



**COMMISSIONERS COURT  
COMMUNICATION**

COURT ORDER NUMBER 145496

PAGE 1 OF 14

DATE: 7/1/2025

**SUBJECT: RFQ NO. 2022-188 - ANNUAL CONTRACT FOR PROFESSIONAL LAND SURVEYING SERVICES - TRANSPORTATION SERVICES AND FACILITIES MANAGEMENT - VARIOUS VENDORS - EXERCISE THIRD OPTION FOR RENEWAL - SAME CONTRACT TERMS**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve renewal of RFQ No. 2022-188, Annual Contract for Professional Land Surveying Services, for the third optional twelve (12) month period at the same contract terms.

**BACKGROUND**

On August 30, 2022, the Commissioners Court, through Court Order #138978, awarded RFQ No. 2022-188, Annual Contract for Professional Land Surveying Services, for Transportation Services and Facilities Management, to the following vendors:

- Baird, Hampton & Brown, Inc.
- CP&Y, Inc.
- Gorrondona & Associates, Inc.
- Halff Associates, Inc.
- Surveying and Mapping, LLC d/b/a SAM, LLC
- Teague Nall and Perkins, Inc.

On June 6, 2023, the Commissioners Court, through Court Order #141037, approved the first renewal option.

On June 4, 2024, the Commissioners Court, through Court Order #143259, approved the second renewal option.

The awards were based upon each firm's high ranking in the evaluation procedure as outlined in the RFQ specifications and contained options to renew for four (4) additional twelve (12) month periods.

This contract is utilized as needed to engage registered public land surveyors for land (boundary) survey services and platting and topographical survey services.

The vendors notified Purchasing in writing that they will extend the same contract terms through August 29, 2026. Transportation Services and Facilities Management notified Purchasing in writing that they are pleased with the vendors and want to renew.

SUBMITTED BY	Purchasing	PREPARED BY:	Gwen Peterson, C.P.M., A.P.P.
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: 145496 DATE: 7/1/2025 PAGE 2 OF 14

Therefore, it is the joint recommendation of Transportation Services, Facilities Management, and Purchasing that the Commissioners Court approve renewal of RFQ No. 2022-188, Annual Contract for Professional Land Surveying Services, for another twelve (12) month period.

## **FISCAL IMPACT**

Expenses for the last 12 months were \$3,500.00. The County's future cost will be determined by the services provided on an as-needed basis.



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, MS.SCM, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

April 28, 2025

Baird, Hampton & Brown, Inc.  
John Margotta  
6300 Ridglea Place, Suite 700  
Fort Worth, TX 76116  
[jmargotta@bhbinco.com](mailto:jmargotta@bhbinco.com)

Re: RFQ No. 2022-188 – Annual Contract for Professional Land Surveying Services

Dear Mr. Margotta,

Referenced RFQ was for twelve (12) months with four (4) options to renew for additional twelve (12) months each. The original contract was for the period of August 30, 2022, through August 29, 2023. The effective dates for the third renewal option will run from August 30, 2025 through August 29, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Baird, Hampton & Brown, Inc. to accept the third option for an additional one (1) year period for this RFQ as awarded on August 30, 2022. Baird, Hampton & Brown, Inc. acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner’s Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All terms and conditions must remain firm for the optional renewal period through August 29, 2026. Contracts for services will be negotiated as needed.

Yes, Baird, Hampton & Brown, Inc. will accept the offer to extend the same contract terms through August 29, 2026. Contracts for services will be negotiated as needed. **Please include a current 1295 Form with your response.**

No, Baird, Hampton & Brown, Inc. will NOT accept the offer to extend the same contract terms through August 29, 2026.

Please fax or email your signed response.

Respectfully signed,

Gwen Peterson  
Gwen Peterson, Senior Buyer  
Tarrant County

John Margotta  
Digitally signed by John Margotta  
Date: 2025.04.29 10:25:46 -05'00'  
\_\_\_\_\_  
John Margotta  
Baird, Hampton & Brown, Inc.

04/29/2025  
\_\_\_\_\_  
Date



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, MS.SCM, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

April 28, 2025

CP&Y, Inc.  
Sean Flaherty  
115 West 7<sup>th</sup> Street, Suite 1500  
Fort Worth, TX 76102  
[sflaherty@cpyi.com](mailto:sflaherty@cpyi.com)

Re: RFQ No. 2022-188 – Annual Contract for Professional Land Surveying Services

Dear Mr. Flaherty,

Referenced RFQ was for twelve (12) months with four (4) options to renew for additional twelve (12) months each. The original contract was for the period of August 30, 2022, through August 29, 2023. The effective dates for the third renewal option will run from August 30, 2025 through August 29, 2026.

