



COMMISSIONERS COURT
COMMUNICATION

COURT ORDER NUMBER <#CourtOrderNumber#>

PAGE 1 OF 14

DATE: 6/17/2025

SUBJECT: RFQ NO. 2022-188 - ANNUAL CONTRACT FOR PROFESSIONAL LAND SURVEYING SERVICES - TRANSPORTATION SERVICES AND FACILITIES MANAGEMENT - VARIOUS VENDORS - EXERCISE THIRD OPTION FOR RENEWAL - SAME CONTRACT TERMS

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of RFQ No. 2022-188, Annual Contract for Professional Land Surveying Services, for the third optional twelve (12) month period at the same contract terms.

BACKGROUND

On August 30, 2022, the Commissioners Court, through Court Order #138978, awarded RFQ No. 2022-188, Annual Contract for Professional Land Surveying Services, for Transportation Services and Facilities Management, to the following vendors:

Baird, Hampton & Brown, Inc.
CP&Y, Inc.
Gorrondona & Associates, Inc.
Halff Associates, Inc.
Surveying and Mapping, LLC d/b/a SAM, LLC
Teague Nall and Perkins, Inc.

On June 6, 2023, the Commissioners Court, through Court Order #141037, approved the first renewal option.

On June 4, 2024, the Commissioners Court, through Court Order #143259, approved the second renewal option.

The awards were based upon each firm's high ranking in the evaluation procedure as outlined in the RFQ specifications and contained options to renew for four (4) additional twelve (12) month periods.

This contract is utilized as needed to engage registered public land surveyors for land (boundary) survey services and platting and topographical survey services.

The vendors notified Purchasing in writing that they will extend the same contract terms through August 29, 2026. Transportation Services and Facilities Management notified Purchasing in writing that they are pleased with the vendors and want to renew.

SUBMITTED BY	Purchasing	PREPARED BY:	Gwen Peterson, C.P.M., A.P.P.
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



COMMISSIONERS COURT COMMUNICATION

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Therefore, it is the joint recommendation of Transportation Services, Facilities Management, and Purchasing that the Commissioners Court approve renewal of RFQ No. 2022-188, Annual Contract for Professional Land Surveying Services, for another twelve (12) month period.

FISCAL IMPACT

Expenses for the last 12 months were \$3,500.00. The County's future cost will be determined by the services provided on an as-needed basis.



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, MS.SCM, CPSM, CPSD, CPCP
Assistant Purchasing Agent

April 28, 2025

Baird, Hampton & Brown, Inc.
John Margotta
6300 Ridglea Place, Suite 700
Fort Worth, TX 76116
jmargotta@bhbinc.com

Re: RFQ No. 2022-188 – Annual Contract for Professional Land Surveying Services

Dear Mr. Margotta,

Referenced RFQ was for twelve (12) months with four (4) options to renew for additional twelve (12) months each. The original contract was for the period of August 30, 2022, through August 29, 2023. The effective dates for the third renewal option will run from August 30, 2025 through August 29, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Baird, Hampton & Brown, Inc. to accept the third option for an additional one (1) year period for this RFQ as awarded on August 30, 2022. Baird, Hampton & Brown, Inc. acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All terms and conditions must remain firm for the optional renewal period through August 29, 2026. Contracts for services will be negotiated as needed.

☒ Yes, Baird, Hampton & Brown, Inc. will accept the offer to extend the same contract terms through August 29, 2026. Contracts for services will be negotiated as needed. **Please include a current 1295 Form with your response.**

☐ No, Baird, Hampton & Brown, Inc. will NOT accept the offer to extend the same contract terms through August 29, 2026.

Please fax or email your signed response.

Respectfully signed,

A handwritten signature in cursive script that reads "Gwen Peterson".
Gwen Peterson, Senior Buyer
Tarrant County

John Margotta
Digitally signed by John Margotta
Date: 2025.04.29 10:25:46 -05'00'

John Margotta
Baird, Hampton & Brown, Inc.

04/29/2025

Date



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, MS.SCM, CPSM, CPSD, CPCP
Assistant Purchasing Agent

April 28, 2025

CP&Y, Inc.
Sean Flaherty
115 West 7th Street, Suite 1500
Fort Worth, TX 76102
sflaherty@cpyi.com

Re: RFQ No. 2022-188 – Annual Contract for Professional Land Surveying Services

Dear Mr. Flaherty,

Referenced RFQ was for twelve (12) months with four (4) options to renew for additional twelve (12) months each. The original contract was for the period of August 30, 2022, through August 29, 2023. The effective dates for the third renewal option will run from August 30, 2025 through August 29, 2026.

