



**COMMISSIONERS COURT  
COMMUNICATION**

COURT ORDER NUMBER \_\_\_\_\_

PAGE 1 OF 12

DATE: 11/19/2024

**SUBJECT: BID NO. 2023-033 - ANNUAL CONTRACT FOR GREASE, LINT, OIL, AND SAND TRAP CLEANING SERVICES - COUNTYWIDE - VARIOUS VENDORS - EXERCISE SECOND AND FINAL OPTION FOR RENEWAL - SAME FIRM FIXED PRICES**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve renewal of Bid No. 2023-033, Annual Contract for Grease, Lint, Oil, and Sand Trap Cleaning Services, for the second and final optional twelve (12) month period at the same firm fixed prices.

**BACKGROUND**

On December 6, 2022, the Commissioners Court, through Court Order #139846, awarded Bid No. 2023-033, Annual Contract for Grease, Lint, Oil, and Sand Trap Cleaning Services, Countywide, to the following vendors:

Primary        The Cleaning Guys, LLC  
Secondary     EarthTek, Inc.

The award was based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

On December 19, 2023, the Commissioners Court, through Court Order #142341, approved the first renewal option.

Tarrant County buildings utilize subsurface traps to separate deposits such as grease, lint, and oil from the water preventing them from entering and causing blockage in the sewer system. These traps require perpetual emptying and cleaning throughout the year to maintain usability.

The vendors notified Purchasing in writing that their prices will remain firm through January 6, 2026. Facilities Management notified Purchasing in writing that they are pleased with the vendors and want to renew.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that the Commissioners Court approve renewal of Bid No. 2023-033, Annual Contract for Grease, Lint, Oil, and Sand Trap Cleaning Services, for another twelve (12) month period.

SUBMITTED BY	Purchasing	PREPARED BY:	Allan Tucker
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP

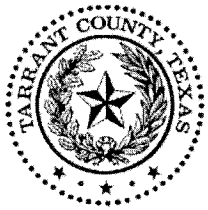


# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: \_\_\_\_\_ DATE: 11/19/2024 PAGE 2 OF 12

## **FISCAL IMPACT**

Expenses for last year were approximately \$33,185.76. The County's future costs will be determined by the services provided on an as-needed basis. Funding is available in account 10000-2025 General Fund/Various Cost Centers/534041 Kitchen Maintenance.



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

October 3, 2024

Laura McCallum
The Cleaning Guys, LLC
5255 Teague Road
Fort Worth TX, 76140

Re: RFB 2023-033 – Annual Contract for Grease, Lint, Oil, and Sand Trap Cleaning Services

Dear Mrs. McCallum:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of January 7, 2023 through January 6, 2024. The effective dates for the second and final renewal option will run from January 7, 2025 through January 6, 2026.

Tarrant County Purchasing Department hereby extends an invitation to The Cleaning Guys, LLC to accept the second and final option for an additional one (1) year period as the primary vendor for this bid as awarded on December 6, 2022. The Cleaning Guys, LLC acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through January 6, 2026.

[X] Yes, The Cleaning Guys, LLC will accept the offer to extend the same firm fixed prices through January 6, 2026. Please include a current 1295 Form with your response.

[ ] No, The Cleaning Guys, LLC will NOT accept the offer to extend the same firm fixed prices through January 6, 2026.

Are any other governmental entities currently utilizing this contract? [ ] Yes [X] No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Signed by:
Allan Tucker
Allan Tucker, Senior Buyer
Tarrant County
817-884-1852

DocuSigned by:
RJ Schwartz
The Cleaning Guys, LLC

10/7/24
Date



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76106 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

October 3, 2024

David Martin  
Earthtek, Inc.  
2310 W. Interstate 20, Suite 202  
Arlington, TX 76107

Re: RFB 2023-033 – Annual Contract for Grease, Lint, Oil, and Sand Trap Cleaning Services

Dear Mr. Martin:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of January 7, 2023 through January 6, 2024. The effective dates for the second and final renewal option will run from January 7, 2025 through January 6, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Earthtek, Inc. to accept the second and final option for an additional one (1) year period as the secondary vendor for this bid as awarded on December 6, 2022. Earthtek, Inc. acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through January 6, 2026.

Yes, Earthtek, Inc. will accept the offer to extend the same firm fixed prices through January 6, 2026.  
**Please include a current 1295 Form with your response.**

No, Earthtek, Inc. will NOT accept the offer to extend the same firm fixed prices through January 6, 2026.

Are any other governmental entities currently utilizing this contract?  Yes  No  
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Allan Tucker  
Allan Tucker, Senior Buyer  
Tarrant County  
817-884-1852

Keegan Lax  
David Martin  
Earthtek, Inc.