Tarrant County Purchasing Department hereby extends an invitation to CP&Y, Inc. to accept the third option for an additional one (1) year period for this RFQ as awarded on August 30, 2022. CP&Y, Inc. acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All terms and conditions must remain firm for the optional renewal period through August 29, 2026. Contracts for services will be negotiated as needed.

Yes, CP&Y, Inc. will accept the offer to extend the same contract terms through August 29, 2026. Contracts for services will be negotiated as needed. **Please include a current 1295 Form with your response.**

No, CP&Y, Inc. will NOT accept the offer to extend the same contract terms through August 29, 2026.

Please fax or email your signed response.

Respectfully signed,

Gwen Peterson  
Gwen Peterson, Senior Buyer  
Tarrant County

Sean Flaherty  
Sean Flaherty  
CP&Y, Inc.

05/12/2025  
Date



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, MS.SCM, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

April 28, 2025

Gorrondona & Associates, Inc.  
Truett Wilson  
2800 NE Loop 820, Suite 660  
Fort Worth, TX 76137  
[twilson@ga-inc.net](mailto:twilson@ga-inc.net)

Re: RFQ No. 2022-188 – Annual Contract for Professional Land Surveying Services

Dear Mr. Wilson,

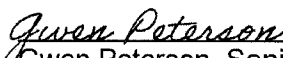
Referenced RFQ was for twelve (12) months with four (4) options to renew for additional twelve (12) months each. The original contract was for the period of August 30, 2022, through August 29, 2023. The effective dates for the third renewal option will run from August 30, 2025 through August 29, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Gorrondona & Associates, Inc. to accept the third option for an additional one (1) year period for this RFQ as awarded on August 30, 2022. Gorrondona & Associates, Inc. acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All terms and conditions must remain firm for the optional renewal period through August 29, 2026. Contracts for services will be negotiated as needed.

- Yes, Gorrondona & Associates, Inc. will accept the offer to extend the same contract terms through August 29, 2026. Contracts for services will be negotiated as needed. **Please include a current 1295 Form with your response.**
- No, Gorrondona & Associates, Inc. will NOT accept the offer to extend the same contract terms through August 29, 2026.

Please fax or email your signed response.

Respectfully signed,

  
Gwen Peterson, Senior Buyer  
Tarrant County

  
Truett Wilson  
Gorrondona & Associates, Inc.

4/28/2025  
Date



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, MS.SCM, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

April 28, 2025

Halff Associates, Inc.  
Chad R. Crawford  
2601 Meacham Blvd., Suite 600  
Fort Worth, TX 76137  
ccrawford@halff.com

Re: RFQ No. 2022-188 – Annual Contract for Professional Land Surveying Services

Dear Mr. Crawford,

Referenced RFQ was for twelve (12) months with four (4) options to renew for additional twelve (12) months each. The original contract was for the period of August 30, 2022, through August 29, 2023. The effective dates for the third renewal option will run from August 30, 2025 through August 29, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Halff Associates, Inc. to accept the third option for an additional one (1) year period for this RFQ as awarded on August 30, 2022. Halff Associates, Inc. acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All terms and conditions must remain firm for the optional renewal period through August 29, 2026. Contracts for services will be negotiated as needed.

- Yes, Halff Associates, Inc. will accept the offer to extend the same contract terms through August 29, 2026. Contracts for services will be negotiated as needed. **Please include a current 1295 Form with your response.**
- No, Halff Associates, Inc. will NOT accept the offer to extend the same contract terms through August 29, 2026.

Please fax or email your signed response.

Respectfully signed,

Gwen Peterson  
Gwen Peterson, Senior Buyer  
Tarrant County

B. L. McGahey 5/5/2025  
~~Chad R. Crawford~~ BENJAMIN L. MCGAHEY Date  
Halff Associates, Inc. VICE PRESIDENT



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, MS.SCM, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

April 28, 2025

Surveying and Mapping, LLC dba SAM, LLC  
Christopher Cox  
1341 West Mockingbird Lane, Suite 400W  
Dallas, TX 75247  
[gvedro@sam.biz](mailto:gvedro@sam.biz)

Re: RFQ No. 2022-188 – Annual Contract for Professional Land Surveying Services

Dear Mr. Cox,

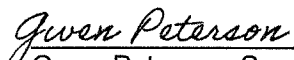
Referenced RFQ was for twelve (12) months with four (4) options to renew for additional twelve (12) months each. The original contract was for the period of August 30, 2022, through August 29, 2023. The effective dates for the third renewal option will run from August 30, 2025 through August 29, 2026.

