



COMMISSIONERS COURT COMMUNICATION

COURT ORDER NUMBER _____
PAGE 1 OF 7
DATE: 12/17/2024

SUBJECT: BID NO. F2025028 - ANNUAL CONTRACT FOR PRE-SORT BULK MAIL SERVICES - COUNTYWIDE - TC DELIVERS, LLC - PER DISCOUNT FROM POSTAGE RATE

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. F2025028, Annual Contract for Pre-Sort Bulk Mail Services, Countywide, to TC Delivers, LLC at the per discount from postage rate.

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Three hundred seventy-seven (377) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested parties. A pre-bid conference held on October 16, 2024, was attended by one (1) vendor as well as representatives from Facilities Management and Purchasing. Four (4) bids and nine (9) no-bids were received.

Bids were evaluated by Facilities Management, Elections Administration, Housing, and Purchasing representatives.

The bid received from TC Delivers, LLC meets all specifications and is acceptable to Facilities Management, Elections Administration, and Housing.

The term of the contract is twelve (12) months, effective January 1, 2025, with two (2) options for renewal periods of twelve (12) months each.

The purpose of this contract is to provide Tarrant County with discounts on its postage rates. Awarded vendor will pick up Tarrant County mail to add to other mail that awarded vendors are sending in order to access higher discounts with the United States Post Office.

Therefore, it is the joint recommendation of Facilities Management, Elections Administration, Housing, and Purchasing that Bid No. F2025028, Annual Contract for Pre-Sort Bulk Mail Services, be awarded to TC Delivers, LLC at the per discount from postage rate.

SUBMITTED BY	Purchasing	PREPARED BY:	Amos Jones Jr.
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



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FISCAL IMPACT

The estimated cost for postage services for Tarrant County is \$428,886.56. The estimated cost for Tarrant County after discount is \$394,996.44. This is an estimated cost saving of \$33,890.12 a year.

Bid No. F2025028 Annual Contract for Pre-Sort Bulk Services

Award

				TC Delivers, LLC Dallas, TX HUB - No			
Line #	Description	QTY	USPS Rate	USPS Rate Discount Percentage	USPS Rate Discount Amount	Handling Fee	Ext Cost or Savings
1	Discount offered to Tarrant County for current Postage Rate for Bulk Mail						
1.1	Letters Pre-Sort Rate1.0 oz. - 3.5 oz.	610000	\$0.69	7.90%	\$ (0.0545)	\$ -	\$ (33,251.10)
1.2	Flats Pre-Sort Rate1 oz.	2400	\$1.50	8.00%	\$ (0.1200)	\$ -	\$ (288.00)
1.3	Flats Pre-Sort Rate2 oz.	500	\$1.77	8.00%	\$ (0.1416)	\$ -	\$ (70.80)
1.4	Flats Pre-Sort Rate3 oz.	500	\$2.04	8.00%	\$ (0.1632)	\$ -	\$ (81.60)
1.5	Flats Pre-Sort Rate4 oz.	500	\$2.31	8.00%	\$ (0.1848)	\$ -	\$ (92.40)
1.6	Flats Pre-Sort Rate5 oz.	500	\$2.59	8.00%	\$ (0.2072)	\$ -	\$ (103.60)
1.7	Flats Pre-Sort Rate6 oz.	1	\$2.87	8.00%	\$ (0.2296)	\$ -	\$ (0.23)
1.8	Flats Pre-Sort Rate7 oz.	1	\$3.15	8.00%	\$ (0.2520)	\$ -	\$ (0.25)
1.9	Flats Pre-Sort Rate8 oz.	1	\$3.43	8.00%	\$ (0.2744)	\$ -	\$ (0.27)
1.10	Flats Pre-Sort Rate9 oz.	1	\$3.71	8.00%	\$ (0.2968)	\$ -	\$ (0.30)
1.11	Flats Pre-Sort Rate10 oz.	1	\$4.01	8.00%	\$ (0.3208)	\$ -	\$ (0.32)
1.12	Flats Pre-Sort Rate11 oz.	1	\$4.31	8.00%	\$ (0.3448)	\$ -	\$ (0.34)
1.13	Flats Pre-Sort Rate12 oz.	1	\$4.61	8.00%	\$ (0.3688)	\$ -	\$ (0.37)
1.14	Flats Pre-Sort Rate13 oz.	1	\$4.91	8.00%	\$ (0.3928)	\$ -	\$ (0.39)
1.15	Postcard Pre-Sort Rate	1	\$0.56	25.00%	\$ (0.1400)	\$ -	\$ (0.14)
2	Hourly Rate to Sort Mail Items	1	N/A	N/A	N/A	\$ -	\$ -
	Total Cost or Savings						\$ (33,890.12)

