



COMMISSIONERS COURT  
COMMUNICATION

COURT ORDER NUMBER \_\_\_\_\_

PAGE 1 OF 10

DATE: 12/3/2024

**SUBJECT: BID NO. 2023-067 - ANNUAL CONTRACT FOR MATTRESS MATERIALS - SHERIFF'S OFFICE - VARIOUS VENDORS - EXERCISE SECOND AND FINAL OPTION FOR RENEWAL - SAME FIRM FIXED PRICES**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve renewal of Bid No. 2023-067, Annual Contract for Mattress Materials, for the second and final optional twelve (12) month period at the same firm fixed prices.

**BACKGROUND**

On February 21, 2023, the Commissioners Court, through Court Order #140321, awarded Bid No. 2023-067, Annual Contract for Mattress Materials, for the Sheriff's Office, to the following vendors:

Primary	Hanes Industries, Inc.	1 of 3 Items
	Ragold Corporation	1 of 3 Items
	Trace Industries, Inc.	1 of 3 Items
Secondary	Aberdeen Road Company d/b/a Herculite Products	1 of 3 Items
Alternate	ICS Jail Supplies, Inc.	1 of 3 Items

The awards were based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

On December 5, 2023, the Commissioners Court, through Court Order #142270, approved the first renewal option.

This bid is for the purchase of mattress materials to make inmate mattresses. Materials include cotton batting, inner cloth lining, and vinyl outer liner mattress ticking.

The vendors notified Purchasing in writing that their prices will remain firm through March 1, 2026. The Sheriff's Office notified Purchasing in writing that they are pleased with the vendors and want to renew.

Therefore, it is the joint recommendation of the Sheriff's Office and Purchasing that the Commissioners Court approve renewal of Bid No. 2023-067, Annual Contract for Mattress Materials, for another twelve (12) month period.

SUBMITTED BY	Purchasing	PREPARED BY:	Niki Jones
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: \_\_\_\_\_ DATE: 12/3/2024 PAGE 2 OF 10

## **FISCAL IMPACT**

Expenses for last year were approximately \$100,160.00. Funding is available in account S8700-2025 Sheriff Inmate Commissary/2120980000 Confinement/522021 Bedding and Clothing.



**TARRANT COUNTY PURCHASING DEPARTMENT**

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

October 23, 2024

Mike Farabee  
Sales Representative  
Hanes Industries  
615 Westport Pkwy #300  
Grapevine, TX 76051

Re: RFB No. 2023-067 – Annual Contract for Mattress Material

Dear Mr. Farabee:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of March 2, 2023 through March 1, 2024. The effective dates for the first renewal option are from March 2, 2024 through March 1, 2025. The effective dates for the second and final renewal option will run from March 2, 2025 through March 1, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Hanes Industries to accept the second and final option for an additional one (1) year period as awarded on February 21, 2023. Hanes Industries acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through March 1, 2026.

Yes, Hanes Industries will accept the offer to extend the same contract firm fixed pricing through March 1, 2026. **Please include a current 1295 Form with your response.**

No, Hanes Industries will NOT accept the offer to extend the same contract firm fixed pricing through March 1, 2026.

Are any other governmental entities currently utilizing this contract?  Yes  No  
If yes, please return a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

Handwritten signature of Niki Jones in black ink.

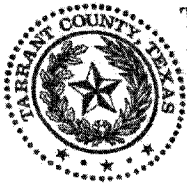
Niki Jones, Senior Buyer  
Tarrant County  
817-884-1134

Handwritten signature of Mike Farabee in black ink.

Mike Farabee, Sales Representative  
Hanes Industries  
817 527 4529

10.29.24

Date



TARRANT COUNTY PURCHASING DEPARTMENT  
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

October 23, 2024

Ricci Jones  
President  
Ragold Corporation  
415 Aliso Ave  
Newport Beach, CA 92663

Re: RFB No. 2023-067 – Annual Contract for Mattress Material

Dear Ms. Jones:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of March 2, 2023 through March 1, 2024. The effective dates for the first renewal option are from March 2, 2024 through March 1, 2025. The effective dates for the second and final renewal option will run from March 2, 2025 through March 1, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Ragold Corporation to accept the second and final option for an additional one (1) year period as awarded on February 21, 2023. Ragold Corporation acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through March 1, 2026.

Yes, Ragold Corporation will accept the offer to extend the same contract firm fixed pricing through March 1, 2026. **Please include a current 1295 Form with your response.**

No, Ragold Corporation will NOT accept the offer to extend the same contract firm fixed pricing through March 1, 2026.

