



**COMMISSIONERS COURT  
COMMUNICATION**

COURT ORDER NUMBER 145447

PAGE 1 OF 29

DATE: 7/1/2025

**SUBJECT: CONSIDERATION OF CHANGE ORDER NO. 3 TO THE NORTHRIDGE  
CONSTRUCTION GROUP CONSTRUCTION SERVICES CONTRACT  
FOR THE 350 WEST BELKNAP BUILDING REMODEL OF FLOORS 1  
THROUGH 4**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court consider approving Change Order No. 3 to the Northridge Construction Group construction services contract for the 350 West Belknap Building Remodel of Floors 1-4.

**BACKGROUND**

On April 2, 2024, the Commissioners Court, through Court Order #142921, awarded Bid No. F2024032 - 350 West Belknap Building Remodel of Floors 1-4 to Northridge Construction Group in the amount of \$20,551,203.00.

On January 14, 2025, the Commissioners Court, through Court Order #144548, approved Change Order No. 1 to the construction services contract with Northridge Construction Group, increasing the contract by \$2,253.61, bringing the revised total contract amount to \$20,553,456.61.

On March 11, 2025, the Commissioners Court, through Court Order #144832, approved Change Order No. 2 to the construction services contract with Northridge Construction Group, increasing the contract by \$17,343.35, bringing the revised total contract amount to \$20,570,799.96.

Change Order No. 3 increases the total contract amount by \$102,730.76. It does not impact the duration of the contract and includes the following scope of work adjustments:

Potential Change Order (PCO) 11: Chilled Water Piping Re-Route – Reroutes chilled water supply and return piping that could not be accessed. The new route begins at the second floor and connects to floors 1, 3, and 4 through newly created cored holes and riser piping.

ADD \$31,631.58

PCO 12: Second Floor Stair Landing - Provides additional concrete demolition and field fabricated steel structure backfill to address conflicts with the existing concrete header and the original design of the landing of the central stair. This change allows for a large carrier beam to be installed and field fabricated beams to support the new concrete infill at the landing.

ADD \$11,827.85

SUBMITTED BY	Facilities Management	PREPARED BY:	Milissa Warner
		APPROVED BY:	Jon Hendrickson



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: 145447 DATE: 7/1/2025 PAGE 2 OF 29

PCO 13: Millwork Coordination - An ONCOR electrical vault was found to be located directly below a millwork island. To avoid penetrating the vault, a small amount of millwork is needed to accommodate the relocated sink. This PCO also includes installation of two new TV mounts and related electrical and framing work in Waiting Room 2208.

ADD \$1,396.42

PCO 14: Building Signage - Adds additional signs needed per building code requirements, scope revision of existing exterior Tarrant County seal plaque, and additional aluminum letters needed for updated building name.

ADD \$4,019.99

PCO 15: Holding Cell Design Revision - For design modification to install quarter inch (1/4") plate steel wall in order to not exceed the existing building load limitations. The new design will meet the security needs required by Jail Standards.

ADD \$45,941.87

PCO 16: Minor Wall Revision - Provide wall fur out locations to accommodate plumbing adjustments as well as additional blocking for the finalized additional plaque location.

ADD \$1,930.16

PCO 18: Added Data Conduit – Adds 4-inch conduit sleeves for data cabling in areas where ceiling access is limited. This change improves functionality and shortens cable routes, reducing the need for future modifications.

ADD \$3,846.42

PCO 19: Replace Minor Wall Damage – For labor and materials to replace water damaged ceiling grid and wall from a fifth (5th) floor leak.

ADD \$2,136.47

Pursuant to the State of Texas Government Code 262.031, the Director of Facilities Management approved the above work. The work was approved to prevent delays and possible cost increase impact to the County related to the design or construction of each respective project.

## **FISCAL IMPACT**

The total for Change Order No. 3 is \$102,730.76 which increases the total contract price from \$20,570,799.96 to \$20,673,530.72. Funding is available in account 45100-2025 Non-Debt Capital Funds/3110301000 350 W. Belknap Building/540000 Capital Outlay.