10.9.24  
Date

# Memorandum

**To:** Joshua Palmer, Willie Shephard, Chad Raines

**Dept:** Facilities Management

**From:** Allan Tucker, Sr. Buyer, Purchasing Dept.

**Date:** 10/2/2024

**Re:** Renewal of RFB 2023-033 - Annual Contract for Grease, Lint, Oil, and Sand Trap Cleaning Services

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The above referenced contract will expire on January 6<sup>th</sup>, 2025. This contract includes two (2) options to renew with the vendor for additional twelve (12) month terms. The second and final renewal term would begin January 7<sup>th</sup>, 2025 and would expire January 6<sup>th</sup>, 2026.

If you wish to exercise this renewal option with the vendor listed below for twelve more months, please check the appropriate response, and email this form back to me as soon as possible.

Primary	The Cleaning Guys, LLC
Secondary	EarthTek, Inc.

Yes, I wish to continue the current contract with the above-mentioned vendor for the second and final renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

534041/10000-2025/ Various Cost Centers

No, I do not wish to continue the current contract with the above-mentioned vendor for the following reason(s).

SIGNATURE: Joshua B. Palmer

DATE: 10/3/24

RFB 2023-033 Annual Contract for Grease, Lint, Oil, and Sand Trap Cleaning Services

		Primary Award		Secondary Award	
Item	Description	Qty	Price	Price	Price
<p>The Cleaning Guys, LLC Fort Worth, TX HUB - No CO-OP - Yes</p> <p>Earthtek, Inc. Arlington, TX HUB - No CO-OP - Yes</p>					
<b>TRAP CLEAN-OUT SERVICE</b>					
1	Central Garage, One 800 Gallon Sand Trap	1	\$ 360.00	\$ 360.00	\$ 440.00
2A	Cold Springs Jail, One 1000 Gallon Grease Trap	4	\$ 190.00	\$ 760.00	\$ 1,000.00
2B	Cold Springs Jail, One 250 Gallon Sand Trap	1	\$ 170.00	\$ 170.00	\$ 137.50
3	Green Bay Jail, One 30000 Gallon Grease Trap	4	\$ 5,700.00	\$ 22,800.00	\$ 6,900.00
4	Lon Evans Corrections Center, One 15000 Gallon Sand Trap	4	\$ 2,775.00	\$ 11,100.00	\$ 3,450.00
5	Medical Examiner's Office, One 1000 Gallon Grease Trap	4	\$ 185.00	\$ 740.00	\$ 250.00
6	Northeast Courthouse, One 1000 Gallon Oil/Sand Separator	2	\$ 400.00	\$ 800.00	\$ 550.00
7	Northwest Subcourthouse, One 100 Gallon Water/Sand Trap	2	\$ 225.00	\$ 450.00	\$ 275.00

RFB 2023-033 Annual Contract for Grease, Lint, Oil, and Sand Trap Cleaning Services

		Harrington Environmental Services, LLC Joshua, TX HUB - No	
Item	Description	Qty	Price
<b>TRAP CLEAN-OUT SERVICE</b>			
1	Central Garage, One 800 Gallon Sand Trap	1	\$ 1,240.00 \$ 1,240.00
2A	Cold Springs Jail, One 1000 Gallon Grease Trap	4	\$ 550.00 \$ 2,200.00
2B	Cold Springs Jail, One 250 Gallon Sand Trap	1	\$ 775.00 \$ 775.00
3	Green Bay Jail, One 30000 Gallon Grease Trap	4	\$ 16,500.00 \$ 66,000.00
4	Lon Evans Corrections Center, One 15000 Gallon Sand Trap	4	\$ 23,250.00 \$ 93,000.00
5	Medical Examiner's Office, One 1000 Gallon Grease Trap	4	\$ 550.00 \$ 2,200.00
6	Northeast Courthouse, One 1000 Gallon Oil/Sand Separator	2	\$ 1,550.00 \$ 3,100.00
7	Northwest Subcourthouse, One 100 Gallon Water/Sand Trap	2	\$ 775.00 \$ 1,550.00

RFB 2023-033 Annual Contract for Grease, Lint, Oil, and Sand Trap Cleaning Services

		The Cleaning Guys, LLC Fort Worth, TX HUB - No CO-OP - Yes		Earthtek, Inc. Arlington, TX HUB - No CO-OP - Yes	
Item	Description	Qty	Price	Price	Price
<b>TRAP CLEAN-OUT SERVICE</b>					
8	Precinct 1, One 300 Gallon Water/Sand Trap	4	\$ 200.00	\$ 800.00	\$ 165.00
9	Precinct 2, One 1000 Gallon Sand Trap	2	\$ 350.00	\$ 700.00	\$ 550.00
10	Precinct 3, One 1000 Gallon Sand Trap	2	\$ 350.00	\$ 700.00	\$ 550.00
11A	Precinct 4, One 500 Gallon Sand Trap	3	\$ 225.00	\$ 675.00	\$ 275.00
11B	Precinct 4, One 1000 Gallon Sand Trap	3	\$ 350.00	\$ 1,050.00	\$ 550.00
12	Premier Annex/Fire Marshall, One 800 Gallon Sand Trap	1	\$ 300.00	\$ 300.00	\$ 440.00
13	Resource Connection 5041, One 1795 Gallon Lint Trap	1	\$ 540.00	\$ 540.00	\$ 987.25
14	Resource Connection 5051, One 1000 Gallon Grease Trap	4	\$ 185.00	\$ 740.00	\$ 250.00
15	Scott D. Moore Juvenile Justice Center, One 2800 Gallon Grease Trap	4	\$ 520.00	\$ 2,080.00	\$ 700.00