Are any other governmental entities currently utilizing this contract?  Yes  No  
If yes, please return a listing of the participating entities with this letter.

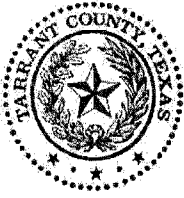
Please email your signed response.

Sincerely,

Niki Jones, Senior Buyer  
Tarrant County  
817-884-1134

Ricci Jones, President  
Ragold Corporation  
949 515 8902

OCTOBER 25 2024  
Date



TARRANT COUNTY PURCHASING DEPARTMENT  
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

October 23, 2024

Alex Rowland  
Treasurer  
Trace Industries, Inc.  
500 Second Avenue  
Houston, MS 38851

Re: RFB No. 2023-067 – Annual Contract for Mattress Material

Dear Mr. Rowland:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of March 2, 2023 through March 1, 2024. The effective dates for the first renewal option are from March 2, 2024 through March 1, 2025. The effective dates for the second and final renewal option will run from March 2, 2025 through March 1, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Trace Industries, Inc. to accept the second and final option for an additional one (1) year period as awarded on February 21, 2023. Trace Industries, Inc. acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through March 1, 2026.

Yes, Trace Industries, Inc. will accept the offer to extend the same contract firm fixed pricing through March 1, 2026. **Please include a current 1295 Form with your response.**

No, Trace Industries, Inc. will NOT accept the offer to extend the same contract firm fixed pricing through March 1, 2026.

Are any other governmental entities currently utilizing this contract?  Yes  No  
If yes, please return a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

Niki Jones, Senior Buyer  
Tarrant County  
817-884-1134

Alex Rowland, Treasurer  
Trace Industries, Inc.  
662-456-4261

10/24/24  
Date



**TARRANT COUNTY PURCHASING DEPARTMENT**

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

October 29, 2024

Chad M. Twombly  
Vice President Direct Sales  
Aberdeen Road Company d/b/a Herculite Products, Inc.  
15 E Sinking Springs Lane  
Emigsville, PA 17318

Re: RFB No. 2023-067 – Annual Contract for Mattress Material

Dear Mr. Twombly:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of March 2, 2023 through March 1, 2024. The effective dates for the first renewal option are from March 2, 2024 through March 1, 2025. The effective dates for the second and final renewal option will run from March 2, 2025 through March 1, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Aberdeen Road Company d/b/a Herculite Products, Inc. to accept the second and final option for an additional one (1) year period as awarded on February 21, 2023. Aberdeen Road Company d/b/a Herculite Products, Inc. acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through March 1, 2026.

Yes, Aberdeen Road Company d/b/a Herculite Products, Inc. will accept the offer to extend the same contract firm fixed pricing through March 1, 2026. **Please include a current 1295 Form with your response.**

No, Aberdeen Road Company d/b/a Herculite Products, Inc. will NOT accept the offer to extend the same contract firm fixed pricing through March 1, 2026.

Are any other governmental entities currently utilizing this contract?  Yes  No  
If yes, please return a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

Handwritten signature of Niki Jones in black ink.

\_\_\_\_\_  
Niki Jones, Senior Buyer  
Tarrant County  
817-884-1134

Handwritten signature of Chad M. Twombly in black ink.  
\_\_\_\_\_  
Chad M. Twombly, VP Direct Sales  
Aberdeen Road Company d/b/a Herculite Products, Inc.  
717-764-1192 x2313

10.29.2024  
\_\_\_\_\_  
Date



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

October 23, 2024

Jennifer Johnson
ICS Jail Supplies, Inc.
PO Box 21056
Waco, TX 76702

Re: RFB No. 2023-067 – Annual Contract for Mattress Material

Dear Ms. Johnson:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of March 2, 2023 through March 1, 2024. The effective dates for the first renewal option are from March 2, 2024 through March 1, 2025. The effective dates for the second and final renewal option will run from March 2, 2025 through March 1, 2026.

Tarrant County Purchasing Department hereby extends an invitation to ICS Jail Supplies, Inc. to accept the second and final option for an additional one (1) year period as awarded on February 21, 2023. ICS Jail Supplies, Inc. acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner’s Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through March 1, 2026.

[X] Yes, ICS Jail Supplies, Inc. will accept the offer to extend the same contract firm fixed pricing through March 1, 2026. Please include a current 1295 Form with your response.

[ ] No, ICS Jail Supplies, Inc. will NOT accept the offer to extend the same contract firm fixed pricing through March 1, 2026.

