COMMISSIONERS COURT COMMUNICATION

COURT ORDER NUMBER 145723

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DATE: 8/19/2025

SUBJECT: **CONSIDERATION TO APPROVE USAGE OF ELECTION CONTRACT FUNDS TO COVER EXPENSES RELATED TO THE GENERAL ELECTIONS ON NOVEMBER 04, 2025, AND RUNOFF, IF APPLICABLE, AND ALL ELECTION ESSENTIALS**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider to approve the use of up to $181,000.00 from the Election Services Contract funds to cover expenses of Election day consumables, such as supplies, food, and pay for temporary staff, for the General Election on November 04, 2025 and Runoff, if Applicable, and all Election essentials.

BACKGROUND

Section 31.100, subsection (a) of the Texas Elections Code establishes that: "Money paid to a county election officer under an election services contract shall be deposited in a separate fund in the county treasury. The county election officer may make expenditures from the fund without budgeting or appropriation by the commissioners court."

Related to this, subsection (f) states that: "A surplus in the election services contract fund may be used only to defray expenses of the county election officer's office in connection with election-related duties or functions."

Finally, subsection (c) of rule 81.161 of the Texas Administrative Code requires that: "If the county election officer determines that a funding request qualifies under subsection (b) of this section and should be paid from surplus election service contract funds, said request shall be made in writing to the county commissioners court."

The election officer has determined that this funding request qualifies under the statutory provisions recited above and makes the request to the Commissioners Court.

FISCAL IMPACT

Funding in the amount of $181,000.00 is available in T7100-2025-1420000000.

SUBMITTED BY	Elections Administration	PREPARED BY:	Maria Serna
		APPROVED BY:	Clinton Ludwig