals Inc. was deemed non-responsive as they did not meet specifications for providing pricing that included collision damage waiver insurance and business traveler's liability insurance.

Bid No. F2025043 Annual Contract for Short-Term Rentals of Cars, Trucks, and Vans

Herc Rentals Inc.  
Bonita Springs, FL  
HUB - No

Line #	Description	QTY	UOM	Total Price	
				Per Unit Rate	Total Rate
1	Daily Rate for a high roof Cargo Van	1	Price Per Day	\$392.00	\$392.00
2	Weekly Rate for a high roof Cargo Van rate is seven (7) days.	1	Price Per Week	\$896.00	\$896.00
3	Monthly Rate for a high roof Cargo Van rate is thirty (30) days.	1	Price Per Month	\$2,345.00	\$2,345.00
4	Daily Rate for a 4-door Standard sedan	1	Price Per Day	\$445.00	\$445.00
5	Weekly Rate for a 4-door Standard sedan rate is seven (7) days.	1	Price Per Week	\$1,045.00	\$1,045.00
6	Monthly Rate for a 4-door Standard sedan Monthly rate is thirty (30) days.	2	Price Per Month	\$2,050.00	\$4,100.00
7	Daily Rate for a Full Size pick-up truck	1	Price Per Day	\$402.00	\$402.00
8	Weekly Rate for a Full Size pick-up truck rate is seven (7) days.	1	Price Per Week	\$864.00	\$864.00
9	Monthly Rate for a Full Size pick-up truck rate is thirty (30) days.	24	Price Per Month	\$1,767.00	\$42,408.00
10	Daily Rate for a Heavy Duty pick-up truck	1	Price Per Day	\$444.00	\$444.00
11	Weekly Rate for a Heavy Duty pick-up truck Weekly rate is seven (7) days.	1	Price Per Week	\$938.00	\$938.00
12	Monthly Rate for a Heavy Duty pick-up truck Monthly rate is thirty (30) days.	1	Price Per Month	\$2,009.00	\$2,009.00
13	Daily Rate for a 7-Passenger minivan	1	Price Per Day	\$500.00	\$500.00
14	Weekly Rate for a 7-Passenger minivan rate is seven (7) days.	13	Price Per Week	\$1,100.00	\$14,300.00
15	Monthly Rate for a 7-Passenger minivan rate is thirty (30) days.	98	Price Per Month	\$2,550.00	\$249,900.00

No bids were received from Treads Tire and Wheel LLC, Ram Products, LTD, ODP Business Solutions, and Denny's Towing (D Towing LLC).

\*Bid received from Herc Rentals Inc. was deemed non-responsive as they did not meet specifications for providing pricing that included collision damage waiver insurance and business traveler's liability insurance.

**CLINT LUDWIG**  
Elections Administrator



**TROY HAVARD**  
Assistant Elections Administrator

**TARRANT COUNTY**  
**ELECTIONS ADMINISTRATION**

January 14, 2025

MS. Julie Nichols  
Purchasing Department  
100 East Weatherford St  
Fort Worth, TX 96196

Dear Ms. Nichols,

This letter is regarding Bid No. F2025043, for Short-Term Rentals of Cars, Trucks, and Vans. Having reviewed the bids that your department received and submitted to our department, I am pleased to recommend that the contract be awarded as set forth below:

Primary: Enterprise Holdings

Secondary: Phoenix Contracting

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Troy Havard  
Assistant Elections Administrator



## TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2025043 - Annual Contract for Short-Term Rentals of Cars, Trucks, and Vans - Elections Administration - Various Vendors - Per Unit Price

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

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### I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

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**Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.**

### II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes \_\_\_\_\_ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes \_\_\_\_\_ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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