Are any other governmental entities currently utilizing this contract? [ ] Yes [X] No
If yes, please return a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

[Handwritten signature: Niki Jones]

Niki Jones, Senior Buyer
Tarrant County
817-884-1134

[Handwritten signature: Jennifer Johnson]

Jennifer Johnson
ICS Jail Supplies, Inc.
800 524 5427

[Handwritten date: 10/29/2024]

ICS JAIL SUPPLIES, INC.
P.O. Box 21056
Waco, TX 76702-1056
Phone: 800-524-5427 Fax: 254-751-0299
www.icswaco.com
bids@icswaco.com
FEID # 27-1494351
GSA Contract # GS 07F-0552U
BuyBoard Contract Holder

# Memorandum

**To:** Sgt. Ashley Clarke

**Dept:** Sheriff's Office

**From:** Niki Jones, Sr. Buyer, Purchasing Department

**Date:** 09/30/2024

**Re:** Renewal of RFB 2023-067, Annual Contract for Mattress Material

---

The above referenced contract will expire on March 1, 2025. This contract included two (2) options to renew with the vendors for additional twelve (12) month terms. The first renewal term is from March 2, 2024 to March 1, 2025. The second and final renewal term would commence March 2, 2025 and would expire March 1, 2026.

If you wish to exercise this option to renew and continue this contract with the vendors listed below for twelve more months, please check the appropriate item and email this form back to me by October 4, 2024:

Trace Industries, Inc. (Item 1 Cotton Batting)

Hanes Industries (Item 2 Inner Cloth Lining)

Ragold Corporation (Item 3 Vinyl Outer Lining Ticking)

ABERDEEN ROAD COMPANY dba Herculite Products (Secondary Award - Item 3 Vinyl Outer Lining Ticking)

ICS Jail Supplies, Inc. (Alternate Award - Item 3 Vinyl Outer Lining Ticking)

Yes, I wish to continue the current contract with the above-mentioned vendors for the second and final renewal term of the contract.

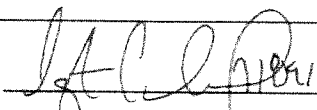
Funds to support this contract will be provided by the following accounts:

522021, 58700-2025, 2120980000

No, I do not wish to continue the current contract with the above-mentioned vendors for the following reason(s).

---

SIGNATURE:

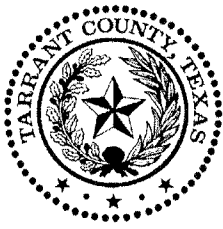
  
Sgt Ashley Clarke.

DATE: 10/1/24

## RFB 2023-067 ANNUAL CONTRACT FOR MATTRESS MATERIALS

P - Primary S - Secondary A - Alternate			Hanes Companies, Inc. Grapevine, TX  HUB - No CO-OP - Yes	Ragold Corporation Newport Beach, CA  HUB - Yes CO-OP - Yes	Trace Industries, Inc. Houston, MS  HUB - No CO-OP - Yes	ICS Jail Supplies, Inc. Waco, TX  HUB - No CO-OP - Yes	Aberdeen Road Company d/b/a Herculite Products Emigsville, PA HUB - No CO-OP - Yes	
Item	Description	Qty	UOM	Price	Price	Price	Price	Price
1	Cotton Batting	400 Bales	Price Per Bale	No Bid	No Bid	P \$ 126.00	No Bid	No Bid
			Extended	No Bid	No Bid	\$ 50,400.00	No Bid	No Bid
			Qty Per Bale	No Bid	No Bid	20	No Bid	No Bid
			Smallest Amt.	No Bid	No Bid	80 bales	No Bid	No Bid
2	Inner Cloth Lining	4000 Yards	Price Per Yard	P \$ 0.80	No Bid	No Bid	No Bid	No Bid
			Extended	\$ 3,200.00	No Bid	No Bid	No Bid	No Bid
			Smallest Amt.	2000 yards	No Bid	No Bid	No Bid	No Bid
3	Vinyl Outer Lining Ticking	8000 Yards	Price Per Yard	No Bid	P \$ 1.29	No Bid	A \$ 2.50	S \$ 1.64
			Extended	No Bid	\$ 10,320.00	No Bid	\$ 20,000.00	\$ 13,120.00
			Smallest Amt.	No Bid	3000 yards	No Bid	5000 yards	8000 yards

Notes: There are no secondary awards for Items 1 and 2 because only one (1) bid was received for these items.



## TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. 2023-067 - Annual Contract for Mattress Materials - Sheriff's Office - Various Vendors - Exercise Second and Final Option for Renewal - Same Firm Fixed Prices

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

\*\*\*\*\*

### I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

\*\*\*\*\*

**Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.**

### II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes \_\_\_\_\_ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes \_\_\_\_\_ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

\*\*\*\*\*