Original Contract Price	\$20,551,203.00
Change Order #1	\$ 2,253.61
Change Order #2	\$ 17,343.35
Change Order #3	\$ 102,730.76
Revised Contract Price	\$20,673,530.72



**AIA**<sup>®</sup>

# Document G701<sup>®</sup> – 2017

## Change Order

**PROJECT:** *(Name and address)*  
2020.060.00 - Tarrant County 350 W.  
Belknap

**CONTRACT INFORMATION:**  
Contract For: General Construction  
  
Date: April 19, 2024

**CHANGE ORDER INFORMATION:**  
Change Order Number: 003  
  
Date: 6/12/25

**OWNER:** *(Name and address)*  
Tarrant County  
100 W Weatherford St  
Fort Worth, Texas 76196

**ARCHITECT:** *(Name and address)*  
GSBS Architects  
901 W Vickery Blvd STE 100  
Fort Worth, Texas 76104

**CONTRACTOR:** *(Name and address)*  
Northridge Construction Group  
6904 NE Loop 820  
North Richland Hills, Texas 76108

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

1. PCO 11: Chilled Water Piping Re-Route - Connects CHWS/R piping to the existing building system, that could not be accessed. The re-routed chilled water piping now at the 2<sup>nd</sup> floor and then routes to floors 1, 3, and 4 via additional cored holes and riser piping.

See attached Tarrant County fast track and authorization letter and PR 11.

charge of \$31,631.58

2. PCO 12: Second Floor Stair Landing- Provides additional concrete demolition and field fabricated steel structure backfill. An existing concrete header was identified that conflicts with design of the original L2 landing of the central stair. The change of scope allows for the large carrier beam to be installed properly and field fabricated beams will be used to support the new concrete infill at the landing.

See attached Tarrant County fast track and authorization letter and PR 12.

charge of \$11,827.85

3. PCO 13: a new millwork countertop and undercounter, relocate sink (due to structural beam below), and relocate millwork island to avoid the ONCOR electrical vault in the basement level below in the routing of the required data electrical conduits.

Add two new TV mounts at 2nd floor waiting area 2208, a stud wall with one layer of gypsum board onto the already installed hat channel, furred out wall, provide a shelf underneath north wall, and add power and data for TV.

See attached Tarrant County fast track and authorization letter and PR 13.

charge of \$ 1,396.42

4. PCO 14: Building Signage- Several interior signs were added, primarily at stairwells, to meet building code requirements. The existing cast seal on building exterior was replaced with a new 36-inch diameter plaque featuring the Tarrant County seal. The cast aluminum letters were revised in both size and quantity to reflect the updated building name.

See attached Tarrant County fast track and authorization letter and PR 14.

charge of \$4,019.99

5. PCO 15: Holding Cell Design Revision- Provides 1/4" plate steel wall in lieu of filled CMU at the first floor holding cells (Room 1162 and 1164). It was determined that the existing structure does not have the strength capacity to carry the load of the filled CMU block walls. The new design accommodates the needs of security and limitations of the existing structure. This has been approved through Jail Standards.

See attached Tarrant County fast track and authorization letter and PR 15.

charge of \$45,941.87

6. PCO 16: Minor Wall Revisions: Provide wall fur out locations to accommodate plumbing adjustments as well as additional blocking for the finalized additional plaque location.

See attached Tarrant County fast track and authorization letter and PR 16.

charge of \$1,930.16

7. PCO 18: Added Data Conduit - Provides additional 4" conduit sleeves for data cabling to bypass inaccessible architectural ceiling areas on L2 near the top of the stairs. This will allow for better functionality by dramatically shortening data line length and provide access should these lines ever need to be modified. An offsetting credit has been applied from savings for a circuit no longer necessary for elevator #3.

See attached Tarrant County fast track and authorization letter and PR 18.

8. PCO 19: Replace Minor Wall Damage - Provides materials and labor to replace damaged ceiling grid and wall. Damage was by a sanitary sewer pipe leak from the 5<sup>th</sup> floor jail above.  
See attached Tarrant County fast track and authorization letter and PR 19.

charge of \$3,846.42

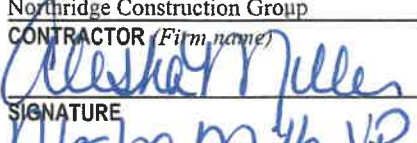
charge of \$2,136.47

Total Cost Add: \$102,730.76

The original Contract Sum was	\$	11,702,285.00
The net change by previously authorized Change Orders	\$	19,596.96
The Contract Sum prior to this Change Order was	\$	11,721,881.96
The Contract Sum will be increased by this Change Order in the amount of	\$	102,730.76
The new Contract Sum including this Change Order will be	\$	11,824,612.72
The Contract Time will be unchanged by Zero (0) days.		
The new date of Substantial Completion will be 11/14/25		

