



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER _____
PAGE 1 OF 16
DATE: 10/15/2024

**SUBJECT: CONSIDERATION OF FISCAL YEAR 2025 CONTRACT BETWEEN
TARRANT COUNTY AND MY HEALTH MY RESOURCES OF TARRANT
COUNTY TO PROVIDE BEHAVIORAL HEALTH AND INTELLECTUAL
DISABILITY SERVICES TO INMATES IN THE TARRANT COUNTY JAIL
SYSTEM**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider FY 2025 contract between Tarrant County and My Health My Resources of Tarrant County (MHMRTC) to provide behavioral health/intellectual disability to inmates in the Tarrant County Jail System.

BACKGROUND

This contract provides behavioral health and intellectual disability services to inmates in the Tarrant County jail system through the auspices of MHMRTC. The program began in April 1990 to identify mentally ill inmates in the Tarrant County jail system. After identification, the program staff works to divert the individual from the criminal justice system into an alternative program more suited to the individual's needs. The services performed include screening and evaluation, recommendations for psychiatric treatment needs, psychiatric evaluation, counseling and therapeutic support, court liaison services, competency hearings, case management for pre-trial release plans, and referral to community support services for housing or financial assistance.

With approval, MHMRTC will continue to provide the above-mentioned services to inmates in the Tarrant County jail system. This contract is between Tarrant County, the Tarrant County Sheriff's Office and MHMRTC and provides funding not to exceed \$8,219,297.00. The Tarrant County Hospital District provides funds to the County under a separate agreement for this purpose. This contract does not include the cost for the Sheriff to provide services and resources to support the program.

The term of this contract is September 1, 2024 through August 31, 2025.

The Criminal District Attorney's Office has reviewed this contract as to form.

FISCAL IMPACT

This contract is between Tarrant County, the Tarrant County Sheriff and MHMRTC and provides up to \$8,219,297.00 to MHMRTC for providing the services outlined above. Funding is available in accounts 10000-2025 General Fund/2120910000 Sheriff Confinement/566021 MHMR and T8500-2025 Opioid Settlement Fund/2120910000 Sheriff Confinement/566021 MHMR.

SUBMITTED BY	Administrator	PREPARED BY:	Vanessa Perez
		APPROVED BY:	Chandler Merritt



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PAGE 1 OF

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***** CONSENT AGENDA *****

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SUBMITTED BY

Administrator

PREPARED BY:

Vanessa Perez

APPROVED BY:

Chandler Merritt

STATE OF TEXAS § FY 2025 CONTRACT BETWEEN TARRANT COUNTY AND
§ MHMR OF TARRANT COUNTY
§ FOR BEHAVIORAL HEALTH/ INTELLECTUAL DISABILITY
COUNTY OF TARRANT § SERVICES FOR INMATES AT THE TARRANT COUNTY JAIL

WHEREAS, the County of Tarrant, State of Texas (hereinafter referred to as **COUNTY**) and the Tarrant County Sheriff (hereinafter referred to as **SHERIFF**) recognizes the need to identify and provide behavioral health/intellectual disability services to persons with a serious and persistent mental illness who are inmates at the Tarrant County Jail; and

WHEREAS, MHMR of Tarrant County (hereinafter referred to as **MHMRTC**) provides behavioral health/intellectual disability services to individuals in Tarrant County, and the **COUNTY** and **SHERIFF** desire to provide this behavioral health/intellectual disability service through the auspices of **MHMRTC**; and

WHEREAS, the **COUNTY** will receive \$8,219,297.00 for fiscal year 2025 from the Tarrant County Hospital District for the provision of this service, and **MHMRTC** desires to provide behavioral health/intellectual disability services to inmates at the Tarrant County Jail; and

WHEREAS, **MHMRTC** will continue to review other funding sources to offset the cost of positions and providers; and

WHEREAS, **MHMRTC** and **COUNTY** agree that administrative fees shall not exceed a maximum of ten percent (10%) annually.

WHEREAS, **MHMRTC** desires and agrees to provide such services for a fee, parties mutually agree and contract as follows:

1. The term of this Contract shall be from September 1, 2024 through August 31, 2025.
2. **MHMRTC** agrees to provide behavioral health/intellectual disability services to inmates at the Tarrant County Jail as set out in *Exhibit B* (attached hereto) and the **SHERIFF** agrees to provide the services and resources as set out in *Exhibit A* (attached hereto), to the extent funds are available to each under this Contract and further, to the extent any matching funds are or become available from other sources.
3. **COUNTY** shall pay to **MHMRTC**, on or before the last day of the month following billing by the 10th day of the month for the prior month during the contract term, actual documented expenses for the provision of behavioral health/intellectual disability services pursuant to the agreement for inmates confined pursuant to Tarrant County law enforcement activity. Under no circumstances shall the **COUNTY** pay more than \$8,219,297.00 for services performed by **MHMRTC** pursuant to the Contract during the fiscal year. **MHMRTC** will receive payment for only those inmates that receive **MHMRTC** services while incarcerated in the Tarrant County jail system.
4. It is understood that the total cost of this program, considering all contributions of funds, shall not exceed \$8,219,297.00.

5. The **COUNTY, SHERIFF** and **MHMRTC** find that the consideration is adequate that this Contract allows for the efficient provision of such services by **MHMRTC** and this undertaking is necessary for the benefit of the public.
6. **MHMRTC** agrees to provide the **COUNTY**, upon thirty (30) days written notice, access to all records which in any manner relate to the program, with appropriate measures having been taken if needed to comply with applicable law regarding the confidentiality of medical and/or mental health information. Furthermore, the **COUNTY** reserves the right to audit the program upon which these funds are expended.
7. **MHMRTC** agrees to maintain accurate programmatic and fiscal records regarding the services provided and the expenditure of funds made hereunder and shall render to the **COUNTY** a monthly report detailing the manner in which such funds were expended.
8. In the event **MHMRTC** employs any subcontractor to provide a service hereunder, it shall require said subcontractor to comply with the requirements of paragraphs #6 and #7 above.
9. **MHMRTC** shall function in the capacity of independent contractor of the **COUNTY** and **SHERIFF**. Employees of **MHMRTC** shall not hold themselves out as employees or agents of the **COUNTY** or **SHERIFF**. Employees of the **COUNTY** and **SHERIFF** shall not hold themselves out as employees or agents of **MHMRTC**. Each party to this Contract is solely responsible for the payroll, salaries, withholding and any benefits provided its employees.
10. The **COUNTY** and/or **MHMRTC** may terminate this Contract upon thirty (30) days written notice without cause, and at no penalty or expense to the **COUNTY**. The **COUNTY** and/or **MHMRTC** may terminate this Contract immediately if **COUNTY** and/or **MHMRTC** have cause to believe that termination of the agreement is in the best interests of the health and safety of the persons served under this agreement.
11. **MHMRTC** agrees that no member of the Board of Trustees of **MHMRTC**, no officer of **MHMRTC** and no staff member of **MHMRTC** may directly or indirectly receive any pecuniary interest from a contract entered into by **MHMRTC**. This paragraph shall not be construed to prevent the payments of salary for those persons who are employees of the **MHMRTC**.
12. The Parties agree to abide by all local, state and federal laws, and abide by all applicable regulatory, licensing and accrediting agency requirements. Furthermore, all parties agree to report to the others allegations of abuse and neglect in compliance with federal and state laws, rules and regulations and **MHMRTC** policies and procedures, as applicable.
13. **MHMRTC** verifies that it, and any subcontractor utilized pursuant to paragraph 8, does not boycott Israel and will not boycott Israel during the term of this contract. The term "boycott Israel" is as defined by Texas Government Code Section 808.001.
14. Parties shall use best efforts to fully implement the policies and procedures required in Exhibit B as soon as possible from the time of execution of this contract. **MHMRTC** and the **SHERIFF** will meet monthly to discuss progress of the implementation of new timelines and procedures and status of hiring of new personnel.

