



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER _____

PAGE 1 OF 9

DATE: 1/28/2025

**SUBJECT: CONSIDERATION OF AN INTERLOCAL AGREEMENT BETWEEN
TARRANT COUNTY AND THE CITY OF PELICAN BAY FOR THE
PROVISION OF TARRANT COUNTY PUBLIC HEALTH
ENVIRONMENTAL HEALTH INSPECTION SERVICES**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider an Interlocal Agreement (ILA) between Tarrant County and the City of Pelican Bay for the provision of Tarrant County Public Health (TCPH) Environmental Health Inspection Services.

BACKGROUND

The TCPH Environmental Health Division (EHD) conducts environmental Health inspections located in the unincorporated regions of Tarrant County. In addition, TCPH EHD, under approved ILA's, conducts inspections on behalf of thirty (30) cities, and DFW airport. These inspections are of businesses and vendors who offer food for public consumption, and/or pools for public use.

On August 1, 2023, the Commissioners Court, through Court Order #141339, approved and ordered adoption of the current Texas Health and Safety Codes, Chapters 437, 437A, 438 as local regulations and revised Tarrant County's fee schedule.

This ILA with the City of Pelican Bay includes both Food and Pool inspections with the newest Codes taken into consideration and includes the Environmental Health Fee Schedule approved by the Commissioners Court.

If approved, TCPH will continue Food Establishment and Public Swimming Pool Inspection Program Services for the City of Pelican Bay.

The Criminal District Attorney's Office has reviewed this document as to form.

FISCAL IMPACT

All revenue will be placed in the 22300 Public Health Consumer Health Fund.

SUBMITTED BY	Public Health	PREPARED BY:	Gary Collins
		APPROVED BY:	Sabrina Vidaurri

INTERLOCAL AGREEMENT

THE STATE OF TEXAS

§

COUNTY OF TARRANT

§

§

This Interlocal Agreement is between **TARRANT COUNTY** ("COUNTY"), and the **CITY OF Pelican Bay** ("City").

WHEREAS, **CITY** is requesting the **COUNTY**'s assistance in providing

- Food establishment inspection program services
- Public swimming pool and spa inspection program services
- Both Food establishment and Public swimming pool and spa inspection program services

WHEREAS, the Interlocal Cooperation Act contained in Chapter 791 of the Texas Government Code provides legal authority for the Parties to enter into this Agreement.

WHEREAS, the Commissioners Court of the **COUNTY** finds this Agreement service a public purpose.

NOW, THEREFORE, the **COUNTY** and **CITY** agree as follows:

TERMS AND CONDITIONS

1. COUNTY RESPONSIBILITY

The **COUNTY** shall provide

Food establishment inspection program services:

- Provide services, through Tarrant County Public Health, to all public food establishment located within the corporate limits of the **CITY**;
- Plan review and conduct Health opening approval inspection, routine inspection, follow-up inspections, complaint investigations;
- Provide certification of establishment for issuance of health permits;
- Notify the **CITY** of violations of the current rules or rules as amended by the Executive Commissioner of Health and Human Services Commission found in 25 Texas Administrative Code, Chapter 228, regarding the regulation of food establishments;
- Provide appropriate signs to be posted at public food establishment that do not meet the required standards;
- Document program activities within the **CITY** via periodic reports;
- Collect fees from the inspected establishment; and
- When required by law, verify food establishment manager training and food handler training and certifications.

For Public swimming pool and spa inspection program services:

- Provide services, through Tarrant County Public Health, to all public and semi-public swimming pools, spas, and interactive water features located within the corporate limits of the **CITY**;
- Plan review and conduct Health opening approval inspection, routine inspection, follow-up inspections, complaint investigations;
- Provide certification of establishment for issuance of health permits;
- Notify **CITY** of violations of current rules or rules as amended by the Executive Commissioner of the Health and Human Services Commission for Standards for Public Pools and Spas (Texas Administrative Code, Title 25, Chapter 265, Subchapter L), Public Interactive Water Features and Fountains (Texas Administrative Code, Title 25, Chapter 265, Subchapter M) and Pool Yard Enclosures (Texas Health and Safety Code Chapter 757);
- Provide appropriate signs to be posted at public swimming pool and spa establishment that do not meet the required standards;
- Document program activities within the **CITY** via periodic reports;
- Collect fees from the inspected establishment; and
- When require by law, verify pool operator training certification.

2. CITY RESPONSIBILITY

For Food establishment inspection program services

- Adopt the current rules or rules as amended by the Executive Commissioner of the Health and Human Services Commission found in 25 Texas Administrative Code, Chapter 228, regarding the regulation of food establishments;
- Designate the Medical Director of Tarrant County Public Health Department as the Health Authority for the purposes of this agreement;
- Require all food establishments within the corporate limits of the **CITY** to maintain a valid health permit;
- Revise **CITY** code/ordinance, where applicable, to adopt changes;
- Inform Tarrant County Public Health Manager for Environmental Health when code/ordinance are modified and when the updates are complete;
- Assign Tarrant County Public Health authority to collect health permit fees from permit applicants; and
- When required by law, require facilities to have certified food mangers and food handlers.