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

GSBS Architects ARCHITECT (Firm name)	Northridge Construction Group CONTRACTOR (Firm name)	Tarrant County OWNER (Firm name)
 SIGNATURE	 SIGNATURE	 SIGNATURE
Jevin Yoder, NCIDQ PRINTED NAME AND TITLE	Alesha Miller, VP PRINTED NAME AND TITLE	 PRINTED NAME AND TITLE
06/12/2025 DATE	06/12/25 DATE	 DATE



**TARRANT COUNTY**  
**DEPARTMENT OF FACILITIES MANAGEMENT**

DATE: April 30, 2025

TO: Jacob Tyler, Project Manager  
Northridge Construction Group

FROM: Jon P. Hendrickson, Assistant Director – Construction Services

RE: 350 W. Belknap Phase 2 Floors 1 & 2 Renovation – PCO 11

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We are in receipt of PCO No. 11 (RFI 38) in the amount of \$31,631.58. This PCO is to connect CHWS/R piping to the existing CHW, that the Contractor could not access due to the lines being at the back of the chase and there was no safe way to access the tie-in. This caused the chilled water piping to be re-routed for service at the existing building systems for connection at the 2<sup>nd</sup> floor and routed to floors 1, 3, and 4 via additional cored holes and riser piping. The description of work and cost breakdown have been reviewed and found to be acceptable. The Contract Time will be increased by zero (0) days for this work.

Please implement PCO No. 11 into Change Order No. 3 at which time it can be shown within the Application for Payment Schedule of Values.

## PR11- Chill Water Supply & Return Piping

**Document Reference:** RFI 38  
**Date:** 04/28/2025  
**Project:** 350 Belknap – Phase 1 & 2 Floors 1-4 Renovation

### DESCRIPTION:

To connect CHWS/R piping to the existing CHW, that we could not access due to the lines being at the back of the chase and there was no safe way to access the tie-in. This caused us to have to core through the floors with add line, hangers, and wrap.

### COST IMPACT: ADD or DEDUCT

**ADD: Thirty One Thousand Six hundred thirty-one Dollars and 58/100 Dollars \$31,631.58**

### TIME IMPACT:

**ADD: Zero (0) Days** to be added to the current substantial completion

We look forward to working with you. If you are in need of any other assistance, please contact us.

Sincerely,  
Northridge Construction Group, LLC.

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By: Jacob Tyler \_\_\_\_\_

Date: 04/08/2025 \_\_\_\_\_

ITEM	DESCRIPTION	QTY.	UNIT	COST	Subtotals	TOTALS
<b>LABOR</b>						
1						
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7	Labor Burden					
8	<b>LABOR TOTAL</b>					
<b>MATERIALS/RENTALS</b>						
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13						
14						
15	<b>MATERIALS TOTAL</b>					
<b>SUBCONTRACTORS &amp; OTHER SUPPORT</b>						
16	Freer (Phase1)	1	LS	\$12,507.05	\$12,507.05	\$12,507.05
17	Freer (Phase2)	1	LS	\$14,211.63	\$14,211.63	\$14,211.63
18						
19						
20						
21						
22	<b>SUBCONTRACTORS &amp; OTHER SUPPORT TOTALS</b>					<b>\$26,718.68</b>
23	<b>Additional Calendar Days To Be Added:</b>		<b>DAYS</b>			

COMMENTS:	<i>SUB-TOTAL</i>	\$26,718.68
	<i>10% OH</i>	\$2,671.87
	<i>5% Profit</i>	\$1,469.53
	<i>Bond Fee</i>	\$771.50
	<b>GRAND TOTAL</b>	<b>\$31,631.58</b>

Attach relevant proposals here:



**TARRANT COUNTY**  
**DEPARTMENT OF FACILITIES MANAGEMENT**

DATE: June 5, 2025

TO: Jacob Tyler, Project Manager  
Northridge Construction Group

FROM: Jon P. Hendrickson, Assistant Director – Construction Services

RE: 350 W. Belknap Phase 2 Floors 1 & 2 Renovation – PCO 12

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We are in receipt of PCO No. 12 (CCD #5) in the amount of \$11,827.85 which includes the following scope changes for Phase II:

This PCO is to provide additional concrete demolition and field fabricated steel structure backfill. An existing concrete header was identified that conflicts with the original L2 landing of the stair design. CCD 005R1 revisions were issued after field verification. To accommodate the existing storm water piping as well as the stair landing, the concrete “haunch” adjacent to the piping is to be removed. The vacant space will allow for the large carrier beam to be installed properly and field fabricated beams will be used to support the new concrete that will be placed at the landing.

