



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 145526

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DATE: 7/1/2025

SUBJECT: RECEIVE AND FILE NINETY-DAY NOTICE OF LEASE TERMINATION FROM MY HEALTH MY RESOURCES OF TARRANT COUNTY FOR SPACE LOCATED AT 1300 CIRCLE DRIVE

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court receive and file a ninety-day notice of lease termination from My Health My Resource of Tarrant County (MHMRTC) for office space located on the Resource Connection Campus at 1300 Circle Drive.

BACKGROUND

On February 20, 1996, the Commissioners Court, through Court Order #73801, approved an agreement with MHMRTC to lease space at the Resource Connection to provide services to residents with Intellectual and Developmental Disabilities (IDD) and families.

Over the years, this lease agreement has been amended to reflect changes to lease terms and rental rates. The current occupancy rate is \$10.25 per square foot with a term of November 1, 2022 through October 31, 2027.

On April 24, 2025, Resource Connection received a Notice of Lease Termination from MHMRTC. In accordance with the lease terms, MHMRTC's lease agreement will terminate on August 31, 2025.

FISCAL IMPACT

The early termination of this lease will result in a loss of revenue in the amount of \$33,995.83. Final loss of revenue will depend on length of time to secure a new tenant. Revenue loss is expected in the following accounts:

- Building Rental - 10000-2025 General Fund/3420100000 Resource Connection/471001 Building Rental
- Utility Billings - 10000-2025 General Fund/3420100000 Resource Connection/471008 Utility Billings
- Other RC Rental (includes Common Area) - 10000-2025 General Fund/3420100000 Resource Connection/471002 Other Resource Connection Rental
- Janitorial/Disposal - 10000-2025 General Fund/3420100000 Resource Connection/471011 Janitorial Disposal

SUBMITTED BY	Resource Connection	PREPARED BY:	Jamie Willis
		APPROVED BY:	Jamie Willis



April 22, 2025

CERTIFIED MAIL

Jamie Willis, Director of Resource Connection
Tarrant County Resource Connection
1100 Circle Drive
Fort Worth, TX 76119

Subject: 1300 Circle Drive Lease Termination Notice

Dear Jamie,

MHMR of Tarrant County is providing a Notice of Lease Termination for 1300 Circle Drive. We request that the lease terminate as of 8/31/2025. We regret terminating our lease, but due to a loss of funding from the State of Texas we need to trim expenses.

Please contact me if you have any questions:

Kevin McClean, Sr. Director of Contract Administration
MHMR of Tarrant County
3840 Hulen Street
Fort Worth, TX 76107
Kevin.McClean@mhmrctc.org
(817) 569-4456

Sincerely,

DocuSigned by:

Kevin McClean

4/22/2025

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Kevin McClean, Sr. Director of Contract Administration

cc: Jamie Willis, Director Resource Connection

