



COMMISSIONERS COURT
COMMUNICATION

COURT ORDER NUMBER _____
PAGE 1 OF 3
DATE: 11/19/2024

SUBJECT: **TYLER TECHNOLOGIES, INC. - CIVIL PROCESS SOFTWARE -
INFORMATION TECHNOLOGY**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve Tyler Technologies, Inc. as sole source for Civil Process Software, for Information Technology.

BACKGROUND

Tyler Technologies, Inc. provided the Purchasing Agent documentation that they are the sole source provider of the Civil Process Software (CivilServe, CivilMobile, CivilView, and SalesWeb). The Civil Process software is the only software which integrates with their Court Management Software. Tyler Technologies, Inc. is the only provider able and authorized to implement, support, update, or modify these software products and the corresponding integration.

The Civil Process Software is used by the eight (8) Constables to track court case papers and data, record service and payment activity, reconcile financial data, create correspondence, and produce detailed reports of all those activities.

Under the County Purchasing Act, exemptions to the competitive bidding requirements are allowed for certain types of purchases. The statutes require that the Purchasing Agent advise the Commissioners Court of the existence of only one (1) source, with such notice to be entered into the minutes of the Court.

Accordingly, the above item has been determined to be sole source under the County Purchasing Act 262.024(a)(7) as follows:

- “(7) an item can be obtained from only one (1) source, including:
(A) items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies;”

FISCAL IMPACT

Services are provided on an as-needed basis.

SUBMITTED BY	Purchasing	PREPARED BY:	Caleb Rojo
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



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October 3, 2024

Tarrant County Auditor's Office
100 East Weatherford St., Ste 506
Fort Worth, TX 76196-0103

RE: Sole Source for Procurement

Dear Sir or Madam:

Please accept this letter to confirm that Civil Process software is a product of Tyler Technologies, which we develop and license to our customers. Tyler is the sole source of the development, implementation, maintenance and support of the Civil Process software.

Tyler appreciates the trust that the Tarrant County Auditor's Office has placed in our company and products, and we will continue to work diligently to ensure your complete satisfaction with our software, service and support throughout the life of this partnership.

Please do not hesitate to contact me with any questions regarding the foregoing.

Regards,

Sherry Clark

Sherry Clark
Group General Counsel
Sherry.clark@tylertech.com



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Tyler Technologies, Inc. - Civil Process Software - Information Technology

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No ✓

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No ✓

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