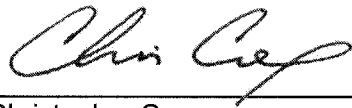
Tarrant County Purchasing Department hereby extends an invitation Surveying and Mapping, LLC dba SAM, LLC to accept the third option for an additional one (1) year period for this RFQ as awarded on August 30, 2022. Surveying and Mapping, LLC dba SAM, LLC acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All terms and conditions must remain firm for the optional renewal period through August 29, 2026. Contracts for services will be negotiated as needed.

- Yes, Surveying and Mapping, LLC dba SAM, LLC will accept the offer to extend the same contract terms through August 29, 2026. Contracts for services will be negotiated as needed. **Please include a current 1295 Form with your response.**
- No, Surveying and Mapping, LLC dba SAM, LLC will NOT accept the offer to extend the same contract terms through August 29, 2026.

Please fax or email your signed response.

Respectfully signed,

  
Gwen Peterson, Senior Buyer  
Tarrant County

  
Christopher Cox  
Surveying and Mapping, LLC  
dba SAM, LLC

05/12/2025  
Date



**TARRANT COUNTY PURCHASING DEPARTMENT**

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, MS.SCM, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

April 28, 2025

Teague Nall and Perkins, Inc.  
Theron Sims  
5237 North Riverside Drive, Suite 100  
Fort Worth, TX 76137  
[Procurements@tnpinc.com](mailto:Procurements@tnpinc.com)

Re: RFQ No. 2022-188 – Annual Contract for Professional Land Surveying Services

Dear Mr. Sims,

Referenced RFQ was for twelve (12) months with four (4) options to renew for additional twelve (12) months each. The original contract was for the period of August 30, 2022, through August 29, 2023. The effective dates for the third renewal option will run from August 30, 2025 through August 29, 2026.


Tarrant County Purchasing Department hereby extends an invitation to Teague Nall and Perkins, Inc. to accept the third option for an additional one (1) year period for this RFQ as awarded on August 30, 2022. Teague Nall and Perkins, Inc. acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All terms and conditions must remain firm for the optional renewal period through August 29, 2026. Contracts for services will be negotiated as needed.

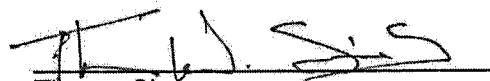
Yes, Teague Nall and Perkins, Inc. will accept the offer to extend the same contract terms through August 29, 2026. Contracts for services will be negotiated as needed. **Please include a current 1295 Form with your response.**

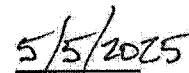
No, Teague Nall and Perkins, Inc. will NOT accept the offer to extend the same contract terms through August 29, 2026.

Please fax or email your signed response.

Respectfully signed,

  
Gwen Peterson, Senior Buyer  
Tarrant County

  
Theron Sims  
Teague Nall and Perkins, Inc.

  
Date

# Memorandum

**To:** Scott Hall, Director; Joseph Jackson, Deputy Director/County Engineer

**Dept:** Tarrant County Transportation Services

**From:** Gwen Peterson, C.P.M., A.P.P., Sr. Buyer, Purchasing Department

**Date:** April 28, 2024

**Re:** RFQ 2022-188, Annual Contract for Professional Land Surveying Services

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The above referenced contract will expire on August 29, 2025. This contract included four (4) options to renew with the vendor for additional twelve (12) month terms. The third renewal term would commence August 30, 2025 and would expire August 29, 2026.

If you wish to exercise this third option to renew and continue this contract with the vendors listed below for twelve more months, please check the appropriate item, and email this form back to me.

Baird, Hampton & Brown, Inc.  
Halff Associates, Inc.  
Teague Nall and Perkins, Inc.  
Gorrondona & Associates, Inc.  
CP & Y, Inc.  
Surveying and Mapping, LLC dba SAM, LLC

Yes, I wish to continue the current contract with the above-mentioned vendors for the third renewal term of the contract.


Funds to support this contract will be provided by the following accounts:

**569011 / 6840100000 / 26100-2025**

---

No, I do not wish to continue the current contract with the above-mentioned vendor(s) for the following reason(s).