The description of work and cost breakdown have been reviewed and found to be acceptable. The Contract Time will be increased by zero (0) days for this work.

Please implement PCO No. 14 into Change Order No. 3.

**PCO No. /OR/Potential Change Order: PR12**

**Document Reference:** CCD 005  
**Date:** 05/15/2025  
**Project:** 350 Belknap – Phase II Floors 1 & 2 Renovation

**DESCRIPTION:**

Provide structural revisions in the support of the Stair 1124. Move the stair wall, under-stair platform, removal of head wall around storm drain pipes. As a result of the chase change along grid “6”.

**COST IMPACT: ADD or DEDUCT**

**ADD: Eleven Thousand Eight Hundred Twenty-Seven and 85/100 Dollars \$11,827.85**

**TIME IMPACT:**

**ADD: Zero (0) Days** to be added to the current substantial completion

We look forward to working with you. If you are in need of any other assistance, please contact us.

Sincerely,  
Northridge Construction Group, LLC.

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By: Jacob Tyler \_\_\_\_\_

Date: 05/15/2025 \_\_\_\_\_

ITEM	DESCRIPTION	QTY.	UNIT	COST	Subtotals	TOTALS
<b>LABOR</b>						
1						
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7	Labor Burden					
8	<b>LABOR TOTAL</b>					
<b>MATERIALS/RENTALS</b>						
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14						
15	<b>MATERIALS TOTAL</b>					
<b>SUBCONTRACTORS &amp; OTHER SUPPORT</b>						
16	KBP Steel	1	LS	\$9,490.80	\$9,490.80	\$9,490.80
17	Precision Demo	1	LS	\$500.00	\$500.00	\$500.00
18						
19						
20						
21						
22	<b>SUBCONTRACTORS &amp; OTHER SUPPORT TOTALS</b>					\$9,990.80
23	<b>Additional Calendar Days To Be Added:</b>		<b>DAYS</b>			

COMMENTS:	<i>SUB-TOTAL</i>	\$9,990.80
	<i>10% OH</i>	\$999.08
	<i>5% Profit</i>	\$549.49
	<i>Bond Fee</i>	\$288.48
	<b>GRAND TOTAL</b>	<b>\$11,827.85</b>

Attach relevant proposals here:



**TARRANT COUNTY**  
DEPARTMENT OF FACILITIES MANAGEMENT

DATE: April 21, 2025

TO: Jacob Tyler, Project Manager  
Northridge Construction Group

FROM: Jon P. Hendrickson, Assistant Director – Construction Services JH  
JH

RE: 350 W. Belknap Phase 2 Floors 1 & 2 Renovation – PCO 13

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We are in receipt of PCO No. 13 (CCD #6) in the amount of \$1,396.42. This PCO is for a new millwork countertop and undercounter, relocate sink (due to structural beam below), and relocate millwork island to avoid the ONCOR electrical vault in the basement level below in the routing of the required data electrical conduits.

Add two new TV mounts at 2<sup>nd</sup> floor waiting area 2208, a stud wall with one layer of gypsum board onto the already installed hat channel, furred out wall, provide shelf underneath north wall, and add power and data for TV.

The description of work and cost breakdown have been reviewed and found to be acceptable. The Contract Time will be increased by zero (0) days for this work.

Please implement PCO No. 13 into Change Order No. 3.

**PCO No. /OR/Potential Change Order: CCD006**

**Document Reference:** RFI066  
**Date:** 4/16/2024  
**Project:** 350 Belknap – Phase 2 Floors 1 & 2 Renovation

**DESCRIPTION:**

New Millwork Countertop and Undercounter, relocated sink(due to the structural beam below), and relocated Millwork Island, to avoid the ONCOR electrical vault in the basement level below in the routing of the required data and electrical conduits..

Add two (2) new tv mounts at 2208, for the owner provided 65” monitors that have been added on the 2<sup>nd</sup> floor, for general announcements and info at all the CSCD locations around the county, downtown, installed completely separate from the NEMO-Q monitors, add hat channel and sheetrock with recess for tv, power & data for both tv’s, and a new shelf.

Millwork **NO COST ADD.**

Electrical **NO COST ADD.**

Plumbing **NO COST ADD.**

Drywall (Subcontractor **material \$121.41, labor \$525.90, profit 64.73**) TOTAL- \$712.04

Paint (Subcontractor **material \$150.00, labor \$275.00, profit \$42.50**) TOTAL- \$467.50

**COST IMPACT: ADD or DEDUCT**

**ADD: One Thousand Three Hundred Ninety-six and 42/100 Dollars \$1,396.42**

**TIME IMPACT:**

**ADD: Zero (0) Days** to be added to the current substantial completion

We look forward to working with you. If you are in need of any other assistance, please contact us.