For Public swimming pool and spa inspection program services

- Adopt the current Texas Health and Safety Code, Title 5, Subtitle A, Chapter(s) 341.064, 341.0645 and 341.0695; Texas Health and Safety Code, Title 1, Chapter 1 Section 1.005, and Texas Health and Safety Code, Tile 9, Subtitle A, Chapter 757;

- Adopt the current rules or rules as amended by the Executive Commissioner of the Health and Human Services Commission for Standards for Public Pools and Spas (Texas Administrative Code, Title 25, Chapter 265, Subchapter L), Public Interactive Water Features and Fountains (Texas Administrative Code, Title 25, Chapter 265, Subchapter M) and Pool Yard Enclosures (Texas Health and Safety Code Chapter 757);
- Designate the Medical Director of Tarrant County Public Health as the Health Authority for the purposes of this agreement;
- Require all public and semi-public swimming pools/spas within the corporate limits of the **CITY** to maintain a valid health permit;
- Revise **CITY** code/ordinance, where applicable, to adopt changes;
- Inform Tarrant County Public Health Manager for Environmental Health when code/ordinance are modified and when the updates are complete;
- Assign Tarrant County Public Health authority to collect health permit fees from permit applicants;
- Be responsible for enforcement of the **CITY**'s ordinances; and
- When required by law, require facilities to have certified pool/spa operators.

3. CITY ENFORCEMENT

If during an inspection of a food facility, pool or spa, Tarrant County Public Health Department personnel notices a violation of the **CITY**'s code, the Tarrant County Public Health Department shall notify the appropriate City official. The **CITY** shall be responsible for the enforcement of the **CITY**'s health ordinances. The **COUNTY** shall make available for testimony **COUNTY** personnel whose testimony may be required to support such enforcement action in accordance with the procedures established by CITY MUNICIPAL COURT for the appearance of law enforcement officers.

4. FEE SCHEDULE

- A copy of the fee schedule in effect as of the start date of this Agreement is attached hereto as Exhibit A. This fee schedule is subject to admendment, change, or update at any time without prior approval of **CITY**.
- A copy of the fee schedule shall be posted at <https://www.tarrantcountytexas.gov/en/public-health/health-protection-and-response/environmental-health-promotion/environmental-health-fee-schedule.html> and the version of the fee schedule at this website shall be considered the fee schedule in effect at the time services are rendered by **County**.
- In the event **County** changes the fee schedule, written notice will be sent to the **CITY** within thirty (30) days of the change. A copy of the fee schedule following any amendment, change, or update shall be posted within thirty (30) days at

<https://www.tarrantcountytx.gov/en/public-health/health-protection-and-response/environmental-health-promotion/environmental-health-fee-schedule.html>

5. NO WAIVER OF IMMUNITY

This Agreement does not waive COUNTY rights under a legal theory of sovereign immunity.

6. THIRD PARTY

This Agreement shall not be interpreted to inure to the benefit of a third party not a party of this Agreement. This Agreement shall not be interpreted to waive any statutory or common law defense, immunity, or any limitation of liability, responsibility or damage of any party to this Agreement, party's agent or party's employee, otherwise provided by law.

7. EXCLUSION OF INCIDENTAL DAMAGES

Independent of, severable from, and to be enforced independently of any other enforceable or unenforceable provision of this Agreement, NEITHER PARTY WILL BE LIABLE TO THE OTHER PARTY NOR TO ANY PERSON CLAIMING INCIDENTAL, CONSEQUENTIAL, SPECIAL PUNITIVE, OR EXEMPLARY DAMAGES OF ANY KIND, including lost profits, loss of business, or other economic damage and further including injury to property, mental anguish, or emotional distress.

8. JOINT VENTURE & AGENCY

The relationship between the parties to this Agreement does not create a joint venture between the parties. The Agreement does not appoint any party as agent for the other party.

9. GOVERNING LAW AND VENUE

This Agreement shall be interpreted under the laws of State of Texas. The venue for any lawsuit arising out of this Agreement will be in the Fort Worth Division of the Northern District of Texas if the lawsuit arises in Federal Court or Tarrant County, Texas if the matter arises in State Court.

10. ASSIGNMENT

This Agreement shall not be assigned or transferred and that any attempt to assign or transfer this Agreement or any of its rights or obligations shall be null and void.

11. SEVERABILITY

If any court determines any provision in this Agreement is invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect.

12. COMPLAINE WITH LAWS

In providing the services required by the Agreement, CITY must observe and comply with all applicable federal, state, and local statues, ordinances, rules and regulations, including, without limitation, worker's compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. CITY shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

13. EFFECTIVE DATE

This Agreement become effective when signed by the last party whose signing makes the Agreement fully executed.

