COMMISSIONERS COURT
COMMUNICATION

COURT ORDER NUMBER 145761
PAGE 1 OF 7
DATE: 8/19/2025

SUBJECT: **RFP NO. 2023-134 - ANNUAL CONTRACT FOR CASE MANAGEMENT SOFTWARE FOR SHERIFF'S OFFICE INTERNAL AFFAIRS DIVISION - SHERIFF'S OFFICE - VERSATERM PUBLIC SAFETY US, INC. - EXERCISE SECOND AND FINAL OPTION FOR RENEWAL - SAME CONTRACT TERMS**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of RFP No. 2023-134, Annual Contract for Case Management Software for Sheriff's Office Internal Affairs Division, for the second and final optional twelve (12) month period at the same contract terms.

BACKGROUND

On September 5, 2023, the Commissioners Court, through Court Order #141640, awarded RFP No. 2023-134, Annual Contract for Case Management Software for Sheriff's Office Internal Affairs Division, for the Sheriff's Office, to CI Technologies, Inc.

The award was based upon evaluation criteria set forth in the RFP specifications and contained options to renew for two (2) additional twelve (12) month periods.

On April 16, 2024, the Commissioners Court, through Court Order #143000, acknowledged notification of acquisition and vendor name change of CI Technologies, Inc. to Versaterm Public Safety US, Inc.

On August 20, 2024, the Commissioners Court, through Court Order #143711, approved the first renewal option.

This software enhances the Sheriff Office's ability to generate and manage citizen complaints efficiently. It enables digital submission of forms used by the Internal Affairs Division, including those related to use-of-force incidents, vehicle pursuits, and firearm discharges. The software also supports detailed reporting based on submitted data and provides oversight tools for tracking case timelines and supervisory approvals associated with investigations of officer misconduct.

The vendor notified Purchasing in writing that they will extend the same contract terms through September 4, 2026. The Sheriff's Office notified Purchasing in writing that they are pleased with the vendor and want to renew.

SUBMITTED BY	Purchasing	PREPARED BY:	Teresa Ralls
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP

Therefore, it is the joint recommendation of the Sheriff's Office and Purchasing that the Commissioners Court approve renewal of RFP No. 2023-134, Annual Contract for Case Management Software for Sheriff's Office Internal Affairs Division, for another twelve (12) month period.

FISCAL IMPACT

Funding in the amount of $10,000.00 is available in account S9600-2025 Sheriff Drug Forfeiture/2110710000 State Forfeitures/578025 Software Maintenance and Licenses.

Docusign Envelope ID: 9EC09105-3FE0-4362-A82C-4FA32690C554

TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

July 11, 2025

Adam Schwartz
Versaterm Public Safety US, Inc.
1 North MacDonald, Suite 500
Mesa, AZ 85201

Re: RFP 2023-134, Annual Contract for Case Management Software for Sheriff's Office Internal Affairs Division

Dear Mr. Schwartz:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The first renewal option was for the period of September 5, 2024 through September 4, 2025. The second renewal option would run September 5, 2025 through September 4, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Versaterm Public Safety US, Inc. to accept the second and final option for an additional one (1) year period as the primary vendor for this bid as awarded on September 5, 2023. Versaterm Public Safety US, Inc. acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through September 4, 2026.

[X] Yes, Versaterm Public Safety US, Inc. will accept the offer to extend the same contract terms through September 4, 2026. **Please include a current 1295 Form with your response.**

[ ] No, Versaterm Public Safety US, Inc. will NOT accept the offer to extend the same contract terms through September 4, 2026.

Please email your signed response.

Sincerely,

Teresa Ralls, Senior Buyer
Tarrant County
817-884-3246

DocuSigned by:
Adam Schwartz
DEBB2C5458064AB...
Adam Schwartz
Versaterm Public Safety US, Inc.

Aug 5, 2025 | 2:01 PM PDT
Date

Memorandum

To: Scott Sheppard

Dept: Sheriff's Office Internal Affairs

From: Teresa Ralls, Sr. Buyer, Purchasing Department

Date: July 9, 2025

Re: Renewal of RFP 2023-134 Annual Contract for Case Management Software for Sheriff's Office Internal Affairs Division

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The above referenced contract will expire on September 4, 2025. This contract included two (2) options to renew with the vendor for additional twelve (12) month terms. The second and final renewal term would commence September 5, 2025, and would expire September 4, 2026.

If you wish to exercise this option to renew and continue this contract with the vendor listed below for twelve more months, please check the appropriate item and email this form back to by July 11, 2025:

Versaterm Public Safety US, Inc.

☑ Yes, I wish to continue the current contract with the above-mentioned vendor for the second and final renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

578025-1000-2025-2110430000

☐ No, I do not wish to continue the current contract with the above-mentioned vendor for the following reason(s).

SIGNATURE: Floyd Heckman Digitally signed by Floyd Heckman Date: 2025.07.11 15:00:26 -05'00' DATE: _____

RFP 2023-134 Annual Contract for Case Management Software for Sheriff's Office Internal Affairs Division
Round 2 Scores

		Award
		CI Technologies, Inc. Amherst, NH HUB - No
Evaluation Criteria	Max Points	Score
Vendor Qualifications and Experience	150	**105.00**
Product Technical Specifications/Requirements	350	**245.00**
References	150	**127.50**
Price	500	**500.00**
Demonstrations	350	**245.00**
Total Score	1500	**1222.50**

RFP 2023-134 Annual Contract for Case Management Software for Sheriff's Office Internal Affairs Division
Round 1 Scores

		Axon Enterprises, Inc. Smyrna, GA HUB - No	CI Technologies, Inc. Amherst, NH HUB - No	Matrix Pointe Software, LLC Cleveland, OH HUB - No	Geocko, Inc. d/b/a FORWARD Seattle, WA HUB - Yes
Evaluation Criteria	Max Points	Score	Score	Score	Score
Vendor Qualifications and Experience	150	63.00	114.00	70.50	30.00
Product Technical Specifications/Requirements	350	157.50	287.00	154.00	56.00
Total Score	500	220.50	401.00	224.50	86.00

Notes: Vendors must score minimum of 250 out of 500 points to proceed to round 2 evaluation.

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: RFP No. 2023-134 - Annual Contract for Case Management Software for Sheriff's Office Internal Affairs Division - Sheriff's Office - Versaterm Public Safety US, Inc. - Exercise Second and Final Option for Renewal - Same Contract Terms

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

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I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

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Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

   Yes_____ No __√__

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

   Yes_____ No __√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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