RFB 2023-033 Annual Contract for Grease, Lint, Oil, and Sand Trap Cleaning Services

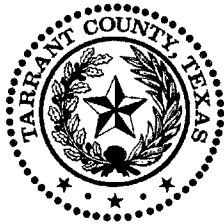
		Harrington Environmental Services, LLC Joshua, TX HUB - No	
Item	Description	Qty	Price
<b>TRAP CLEAN-OUT SERVICE</b>			
8	Precinct 1, One 300 Gallon Water/Sand Trap	4	\$ 775.00 \$ 3,100.00
9	Precinct 2, One 1000 Gallon Sand Trap	2	\$ 1,550.00 \$ 3,100.00
10	Precinct 3, One 1000 Gallon Sand Trap	2	\$ 1,550.00 \$ 3,100.00
11A	Precinct 4, One 500 Gallon Sand Trap	3	\$ 775.00 \$ 2,325.00
11B	Precinct 4, One 1000 Gallon Sand Trap	3	\$ 1,550.00 \$ 4,650.00
12	Premier Annex/Fire Marshall, One 800 Gallon Sand Trap	1	\$ 1,240.00 \$ 1,240.00
13	Resource Connection 5041, One 1795 Gallon Lint Trap	1	\$ 987.25 \$ 987.25
14	Resource Connection 5051, One 1000 Gallon Grease Trap	4	\$ 550.00 \$ 2,200.00
15	Scott D. Moore Juvenile Justice Center, One 2800 Gallon Grease Trap	4	\$ 1,540.00 \$ 6,160.00

RFB 2023-033 Annual Contract for Grease, Lint, Oil, and Sand Trap Cleaning Services

Item	Description	Qty	The Cleaning Guys, LLC Fort Worth, TX HUB - No CO-OP - Yes		Earhtek, Inc. Arlington, TX HUB - No CO-OP - Yes	
			Price	Price	Price	Price
16	Mental Health Jail Diversion Center, One 1000 Gallon Grease Trap	4	\$ 190.00	\$ 760.00	\$ 250.00	\$ 1,000.00
<b>ADDITIONAL FEES</b>						
16	Price Per Excess Gallon from Grease Traps	100	\$ 0.30	\$ 30.00	\$ 0.25	\$ 25.00
17	Price Per Excess Gallon from Lint Traps	100	\$ 0.30	\$ 30.00	\$ 0.55	\$ 55.00
18	Price Per Excess Gallon from Oil Traps	300	\$ 0.30	\$ 90.00	\$ 0.55	\$ 165.00
19	Price Per Excess Gallon from Sand Traps	1800	\$ 0.35	\$ 630.00	\$ 0.55	\$ 990.00
20	Additional Fee for Non-Normal-Hours Service	1	\$ 140.00	\$ 140.00	\$ 250.00	\$ 250.00
21	Additional Fee for Holiday Service	1	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
22	Additional fee for Emergency Service	1	\$	\$ 190.00	\$	\$ 250.00
<b>BID TOTAL</b>			\$	<b>46,885.00</b>	\$	<b>59,174.75</b>

RFB 2023-033 Annual Contract for Grease, Lint, Oil, and Sand Trap Cleaning Services

		Harrington Environmental Services, LLC Joshua, TX HUB - No	
Item	Description	Qty	Price
16	Mental Health Jail Diversion Center, One 1000 Gallon Grease Trap	4	\$ 550.00 \$ 2,200.00
<b>ADDITIONAL FEES</b>			
16	Price Per Excess Gallon from Grease Traps	100	\$ 0.55 \$ 55.00
17	Price Per Excess Gallon from Lint Traps	100	\$ 0.55 \$ 55.00
18	Price Per Excess Gallon from Oil Traps	300	\$ 0.55 \$ 165.00
19	Price Per Excess Gallon from Sand Traps	1800	\$ 1.55 \$ 2,790.00
20	Additional Fee for Non-Normal-Hours Service	1	\$ 2,000.00 \$ 2,000.00
21	Additional Fee for Holiday Service	1	\$ 2,000.00 \$ 2,000.00
22	Additional fee for Emergency Service	1	\$ 500.00
<b>BID TOTAL</b>			<b>\$ 206,692.25</b>



## TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. 2022-033 - Annual Contract for Grease, Lint, Oil, and Sand Trap Cleaning Services - Facilities Management - Various Vendors - Exercise Second and Final Option for Renewal - Same Firm Fixed Prices

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

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### I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

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**Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.**

### II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes \_\_\_\_\_ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes \_\_\_\_\_ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

\*\*\*\*\*