Bid No. F2025028 Annual Contract for Pre-Sort Bulk Services

			A&C Pro Coppell, TX HUB - Yes				
Line #	Description	QTY	USPS Rate	USPS Rate Discount Percentage	USPS Rate Discount Amount	Handling Fee	Ext Cost or Savings
1	Discount offered to Tarrant County for current Postage Rate for Bulk Mail						
1.1	Letters Pre-Sort Rate1.0 oz. - 3.5 oz.	610000	\$0.69	2.00%	\$ (0.0138)	\$ -	\$ (8,418.00)
1.2	Flats Pre-Sort Rate1 oz.	2400	\$1.50	2.00%	\$ (0.0300)	\$ 1.00	\$ 2,328.00
1.3	Flats Pre-Sort Rate2 oz.	500	\$1.77	2.00%	\$ (0.0354)	\$ 1.00	\$ 482.30
1.4	Flats Pre-Sort Rate3 oz.	500	\$2.04	3.00%	\$ (0.0612)	\$ 1.00	\$ 469.40
1.5	Flats Pre-Sort Rate4 oz.	500	\$2.31	3.00%	\$ (0.0693)	\$ 1.00	\$ 465.35
1.6	Flats Pre-Sort Rate5 oz.	500	\$2.59	3.00%	\$ (0.0777)	\$ 1.00	\$ 461.15
1.7	Flats Pre-Sort Rate6 oz.	1	\$2.87	3.20%	\$ (0.0918)	\$ 1.00	\$ 0.91
1.8	Flats Pre-Sort Rate7 oz.	1	\$3.15	3.50%	\$ (0.1103)	\$ 1.00	\$ 0.89
1.9	Flats Pre-Sort Rate8 oz.	1	\$3.43	4.50%	\$ (0.1544)	\$ 1.00	\$ 0.85
1.10	Flats Pre-Sort Rate9 oz.	1	\$3.71	4.50%	\$ (0.1670)	\$ 1.00	\$ 0.83
1.11	Flats Pre-Sort Rate10 oz.	1	\$4.01	5.20%	\$ (0.2085)	\$ 1.00	\$ 0.79
1.12	Flats Pre-Sort Rate11 oz.	1	\$4.31	5.50%	\$ (0.2371)	\$ 2.00	\$ 1.76
1.13	Flats Pre-Sort Rate12 oz.	1	\$4.61	5.70%	\$ (0.2628)	\$ 2.00	\$ 1.74
1.14	Flats Pre-Sort Rate13 oz.	1	\$4.91	6.20%	\$ (0.3044)	\$ 2.00	\$ 1.70
1.15	Postcard Pre-Sort Rate	1	\$0.56	1.50%	\$ (0.0084)	\$ -	\$ (0.01)
2	Hourly Rate to Sort Mail Items	1	N/A	N/A	N/A	\$ 2.00	\$ 2.00
	Total Cost or Savings						\$ (4,200.34)

Bid No. F2025028 Annual Contract for Pre-Sort Bulk Services

				Pitney Bowes Shelton, CT HUB - No			
Line #	Description	QTY	USPS Rate	USPS Rate Discount Percentage	USPS Rate Discount Amount	Handling Fee	Ext Cost or Savings
1	Discount offered to Tarrant County for current Postage Rate for Bulk Mail						
1.1	Letters Pre-Sort Rate1.0 oz. - 3.5 oz.	610000	\$0.69	0.10%	\$ (0.0007)	\$ -	\$ (420.90)
1.2	Flats Pre-Sort Rate1 oz.	2400	\$1.50	0.42%	\$ (0.0063)	\$ 0.59	\$ 1,400.88
1.3	Flats Pre-Sort Rate2 oz.	500	\$1.77	0.35%	\$ (0.0062)	\$ 0.59	\$ 291.90
1.4	Flats Pre-Sort Rate3 oz.	500	\$2.04	0.31%	\$ (0.0063)	\$ 0.59	\$ 291.84
1.5	Flats Pre-Sort Rate4 oz.	500	\$2.31	0.27%	\$ (0.0062)	\$ 0.59	\$ 291.88
1.6	Flats Pre-Sort Rate5 oz.	500	\$2.59	0.13%	\$ (0.0034)	\$ 0.59	\$ 293.32
1.7	Flats Pre-Sort Rate6 oz.	1	\$2.87	0.12%	\$ (0.0034)	\$ 0.59	\$ 0.59
1.8	Flats Pre-Sort Rate7 oz.	1	\$3.15	0.20%	\$ (0.0063)	\$ 0.59	\$ 0.58
1.9	Flats Pre-Sort Rate8 oz.	1	\$3.43	0.18%	\$ (0.0062)	\$ 0.59	\$ 0.58
1.10	Flats Pre-Sort Rate9 oz.	1	\$3.71	0.17%	\$ (0.0063)	\$ 0.59	\$ 0.58
1.11	Flats Pre-Sort Rate10 oz.	1	\$4.01	0.16%	\$ (0.0064)	\$ 0.59	\$ 0.58
1.12	Flats Pre-Sort Rate11 oz.	1	\$4.31	0.15%	\$ (0.0065)	\$ 0.59	\$ 0.58
1.13	Flats Pre-Sort Rate12 oz.	1	\$4.61	0.14%	\$ (0.0065)	\$ 0.59	\$ 0.58
1.14	Flats Pre-Sort Rate13 oz.	1	\$4.91	0.13%	\$ (0.0064)	\$ 0.59	\$ 0.58
1.15	Postcard Pre-Sort Rate	1	\$0.56		NOT OFFERED		
2	Hourly Rate to Sort Mail Items	1	N/A		Call for Quote		
	Total Cost or Savings						\$ 2,153.59