Sincerely,  
Northridge Construction Group, LLC.

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By: Jacob Tyler \_\_\_\_\_

Date: 03/26/2025 \_\_\_\_\_

ITEM	DESCRIPTION	QTY.	UNIT	COST	Subtotals	TOTALS
<b>LABOR</b>						
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7	Labor Burden					
8	<b>LABOR TOTAL</b>					
<b>MATERIALS/RENTALS</b>						
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15	<b>MATERIALS TOTAL</b>					
<b>SUBCONTRACTORS &amp; OTHER SUPPORT</b>						
16	Trinity Drywall	1	LS	\$712.04	\$712.04	\$712.04
17	Thor Construction	1	LS	\$467.50	\$467.50	\$467.50
18						
19						
20						
21						
22	<b>SUBCONTRACTORS &amp; OTHER SUPPORT TOTALS</b>					\$1,179.54
23	<b>Additional Calendar Days To Be Added:</b>		<b>DAYS</b>			

COMMENTS:	<i>SUB-TOTAL</i>	\$1,179.54
	<i>10% OH</i>	\$ 117.95
	<i>5% Profit</i>	\$ 64.87
	<i>Bond Fee</i>	\$34.06
	<b>GRAND TOTAL</b>	<b>\$1,396.42</b>

Attach relevant proposals here:



**TARRANT COUNTY**  
**DEPARTMENT OF FACILITIES MANAGEMENT**

DATE: June 5, 2025

TO: Jacob Tyler, Project Manager  
Northridge Construction Group

FROM: Jon P. Hendrickson, Assistant Director – Construction Services

RE: 350 W. Belknap Phase 2 Floors 1 & 2 Renovation – PCO 14

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We are in receipt of PCO No. 14 (CCD #7) in the amount of \$4,019.99 which includes the following scope changes for both Phases I and II:

Several interior signs were added, primarily at stairwells, to meet building code requirements.

The existing cast seal on exterior signage was replaced with a new 36-inch diameter plaque featuring the Tarrant County seal.

The cast aluminum letters were revised in both size and quantity to reflect the updated building name, as requested by the end user.

The total cost of this PCO reflects a net result of:

- Credits totaling \$18,566.25, and
- Additions totaling \$21,961.87.

The description of work and cost breakdown have been reviewed and found to be acceptable. The Contract Time will be increased by zero (0) days for this work.

Please implement PCO No. 14 into Change Order No. 3.

**PCO No. /OR/Potential Change Order: CCD007**

**Document Reference:** Per Returned Submittal for Signage  
**Date:** 4/09/2025  
**Project:** 350 Belknap – Phase 1 & 2 Floors 1, 2, 3 & 4 Renovation

**DESCRIPTION:**

Exterior & Interior Signage Credits & Additions per CCD007.

“For both phases I and II there were a couple of Interior signs added in stairs because of required building code. For exterior signage, a new plaque with the Tarrant County seal was added. The cast aluminum letters have been changed in size and the number of letters based on name of building changing.”

**COST IMPACT: ADD or DEDUCT**

**ADD: Four Thousand Nineteen and 99/100 Dollars \$4,019.99**

**Total Credit: \$18,566.25**

**Total Add: \$21,961.87.00**

**TIME IMPACT:**

**ADD: Zero (0) Days** to be added to the current substantial completion

We look forward to working with you. If you are in need of any other assistance, please contact us.

Sincerely,

ITEM	DESCRIPTION	QTY.	UNIT	COST	Subtotals	TOTALS
<b>LABOR</b>						
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7	Labor Burden					
8	<b>LABOR TOTAL</b>					
<b>MATERIALS/RENTALS</b>						
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14						
15	<b>MATERIALS TOTAL</b>					
<b>SUBCONTRACTORS &amp; OTHER SUPPORT</b>						
16	Sign Express	1	LS	\$3,395.62	\$3,395.62	\$3,395.62
17						
18						
19						
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21						
22	<b>SUBCONTRACTORS &amp; OTHER SUPPORT TOTALS</b>					<b>\$3,395.62</b>
23	<b>Additional Calendar Days To Be Added:</b>		<b>DAYS</b>			

COMMENTS:	<i>SUB-TOTAL</i>	\$3,395.62
	<i>10% OH</i>	\$339.56
	<i>5% Profit</i>	\$186.76
	<i>Bond Fee</i>	\$98.05
	<b>GRAND TOTAL</b>	<b>\$4,019.99</b>

Attach relevant proposals here:



**TARRANT COUNTY**  
**DEPARTMENT OF FACILITIES MANAGEMENT**

DATE: June 5, 2025

TO: Jacob Tyler, Project Manager  
Northridge Construction Group

FROM: Jon P. Hendrickson, Assistant Director – Construction Services

A handwritten signature in green ink, appearing to be "JPH", is written over the name Jon P. Hendrickson.

