



COMMISSIONERS COURT
COMMUNICATION

COURT ORDER NUMBER 144857
PAGE 1 OF 5
DATE: 3/11/2025

SUBJECT: BID NO. 2023-073 - ANNUAL CONTRACT FOR PREVENTATIVE MAINTENANCE AND REPAIR FOR UNINTERRUPTIBLE POWER SUPPLY EQUIPMENT - FACILITIES MANAGEMENT - DC GROUP, INC. - EXERCISE SECOND AND FINAL OPTION FOR RENEWAL - SAME FIRM FIXED PRICES, HOURLY RATES, AND MARKUP FOR PARTS

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of Bid No. 2023-073, Annual Contract for Preventative Maintenance and Repair for Uninterruptible Power Supply Equipment, for the second and final optional twelve (12) month period at the same firm fixed prices, hourly rates, and markup for parts.

BACKGROUND

On March 7, 2023, the Commissioners Court, through Court Order #140434, awarded Bid No. 2023-073, Annual Contract for Preventative Maintenance and Repair for Uninterruptible Power Supply Equipment, for Facilities Management, to DC Group, Inc.

The award was based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

On January 9, 2024, the Commissioners Court, through Court Order #142424, approved the first renewal option.

The uninterruptible power supply equipment serves as the stopgap between the main power source and the backup generator power source when an outage occurs, protecting equipment and preventing loss of coverage due to power failure.

The vendor notified Purchasing in writing that their prices will remain firm through March 18, 2026. Facilities Management notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that the Commissioners Court approve the renewal of Bid No. 2023-073, Annual Contract for Preventative Maintenance and Repair for Uninterruptible Power Supply Equipment, for another twelve (12) month period.

FISCAL IMPACT

Expenses for last year were approximately \$14,605.20. The County's future cost will be determined by the orders and services placed on an as-needed basis. Funding is available in account 10000-2025 General Fund/Various Cost Centers/532011 Building Maintenance.

SUBMITTED BY	Purchasing	PREPARED BY:	Candace Kelly-Winston
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

February 20, 2025

Geoffrey Dopkins
Sr. Government Sales Executive
DC Group, Inc.
1977 West River Road North
Minneapolis, MN 55411

Re: RFB No. 2023-073 Preventative Maintenance and Repair of Uninterruptible Power Supply Equipment

Dear Mr. Dopkins:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of March 19, 2023 through March 18, 2024. The effective dates for the first renewal option was for the period of March 19, 2024 through March 18, 2025. The effective dates for the second renewal option will run from March 19, 2025 through March 18, 2026.

Tarrant County Purchasing Department hereby extends an invitation to DC Group, Inc. to accept the second option for an additional one (1) year period as the primary vendor for this bid as awarded on March 7, 2023. DC Group, Inc. acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through March 18, 2026.

Yes, DC Group, Inc. will accept the offer to extend the same contract at the same unit price, hourly rates, and markup for parts through March 18, 2026. **Please include a current 1295 Form with your response.**

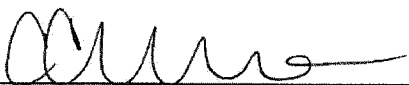
No, DC Group, Inc. will NOT accept the offer to extend the same contract at the same unit price, hourly rates, and markup for parts through March 18, 2026.

Are any other governmental entities currently utilizing this contract? Yes No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Candace Winston
Candace Winston, Buyer
Tarrant County
817-212-7247


Christiana Cudworth
Contract Manager
DC Group, Inc.

02/21/2025
Date

Memorandum

To: Michael Amador, Willie Shephard, Chad Raines, Joshua Palmer

Dept: Facilities Management

From: Candace Winston, Buyer, Purchasing Department

Date: February 3, 2025

Re: Renewal of 2023-073 – Annual Contract for Preventative Maintenance and Repair of Uninterruptible Power Supply Equipment

The above referenced contract will expire on March 18, 2025. This contract included two (2) options to renew with the vendor for additional twelve (12) month terms. The second renewal term would commence March 19, 2025 and would expire March 18, 2026.

If you wish to exercise this option to renew and continue this contract with the vendor listed below for twelve more months, please check the appropriate item and email by February 7, 2025.

DC Group, Inc



Yes, I wish to continue the current contract with the above-mentioned vendor for the second renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

532011 / 10000-2025 / Various

_____ No, I do not wish to continue the current contract with the above-mentioned vendor for the following reason(s).

SIGNATURE: Chad Raines

DATE: 2/3/25

RFB 2023-073 Annual Contract for Preventative Maintenance and Repair of Uninterruptible Power Supply and Equipment

Primary Award

		DC Group, Inc. Minneapolis, MN HUB - No Co-OP - Yes		
Item NO.	Description	Estimated Quantity of Visits	Unit Price	Extended Price
Preventative Maintenance Visits				
1	Corrections Center - Quarterly Visits	2	\$ 270.00	\$ 540.00
2	Corrections Center - Six (6)-Month Visits	1	\$ 270.00	\$ 270.00
3	Corrections Center - Annual Visit	1	\$ 540.00	\$ 540.00
4	Green Bay Jail - Quarterly Visits	2	\$ 110.00	\$ 220.00
5	Green Bay Jail - Six (6)-Month Visits	1	\$ 110.00	\$ 110.00
6	Green Bay Jail - Annual Visit	1	\$ 220.00	\$ 220.00
7	Lon Evans Correction Center - Quarterly Visits	2	\$ 930.00	\$ 1,860.00
8	Lon Evans Correction Center - Six (6)-Month Visits	1	\$ 930.00	\$ 930.00
9	Lon Evans Correction Center - Annual Visit	1	\$ 1,860.00	\$ 1,860.00
10	Plaza Building - Quarterly Visits	2	\$ 100.00	\$ 200.00
11	Plaza Building - Six (6)-Month Visits	1	\$ 100.00	\$ 100.00
12	Plaza Building - Annual Visit	1	\$ 200.00	\$ 200.00
Hourly Rate				
13	Trained Repair Person - Hourly Rate, Monday - Friday 8:00 a.m to 5:00 p.m.	20	\$ 125.00	\$ 2,500.00
14	Trained Repair Person - Hourly Rate, Monday - Friday 5:01 p.m to 7:59 p.m.	1	\$ 187.50	\$ 187.50
15	Trained Repair Person - Hourly Rate, Weekends and Holidays	1	\$ 250.00	\$ 250.00
Parts Mark-Up:			Total Bid Price:	\$ 9,987.50
				10%

Notes: MCS OpCo LLC d/b/a Weissco Power was deemed non-responsive for failure to sign the signature form and the compliance form.



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. 2023-073 - Annual Contract for Preventative Maintenance and Repair for Uninterruptible Power Supply Equipment - Facilities Management - DC Group, Inc. - Exercise Second and Final Option for Renewal - Same Firm Fixed Prices, Hourly Rates, and Markup for Parts

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