Bid No. F2025028 Annual Contract for Pre-Sort Bulk Services

				Adams Consulting Tower LLC Fort Worth, TX HUB - Yes			
Line #	Description	QTY	USPS Rate	USPS Rate Discount Percentage	USPS Rate Discount Amount	Handling Fee	Ext Cost or Savings
1	Discount offered to Tarrant County for current Postage Rate for Bulk Mail						
1.1	Letters Pre-Sort Rate1.0 oz. - 3.5 oz.	610000	\$0.69	1.00%	\$ (0.0069)	\$ -	\$ (4,209.00)
1.2	Flats Pre-Sort Rate1 oz.	2400	\$1.50	1.00%	\$ (0.0150)	\$ 4.99	\$ 11,940.00
1.3	Flats Pre-Sort Rate2 oz.	500	\$1.77	1.00%	\$ (0.0177)	\$ 3.28	\$ 1,631.15
1.4	Flats Pre-Sort Rate3 oz.	500	\$2.04	1.00%	\$ (0.0204)	\$ 3.28	\$ 1,629.80
1.5	Flats Pre-Sort Rate4 oz.	500	\$2.31	1.00%	\$ (0.0231)	\$ 6.11	\$ 3,043.45
1.6	Flats Pre-Sort Rate5 oz.	500	\$2.59	1.00%	\$ (0.0259)	\$ 6.11	\$ 3,042.05
1.7	Flats Pre-Sort Rate6 oz.	1	\$2.87	1.00%	\$ (0.0287)	\$ 7.00	\$ 6.97
1.8	Flats Pre-Sort Rate7 oz.	1	\$3.15	1.00%	\$ (0.0315)	\$ 7.00	\$ 6.97
1.9	Flats Pre-Sort Rate8 oz.	1	\$3.43	1.00%	\$ (0.0343)	\$ 7.50	\$ 7.47
1.10	Flats Pre-Sort Rate9 oz.	1	\$3.71	1.00%	\$ (0.0371)	\$ 7.80	\$ 7.76
1.11	Flats Pre-Sort Rate10 oz.	1	\$4.01	1.00%	\$ (0.0401)	\$ 8.10	\$ 8.06
1.12	Flats Pre-Sort Rate11 oz.	1	\$4.31	1.00%	\$ (0.0431)	\$ 8.27	\$ 8.23
1.13	Flats Pre-Sort Rate12 oz.	1	\$4.61	1.00%	\$ (0.0461)	\$ 8.55	\$ 8.50
1.14	Flats Pre-Sort Rate13 oz.	1	\$4.91	11.00%	\$ (0.5401)	\$ 8.82	\$ 8.28
1.15	Postcard Pre-Sort Rate	1	\$0.56	1.00%	\$ (0.0056)	\$ -	\$ 0.01
2	Hourly Rate to Sort Mail Items	1	N/A	N/A	N/A	\$ 25.00	\$ 25.00
	Total Cost or Savings						\$ 17,164.69

Notes: No-bid responses received from: American Solutions for Business, RAM Products, LTD, Southwest Materials Handling Co, ODP Business Solutions, Cape Equipment & Services LLC, ACCO Brands USA LLC, Olivares Electric of El Paso, LLC., CompletelySupply Inc. and Storage Equipment



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: _____ Bid No. F2025028 - Annual Contract for Pre-Sort Bulk Mail Services - Countywide - TC Delivers, LLC - Per Discount from Postage Rate

County Department: _____ PURCHASING

Contact Person: _____ Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: _____ (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No ✓

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No ✓

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