15. **SHERIFF** understands and acknowledges that staffing issues may cause delays in the timelines to perform the services stated in this Agreement. **MHMRTC** will always make best efforts to comply with the timelines; however, delays in performance may be unavoidable. The effects of staffing shortages may adversely affect MHMRTC's workforce impacting **MHMRTC's** ability to perform as planned and causing delays in the timelines stated in this Agreement. The parties agree that delays resulting from the effects of staffing shortages are beyond the control of the parties, and if such delays occur, **MHMRTC** will be granted a reasonable extension of time. **MHMRTC** will keep **SHERIFF** informed of any unavoidable delays and will work with **SHERIFF** in resolving any issues promptly. **MHMRTC** will continue to use clinically appropriate practices to comply with the timelines and obligations herein to the extent practical, in order to protect the health and safety of all involved.

SIGNED AND EXECUTED this _____ day of _____, _____.

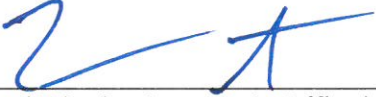
**COUNTY OF TARRANT
STATE OF TEXAS**

Tim O'Hare
County Judge

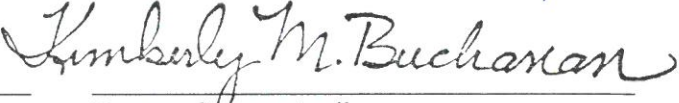
Bill Waybourn
Tarrant County Sheriff

APPROVED AS TO FORM:

CERTIFICATION OF
AVAILABLE FUNDS: \$ 8,219,297.00



Criminal District Attorney's Office*



Tarrant County Auditor

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

MHMR OF TARRANT COUNTY

Signed by:

Susan Garnett

2D4548F5EA1F4C1...

Chairman, Board of Trustees or
Authorized Agent
Susan Garnett

CEO

Date: 8/23/2024

“Exhibit A”

**CONTRACT BETWEEN
TARRANT COUNTY AND MHMRTC
FOR MHMR SERVICES FOR INMATES IN THE TARRANT COUNTY JAIL**

Duties of the SHERIFF

1. Designate one 48-man open housing unit and one 24-man single cell lock down housing unit (hereinafter jointly referred to as the “Mental Health Pods”) for use by **MHMRTC** in the provision of specialized mental health services at the Jail.
2. Provide detention officers to work in the Mental Health Pods. Such detention officers shall be supervised by the Tarrant County Sheriff’s Department.
3. Provide semi-private office space for use by **MHMRTC** in the Tarrant County Corrections Center adequate to meet the needs of the program. At least part of the office space shall be an enclosed space capable of storing confidential files, entry to which may be barred by a keyed lock.
4. Provide four provider interview rooms (Room #’s 213, 215, 249, 286) for the **MHMRTC** providers in the 5th floor medical unit and provide one provider interview room at the Greenbay Facility.
5. Provide eight (8) interview rooms for the use of **MHMRTC** personnel: four interview rooms in the Tarrant County Corrections Center (Room #’s 213, 215, 249, 286); one interview room in the Belknap facility; two interview rooms in the Greenbay facility (Room #’s PR2, PR3); and one room in the Cold Springs facility, if necessary. Provide detention officer for supervision during psychiatric and nursing interviews.
6. Provide **MHMRTC** access to an interview space in the booking area of the Tarrant County Corrections Center.
7. Allow authorized **MHMRTC** personnel access to the jail computer network. Access to the network shall be provided by the **SHERIFF** and located in the **MHMRTC** work-spaces as needed and including the booking area of the jail.
8. Provide **MHMRTC** personnel a telephone system with at least 25 telephone lines and one fax line capable of accessing an outside line: Eighteen (18) lines and one (1) fax line in the **MHMRTC** 6th floor office space of the Tarrant County Corrections Center; one (1) line in the **MHMRTC** interview space in the booking area at the Corrections Center; four (4) lines in room #’s 213, 215, 249, 286 on the 5th floor of the Corrections Center; two (2) lines in the **MHMRTC** interview room at the Greenbay facility in Room #’s PR2 and PR3. **MHMRTC** shall reimburse the **COUNTY** the cost of any long distance or other type of toll call. The **MHMRTC** telephone system should include five (5) multi-line units.
9. Ensure that inmates referred for mental health services are available to be screened by **MHMRTC** personnel within time frames specified in this Contract.
10. Provide space and data connections as required to operate telemedicine equipment used to assist service delivery to remote Tarrant County jail system locations.

11. Review **MHMRTC** reports and discuss concerns with **MHMRTC** leadership.
12. Attend weekly MHMR and Medical Meetings.
13. Emergency referrals to **MHMRTC** shall be accompanied by a phone call to 817-480-7309 and by email forensic@mhmrtc.org or by some other means as agreed to by both parties.
14. Provide access and data needed to compile **MHMRTC** report referred to in Paragraph 11 of ***Exhibit B***.
15. Notify MHMRTC by email to forensic@mhmrtc.org of any MHMR observation Housing referrals that are refused within eight (8) hours of denial.

"Exhibit B"

**CONTRACT BETWEEN
TARRANT COUNTY AND MHMRTC
FOR MHMR SERVICES FOR INMATES IN THE TARRANT COUNTY JAIL**

Duties of MHMRTC

1. Provide mental health services and 24 hour on-call response in addition to the on-site staffing described herein (hereinafter "mental health services") to inmates of any Tarrant County Jail facility. Mental Health Community Standards promulgated by the Texas Department of State Health Services, Texas Health and Human Services Commission, will be used^o to guide the provision of care as applicable to the services rendered (Texas Administrative Code, Title 26, Part 1; Chapter 301, Subchapter G).
2. Provide personnel to carry out the terms of this agreement in accordance to *Exhibit C* (attached hereto). Such personnel may be independent contractors or employees of **MHMRTC**. Employees of **MHMRTC** shall be supervised by **MHMRTC**. Personnel provided by independent contract shall be subject to prior approval by all parties.
3. If an intake screening determines an MHMR Assessment should take place, or a staff member requests an MHMR Assessment, Qualified Mental Health Professionals (QMHPs) shall be available in booking twenty-four (24) hours per day, seven (7) days per week, to assess inmates. The MHMR Assessment shall be done as soon as possible within four (4) hours of referral to **IVIBMRTC** if inmate is in booking, eight (8) hours if inmate is not in booking, to determine whether inmate is in need of mental health services and to determine the urgency of that need. Referred inmate should remain in the booking area of the Tarrant County Corrections Center, and assessments shall generally be performed in the booking area unless other arrangements for assessments have been agreed to in advance by the parties on a case-by-case basis. For purposes of this agreement, in person does not prohibit telehealth services being used.

