



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 145460

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DATE: 7/1/2025

**SUBJECT: CONSIDERATION OF A CHANGE TO THE TABLE OF ORGANIZATION –
ELECTIONS OFFICE**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the approval of a change to the Table of Organization for the Elections Office to add two (2) Project Positions effective July 2, 2025.

BACKGROUND

The Elections Office is requesting two (2) project positions to assist the Elections Office with transitioning from line segments to points in the GIS mapping for our new Voter Registration system; assist with redistricting as a result of Commissioner Precinct and other boundary changes; assist with biennial mass mailouts; assist with transitioning to the State's new Voter Registration system and to assist in preparing for and executing the 2026 primaries. The equivalent full-time positions are Voter Registration Manager (Grade 73) and Assistant Voter Registration Manager (Grade 18).

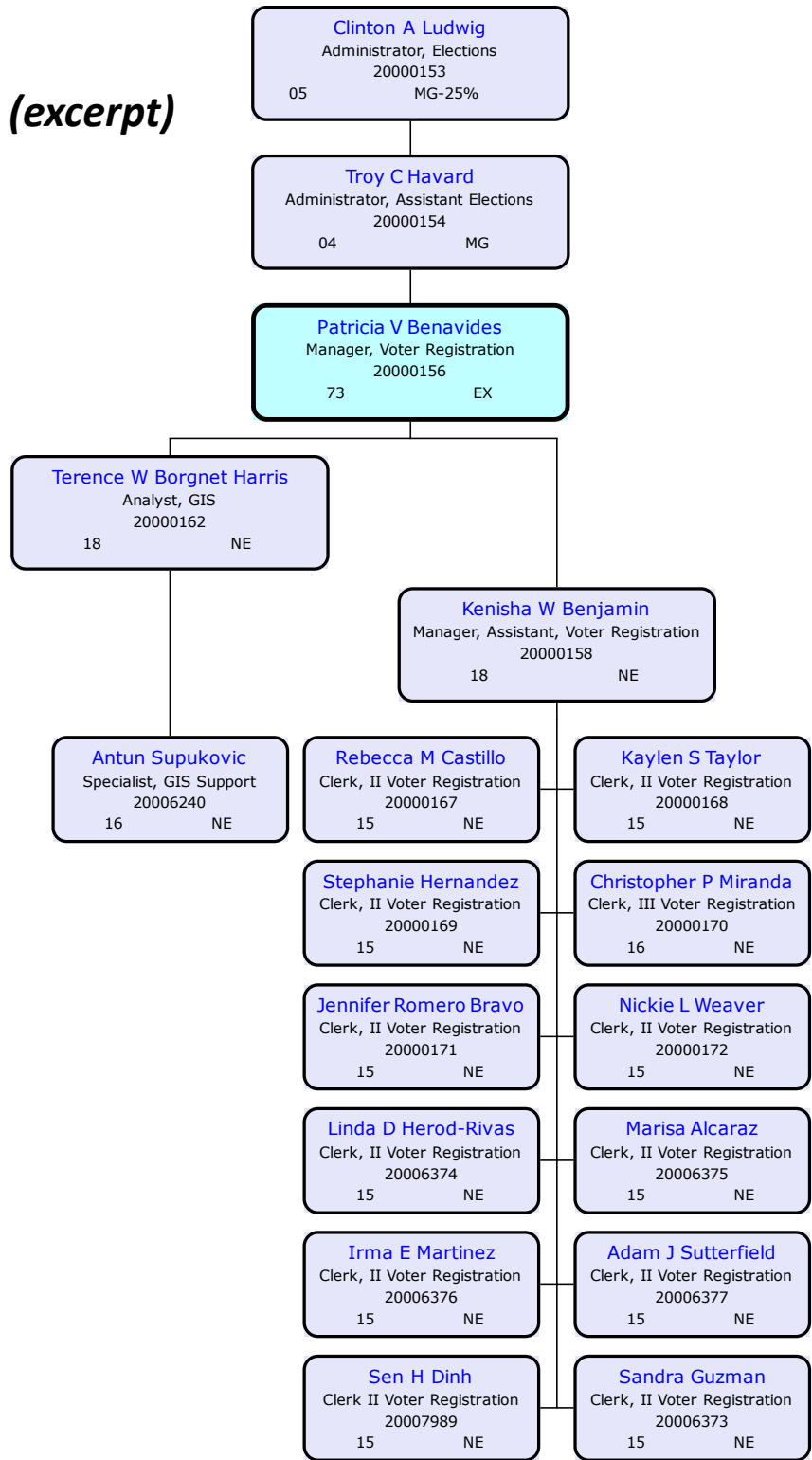
FISCAL IMPACT

The FY 2025 fiscal impact to the General Fund will be approximately \$41,817.05 including fringe benefits.

SUBMITTED BY	Human Resources	PREPARED BY:	Jennifer Jones
		APPROVED BY:	Roxie Held

Proposed Position Title, and Grade	Proposed Organizational Unit	Proposed Job Number	Proposed Cost Center	Proposed Fund/Grant	Effective Date
Project Employee-Exempt, Grade 24	10000457 - Elections -Voter Registration	1307 -Temporary-Project-Exempt	1420000000	10000-2025/General Fund	7/2/2025
Project Employee-Non-Exempt, Grade 23	10000457 - Elections -Voter Registration	1308 -Temporary-Project-Non-Exempt	1420000000	10000-2025/General Fund	7/2/2025

Current Elections Administration *(excerpt)*



**Proposed
Elections Administration (excerpt)
Effective July 2, 2025**