RE: 350 W. Belknap Phase 2 Floors 1 & 2 Renovation – PCO 15

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We are in receipt of PCO No. 15 in the amount of \$45,941.87. This PCO is to provide to provide ¼" plate steel wall in lieu of filled CMU at the first floor holding cells (Room 1162 and 1164) based on CCD 008. This came about through analysis and field condition assessment which determined the existing structure does not have the strength capacity to carry the load of the filled CMU block walls. The new design accommodates the needs of security and limitations of the existing structure. This has been approved through Jail Standards.

The description of work and cost breakdown have been reviewed and found to be acceptable. The Contract Time will be increased by zero (0) days for this work.

Please implement PCO No. 15 into Change Order No. 3.

**PCO No. /OR/Potential Change Order: PR15**

**Document Reference:** RFI 073 & CCD 008  
**Date:** 04/28/2025  
**Project:** 350 Belknap – Phase II Floors 1 & 2 Renovation

**DESCRIPTION:**

RFI 073 was issued on how to drill and epoxy rebar into first floor for CMU Holding Cells. When walking and looking at conditions it was brought up that the CMU walls was to heavy and not sitting on concrete beams below. CCD008 was issued and we changed non-bearing walls to steel walls for holding cells.

**COST IMPACT: ADD or DEDUCT**

**ADD: Forty-Five Thousand Nine Hundred Forty-One and 87/100 Dollars \$45,941.87**

**TIME IMPACT:**

**ADD: Zero (0) Days** to be added to the current substantial completion

We look forward to working with you. If you are in need of any other assistance, please contact us.

Sincerely,  
Northridge Construction Group, LLC.

By: Jacob Tyler \_\_\_\_\_

Date: 04/23/2025 \_\_\_\_\_

ITEM	DESCRIPTION	QTY.	UNIT	COST	Subtotals	TOTALS
<b>LABOR</b>						
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7	Labor Burden					
8	<b>LABOR TOTAL</b>					
<b>MATERIALS/RENTALS</b>						
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14						
15	<b>MATERIALS TOTAL</b>					
<b>SUBCONTRACTORS &amp; OTHER SUPPORT</b>						
16	KBP Steel	1	LS	\$44,965.27	\$44,965.27	\$44,965.27
17	Shirley Masonry	1	LS	-\$6,158.91	-\$6,158.91	-\$6,158.91
18						
19						
20						
21						
22	<b>SUBCONTRACTORS &amp; OTHER SUPPORT TOTALS</b>					\$38,806.36
23	<b>Additional Calendar Days To Be Added:</b>		<b>DAYS</b>			

COMMENTS:	<i>SUB-TOTAL</i>	\$38,806.36
	<i>10% OH</i>	\$3,880.63
	<i>5% Profit</i>	\$2,134.35
	<i>Bond Fee</i>	\$1,120.53
	<b>GRAND TOTAL</b>	<b>\$45,941.87</b>

Attach relevant proposals here:



**TARRANT COUNTY**  
**DEPARTMENT OF FACILITIES MANAGEMENT**

DATE: May 27, 2025

TO: Jacob Tyler, Project Manager  
Northridge Construction Group

FROM: Jon P. Hendrickson, Assistant Director – Construction Services   
JH

RE: 350 W. Belknap Phase 2 Floors 1 & 2 Renovation – PCO 16

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We are in receipt of PCO No. 16 in the amount of \$1,930.16. This PCO is to provide to provide wall fur out locations to accommodate plumbing adjustments as well as additional blocking for the finalized additional plaque location based on RFI 045, RFI 56 & RFI 66

The description of work and cost breakdown have been reviewed and found to be acceptable. The Contract Time will be increased by zero (0) days for this work.

Please implement PCO No. 16 into Change Order No. 3.

**PCO No. /OR/Potential Change Order: PR16**

**Document Reference:** RFI 045, 056, 066, Blocking for Plaques  
**Date:** 5/12/2025  
**Project:** 350 Belknap – Phase 2 Floors 1 & 2 Renovation

**DESCRIPTION:**

RFI 045-Wall fur out in room 2246 for the breakroom sink plumbing.