Based on the MHMR Assessment, categorize each inmate needing mental health services as either Emergency case, Urgent, Routine case, or No Intervention Currently Needed, as defined in this paragraph.

Emergency - Inmate actively harming self or others. Intervention level categorized as an emergency case shall be referred for mental health services and shall be preliminarily examined by an Advanced Practice Registered Nurse (APRN), a Physician Assistant (PA), or a physician, in person or via telehealth as soon as possible within twelve (12) hours of inmate being referred to **MHMRTC**.

Urgent - Inmate displaying passive behavior that may cause direct danger if not addressed with psychiatric intervention. This may include behavior with co-existing medical issues that may become life threatening if not addressed, or displaying behavior that is directly influenced by a psychiatric decompensation. Intervention level

categorized as an urgent case shall be referred for mental health services and shall be preliminarily examined by an APRN, a PA, or a physician as soon as possible before the end of the same shift during which the inmate is referred to MHMRTC the next calendar day.

Routine -All other inmates needing mental health services. Intervention level categorized as a routine case shall be evaluated by an appropriate Mental Health Qualified Professional at the discretion of **MHMRTC** according to appropriate professional standards.

No Intervention Currently Needed - Intervention level categorized as not currently needing **MHMRTC** intervention.

4. **Post-Intake Assessment.** Review and triage of post-intake referrals will be completed as soon as possible within eight (8) hours by a QMHP. Inmate categorization, MHMR Assessment, and follow-up will follow, as clinically appropriate. Each inmate shall be categorized as either an Emergency case, Urgent case, Routine case, No Intervention Currently Needed, or Duplicate or Non-MHMRTC Related case, as defined in this paragraph. The inmate may be scheduled for a provider visit based upon clinical need. Reviews of the inmate's categorization shall be conducted as appropriate to evaluate any changes in the inmate's level of security. For purposes of this agreement, "in person" does not prohibit telehealth services from being used.

Emergency- Inmate actively harming self or others. Intervention level categorized as an emergency case shall be referred for mental health services and shall be addressed as soon as possible. Emergency cases shall be preliminarily examined by an APRN, a PA, or a physician, in person or via telehealth as soon as possible within twelve (12) hours of inmate being referred to **MHMRTC**, if the behavior is not resolved with lesser interventions.

Urgent - Inmate displaying passive behavior that may cause direct danger if not addressed with psychiatric intervention. This may include behavior with co-existing medical issues that may become life threatening, if not addressed, or displaying behavior that is directly influenced by a psychiatric decompensation. Intervention level categorized as an urgent case shall be referred for mental health services and shall be preliminarily examined by an APRN, a PA, or a physician as soon as possible before the end of the same shift during which the inmate is referred to **MHMRTC** the next calendar day, if the behavior is not resolved with lesser interventions.

Routine - All other inmates needing mental health services. Intervention level categorized as a routine case shall be evaluated by an appropriate Mental Health Qualified Professional at the discretion of **MHMRTC** according to appropriate professional standards.

No Intervention Currently Needed - Intervention level categorized as not currently needing **MHMRTC** intervention.

Duplicate or Non-MHMRTC Related - Inmates who have either already been referred to **MHMRTC** for the same issue/concern, or do not have any Mental Health concerns will be closed out with no further action taken.

5. Accept inmate referrals for mental health services from the **SHERIFF** or his employees and JPS Hospital doctors and staff providing healthcare services in the jail and provide assessment in accordance with Paragraphs 4 [intake preliminary assessment] and 5 [post intake assessment] above.
6. Upon request, evaluate the mental health and criminal status and history of inmates in order to recommend an appropriate diversionary alternative for the particular inmate. **MHMRTC** will have all psychiatrists and psychologists that access the Sheriff's Department criminal history file under the direct supervision of the **MHMRTC** staff.
7. Provide follow-up involving psychiatric medication as described herein. Inmates classified as emergency cases or needing urgent care shall receive at least one daily face to face visit with a QMHP until it has been established that the patient's status can be safely downgraded to routine monitoring according to customary professional standards for mental health care. If possible, emergency, and urgent care patients will be housed on the medical floors, where patients are able to be monitored by medical staff.

Evaluate inmates returning from a state hospital without prescribed psychiatric medication within forty-eight (48) hours of inmate's arrival at the jail and prescribe psychiatric medication as necessary. Evaluate inmates scheduled for transfer to a state hospital for necessity of psychiatric medication within five (5) business days of entry of the order for said transfer. Conduct evaluations and prescribe psychiatric medication if the inmate has not previously been seen by a provider during the current incarceration.

If it comes to the attention of **MHMRTC** that any prescribed psychiatric medication has not been provided within twenty-four (24) hours of its prescription, within twelve (12) hours **MHMRTC** shall 1) notify JPS, and 2) notify **SHERIFF**'s chain of command for that inmate, consisting of a Lieutenant, Captain, or Chief.

If it comes to the attention of **MHMRTC** that an inmate is compliant with psychiatric medication that appears to be causing a negative side effect or adverse reaction, a physician, a PA, or an APRN shall take corrective action, if necessary, by no later than the end of the following day.

If it comes to the attention of **MHMRTC** that an inmate refuses to take psychiatric medication voluntarily, and inmate has been found incompetent to stand trial, and inmate is a danger to self or others, **MHMRTC** shall notify the appropriate Judicial officials who can initiate further follow-up within two (2) business days of this

knowledge of the inmate's noncompliance. **MHMRTC** will follow the Judicial official's recommendations regarding possible next steps.

If an inmate comes into the Tarrant County Jail with verified MHMR prescribed medications, **MHMRTC** shall review and prescribe medications, as clinically appropriate, before the end of the following day. If verified medication is unable to be prescribed, the inmate will be seen within two (2) calendar days, except in an emergency or urgent care case by an **MHMRTC** provider.

For inmates who are currently taking psychiatric medication upon coming to the jail, **MHMRTC** providers shall (1) verify current medication, and (2) assess the need to prescribe continued psychiatric medication by the end of the next calendar day.