Tarrant County Purchasing Department hereby extends an invitation to CP&Y, Inc. to accept the third option for an additional one (1) year period for this RFQ as awarded on August 30, 2022. CP&Y, Inc. acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All terms and conditions must remain firm for the optional renewal period through August 29, 2026. Contracts for services will be negotiated as needed.

☒ Yes, CP&Y, Inc. will accept the offer to extend the same contract terms through August 29, 2026. Contracts for services will be negotiated as needed. **Please include a current 1295 Form with your response.**

☐ No, CP&Y, Inc. will NOT accept the offer to extend the same contract terms through August 29, 2026.

Please fax or email your signed response.

Respectfully signed,

Gwen Peterson
Gwen Peterson, Senior Buyer
Tarrant County

Sean Flaherty
Sean Flaherty
CP&Y, Inc.

05/12/2025
Date



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, MS.SCM, CPSM, CPSD, CPCP
Assistant Purchasing Agent

April 28, 2025

Gorrondona & Associates, Inc.
Truett Wilson
2800 NE Loop 820, Suite 660
Fort Worth, TX 76137
twilson@ga-inc.net

Re: RFQ No. 2022-188 – Annual Contract for Professional Land Surveying Services

Dear Mr. Wilson,

Referenced RFQ was for twelve (12) months with four (4) options to renew for additional twelve (12) months each. The original contract was for the period of August 30, 2022, through August 29, 2023. The effective dates for the third renewal option will run from August 30, 2025 through August 29, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Gorrondona & Associates, Inc. to accept the third option for an additional one (1) year period for this RFQ as awarded on August 30, 2022. Gorrondona & Associates, Inc. acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All terms and conditions must remain firm for the optional renewal period through August 29, 2026. Contracts for services will be negotiated as needed.

- ☒ Yes, Gorrondona & Associates, Inc. will accept the offer to extend the same contract terms through August 29, 2026. Contracts for services will be negotiated as needed. **Please include a current 1295 Form with your response.**
- ☐ No, Gorrondona & Associates, Inc. will NOT accept the offer to extend the same contract terms through August 29, 2026.

Please fax or email your signed response.

Respectfully signed,

A handwritten signature in cursive script, appearing to read "Gwen Peterson".
Gwen Peterson, Senior Buyer
Tarrant County

A handwritten signature in cursive script, appearing to read "Truett Wilson".
Truett Wilson
Gorrondona & Associates, Inc.

4/28/2025
Date



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, MS.SCM, CPSM, CPSD, CPCP
Assistant Purchasing Agent

April 28, 2025

Halff Associates, Inc.
Chad R. Crawford
2601 Meacham Blvd., Suite 600
Fort Worth, TX 76137
ccrawford@halff.com

Re: RFQ No. 2022-188 – Annual Contract for Professional Land Surveying Services

Dear Mr. Crawford,

Referenced RFQ was for twelve (12) months with four (4) options to renew for additional twelve (12) months each. The original contract was for the period of August 30, 2022, through August 29, 2023. The effective dates for the third renewal option will run from August 30, 2025 through August 29, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Halff Associates, Inc. to accept the third option for an additional one (1) year period for this RFQ as awarded on August 30, 2022. Halff Associates, Inc. acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All terms and conditions must remain firm for the optional renewal period through August 29, 2026. Contracts for services will be negotiated as needed.

☒ Yes, Halff Associates, Inc. will accept the offer to extend the same contract terms through August 29, 2026. Contracts for services will be negotiated as needed. **Please include a current 1295 Form with your response.**

☐ No, Halff Associates, Inc. will NOT accept the offer to extend the same contract terms through August 29, 2026.

Please fax or email your signed response.

