



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 144943
PAGE 1 OF 4
DATE: 4/2/2025

SUBJECT: CONSIDERATION OF A REQUEST TO USE THE 1895 COURTHOUSE FROM THE TARRANT COUNTY HISTORICAL COMMISSION TO CONDUCT GUIDED PUBLIC TOURS DURING THE MAIN STREET FORT WORTH ARTS FESTIVAL

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested the Commissioners Court consider a request to use the 1895 Courthouse from the Tarrant County Historical Commission (TCHC) to conduct public guided tours during the Main Street Fort Worth Arts Festival on Saturday, April 12, 2025 from 12:30 PM to 3:30 PM.

BACKGROUND

The Main Street Fort Worth Arts Festival is a free, four-day event held annually in downtown Fort Worth, featuring art, music, food, and entertainment, with juried artists and live performances.

TCHC is requesting to conduct free public tours inside the 1895 Courthouse on Saturday, April 12, 2025 from 12:30 PM to 3:30 PM to provide event guests with an opportunity to learn more about Tarrant County's history.

TCHC has completed all required property use forms.

The Sheriff's Office has agreed to provide security during non-business hours for this event.

FISCAL IMPACT

The estimated fiscal impact based on salary average overtime rates for Facilities Management and the Sheriff's Office will be less than \$1,317 which will be paid by the Tarrant County Historical Commission. Salary cost will be charged to the following accounts:

\$446.00 – Facilities Management account 10000-2025/General Funds /3110403000 1895 Courthouse/510000 Personnel

\$871.00 – Sheriff's Office account 10000-2025/ General Funds/ 2110610000 Sheriff's Office Courts-Security/510000 Personnel

SUBMITTED BY	Facilities Management	PREPARED BY:	Milissa Warner
		APPROVED BY:	Frank Lopez

Salary Costs Related to After Hours Facilities Usage for Tarrant County Historical Commission to Conduct Guided Public Tours of 1895 Courthouse

Title	# of Employees	Event Length (Hrs)	Total Staff Hours	Avg Hourly Rate	OT Rate	Hourly Cost	FICA	Retirement	Total Cost
Building Services Technician II	1	3	3	\$ 24	\$ 37	\$ 110	\$ 8	\$ 13	\$ 131
Building Services Technician III	2	3	6	\$ 29	\$ 44	\$ 263	\$ 20	\$ 31	\$ 315
Deputy Sheriff	4	3	12	\$ 40	\$ 61	\$ 728	\$ 56	\$ 87	\$ 871
								TOTAL	1,317

**TARRANT COUNTY FACILITIES MANAGEMENT
PROPERTY USE APPLICATION**

PLEASE COMPLETE ALL SECTIONS.

Location requested: Tarrant County Courthouse (for TCHC public tours)

Event Date(s): Saturday, April 12, 2025

Time of event: 12:30-3:30

Description of event (if more than three lines, please provide an attachment): The Tarrant County Historical Commission will be offering tours of the historic Tarrant County Courthouse.

Electricity required

Set up equipment (tables/chairs/podium/speakers, etc.) requested from County

Contact Person: Ray Thomas

Address: 200 Taylor Street City: Fort Worth State: TX Zip:76102

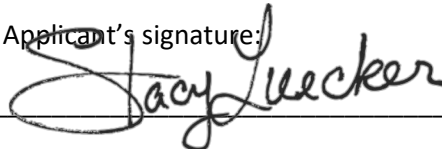
Cell phone number: 817-606-9786 Email: ray-thomas@att.net

Name of Organization: Tarrant County Historical Commission Non-Profit For-Profit

Primary contact person: Stacy Luecker Address: 200 Taylor Street City: Fort Worth State: TX

Zip:76102 Business phone number: 817-944-8578 Email: Event on-site contact person & cell
phone number: Ray Thomas 817-606-9786

Applicant's signature:



Applicant's printed name: Stacy Luecker, Tarrant County Historical Commission Chair

Date: March 10, 2025

**RELEASE, INDEMNIFICATION
AND HOLD HARMLESS AGREEMENT**

THAT I, the undersigned Stacy Luecker, Tarrant County Historical Commission Chair, hereby **RELEASE** and **HOLD HARMLESS** Tarrant County, Texas("County") and all of its officials, officers, agents and employees in both their public and private capacities, from any and all claims, losses, damages, causes of action, suits and liability of every kind that may arise from any of their act(s) and/or omission(s) that may occur as a result of my request to seek their help, assistance, and/or service in connection with the Tarrant County Historical Commission.

It is further agreed that the execution of this "**Release, Indemnification and Hold Harmless Agreement**" will not constitute a waiver by the County of the defense of governmental immunity where applicable, or any other defense recognized by law and/or the courts of the State of Texas.

SIGNED this the 10 day of March 2025.

A handwritten signature in black ink that reads "Stacy Luecker". The signature is written in a cursive, flowing style with a large initial 'S'.

Signature:

Printed Name: Stacy Luecker

Address: 200 Taylor Street, Fifth Floor

City: Fort Worth **State:** TX **Zip Code:** 76102

Phone #: 817-944-8578