For inmates who provide Credible information suggesting they are currently taking psychiatric medication upon coming to the jail, but the current prescription cannot be verified, **MHMRTC** providers shall assess the need to prescribe continued psychiatric medication in the following time periods after **MHMRTC's** receipt of any Credible information: within 12 hours (emergency cases), within 24 hours (urgent cases), and for all other cases, by the end of the second calendar day.

MHMRTC providers may verify and prescribe medications with or without a face-to-face encounter with the patient, within their professional discretion. However, in cases of extenuating circumstances, where **MHMRTC** is prevented from accessing the inmate and from reasonably ascertaining the need for psychiatric medications, the aforementioned time periods are paused as of the beginning of the extenuating circumstance preventing **MHMRTC** from accessing the inmate and resume when the extenuating circumstance has been resolved.

"Credible Information" is defined as information regarding the inmate's claimed current prescription that a reasonable clinician would judge to be believable based on their clinical judgement when considering the inmate's symptomology, the inmate's appearance, or other readily available health and medical information.

8. Provide continuing care to inmates prescribed medication by an **MHMRTC** provider, who are classified as routine patients. Such inmates shall be seen by **MHMRTC** staff in person or by telehealth at least every thirty (30) days, or as frequently as professional standards of care require. They shall receive further mental health services from appropriate providers according to applicable professional standards.
9. Provide in-person visits from a QMHP at least every seven (7) days to each single-cell inmate housed in "MHMR Observation Housing" (whether located in Correction Center Pods 56A, 56B, LECC Pod 59C, or elsewhere), unless the inmate's mental health needs dictate more frequent care according to customary professional standards for mental health care.

10. Provide the **SHERIFF** or his designee with a weekly statistical report, the report will be completed in a form mutually agreed to by the parties. Additional measurable data may be requested, and the template can be amended from time to time by mutual agreement between the parties, in accordance with the needs of the **SHERIFF**.
11. Provide mental health services to inmates who have been referred by **MHMRTC** for admission to the "MHMR Observation Housing, but who are not currently housed in the MHMR Observation Housing. **MHMRTC** shall treat these inmates under the same standards as defined in this agreement for MHMR Observation Housing.
12. At the request of the **SHERIFF**, provide input as to Detention Staff who are qualified *to* work in MHMR Observation Housing. **MHMRTC** shall train the Detention officers in the handling of mentally ill inmates. **MHMRTC** makes no representations or warranties of any kind whatsoever, either expressed or implied, with regards to the training services that may be provided pursuant to this agreement. The parties further agree that application of principles discussed in such training will vary depending upon the facts and circumstances the Officers may face during the course of their employment.

“Exhibit C”

**CONTRACT BETWEEN
TARRANT COUNTY AND MHMRTC
FOR MHMR SERVICES FOR INMATES IN THE TARRANT COUNTY JAIL**

Schedule of MHMRTC Personnel

# of Positions and Title	Job Function	Degree/License/Credentials/Experience
1 Network Director- Forensic Programs	Provides management of day-to-day operations of the program and program personnel. Responsible for operational decisions involving clinical services and processes; program outcomes; organizational linkages with jail, JPS medical staff and other community stakeholders. Manages productivity and quality. Provides training to Sheriff Department officers or other law enforcement as appropriate. Provides educational presentations to public stakeholders.	Requires minimum of BA/BS in Human Services related field plus five (5) years management experience in the field of psychiatric treatment. Must be able to meet criteria as a Qualified Mental Health Practitioner.
2 Network Managers- Forensic	Assists with management of day-to-day operations of the program and program personnel. Provides direct care/assessment services as necessary. Coordinates workload and patient assignments. Fills in for Director when absent. Assists with supervision over variable shifts. Manages productivity and quality.	Requires BA/BS in Human Services related field with five (5) years' experience in the field and three (3) years management experience in the field of psychiatric treatment.
14.5 FTE Psychiatrists and/or APRNs/PAs	Provides psychiatric care to inmates. Provides medical evaluations to diagnose and treat mental disorders; orders medication; provides clinical expertise to workgroup; consults with JPS Medical staff as appropriate; provides medical on-call coverage.	APRN, PA, M.D. or D.O. licensed in Texas. Board Certified in Psychiatry.
2 Registered Nurses	Provides the coordination of psychiatric care for inmates, including secondary medication verification post-booking. After medication verification, may write protocol medications as dictated under MHMR standing delegation orders. Provides nursing services which may include checking inmate's vital signs, medication compliance, notification to medical of any critical medical concerns and conditions, consults with JPS Medical staff as appropriate and serves as a member of the interdisciplinary treatment team.	Must have a licensure as a Registered Nurse. Experience in behavioral health, psychiatric/mental health nursing or substance use disorder nursing.
24 Forensic Case Managers	General duties include providing case management assistance to inmates with issues of mental illness and jail operations as needed/required. Some of the specific duties include: a) provides suicide risk assessments; b) provides assessment and screening of mental illness and links inmate with treatment as appropriate; c) assesses/responds to request for crisis assistance; d) provides follow-up contacts to assess the inmate's response to treatment; e) provides referrals to community services on discharge; f) provides assistance/referrals to diversion programs as appropriate; g) responds to family inquiries; h) provides assistance with assessment/treatment linkage during booking process; i) other duties as assigned.	Requires BA/BS in Human Services related field plus two (2) years' experience in the field of psychiatric treatment. Must be able to meet TDMHMR criteria as a Qualified Mental Health Practitioner.
1 Forensic Continuity of Care Liaison	Coordinates with courts, state hospitals, local hospitals, other MHMR Programs, as well as other agencies. Focuses primarily on communicating with and fulfilling court and hospital requests, case coordination to inmates during incarceration, case coordination to inmates returning from state hospitals and/or local hospitals and assists with transition planning for inmates released from custody.	Requires BA/BS in Human Services related field plus two (2) years' experience in the field of psychiatric treatment. Must be able to meet TDMHMR criteria as a Qualified Mental Health Practitioner.

