



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 145166
PAGE 1 OF 6
DATE: 5/6/2025

**SUBJECT: RFP NO. F2023168 - ANNUAL CONTRACT FOR
PSYCHOLOGICAL/PSYCHIATRIC/ PSYCHOSEXUAL EVALUATIONS -
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT -
PSYCHOTHERAPY SERVICES AND YOKEFELLOWS - EXERCISE
SECOND AND FINAL OPTION FOR RENEWAL - SAME CONTRACT
TERMS**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of RFP No. F2023168, Annual Contract for Psychological/Psychiatric/Psychosexual Evaluations, for the second and final optional twelve (12) month period at the same contract terms.

BACKGROUND

On August 15, 2023, the Commissioners Court, through Court Order #141485, awarded RFP No. F2023168, Annual Contract for Psychological/Psychiatric/Psychosexual Evaluations, for Community Supervision and Corrections Department (CSCD), to Psychotherapy Services and Yokefellows.

The award was based upon evaluation criteria set forth in the RFP specifications and contained options to renew for two (2) additional twelve (12) month periods.

On May 21, 2024, the Commissioners Court, through Court Order #143176, approved the first renewal option.

The comprehensive psychological evaluation provides a systematic assessment of the defendant's psychological, psychiatric, social, and sexual history, including any deviant or paraphilic interests, as well as the risk of sexual reoffending. It consists of formal tests and clinical interviews designed to identify and describe emotional, behavioral, or cognitive issues. The evaluation aims to diagnose problems, determine treatment needs, and propose an appropriate treatment plan. CSCD utilizes these evaluation services as supervision tools to enhance the effectiveness of community supervision, promote public safety, and address any underlying mental health or risk factors that may impact the defendant's rehabilitation and reintegration.

The vendor notified Purchasing in writing that they will extend the same contract terms through August 31, 2026. CSCD notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of CSCD and Purchasing that the Commissioners Court approve renewal of RFP No. F2023168, Annual Contract for Psychological/Psychiatric/Psychosexual Evaluations, for another twelve (12) month period.

SUBMITTED BY	Purchasing	PREPARED BY:	Kehinde Olugbile
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



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FISCAL IMPACT

Expenses for last year were approximately \$122,485.00. Funding is available in the following accounts:

C0010-2025 CJAD-Basic Supervision/(BS)/2510100000 CSCD/585143 Psych Exams/Testimony
C0045-2025 GCJAD CJAD - Sex Offender Caseloads (DP)/(BS)/2510100000 CSCD/585143
Psych Exams/Testimony
C0046-2025 GCJAD CJAD - Intellectually/Developmentally Disabled Caseloads(CCP)/(BS)/
2510100000 CSCD/585143 Psych Exams/Testimony



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

March 21, 2025

Sean Braun
Psychotherapy Services & Yokefellows
301 W. Rosedale St.
Fort Worth, TX 76104

Re: RFP No. F2023168, Annual Contract for Psychological/ Psychiatric/ Psychosexual Evaluations

Dear Sean,

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The effective dates for the second renewal option will run from September 1, 2025, through August 31, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Psychotherapy Services & Yokefellows, to accept the second and final renewal option for an additional one (1) year period as the vendor for this contract as awarded on August 15, 2023. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through August 31, 2026.

Yes, Psychotherapy Services & Yokefellows, P.C will accept the offer to extend the same contract terms through August 31, 2026. **Please include a current 1295 Form with your response.**

No, Psychotherapy Services & Yokefellows, P.C will NOT accept the offer to extend the same contract terms through August 31, 2026.

Are any other governmental entities currently utilizing this contract? Yes No

If yes, please return a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

Handwritten signature of Kehinde Olugbile.

Kehinde Olugbile, Senior Buyer
Tarrant County
817-212-7249

Handwritten signature of Sean Braun.

Sean Braun

3/21/2025

Date

Memorandum

To: Corey Feldhaus

Dept: Community Supervision and Corrections Department

From: Kehinde Olugbile, Sr. Buyer, Purchasing Department

Date: 4/18/2025

Re: Renewal of RFP F2023168, ANNUAL CONTRACT FOR PSYCHOLOGICAL/ PSYCHIATRIC/ PSYCHOSEXUAL EVALUATIONS

The above referenced contract will expire on August 31, 2025. This contract included two (2) options to renew with the vendor for additional twelve (12) month terms. The second and final renewal term would commence September 1, 2025, and would expire August 31, 2026.

If you wish to exercise this option to renew and continue this contract with the Psychotherapy Services & Yokefellows for twelve more months, please check the appropriate item and email this form back to me.

Yes, I wish to continue the current contract with Psychotherapy Services & Yokefellows for the second and final renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

585143/2510100000/GCJAD-2004 and C0045-2025, C0046-2025
and C0010-2025

No, I do not wish to continue the current contract with Psychotherapy Services & Yokefellows for the following reason(s).

SIGNATURE:

Corey Feldhaus

DATE:

3/19/2025

RFP F2023168 Annual Contract For Psychological/Psychiatric/Psychosexual Evaluations

Award

		Psychotherapy Services and Yokefellows Fort Worth, TX HUB - No CO-OP - Yes
Evaluation Criteria	Max Points	Score
Vendor Qualifications and Experience	200	181.33
Responsiveness to the RFP Requirements and Specifications	200	180.00
Proposed Approach and Management	200	175.67
References	50	45.02
Proposed Price	350	350.00
Total Score	1000	932.02

Notes: DPTV Tango LLC d/b/a Business Operates Solutions was deemed non-responsive for failure to provide all submittal requirements necessary for evaluation, including vendor qualifications and experience, responsiveness to the RFP requirements and specifications, and proposed approach and management.



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: RFP NO. F2023168 - Annual Contract for Psychological/Psychiatric/ Psychosexual Evaluations - Community Supervision and Corrections Department - Psychotherapy Services and Yokefellows - Exercise Second and Final Option for Renewal - Same Contract Terms

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
