



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 145058

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DATE: 4/15/2025

**SUBJECT: CONSIDERATION OF A PROPERTY USE REQUEST FROM THE
TARRANT COUNTY SHERIFF'S OFFICE TO USE THE DR. MARION J
BROOKS PUBLIC HEALTH BUILDING FOR THE DRUG
ENFORCEMENT AGENCY NATIONAL PRESCRIPTION DRUG TAKE
BACK EVENT**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider a Property Use Request from the Tarrant County Sheriff's Office to use the Dr. Marion J Brooks Public Health Building for the Drug Enforcement Agency National Prescription Drug Take Back Event on Saturday April 26, 2025.

BACKGROUND

The DEA's National Prescription Drug Take Back Day event encourages the public to dispose of unneeded medications as a measure of preventing medication misuse and opioid addiction from ever starting.

The TCSO is requesting to host this event on Saturday, April 26, 2025 from 10:00 am to 2:00 pm at the Dr. Marion J Brooks Public Health Building.

TCSO has completed the required property use forms.

FISCAL IMPACT

The estimated fiscal impact based on salary average overtime rates for Facilities Management is approximately \$262.00.

Salary and related costs will be charged to the following accounts:

\$262.00 – Facilities Management account: T0400-2025 Public Health Fund/ 3110505000 Marion J Brooks Public Health Complex/510000 Personnel

SUBMITTED BY	Facilities Management	PREPARED BY:	Misty Foster
		APPROVED BY:	Frank Lopez

TARRANT COUNTY FACILITIES MANAGEMENT
PROPERTY USE APPLICATION

PLEASE COMPLETE ALL SECTIONS.

Location requested: 1101 S Main St. Fort Worth, TX. 76104

Event Date(s): 4/26/25

Time of event: 10:00 am - 2:00 pm

Description of event (if more than three lines, please provide an attachment):

DEA national RX Takeback - encouraging the public to dispose of unneeded medications and remove them from potential harm.

Electricity required

Set up equipment (tables/chairs/podium/speakers, etc.) requested from County

Contact Person: Trace McDonald
Address: 200 Taylor St. City: Fort Worth State: TX Zip: 76102
Cell phone number: 682-429-0021 Email: CHMcDonald@tarrantcountytx.gov

Name of Organization: DEA, TCSO
 Non-Profit For-Profit
Primary contact person: Trace McDonald
Address: 200 Taylor St. City: Fort Worth State: TX Zip: 76102
Business phone number: 817-884-2638 Email: CHMcDonald@tarrantcountytx.gov
Event on-site contact person & cell phone number: Erika Holt - 682-309-3015
Trace McDonald 682-429-0021

Applicant's signature: CH McDonald

Applicant's printed name: CH "Trace" McDonald

Date: 3-17-25