5 Network Team Leads-Forensic	Assists with supervision of day-to-day operations of the Forensic Case Managers as they provide case management assistance to inmates with issues of mental illness. Provides direct care/assessment services as necessary. Coordinates workload and patient assignments during their shift. Schedules emergency and urgent cases with providers. Supervises productivity and quality and communicates directly with MHMR management staff regarding any issues needing to be addressed by the Clinical Supervisor, Program Manager, or Director of Forensic Services.	Requires BA/BS in Human Services related field plus two (2) years' experience in the field of psychiatric treatment. Must be able to meet TDMHMR criteria as a Qualified Mental Health Practitioner.
5 Clinical Therapists	General duties include clinical assessments and treatment interventions requiring an advanced training and knowledge base sufficient to identify and/or provide a psychiatric diagnosis. Provides treatment services within the scope of his or her license. Provides direct assistance to psychiatrist in responding to inmate psychiatric treatment needs. Provides clinical coordination to caseworker staff as required.	Requires minimum of master's degree in Human Services related field plus two (2) years of experience in the field of psychiatric treatment. Must have Texas License as Licensed Professional Counselor (LPC), Licensed Marriage and Family Therapist (LMFT), Licensed Clinical Social Worker (LCSW) or Licensed Masters Social Worker (LMSW) working toward LCSW or Licensed Clinical Psychologist.
7 Forensic Support Specialists, Forensic Scheduling Specialists and/or Forensic Reports Specialist	General duties include managing provider schedules, providing medical records processing, data entry, telephone responses and other general office procedures.	Minimum of High School graduate and two (2) years of administrative related experience.
.10 Program Administrator	Provides executive leadership on the management and operations of the Jail program. Provides leadership directions with critical operational decisions involving clinical services and processes; program outcomes; organizational linkages with jail, JPS medical staff and other community stakeholders.	Minimum of Bachelor's degree in Human Services or Criminal Justice field. Requires five (5) years health and human services experience, preferably in criminal justice industry. Requires five (5) years supervisory experience.
1 Forensic Data Management Specialist	Responsible for participating in the planning, designing, and development of departmental projects by analyzing data. Providing data to leadership that is necessary for program development and growth. Coordinating with EHR Team and County staff as needed.	Minimum of High School graduate and minimum of two (2) years of related experience.

Approval of the Fiscal Year 2025 Contract Between Tarrant County and My Health My
Resources of Tarrant County to Provide Behavioral Health and Intellectual Disability Services to
Inmates in the Tarrant County Jail System

SIGNED AND EXECUTED this 15th day of October 2024.

**COUNTY OF TARRANT
STATE OF TEXAS**

A handwritten signature in black ink, reading "Tim O'Hare". The signature is written in a cursive style with a long horizontal line extending to the right.

Tim O'Hare
County Judge

STATE OF TEXAS § FY 2025 CONTRACT BETWEEN TARRANT COUNTY AND
§ MHMR OF TARRANT COUNTY
§ FOR BEHAVIORAL HEALTH/ INTELLECTUAL DISABILITY
COUNTY OF TARRANT § SERVICES FOR INMATES AT THE TARRANT COUNTY JAIL

WHEREAS, the County of Tarrant, State of Texas (hereinafter referred to as **COUNTY**) and the Tarrant County Sheriff (hereinafter referred to as **SHERIFF**) recognizes the need to identify and provide behavioral health/intellectual disability services to persons with a serious and persistent mental illness who are inmates at the Tarrant County Jail; and

WHEREAS, MHMR of Tarrant County (hereinafter referred to as **MHMRTC**) provides behavioral health/intellectual disability services to individuals in Tarrant County, and the **COUNTY** and **SHERIFF** desire to provide this behavioral health/intellectual disability service through the auspices of **MHMRTC**; and

WHEREAS, the **COUNTY** will receive \$8,219,297.00 for fiscal year 2025 from the Tarrant County Hospital District for the provision of this service, and **MHMRTC** desires to provide behavioral health/intellectual disability services to inmates at the Tarrant County Jail; and

WHEREAS, **MHMRTC** will continue to review other funding sources to offset the cost of positions and providers; and

WHEREAS, **MHMRTC** and **COUNTY** agree that administrative fees shall not exceed a maximum of ten percent (10%) annually.

WHEREAS, **MHMRTC** desires and agrees to provide such services for a fee, parties mutually agree and contract as follows:

1. The term of this Contract shall be from September 1, 2024 through August 31, 2025.
2. **MHMRTC** agrees to provide behavioral health/intellectual disability services to inmates at the Tarrant County Jail as set out in *Exhibit B* (attached hereto) and the **SHERIFF** agrees to provide the services and resources as set out in *Exhibit A* (attached hereto), to the extent funds are available to each under this Contract and further, to the extent any matching funds are or become available from other sources.
3. **COUNTY** shall pay to **MHMRTC**, on or before the last day of the month following billing by the 10th day of the month for the prior month during the contract term, actual documented expenses for the provision of behavioral health/intellectual disability services pursuant to the agreement for inmates confined pursuant to Tarrant County law enforcement activity. Under no circumstances shall the **COUNTY** pay more than \$8,219,297.00 for services performed by **MHMRTC** pursuant to the Contract during the fiscal year. **MHMRTC** will receive payment for only those inmates that receive **MHMRTC** services while incarcerated in the Tarrant County jail system.
4. It is understood that the total cost of this program, considering all contributions of funds, shall not exceed \$8,219,297.00.

5. The **COUNTY, SHERIFF** and **MHMRTC** find that the consideration is adequate that this Contract allows for the efficient provision of such services by **MHMRTC** and this undertaking is necessary for the benefit of the public.
6. **MHMRTC** agrees to provide the **COUNTY**, upon thirty (30) days written notice, access to all records which in any manner relate to the program, with appropriate measures having been taken if needed to comply with applicable law regarding the confidentiality of medical and/or mental health information. Furthermore, the **COUNTY** reserves the right to audit the program upon which these funds are expended.
7. **MHMRTC** agrees to maintain accurate programmatic and fiscal records regarding the services provided and the expenditure of funds made hereunder and shall render to the **COUNTY** a monthly report detailing the manner in which such funds were expended.
8. In the event **MHMRTC** employs any subcontractor to provide a service hereunder, it shall require said subcontractor to comply with the requirements of paragraphs #6 and #7 above.
9. **MHMRTC** shall function in the capacity of independent contractor of the **COUNTY** and **SHERIFF**. Employees of **MHMRTC** shall not hold themselves out as employees or agents of the **COUNTY** or **SHERIFF**. Employees of the **COUNTY** and **SHERIFF** shall not hold themselves out as employees or agents of **MHMRTC**. Each party to this Contract is solely responsible for the payroll, salaries, withholding and any benefits provided its employees.
10. The **COUNTY** and/or **MHMRTC** may terminate this Contract upon thirty (30) days written notice without cause, and at no penalty or expense to the **COUNTY**. The **COUNTY** and/or **MHMRTC** may terminate this Contract immediately if **COUNTY** and/or **MHMRTC** have cause to believe that termination of the agreement is in the best interests of the health and safety of the persons served under this agreement.
11. **MHMRTC** agrees that no member of the Board of Trustees of **MHMRTC**, no officer of **MHMRTC** and no staff member of **MHMRTC** may directly or indirectly receive any pecuniary interest from a contract entered into by **MHMRTC**. This paragraph shall not be construed to prevent the payments of salary for those persons who are employees of the **MHMRTC**.
12. The Parties agree to abide by all local, state and federal laws, and abide by all applicable regulatory, licensing and accrediting agency requirements. Furthermore, all parties agree to report to the others allegations of abuse and neglect in compliance with federal and state laws, rules and regulations and **MHMRTC** policies and procedures, as applicable.
13. **MHMRTC** verifies that it, and any subcontractor utilized pursuant to paragraph 8, does not boycott Israel and will not boycott Israel during the term of this contract. The term "boycott Israel" is as defined by Texas Government Code Section 808.001.
14. Parties shall use best efforts to fully implement the policies and procedures required in Exhibit B as soon as possible from the time of execution of this contract. **MHMRTC** and the **SHERIFF** will meet monthly to discuss progress of the implementation of new timelines and procedures and status of hiring of new personnel.