Respectfully signed,

Gwen Peterson
Gwen Peterson, Senior Buyer
Tarrant County

B. L. McGahey 5/5/2025
~~Chad R. Crawford~~ BENJAMIN L. MCGAHEY Date
Halff Associates, Inc. VICE PRESIDENT



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, MS.SCM, CPSM, CPSD, CPCP
Assistant Purchasing Agent

April 28, 2025

Surveying and Mapping, LLC dba SAM, LLC
Christopher Cox
1341 West Mockingbird Lane, Suite 400W
Dallas, TX 75247
gvedro@sam.biz

Re: RFQ No. 2022-188 – Annual Contract for Professional Land Surveying Services

Dear Mr. Cox,

Referenced RFQ was for twelve (12) months with four (4) options to renew for additional twelve (12) months each. The original contract was for the period of August 30, 2022, through August 29, 2023. The effective dates for the third renewal option will run from August 30, 2025 through August 29, 2026.

Tarrant County Purchasing Department hereby extends an invitation Surveying and Mapping, LLC dba SAM, LLC to accept the third option for an additional one (1) year period for this RFQ as awarded on August 30, 2022. Surveying and Mapping, LLC dba SAM, LLC acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All terms and conditions must remain firm for the optional renewal period through August 29, 2026. Contracts for services will be negotiated as needed.

☒ Yes, Surveying and Mapping, LLC dba SAM, LLC will accept the offer to extend the same contract terms through August 29, 2026. Contracts for services will be negotiated as needed. **Please include a current 1295 Form with your response.**

☐ No, Surveying and Mapping, LLC dba SAM, LLC will NOT accept the offer to extend the same contract terms through August 29, 2026.

Please fax or email your signed response.

Respectfully signed,

A handwritten signature in cursive script that reads "Gwen Peterson".
Gwen Peterson, Senior Buyer
Tarrant County

A handwritten signature in cursive script that reads "Chris Cox".
Christopher Cox
Surveying and Mapping, LLC
dba SAM, LLC

05/12/2025

Date



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, MS.SCM, CPSM, CPSD, CPCP
Assistant Purchasing Agent

April 28, 2025

Teague Nall and Perkins, Inc.
Theron Sims
5237 North Riverside Drive, Suite 100
Fort Worth, TX 76137
Procurements@tnpinc.com

Re: RFQ No. 2022-188 – Annual Contract for Professional Land Surveying Services

Dear Mr. Sims,

Referenced RFQ was for twelve (12) months with four (4) options to renew for additional twelve (12) months each. The original contract was for the period of August 30, 2022, through August 29, 2023. The effective dates for the third renewal option will run from August 30, 2025 through August 29, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Teague Nall and Perkins, Inc. to accept the third option for an additional one (1) year period for this RFQ as awarded on August 30, 2022. Teague Nall and Perkins, Inc. acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All terms and conditions must remain firm for the optional renewal period through August 29, 2026. Contracts for services will be negotiated as needed.

☒ Yes, Teague Nall and Perkins, Inc. will accept the offer to extend the same contract terms through August 29, 2026. Contracts for services will be negotiated as needed. **Please include a current 1295 Form with your response.**

☐ No, Teague Nall and Perkins, Inc. will NOT accept the offer to extend the same contract terms through August 29, 2026.

Please fax or email your signed response.

Respectfully signed,

A handwritten signature in cursive script that reads "Gwen Peterson".
Gwen Peterson, Senior Buyer
Tarrant County

A handwritten signature in cursive script that reads "Theron Sims".
Theron Sims
Teague Nall and Perkins, Inc.

A handwritten date "5/5/2025" in cursive script.
Date

Memorandum

To: Scott Hall, Director; Joseph Jackson, Deputy Director/County Engineer

Dept: Tarrant County Transportation Services

From: Gwen Peterson, C.P.M., A.P.P., Sr. Buyer, Purchasing Department

Date: April 28, 2024

Re: RFQ 2022-188, Annual Contract for Professional Land Surveying Services

The above referenced contract will expire on August 29, 2025. This contract included four (4) options to renew with the vendor for additional twelve (12) month terms. The third renewal term would commence August 30, 2025 and would expire August 29, 2026.

If you wish to exercise this third option to renew and continue this contract with the vendors listed below for twelve more months, please check the appropriate item, and email this form back to me.

Baird, Hampton & Brown, Inc.
Halff Associates, Inc.
Teague Nall and Perkins, Inc.
Gorron dona & Associates, Inc.
CP & Y, Inc.
Surveying and Mapping, LLC dba SAM, LLC

☒ Yes, I wish to continue the current contract with the above-mentioned vendors for the third renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

569011 / 6840100000 / 26100-2025

☐ No, I do not wish to continue the current contract with the above-mentioned vendor(s) for the following reason(s).