14. TERM

This Agreement shall begin upon the approval of both the City Council and the Tarrant County Commissioner's Court and shall continue until canceled by either party with a minimum of 90 days written notice to the other party.

15. AMENDMENT

No amendment, modification or alternation of the terms of this Agreement shall be binding unless the same is in writing and signed by both parties.

16. TERMINATION

Either party may terminate this Agreement without cause by providing written notice of intent to terminate at least ninety (90) days prior to the intended date of termination. Written notice of intent to terminate shall be sent by certified mail, return receipt requested, to the other party at its address:

Addresses:

Tarrant County Public Health
Attn: Environmental Health Division Manger
1101 S. Main St.
Fort Worth, Texas 76104

CITY: Of Pelican Bay
Attn: _____
Address: 1300 Pelican Circle
Azle, TX 76020

Executed this 27th day of August, 2024

CITY of Pelican Bay

STATE OF TEXAS
COUNTY OF TARRANT

By: Tamra Olague
Name: Tamra Olague
Title: Mayor

By: _____
Tim O'Hare
County Judge

Date: 10/14/2024

Date: _____

Attest:
By: Cynthia Daniels
Title: City Secretary
Date: 10/14/24

EXHIBIT A

DESCRIPTION OF SERVICES

EH FEE SCHEDULE

<u>CONSUMER HEALTH</u>	Special Fund: F223
Annual Public Pool & Spa permit fee	\$ 315.00
Pool Plan Review & Opening Inspection**	\$ 200.00
Contractual Inspections - School Districts (avg \$150 per site visit)**	\$ 150.00
Food Service Permit: less than 500 sq. ft.	\$ 400.00
Food Service Permit: >500 =<less than 1500 sq. ft.	\$ 500.00
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Food Service Permit: Food Court	\$ 600.00
Food Service Permit: Mobile Unit (prepackaged)	\$ 400.00
Food Service Permit: Mobile Unit (preparation of food)	\$ 600.00
Food Service Permit: Mobile Unit (push cart)	\$ 600.00
Farmers Market	\$ 100.00
Food Store: <less than 5000 sq. ft.	\$ 600.00
Food Store: >5000 sq. ft. or above	\$ 800.00
Food Late Fee: 1-30 days	10% of fee
Food Late Fee: 31-60 days	20% of fee
Food Late Fee: 61-90 days	30% of fee
Plan Review: >1500 sq. ft. or above	\$ 200.00
Plan Review: <1500 sq. ft. or below	\$ 100.00
Temporary Food Establishment 1-5 Days**	\$ 35.00
Temporary Food Establishment 6-14 Days	\$ 70.00
Required/Requested Reinspection	\$ 75.00
<u>MISCELLANEOUS - CONSUMER/ENVIRONMENTAL HEALTH</u>	No Fee Changes, Fund: PH-T04
Duplicate Permits**	\$ 15.00

**indicates no fee increase

10222024

APPROVED AS TO FORM:

Kimberly Colliet Wesley
Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

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COMMISSIONERS COURT
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COURT ORDER NUMBER 144633
PAGE 1 OF 9
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Tarrant County Public Health
Attn: Environmental Health Division Manger
1101 S. Main St.
Fort Worth, Texas 76104

CITY: Of Pelican Bay
Attn: _____
Address: 1300 Pelican Circle
Azle, TX 76020

Executed this 27th day of August, 2024

CITY of Pelican Bay

STATE OF TEXAS
COUNTY OF TARRANT

By: [Signature]
Name: Tamra Olague
Title: Mayor

By: _____
Tim O'Hare
County Judge

Date: 10/14/2024

Date: _____

Attest:
By: Cynthia Daniels
Title: City Secretary
Date: 10/14/24

EXHIBIT A

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EH FEE SCHEDULE

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Duplicate Permits**	\$ 15.00

**Indicates no fee increase

10222024

APPROVED AS TO FORM:

Kimberly Colliet Wesley
Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

Consideration of an Interlocal Agreement between Tarrant County and the City of Pelican Bay
for the Provision of Tarrant County Public Health Environmental Health Inspection Services

SIGNED AND EXECUTED this 28 day of January, 2025.

**COUNTY OF TARRANT
STATE OF TEXAS**

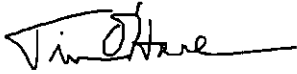
Tim O'Hare - County Judge

Tim O'Hare
County Judge
<#deefee5c-dd95-451e-039c-08dcb56d40e8-DateSigned#>

Consideration of an Interlocal Agreement between Tarrant County and the City of Pelican Bay
for the Provision of Tarrant County Public Health Environmental Health Inspection Services

SIGNED AND EXECUTED this 28 day of January, 2025.

**COUNTY OF TARRANT
STATE OF TEXAS**

A handwritten signature in black ink that reads "Tim O'Hare". The signature is written in a cursive style with a long horizontal line extending to the right.

Tim O'Hare
County Judge
2/4/2025