



COMMISSIONERS COURT
COMMUNICATION

COURT ORDER NUMBER _____

PAGE 1 OF 10

DATE: 1/28/2025

SUBJECT: BID NO. F2024045 - ANNUAL CONTRACT FOR ASPHALT CRACK SEALER - COUNTYWIDE - CRAFCO, INC. - EXERCISE FIRST OPTION FOR RENEWAL - SAME FIRM FIXED PRICES

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners approve renewal of Bid No. F2024045, Annual Contract for Asphalt Crack Sealer, for the first optional twelve (12) month period at the same firm fixed prices.

BACKGROUND

On March 5, 2024, the Commissioners Court, through Court Order #142767, awarded Bid No. F2024045, Annual Contract for Asphalt Crack Sealer, Countywide, to Crafcoc, Inc.

The award was based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

The purpose of asphalt crack sealer is to fill cracks in County roads caused by inclement weather and general wear and tear.

The vendor submitted a price increase of five percent (5%) on Item 1. The contract terms allow for a five percent (5%) price increase.

The vendor notified Purchasing in writing that their prices will remain firm through March 12, 2026. The four (4) Maintenance Precincts notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of the four (4) Maintenance Precincts and Purchasing that the Commissioners Court approve renewal of Bid No. F2024045, Annual Contract for Asphalt Crack Sealer, for another twelve (12) month period.

FISCAL IMPACT

Expenses for last year were approximately \$230,719.88. Funding is available in the following accounts:
26100-2025 Road and Bridge/6110300000 Precinct 1 Maintenance/558095 Asphalt - Liquid
26100-2025 Road and Bridge/6210300000 Precinct 2 Maintenance/558095 Asphalt - Liquid
26100-2025 Road and Bridge/6310300000 Precinct 3 Maintenance/558095 Asphalt - Liquid
26100-2025 Road and Bridge/6410300000 Precinct 4 Maintenance/558095 Asphalt - Liquid

SUBMITTED BY	Purchasing	PREPARED BY:	Emily Salter
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M.,
A.P.P. Purchasing
Agent

Chris Lax, CPSM, CPCP
Assistant Purchasing
Agent

November 11, 2024

Crafco, Inc.
Todd Ziems
6165 W Detroit St
Chandler, AZ 85226

Re: RFB NO. F2024045– Annual Contract for Asphalt Crack Sealer

Dear Mr. Ziems:

The above referenced quote was for twelve (12) months with two (2) options to renew for an additional twelve (12) months. The original contract was for the period of 3/13/2022, through 3/12/2023. The effective dates for the first renewal option will run from 3/13/2025 through 3/12/2026.

The Tarrant County Purchasing Department hereby extends an invitation to Crafco to accept the first option for an additional one (1) year period. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through 3/12/2026.

X Yes, Crafco, Inc., will accept the offer to extend the same firm fixed pricing and discounts through March 12, 2026. **Please include a current 1295 Form with your response and your current insurance certificate.** See attached letter

No, Crafco, will NOT accept the offer to extend the same contract pricing and discounts through March 12, 2026.

Are any Co-op entities using this? **YES** or NO. Please circle the appropriate response, if yes, please include a list of entities.

Please email your signed response.

Sincerely,

Emily Salter

Emily Salter, Senior Buyer
Tarrant County
817-884-1143

Gail Gautier

Crafco, Inc.
~~Todd Ziems~~ Gail Gautier

12/6/2024

Date

Emily J. Salter

From: Roger Sparks <Roger.Sparks@crafco.com>
Sent: Friday, January 17, 2025 1:42 PM
To: Emily J. Salter
Subject: FW: RFB NO. F2024045– Annual Contract for Asphalt Crack Sealer Renewal Option 1 of 2

Follow Up Flag: Follow up
Flag Status: Flagged

EXTERNAL EMAIL ALERT! Think Before You Click!

Emily,

Please see the accounts that are piggybacked on the pricing.

City of Crowley
Fort Hood Airport
City of Rhome
Ellis County
City of Waco

If you need anything else, please contact me. Chase is still with CrafcO and can help you, but I am your Account Manager.

Roger Sparks
Territory Manager
Mobile: 945-341-8408
email: roger.sparks@crafco.com

Crafco, Inc.
6165 W. Detroit St.
Chandler, AZ 85226
Main: 602 276 0406
www.shopcrafco.com
www.crafco.com

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From: Chase Smith <Chase.Smith@crafco.com>
Sent: Friday, January 17, 2025 11:03 AM
To: Roger Sparks <Roger.Sparks@crafco.com>
Subject: FW: RFB NO. F2024045– Annual Contract for Asphalt Crack Sealer Renewal Option 1 of 2

Chase Smith
Territory Manager
Office/Site: 469-520-4622
Mobile: 469-520-4622
email: chase.smith@crafco.com

Crafco, Inc.
6165 W. Detroit St.
Chandler, AZ 85226
Main: 602-276-0406
www.shopcrafco.com
www.crafco.com



December 6, 2024

To: Emily Salter
Senior Buyer
Tarrant County Purchasing

This letter is intended to request a price adjustment for the Polyflex Type III hot pour joint sealant awarded to Crafco per "**F2024045– Annual Contract for Asphalt Crack Sealer**".