15. **SHERIFF** understands and acknowledges that staffing issues may cause delays in the timelines to perform the services stated in this Agreement. **MHMRTC** will always make best efforts to comply with the timelines; however, delays in performance may be unavoidable. The effects of staffing shortages may adversely affect MHMRTC's workforce impacting **MHMRTC's** ability to perform as planned and causing delays in the timelines stated in this Agreement. The parties agree that delays resulting from the effects of staffing shortages are beyond the control of the parties, and if such delays occur, **MHMRTC** will be granted a reasonable extension of time. **MHMRTC** will keep **SHERIFF** informed of any unavoidable delays and will work with **SHERIFF** in resolving any issues promptly. **MHMRTC** will continue to use clinically appropriate practices to comply with the timelines and obligations herein to the extent practical, in order to protect the health and safety of all involved.

SIGNED AND EXECUTED this _____ day of _____, _____.

**COUNTY OF TARRANT
STATE OF TEXAS**

Tim O'Hare
County Judge

Bill Waybourn
Tarrant County Sheriff

APPROVED AS TO FORM:

CERTIFICATION OF
AVAILABLE FUNDS: \$_____

Criminal District Attorney's Office*

Tarrant County Auditor

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

MHMR OF TARRANT COUNTY

Signed by:

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Chairman, Board of Trustees or
Authorized Agent
Susan Garnett
CEO

Date: 8/23/2024

“Exhibit A”

**CONTRACT BETWEEN
TARRANT COUNTY AND MHMRTC
FOR MHMR SERVICES FOR INMATES IN THE TARRANT COUNTY JAIL**

Duties of the SHERIFF

1. Designate one 48-man open housing unit and one 24-man single cell lock down housing unit (hereinafter jointly referred to as the “Mental Health Pods”) for use by **MHMRTC** in the provision of specialized mental health services at the Jail.
2. Provide detention officers to work in the Mental Health Pods. Such detention officers shall be supervised by the Tarrant County Sheriff’s Department.
3. Provide semi-private office space for use by **MHMRTC** in the Tarrant County Corrections Center adequate to meet the needs of the program. At least part of the office space shall be an enclosed space capable of storing confidential files, entry to which may be barred by a keyed lock.
4. Provide four provider interview rooms (Room #’s 213, 215, 249, 286) for the **MHMRTC** providers in the 5th floor medical unit and provide one provider interview room at the Greenbay Facility.
5. Provide eight (8) interview rooms for the use of **MHMRTC** personnel: four interview rooms in the Tarrant County Corrections Center (Room #’s 213, 215, 249, 286); one interview room in the Belknap facility; two interview rooms in the Greenbay facility (Room #’s PR2, PR3); and one room in the Cold Springs facility, if necessary. Provide detention officer for supervision during psychiatric and nursing interviews.
6. Provide **MHMRTC** access to an interview space in the booking area of the Tarrant County Corrections Center.
7. Allow authorized **MHMRTC** personnel access to the jail computer network. Access to the network shall be provided by the **SHERIFF** and located in the **MHMRTC** work-spaces as needed and including the booking area of the jail.
8. Provide **MHMRTC** personnel a telephone system with at least 25 telephone lines and one fax line capable of accessing an outside line: Eighteen (18) lines and one (1) fax line in the **MHMRTC** 6th floor office space of the Tarrant County Corrections Center; one (1) line in the **MHMRTC** interview space in the booking area at the Corrections Center; four (4) lines in room #’s 213, 215, 249, 286 on the 5th floor of the Corrections Center; two (2) lines in the **MHMRTC** interview room at the Greenbay facility in Room #’s PR2 and PR3. **MHMRTC** shall reimburse the **COUNTY** the cost of any long distance or other type of toll call. The **MHMRTC** telephone system should include five (5) multi-line units.
9. Ensure that inmates referred for mental health services are available to be screened by **MHMRTC** personnel within time frames specified in this Contract.
10. Provide space and data connections as required to operate telemedicine equipment used to assist service delivery to remote Tarrant County jail system locations.

11. Review **MHMRTC** reports and discuss concerns with **MHMRTC** leadership.
12. Attend weekly MHMR and Medical Meetings.
13. Emergency referrals to **MHMRTC** shall be accompanied by a phone call to 817-480-7309 and by email forensic@mhmrtc.org or by some other means as agreed to by both parties.
14. Provide access and data needed to compile **MHMRTC** report referred to in Paragraph 11 of ***Exhibit B***.
15. Notify MHMRTC by email to forensic@mhmrtc.org of any MHMR observation Housing referrals that are refused within eight (8) hours of denial.

"Exhibit B"

**CONTRACT BETWEEN
TARRANT COUNTY AND MHMRTC
FOR MHMR SERVICES FOR INMATES IN THE TARRANT COUNTY JAIL**

Duties of MHMRTC

1. Provide mental health services and 24 hour on-call response in addition to the on-site staffing described herein (hereinafter "mental health services") to inmates of any Tarrant County Jail facility. Mental Health Community Standards promulgated by the Texas Department of State Health Services, Texas Health and Human Services Commission, will be used° to guide the provision of care as applicable to the services rendered (Texas Administrative Code, Title 26, Part 1; Chapter 301, Subchapter G).
2. Provide personnel to carry out the terms of this agreement in accordance to *Exhibit C* (attached hereto). Such personnel may be independent contractors or employees of **MHMRTC**. Employees of **MHMRTC** shall be supervised by **MHMRTC**. Personnel provided by independent contract shall be subject to prior approval by all parties.
3. If an intake screening determines an MHMR Assessment should take place, or a staff member requests an MHMR Assessment, Qualified Mental Health Professionals (QMHPs) shall be available in booking twenty-four (24) hours per day, seven (7) days per week, to assess inmates. The MHMR Assessment shall be done as soon as possible within four (4) hours of referral to **IVBMRTC** if inmate is in booking, eight (8) hours if inmate is not in booking, to determine whether inmate is in need of mental health services and to determine the urgency of that need. Referred inmate should remain in the booking area of the Tarrant County Corrections Center, and assessments shall generally be performed in the booking area unless other arrangements for assessments have been agreed to in advance by the parties on a case-by-case basis. For purposes of this agreement, in person does not prohibit telehealth services being used.

Based on the MHMR Assessment, categorize each inmate needing mental health services as either Emergency case, Urgent, Routine case, or No Intervention Currently Needed, as defined in this paragraph.

Emergency - Inmate actively harming self or others. Intervention level categorized as an emergency case shall be referred for mental health services and shall be preliminarily examined by an Advanced Practice Registered Nurse (APRN), a Physician Assistant (PA), or a physician, in person or via telehealth as soon as possible within twelve (12) hours of inmate being referred to **MHMRTC**.