RFI 056- Wall fur out to supply both water and sanitary for two sinks.

RFI 066- Demo the southeast corner wall of Work Area 1116 and rebuild wall with an inset to house the moved sink.

Blocking for Plaques – Plaques weren't shown on original drawings and now with two being shown for blocking in Cashier Area 1103.

**COST IMPACT: ADD or DEDUCT**

**ADD: One Thousand Nine Hundred Thirty Dollars and 16/100      \$1,930.16**

**TIME IMPACT:**

**ADD: Zero (0) Days** to be added to the current substantial completion

We look forward to working with you. If you are in need of any other assistance, please contact us.

Sincerely,  
Northridge Construction Group, LLC.

ITEM	DESCRIPTION	QTY.	UNIT	COST	Subtotals	TOTALS
<b>LABOR</b>						
1						
2						
3						
4						
5						
6						
7	Labor Burden					
8	<b>LABOR TOTAL</b>					
<b>MATERIALS/RENTALS</b>						
9						
10						
11						
12						
13						
15	<b>MATERIALS TOTAL</b>					
<b>SUBCONTRACTORS &amp; OTHER SUPPORT</b>						
16	Trinity Wall Systems-RFI 045	1	LS	\$528.32	\$528.32	\$528.32
18	Trinity Wall Systems-RFI 056	1	LS	\$334.81	\$334.81	\$334.81
19	Trinity Wall Systems-RFI 066	1	LS	\$321.88	\$321.88	\$321.88
20	Trinity Wall Systems-Blocking for Plaques	1	LS	\$445.36	\$445.36	\$445.36
21						
22	<b>SUBCONTRACTORS &amp; OTHER SUPPORT TOTALS</b>					<b>\$1,630.37</b>
23	<b>Additional Calendar Days To Be Added:</b>		<b>DAYS</b>			

COMMENTS:	<i>SUB-TOTAL</i>	\$1,630.37
	<i>10% OH</i>	\$163.04
	<i>5% Profit</i>	\$89.67
	<i>Bond Fee</i>	\$47.08
	<b>GRAND</b>	<b>\$1,930.16</b>

Attach relevant proposals here:



**TARRANT COUNTY**  
**DEPARTMENT OF FACILITIES MANAGEMENT**

DATE: June 5, 2025

TO: Jacob Tyler, Project Manager  
Northridge Construction Group

FROM: Jon P. Hendrickson, Assistant Director – Construction Services

A handwritten signature in green ink, appearing to be "JPH", is located to the right of the "FROM:" line.

RE: 350 W. Belknap Phase 2 Floors 1 & 2 Renovation – PCO 18 / RFI 83

---

We are in receipt of PCO No. 18 (RFI 83) in the amount of \$3,846.42 which includes the following scope changes for Phase II:

This PCO is to provide additional 4" conduit sleeves allowing the data cabling to bypass inaccessible architectural ceiling areas on L2 near the top of the stairs. This will allow for better functionality by dramatically shortening data line and provide access should these lines ever need to be modified. An offsetting credit has been applied from savings for a circuit not necessary for elevator #3.

The description of work and cost breakdown have been reviewed and found to be acceptable. The Contract Time will be increased by zero (0) days for this work.

Please implement PCO No. 18 into Change Order No. 3.

**PCO No. /OR/Potential Change Order: PR18**

**Document Reference:** Conduits for Data & RFI 083  
**Date:** 05/21/2025  
**Project:** 350 Belknap – Phase II Floors 1 & 2 Renovation

**DESCRIPTION:**

Add: Connect the IT 2204 room with two (2) 4” conduits, with 90’s for data to be ran to Intake Check-In Stations 2210 on 2<sup>nd</sup> floor- \$5,088.00

Credit: Elevator Wire #3- (\$1,839.00)

There is NO credit for cable tray is was already purchased and onsite. We are adding those conduits at no charge.

**COST IMPACT: ADD or DEDUCT**

**ADD: Three Thousand Eight Hundred Forty Six Dollars and 42/100 \$3,846.42**

**TIME IMPACT:**

**ADD: Zero (0) Days** to be added to the current substantial completion

We look forward to working with you. If you are in need of any other assistance, please contact us.

Sincerely,  
Northridge Construction Group, LLC.