The bullet points below address the cost increases to manufacture the "Polyflex Type-3 (#34521)" crack sealant, since this bid was awarded in March 2024.

1. Diesel fuel costs and the "truck-to-load" ratio has increased our transportation costs.

This effects both the cost to transport raw goods to our manufacturing plants as well as transporting our finished sealants to our service centers and customer locations.

2. Asphaltic oil is a by-product of crude oil processing and is the base material in the Polyflex Type III sealant. Crude oil prices have increased over these past 7 months.

There are other cost increases derived from supply chain shortages, as well as the unrest in Ukraine & Middle East, but the bullet points listed above are the major contributing factors to our request for an adjustment to the unit price for this bid renewal. The awarded unit pricing is \$0.515/lb & valid thru 03/12/2025.

This \$0.025/lb increase request will change the unit price to \$0.54/lb starting 03/13/2025 & valid thru 04/12/2026 with (1) one-year extension remaining.

Thank you for the opportunity to provide Tarrant County with pavement maintenance products over the past years & hopefully this letter has explained the need to increase our pricing to continue to serve Irving with the best pavement sealants in the industry!

Sincerely,

A handwritten signature in cursive script that reads "Gail Gautier".

Crafco, Inc.
Gail Gautier
VP Assistant Secretary Controller
Gail.gautier@crafco.com

Memorandum

To: Joe Trammel, Director
Dept.: Precinct 1 Maintenance
From: Emily Salter, Senior Buyer, Purchasing Department
Date: December 5, 2024
Re: Renewal of F2024045, Annual Contract for Asphalt Crack Sealer

The above referenced contract will expire on March 12, 2025. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The first renewal term will commence March 13, 2025 and would expire March 12, 2026 with a 4.85% price increase on item 1.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form back to me on or before Thursday, December 12, 2024.

Crafco, Inc

Yes, I wish to continue the current contract with the above-mentioned vendor(s) for the first renewal term of the contract. Account information must be provided below.

558095 / 26100 / 6110300000 / _____

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

No, I do not wish to continue the current contract with the above-mentioned vendor(s) for the following reason(s).

SIGNATURE: _____

DATE: 12/5/2024

Memorandum

To: Jason Thomas, Director
Dept.: Precinct 2 Maintenance
From: Emily Salter, Senior Buyer, Purchasing Department
Date: December 5, 2024
Re: Renewal of F2024045 Annual Contract for Asphalt Crack Sealer

The above referenced contract will expire on March 12, 2024. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The first renewal term will commence March 13, 2025 and would expire March 12, 2026 with a 4.85% price increase on item 1.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Thursday, December 12, 2024.**

Crafco, Inc - Primary

Yes, I wish to continue the current contract with the above-mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

558095 / 126100-2025 / 62103000001 / _____

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

No, I do not wish to continue the current contract with the above-mentioned vendor(s) for the following reason(s).

SIGNATURE: Lon Edward DATE: 12-11-24

Memorandum

To: Anthony C. Jaramillo, Director
Dept.: Precinct 3 Maintenance
From: Emily Salter, Senior Buyer, Purchasing Department
Date: December 5, 2024
Re: Renewal of F2024045 Annual Contract for Asphalt Crack Sealer

The above referenced contract will expire on March 12, 2024. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The first renewal term will commence March 13, 2025 and would expire March 12, 2026 with a 4.85% price increase on item 1.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Thursday, December 12, 2024.**

Crafco, Inc - Primary



Yes, I wish to continue the current contract with the above-mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

558097 / 26100-2005 / 1031030000

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)



No, I do not wish to continue the current contract with the above-mentioned vendor(s) for the following reason(s).

SIGNATURE:

Amanda Key DATE: 12/5/24

Memorandum

To: Doug Dewese, Director
Dept: Precinct 4 Maintenance
From: Emily Salter, Senior Buyer, Purchasing Department
Date: November 18, 2022
Re: Renewal of F2024045 Annual Contract for Asphalt Crack Sealer

The above referenced contract will expire on March 12, 2025. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The first renewal term will commence March 13, 2025 and would expire March 12, 2026 with a 4.85% price increase on item 1.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Thursday, December 12, 2024.**

Crafco, Inc

- Yes, I wish to continue the current contract with the above-mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

558095 / 26100-2025 / 6410300000 / _____
(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

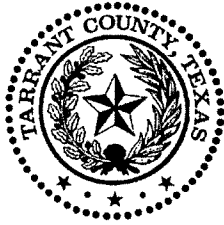
- No, I do not wish to continue the current contract with the above-mentioned vendor(s) for the following reason(s)
-
-

SIGNATURE:  DATE: 12/5/2024

Bid No. F2024045 Annual Contract for Asphalt Crack Sealer

Award

Crafco, Inc. Chandler, AZ HUB - No Co-Op - Yes		Total Price		\$12,669.00
Line #	Description	QTY	UOM	Unit Extended
1	Asphalt Crack Sealer	24600	lbs.	\$0.515
2	Percentage Discount for Products Not Specified	1	EA	0.0%
3	Freight cost per pound	24600	Per Pound	\$0.00



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2024045 - Annual Contract for Asphalt Crack Sealer - Countywide - Crafc0, Inc. - Exercise First Option for Renewal - Same Firm Fixed Prices

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