---

SIGNATURE:   
Scott Hall (Apr 28, 2025 11:22 CDT)

DATE: 4/28/2025

# Memorandum

**To:** Frank Lopez, Assistant Director  
**Dept:** Tarrant County Facilities Management  
**From:** Gwen Peterson, C.P.M., A.P.P., Sr. Buyer, Purchasing Department  
**Date:** April 28, 2025

**Re:** RFQ 2022-188, Annual Contract for Professional Land Surveying Services

---

The above referenced contract will expire on August 29, 2025. This contract included four (4) options to renew with the vendor for additional twelve (12) month terms. The third renewal term would commence August 30, 2025 and would expire August 29, 2026.

If you wish to exercise this third option to renew and continue this contract with the vendors listed below for twelve more months, please check the appropriate item, and email this form back to me.

Baird, Hampton & Brown, Inc.  
Half Associates, Inc.  
Teague Nall and Perkins, Inc.  
Gorrondona & Associates, Inc.  
CP & Y, Inc.  
Surveying and Mapping, LLC dba SAM, LLC

Yes, I wish to continue the current contract with the above-mentioned vendors for the third renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

10000-2025/569011/Various Cost Centers

No, I do not wish to continue the current contract with the above-mentioned vendor(s) for the following reason(s).

---

SIGNATURE: Frank Lopez

DATE: 4/28/2025

RFQ 2022-188 Annual Contract for Professional Land Surveying Services

		Award	Award	Award
Evaluation Criteria	Max Points	Baird, Hampton & Brown, Inc. Fort Worth, TX HUB - No	Half Associates, Inc. Fort Worth, TX HUB - No	Teague Nall and Perkins, Inc. Fort Worth, TX HUB - No
Responsiveness to Request for Qualifications	20	13.20	14.40	13.50
Staffing Plan	35	24.15	22.75	22.40
Firm's Capability to Provide Services	45	26.65	26.65	27.88
Total Score	100	64.00	63.80	63.78

		Award	Award	Award
Evaluation Criteria	Max Points	Gorrondona & Associates, Inc. Fort Worth, TX HUB - Yes	CP&Y, Inc. Fort Worth, TX HUB - No	Surveying And Mapping, LLC dba SAM, LLC Dallas, TX HUB - No
Responsiveness to Request for Qualifications	20	12.90	13.80	13.30
Staffing Plan	35	24.15	23.45	22.75
Firm's Capability to Provide Services	45	26.65	25.59	25.30
Total Score	100	63.70	62.84	61.35

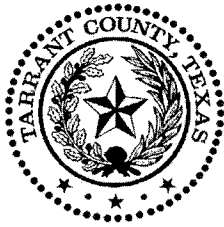
RFQ 2022-188 Annual Contract for Professional Land Surveying Services

Evaluation Criteria	Max Points	Nathan D. Maier Consulting Engineers, Inc. Dallas, TX HUB - Yes	Brittain & Crawford, LLC Fort Worth, TX HUB - Yes	Wier & Associates, Inc. Arlington, TX HUB - No
Responsiveness to Request for Qualifications	20	13.00	10.20	12.30
Staffing Plan	35	22.40	23.80	22.05
Firm's Capability to Provide Services	45	24.48	25.70	25.25
Total Score	100	59.88	59.70	59.60

Evaluation Criteria	Max Points	White Hawk Engineering & Design, LLC Allen, TX HUB - Yes	PJB Surveying, LLC Allen, TX HUB - Yes	JRB Engineering, LLC Dallas, TX HUB - Yes
Responsiveness to Request for Qualifications	20	13.90	12.60	12.90
Staffing Plan	35	22.40	22.75	21.70
Firm's Capability to Provide Services	45	22.91	23.25	23.09
Total Score	100	59.21	58.60	57.69

RFQ 2022-188 Annual Contract for Professional Land Surveying Services

Evaluation Criteria	Max Points	Yazel Peebles and Associates Bedford, TX HUB - No.
Responsiveness to Request for Qualifications	20	12.30
Staffing Plan	35	22.05
Firm's Capability to Provide Services	45	22.91
Total Score	100	57.26



## TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: RFQ No. 2022-188 - Annual Contract for Professional Land Surveying Services - Transportation Services and Facilities Management - Various Vendors - Exercise Third Option for Renewal - Same Contract Terms

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

\*\*\*\*\*

### I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

\*\*\*\*\*

**Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.**

### II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes \_\_\_\_\_ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes \_\_\_\_\_ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

\*\*\*\*\*