SIGNATURE: 
Scott Hall (Apr 28, 2025 11:22 CDT)

DATE: 4/28/2025

Memorandum

To: Frank Lopez, Assistant Director
Dept: Tarrant County Facilities Management
From: Gwen Peterson, C.P.M., A.P.P., Sr. Buyer, Purchasing Department
Date: April 28, 2025

Re: RFQ 2022-188, Annual Contract for Professional Land Surveying Services

The above referenced contract will expire on August 29, 2025. This contract included four (4) options to renew with the vendor for additional twelve (12) month terms. The third renewal term would commence August 30, 2025 and would expire August 29, 2026.

If you wish to exercise this third option to renew and continue this contract with the vendors listed below for twelve more months, please check the appropriate item, and email this form back to me.

Baird, Hampton & Brown, Inc.
Halff Associates, Inc.
Teague Nall and Perkins, Inc.
Gorrondonga & Associates, Inc.
CP & Y, Inc.
Surveying and Mapping, LLC dba SAM, LLC

☒ Yes, I wish to continue the current contract with the above-mentioned vendors for the third renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

10000-2025/569011/Various Cost Centers

☐ No, I do not wish to continue the current contract with the above-mentioned vendor(s) for the following reason(s).

SIGNATURE: Frank Lopez

DATE: 4/28/2025

RFQ 2022-188 Annual Contract for Professional Land Surveying Services

Evaluation Criteria	Max Points	Award		
		Baird, Hampton & Brown, Inc. Fort Worth, TX HUB - No	Halff Associates, Inc. Fort Worth, TX HUB - No	Teague Nall and Perkins, Inc. Fort Worth, TX HUB - No
Responsiveness to Request for Qualifications	20	13.20	14.40	13.50
Staffing Plan	35	24.15	22.75	22.40
Firm's Capability to Provide Services	45	26.65	26.65	27.88
Total Score	100	64.00	63.80	63.78

Evaluation Criteria	Max Points	Award		
		Gorrondona & Associates, Inc. Fort Worth, TX HUB - Yes	CP&Y, Inc. Fort Worth, TX HUB - No	Surveying And Mapping, LLC dba SAM, LLC Dallas, TX HUB - No
Responsiveness to Request for Qualifications	20	12.90	13.80	13.30
Staffing Plan	35	24.15	23.45	22.75
Firm's Capability to Provide Services	45	26.65	25.59	25.30
Total Score	100	63.70	62.84	61.35

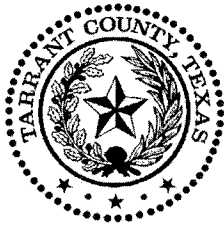
RFQ 2022-188 Annual Contract for Professional Land Surveying Services

Evaluation Criteria	Max Points	Nathan D. Maier Consulting Engineers, Inc. Dallas, TX HUB - Yes	Brittain & Crawford, LLC Fort Worth, TX HUB - Yes	Wier & Associates, Inc. Arlington, TX HUB - No
Responsiveness to Request for Qualifications	20	13.00	10.20	12.30
Staffing Plan	35	22.40	23.80	22.05
Firm's Capability to Provide Services	45	24.48	25.70	25.25
Total Score	100	59.88	59.70	59.60

Evaluation Criteria	Max Points	White Hawk Engineering & Design, LLC Allen, TX HUB - Yes	PJB Surveying, LLC Allen, TX HUB - Yes	JRB Engineering, LLC Dallas, TX HUB - Yes
Responsiveness to Request for Qualifications	20	13.90	12.60	12.90
Staffing Plan	35	22.40	22.75	21.70
Firm's Capability to Provide Services	45	22.91	23.25	23.09
Total Score	100	59.21	58.60	57.69

RFQ 2022-188 Annual Contract for Professional Land Surveying Services

Evaluation Criteria	Max Points	Yazel Peebles and Associates Bedford, TX HUB - No.
Responsiveness to Request for Qualifications	20	12.30
Staffing Plan	35	22.05
Firm's Capability to Provide Services	45	22.91
Total Score	100	57.26



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: RFQ No. 2022-188 - Annual Contract for Professional Land Surveying Services - Transportation Services and Facilities Management - Various Vendors - Exercise Third Option for Renewal - Same Contract Terms

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