Urgent - Inmate displaying passive behavior that may cause direct danger if not addressed with psychiatric intervention. This may include behavior with co-existing medical issues that may become life threatening if not addressed, or displaying behavior that is directly influenced by a psychiatric decompensation. Intervention level

categorized as an urgent case shall be referred for mental health services and shall be preliminarily examined by an APRN, a PA, or a physician as soon as possible before the end of the same shift during which the inmate is referred to MHMRTC the next calendar day.

Routine -All other inmates needing mental health services. Intervention level categorized as a routine case shall be evaluated by an appropriate Mental Health Qualified Professional at the discretion of **MHMRTC** according to appropriate professional standards.

No Intervention Currently Needed - Intervention level categorized as not currently needing **MHMRTC** intervention.

4. **Post-Intake Assessment.** Review and triage of post-intake referrals will be completed as soon as possible within eight (8) hours by a QMHP. Inmate categorization, MHMR Assessment, and follow-up will follow, as clinically appropriate. Each inmate shall be categorized as either an Emergency case, Urgent case, Routine case, No Intervention Currently Needed, or Duplicate or Non-**MHMRTC** Related case, as defined in this paragraph. The inmate may be scheduled for a provider visit based upon clinical need. Reviews of the inmate's categorization shall be conducted as appropriate to evaluate any changes in the inmate's level of security. For purposes of this agreement, "in person" does not prohibit telehealth services from being used.

Emergency- Inmate actively harming self or others. Intervention level categorized as an emergency case shall be referred for mental health services and shall be addressed as soon as possible. Emergency cases shall be preliminarily examined by an APRN, a PA, or a physician, in person or via telehealth as soon as possible within twelve (12) hours of inmate being referred to **MHMRTC**, if the behavior is not resolved with lesser interventions.

Urgent - Inmate displaying passive behavior that may cause direct danger if not addressed with psychiatric intervention. This may include behavior with co-existing medical issues that may become life threatening, if not addressed, or displaying behavior that is directly influenced by a psychiatric decompensation. Intervention level categorized as an urgent case shall be referred for mental health services and shall be preliminarily examined by an APRN, a PA, or a physician as soon as possible before the end of the same shift during which the inmate is referred to **MHMRTC** the next calendar day, if the behavior is not resolved with lesser interventions.

Routine - All other inmates needing mental health services. Intervention level categorized as a routine case shall be evaluated by an appropriate Mental Health Qualified Professional at the discretion of **MHMRTC** according to appropriate professional standards.

No Intervention Currently Needed - Intervention level categorized as not currently needing **MHMRTC** intervention.

Duplicate or Non-MHMRTC Related - Inmates who have either already been referred to MHMRTC for the same issue/concern, or do not have any Mental Health concerns will be closed out with no further action taken.

5. Accept inmate referrals for mental health services from the **SHERIFF** or his employees and JPS Hospital doctors and staff providing healthcare services in the jail and provide assessment in accordance with Paragraphs 4 [intake preliminary assessment] and 5 [post intake assessment] above.
6. Upon request, evaluate the mental health and criminal status and history of inmates in order to recommend an appropriate diversionary alternative for the particular inmate. **MHMRTC** will have all psychiatrists and psychologists that access the Sheriff's Department criminal history file under the direct supervision of the **MHMRTC** staff.
7. Provide follow-up involving psychiatric medication as described herein. Inmates classified as emergency cases or needing urgent care shall receive at least one daily face to face visit with a QMHP until it has been established that the patient's status can be safely downgraded to routine monitoring according to customary professional standards for mental health care. If possible, emergency, and urgent care patients will be housed on the medical floors, where patients are able to be monitored by medical staff.

Evaluate inmates returning from a state hospital without prescribed psychiatric medication within forty-eight (48) hours of inmate's arrival at the jail and prescribe psychiatric medication as necessary. Evaluate inmates scheduled for transfer to a state hospital for necessity of psychiatric medication within five (5) business days of entry of the order for said transfer. Conduct evaluations and prescribe psychiatric medication if the inmate has not previously been seen by a provider during the current incarceration.

If it comes to the attention of **MHMRTC** that any prescribed psychiatric medication has not been provided within twenty-four (24) hours of its prescription, within twelve (12) hours MHMRTC shall 1) notify JPS, and 2) notify **SHERIFF**'s chain of command for that inmate, consisting of a Lieutenant, Captain, or Chief.

If it comes to the attention of **MHMRTC** that an inmate is compliant with psychiatric medication that appears to be causing a negative side effect or adverse reaction, a physician, a PA, or an APRN shall take corrective action, if necessary, by no later than the end of the following day.

If it comes to the attention of **MHMRTC** that an inmate refuses to take psychiatric medication voluntarily, and inmate has been found incompetent to stand trial, and inmate is a danger to self or others, **MHMRTC** shall notify the appropriate Judicial officials who can initiate further follow-up within two (2) business days of this

knowledge of the inmate's noncompliance. **MHMRTC** will follow the Judicial official's recommendations regarding possible next steps.

If an inmate comes into the Tarrant County Jail with verified MHMR prescribed medications, **MHMRTC** shall review and prescribe medications, as clinically appropriate, before the end of the following day. If verified medication is unable to be prescribed, the inmate will be seen within two (2) calendar days, except in an emergency or urgent care case by an **MHMRTC** provider.

For inmates who are currently taking psychiatric medication upon coming to the jail, **MHMRTC** providers shall (1) verify current medication, and (2) assess the need to prescribe continued psychiatric medication by the end of the next calendar day. ·

For inmates who provide Credible information suggesting they are currently taking psychiatric medication upon coming to the jail, but the current prescription cannot be verified, **MHMRTC** providers shall assess the need to prescribe continued psychiatric medication in the following time periods after **MHMRTC's** receipt of any Credible information: within 12 hours (emergency cases), within 24 hours (urgent cases), and for all other cases, by the end of the second calendar day.

MHMRTC providers may verify and prescribe medications with or without a face-to-face encounter with the patient, within their professional discretion. However, in cases of extenuating circumstances, where **MHMRTC** is prevented from accessing the inmate and from reasonably ascertaining the need for psychiatric medications, the aforementioned time periods are paused as of the beginning of the extenuating circumstance preventing **MHMRTC** from accessing the inmate and resume when the extenuating circumstance has been resolved.

"Credible Information" is defined as information regarding the inmate's claimed current prescription that a reasonable clinician would judge to be believable based on their clinical judgement when considering the inmate's symptomology, the inmate's appearance, or other readily available health and medical information.

8. Provide continuing care to inmates prescribed medication by an **MHMRTC** provider, who are classified as routine patients. Such inmates shall be seen by **MHMRTC** staff in person or by telehealth at least every thirty (30) days, or as frequently as professional standards of care require. They shall receive further mental health services from appropriate providers according to applicable professional standards.
9. Provide in-person visits from a QMHP at least every seven (7) days to each single-cell inmate housed in "MHMR Observation Housing" (whether located in Correction Center Pods 56A, 56B, LECC Pod 59C, or elsewhere), unless the inmate's mental health needs dictate more frequent care according to customary professional standards for mental health care.

10. Provide the **SHERIFF** or his designee with a weekly statistical report, the report will be completed in a form mutually agreed to by the parties. Additional measurable data may be requested, and the template can be amended from time to time by mutual agreement between the parties, in accordance with the needs of the **SHERIFF**.
11. Provide mental health services to inmates who have been referred by **MHMRTC** for admission to the "MHMR Observation Housing, but who are not currently housed in the MHMR Observation Housing. **MHMRTC** shall treat these inmates under the same standards as defined in this agreement for MHMR Observation Housing.
12. At the request of the **SHERIFF**, provide input as to Detention Staff who are qualified to work in MHMR Observation Housing. **MHMRTC** shall train the Detention officers in the handling of mentally ill inmates. **MHMRTC** makes no representations or warranties of any kind whatsoever, either expressed or implied, with regards to the training services that may be provided pursuant to this agreement. The parties further agree that application of principles discussed in such training will vary depending upon the facts and circumstances the Officers may face during the course of their employment.

“Exhibit C”

**CONTRACT BETWEEN
TARRANT COUNTY AND MHMRTC
FOR MHMR SERVICES FOR INMATES IN THE TARRANT COUNTY JAIL**

Schedule of MHMRTC Personnel

# of Positions and Title	Job Function	Degree/License/Credentials/Experience
1 Network Director-Forensic Programs	Provides management of day-to-day operations of the program and program personnel. Responsible for operational decisions involving clinical services and processes; program outcomes; organizational linkages with jail, JPS medical staff and other community stakeholders. Manages productivity and quality. Provides training to Sheriff Department officers or other law enforcement as appropriate. Provides educational presentations to public stakeholders.	Requires minimum of BA/BS in Human Services related field plus five (5) years management experience in the field of psychiatric treatment. Must be able to meet criteria as a Qualified Mental Health Practitioner.
2 Network Managers-Forensic	Assists with management of day-to-day operations of the program and program personnel. Provides direct care/assessment services as necessary. Coordinates workload and patient assignments. Fills in for Director when absent. Assists with supervision over variable shifts. Manages productivity and quality.	Requires BA/BS in Human Services related field with five (5) years' experience in the field and three (3) years management experience in the field of psychiatric treatment.
14.5 FTE Psychiatrists and/or APRNs/PAs	Provides psychiatric care to inmates. Provides medical evaluations to diagnose and treat mental disorders; orders medication; provides clinical expertise to workgroup; consults with JPS Medical staff as appropriate; provides medical on-call coverage.	APRN, PA, M.D. or D.O. licensed in Texas. Board Certified in Psychiatry.
2 Registered Nurses	Provides the coordination of psychiatric care for inmates, including secondary medication verification post-booking. After medication verification, may write protocol medications as dictated under MHMR standing delegation orders. Provides nursing services which may include checking inmate's vital signs, medication compliance, notification to medical of any critical medical concerns and conditions, consults with JPS Medical staff as appropriate and serves as a member of the interdisciplinary treatment team.	Must have a licensure as a Registered Nurse. Experience in behavioral health, psychiatric/mental health nursing or substance use disorder nursing.
24 Forensic Case Managers	General duties include providing case management assistance to inmates with issues of mental illness and jail operations as needed/required. Some of the specific duties include: a) provides suicide risk assessments; b) provides assessment and screening of mental illness and links inmate with treatment as appropriate; c) assesses/responds to request for crisis assistance; d) provides follow-up contacts to assess the inmate's response to treatment; e) provides referrals to community services on discharge; f) provides assistance/referrals to diversion programs as appropriate; g) responds to family inquiries; h) provides assistance with assessment/treatment linkage during booking process; i) other duties as assigned.	Requires BA/BS in Human Services related field plus two (2) years' experience in the field of psychiatric treatment. Must be able to meet TDMHMR criteria as a Qualified Mental Health Practitioner.
1 Forensic Continuity of Care Liaison	Coordinates with courts, state hospitals, local hospitals, other MHMR Programs, as well as other agencies. Focuses primarily on communicating with and fulfilling court and hospital requests, case coordination to inmates during incarceration, case coordination to inmates returning from state hospitals and/or local hospitals and assists with transition planning for inmates released from custody.	Requires BA/BS in Human Services related field plus two (2) years' experience in the field of psychiatric treatment. Must be able to meet TDMHMR criteria as a Qualified Mental Health Practitioner.

5 Network Team Leads-Forensic	Assists with supervision of day-to-day operations of the Forensic Case Managers as they provide case management assistance to inmates with issues of mental illness. Provides direct care/assessment services as necessary. Coordinates workload and patient assignments during their shift. Schedules emergency and urgent cases with providers. Supervises productivity and quality and communicates directly with MHMR management staff regarding any issues needing to be addressed by the Clinical Supervisor, Program Manager, or Director of Forensic Services.	Requires BA/BS in Human Services related field plus two (2) years' experience in the field of psychiatric treatment. Must be able to meet TDMHMR criteria as a Qualified Mental Health Practitioner.
5 Clinical Therapists	General duties include clinical assessments and treatment interventions requiring an advanced training and knowledge base sufficient to identify and/or provide a psychiatric diagnosis. Provides treatment services within the scope of his or her license. Provides direct assistance to psychiatrist in responding to inmate psychiatric treatment needs. Provides clinical coordination to caseworker staff as required.	Requires minimum of master's degree in Human Services related field plus two (2) years of experience in the field of psychiatric treatment. Must have Texas License as Licensed Professional Counselor (LPC), Licensed Marriage and Family Therapist (LMFT), Licensed Clinical Social Worker (LCSW) or Licensed Masters Social Worker (LMSW) working toward LCSW or Licensed Clinical Psychologist.
7 Forensic Support Specialists, Forensic Scheduling Specialists and/or Forensic Reports Specialist	General duties include managing provider schedules, providing medical records processing, data entry, telephone responses and other general office procedures.	Minimum of High School graduate and two (2) years of administrative related experience.
.10 Program Administrator	Provides executive leadership on the management and operations of the Jail program. Provides leadership directions with critical operational decisions involving clinical services and processes; program outcomes; organizational linkages with jail, JPS medical staff and other community stakeholders.	Minimum of Bachelor's degree in Human Services or Criminal Justice field. Requires five (5) years health and human services experience, preferably in criminal justice industry. Requires five (5) years supervisory experience.
1 Forensic Data Management Specialist	Responsible for participating in the planning, designing, and development of departmental projects by analyzing data. Providing data to leadership that is necessary for program development and growth. Coordinating with EHR Team and County staff as needed.	Minimum of High School graduate and minimum of two (2) years of related experience.