By: Jacob Tyler \_\_\_\_\_

Date: 05/21/2025 \_\_\_\_\_

ITEM	DESCRIPTION	QTY.	UNIT	COST	Subtotals	TOTALS
<b>LABOR</b>						
1						
2						
3						
4						
5						
6						
7	Labor Burden					
8	<b>LABOR TOTAL</b>					
<b>MATERIALS/RENTALS</b>						
9						
10						
11						
12						
13						
14						
15	<b>MATERIALS TOTAL</b>					
<b>SUBCONTRACTORS &amp; OTHER SUPPORT</b>						
17	Stevens	1	LS	\$5,088.00	\$5,088.00	\$5,088.00
18	Stevens	1	LS	(\$1,839.00)	(\$1,839.00)	(\$1,839.00)
19						
20						
21						
22	<b>SUBCONTRACTORS &amp; OTHER SUPPORT TOTALS</b>					\$3,249.00
23	<b>Additional Calendar Days To Be Added:</b>		<b>DAYS</b>			

COMMENTS:	<i>SUB-TOTAL</i>	\$3,249.00
	<i>10% OH</i>	\$324.90
	<i>5% Profit</i>	\$178.70
	<i>Bond Fee</i>	\$93.82
	<b>GRAND TOTAL</b>	<b>\$3,846.42</b>



**TARRANT COUNTY**  
**DEPARTMENT OF FACILITIES MANAGEMENT**

DATE: June 5, 2025

TO: Jacob Tyler, Project Manager  
Northridge Construction Group

FROM: Jon P. Hendrickson, Assistant Director – Construction Services

A handwritten signature in green ink, appearing to read "JPH", is positioned to the right of the "FROM:" line.

RE: 350 W. Belknap Phase 2 Floors 1 & 2 Renovation – PCO 19

---

We are in receipt of PCO No. 19 in the amount of \$2,136.47. This PCO is to provide materials and labor to replace damaged ceiling grid and wall that was damaged by a sanitary sewer pipe leak from the 5<sup>th</sup> floor above. Once the contaminated damaged materials was removed by Owner's contractor, the area is ready for replacement and refinishing.

The description of work and cost breakdown have been reviewed and found to be acceptable. The Contract Time will be increased by zero (0) days for this work.

Please implement PCO No. 19 into Change Order No. 3.

**PCO No. /OR/Potential Change Order: PR19**

**Document Reference:** Damaged Wall in Rm 4458  
**Date:** 5/15/2025  
**Project:** 350 Belknap – Phase 1 Floors 3 & 4 Renovation

**DESCRIPTION:**

Repair a wall Damaged from a leak caused by the 5<sup>th</sup> floor. Tarrant County Jail handled the removal of the damaged drywall and ceiling grid. This is to replace the painted wall that was already in place with the sewer from the 5<sup>th</sup> floor leaked into the new mailroom on 4<sup>th</sup>.

**COST IMPACT: ADD or DEDUCT**

**ADD: Two Thousand One Hundred Thirty-Six Dollars and 47/100      \$2,136.47**

**TIME IMPACT:**

**ADD: Zero (0) Days** to be added to the current substantial completion

We look forward to working with you. If you are in need of any other assistance, please contact us.

Sincerely,  
Northridge Construction Group, LLC.

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By: Jacob Tyler \_\_\_\_\_

Date: 05/19/2025 \_\_\_\_\_

ITEM	DESCRIPTION	QTY.	UNIT	COST	Subtotals	TOTALS
<b>LABOR</b>						
1						
2						
3						
4						
5						
6						
7	Labor Burden					
8	<b>LABOR TOTAL</b>					
<b>MATERIALS/RENTALS</b>						
9						
10						
11						
12						
13						
15	<b>MATERIALS TOTAL</b>					
<b>SUBCONTRACTORS &amp; OTHER SUPPORT</b>						
16	Rice Drywall	1	LS	\$1,004.64	\$1,004.64	\$1,004.64
17	Trinity Wall Systems- RFI 046	1	LS	\$800.00	\$800.00	\$800.00
18						
19						
20						
21						
22	<b>SUBCONTRACTORS &amp; OTHER SUPPORT TOTALS</b>					<b>\$1,804.64</b>
23	<b>Additional Calendar Days To Be Added:</b>		<b>DAYS</b>			

COMMENTS:	<i>SUB-TOTAL</i>	\$1,804.64
	<i>10% OH</i>	\$180.46
	<i>5% Profit</i>	\$99.26
	<i>Bond Fee</i>	\$52.11
	<b>GRAND TOTAL</b>	<b>\$2,136.47</b>

Attach relevant proposals here: