



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER _____

PAGE 1 OF 7

DATE: 10/15/2024

**SUBJECT: CONSIDERATION OF A GRANT AGREEMENT AND RESOLUTION
SUPPORTING MEALS ON WHEELS, INC. OF TARRANT COUNTY'S
GRANT APPLICATION TO THE TEXAS DEPARTMENT OF
AGRICULTURE**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider a Grant Agreement and Resolution certifying that Tarrant County will provide the required local grant match to Meals On Wheels, Inc. of Tarrant County (MOWTC) as part of a grant application to the Texas Department of Agriculture.

BACKGROUND

MOWTC is applying for an annual grant from the Texas Department of Agriculture for home-delivered meals. The grant requires a local grant match from the local county in an amount determined by the Texas Department of Agriculture. Further, the grant requires the county to review MOWTC's accounting system. The grant match amount for Tarrant County for Program Year 2025 is \$86,876.25.

Upon approval of these items, the County will provide Meals on Wheels, Inc. with funding in the amount of \$86,876.25 to be used between October 1, 2024 through September 30, 2025. Meals On Wheels will be eligible to receive a grant from the Texas Department of Agriculture for up to \$989,419.39 as a result of the local match provided by Tarrant County.

The County continues to be satisfied with the organization's accounting system.

The Criminal District Attorney's Office has approved the Grant Agreement and Resolution as to form.

FISCAL IMPACT

Funding in the amount of \$86,876.25 is available in 10000-2025 General Fund /5410100000/566062.

SUBMITTED BY Budget and Risk Management

PREPARED BY: Vanessa Perez

APPROVED BY: Helen Giese



COMMISSIONERS COURT
COMMUNICATION

COURT ORDER NUMBER

PAGE 1 OF

DATE:

7

10/15/2024

SUBJECT: **CONSIDERATION OF A GRANT AGREEMENT AND RESOLUTION
SUPPORTING MEALS ON WHEELS, INC. OF TARRANT COUNTY'S
GRANT APPLICATION TO THE TEXAS DEPARTMENT OF
AGRICULTURE**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider a Grant Agreement and Resolution certifying that Tarrant County will provide the required local grant match to Meals On Wheels, Inc. of Tarrant County (MOWTC) as part of a grant application to the Texas Department of Agriculture.

BACKGROUND

MOWTC is applying for an annual grant from the Texas Department of Agriculture for home-delivered meals. The grant requires a local grant match from the local county in an amount determined by the Texas Department of Agriculture. Further, the grant requires the county to review MOWTC's accounting system. The grant match amount for Tarrant County for Program Year 2025 is \$86,876.25.

Upon approval of these items, the County will provide Meals on Wheels, Inc. with funding in the amount of \$86,876.25 to be used between October 1, 2024 through September 30, 2025. Meals On Wheels will be eligible to receive a grant from the Texas Department of Agriculture for up to \$989,419.39 as a result of the local match provided by Tarrant County.

The County continues to be satisfied with the organization's accounting system.

The Criminal District Attorney's Office has approved the Grant Agreement and Resolution as to form.

FISCAL IMPACT

Funding in the amount of \$86,876.25 is available in 10000-2025 General Fund /5410100000/566062.

SUBMITTED BY	Budget and Risk Management	PREPARED BY:	Vanessa Perez
		APPROVED BY:	Helen Giese



**TEXAS DEPARTMENT OF AGRICULTURE
TEXANS FEEDING TEXANS: HOME-DELIVERED MEAL
GRANT PROGRAM**

**RESOLUTION AUTHORIZING COUNTY GRANT
PROGRAM YEAR 2025**

A resolution of the County of Tarrant(County) Texas certifying that the County has made a grant to _____ Meals on Wheels Inc of Tarrant County(Organization), an organization that provides home-delivered meals to homebound persons in the County who are elderly and/or have a disability, and certifying that the County has approved the Organization's accounting system or fiscal agent.

WHEREAS, the Organization seeks to apply for grant funds from the Texas Department of Agriculture to supplement and extend existing services for homebound persons in the County who are elderly and/or have a disability pursuant to the Home-Delivered Meal Grant Program (Program);

WHEREAS, the Program rules require the County in which an Organization is providing home-delivered meal services to make a grant to the Organization in order for the Organization to be eligible to receive Program grant funds; and

WHEREAS, the Program rules further require the County approve the Organization's accounting system or fiscal agent in order for the Organization to be eligible to receive Program grant funds;

BE IT RESOLVED BY THE COUNTY:

SECTION 1: The County hereby certifies that it has made a grant to the Organization in the amount of \$86,876.25 to be paid and used between the:

1st of October 2024 and the 30th of September 2025

SECTION 2: The County hereby certifies that the Organization provides home-delivered meals to homebound persons in the County who are elderly and/or have a disability.

SECTION 3: The County hereby certifies that it has approved the Organization's accounting system or fiscal agent which meets financial management system requirements as set forth in the Texas Grant Management Standards promulgated by the Texas Comptroller of Public Accounts.

Introduced, read, and passed by the affirmative vote of the County on this 15th day of October, 2024.



Signature of Authorized Official of the County

Tim O'Hare
County Judge
Typed Name and Title

STATE OF TEXAS	§	GRANT AGREEMENT BETWEEN
	§	TARRANT COUNTY AND MEALS ON
TARRANT COUNTY	§	WHEELS, INC. OF TARRANT COUNTY

This Grant Agreement (“Agreement”) is made and entered into the 15th day of October 2024 by and between Tarrant County (“County”) and Meals On Wheels, Inc. of Tarrant County (“Meals On Wheels”). Meals On Wheels and the County may be referred to individually as a “Party” to this Agreement and they may be referred to collectively as the “Parties” to this Agreement.

WHEREAS, Meals On Wheels is a 501(c)(3) not-for-profit charitable organization that started in 1973 as a collaboration between 11 faith-based organizations in downtown Fort Worth to bring food to the elderly in the central city area;

WHEREAS, Meals On Wheels is an organization that promotes the dignity and independence of older adults, persons with disabilities, and other homebound persons by delivering nutritious meals and providing needed services;

WHEREAS, Meals On Wheels has a volunteer force of over 5,000 caring individuals delivering meals to nearly 6,600 people in neighborhoods throughout Tarrant County;

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter contained, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Parties, Meals On Wheels and the County, hereby agree as follows:

I. SCOPE OF SERVICES AND WORK

- A. Meals On Wheels will apply for a grant from the Texas Department of Agriculture to deliver meals to homebound Tarrant County citizens.
- B. The grant requires that the local county provide the local grant match. For FY '25, Tarrant County will provide Meals On Wheels the required \$86,876.25 (EIGHTY-SIX THOUSAND EIGHT HUNDRED SEVENTY-SIX DOLLARS AND TWENTY-FIVE CENTS) for the local grant match to be used between October 1, 2024 and September 30, 2025.
- C. Meals On Wheels agrees to provide home-delivered meals to homebound persons in Tarrant County who are elderly and/or have a disability.
- D. Meals On Wheels agrees to maintain its financial management system in accordance with the requirements set forth in Uniform Grant Management Standards.

II. TERM

The Parties agree that this Agreement is for a term commencing on October 1, 2024, and ending on September 30, 2025, unless terminated earlier in accordance with the provisions of this Agreement. The term of this Agreement may be extended upon the mutual written agreement of the Parties.

III. COST

The County will provide the local grant match to Meals On Wheels in the amount of \$86,876.25.

IV. TERMINATION

This Agreement may be terminated by either party by providing written notice to the other party at least thirty (30) days prior to the intended date of termination. Any notice or other writing required by this Agreement, will be deemed served when personally delivered or upon mailing by certified or registered United States mail, return-receipt, postage prepaid, addressed as follows:

Tarrant County
Chandler Merritt
County Administrator
Tarrant County
100 E. Weatherford Street
Fort Worth, Texas 76196

Meals On Wheels
Carla Jutson
President and CEO
Meals On Wheels Inc. of Tarrant County
5740 Airport Freeway
Fort Worth, Texas 76117

Upon termination, Meals On Wheels shall return a pro-rata amount of the local grant match funds. This amount shall be calculated by dividing the local grant match funds by twelve (12) then multiplying that number by the number of months remaining in this Agreement.

V. ENTIRE AGREEMENT

This Agreement represents the entire understanding of and between the Parties and supersedes all prior representations. This Agreement may not be varied orally but must be amended by written document of subsequent date duly executed by these Parties. This Agreement shall be governed by the laws of the State of Texas and venue for any action under this Agreement will be in the district courts of Tarrant County, Texas.

VI. ASSIGNMENT

Neither County nor Meals On Wheels may assign any interest they may have in this contract without the prior written consent of the other Party.

VII. THIRD PARTY BENEFICIARY EXCLUDED

No person not a party to this Agreement may bring a cause of action pursuant to this Agreement as a third party beneficiary. This Agreement may not be interpreted to waive the governmental or sovereign immunity of any party to this Agreement to the extent such party may have immunity under Texas law.

VIII. CONFLICT OF INTEREST

Meals On Wheels acknowledges and agrees that in accordance with Section 2252.908 (b) – (c) of the Texas Government Code it has fully, accurately, and completely disclosed all interested parties on the Texas Ethics Commission's Form 1295 attached and marked Exhibit "A".

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement, in duplicate originals with one original being delivered to each Party, to be effective on the Effective Date.

**MEALS ON WHEELS, INC.
OF TARRANT COUNTY**

Carla Jutson
President and CEO

Date: _____, 2024

**TARRANT COUNTY
STATE OF TEXAS**

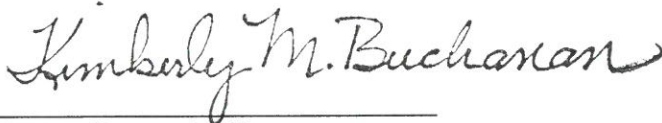
APPROVED AS TO FORM:



Criminal District Attorney's Office*

**By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.*

CERTIFICATION OF
AVAILABLE FUNDS: \$ 86,876²⁵



Tarrant County Auditor

Approval of a Grant Agreement and Resolution Supporting Meals on Wheels, Inc. of Tarrant County's Grant Application to the Texas Department of Agriculture

SIGNED AND EXECUTED this 15th day of October 2024.

**COUNTY OF TARRANT
STATE OF TEXAS**

A handwritten signature in black ink, appearing to read "Tim O'Hare", with a long horizontal flourish extending to the right.

Tim O'Hare
County Judge



**TEXAS DEPARTMENT OF AGRICULTURE
TEXANS FEEDING TEXANS: HOME-DELIVERED MEAL
GRANT PROGRAM**

***RESOLUTION AUTHORIZING COUNTY GRANT
PROGRAM YEAR 2025***

A resolution of the County of Tarrant (County) Texas certifying that the County has made a grant to Meals on Wheels Inc of Tarrant County (Organization), an organization that provides home-delivered meals to homebound persons in the County who are elderly and/or have a disability, and certifying that the County has approved the Organization's accounting system or fiscal agent.

W*HEREAS, the Organization seeks to apply for grant funds from the Texas Department of Agriculture to supplement and extend existing services for homebound persons in the County who are elderly and/or have a disability pursuant to the Home-Delivered Meal Grant Program (Program);*

W*HEREAS, the Program rules require the County in which an Organization is providing home-delivered meal services to make a grant to the Organization in order for the Organization to be eligible to receive Program grant funds; and*

W*HEREAS, the Program rules further require the County approve the Organization's accounting system or fiscal agent in order for the Organization to be eligible to receive Program grant funds;*

BE IT RESOLVED BY THE COUNTY:

SECTION 1: The County hereby certifies that it has made a grant to the Organization in the amount of \$86,876.25 to be paid and used between the:

1st of 20 and the 30th of 20

SECTION 2: The County hereby certifies that the Organization provides home-delivered meals to homebound persons in the County who are elderly and/or have a disability.

SECTION 3: The County hereby certifies that it has approved the Organization's accounting system or fiscal agent which meets financial management system requirements as set forth in the Texas Grant Management Standards promulgated by the Texas Comptroller of Public Accounts.

Introduced, read, and passed by the affirmative vote of the County on this 15th day of, 2024.



Signature of Authorized Official of the County

Tim O'Hare
County Judge
Typed Name and Title

STATE OF TEXAS	§	GRANT AGREEMENT BETWEEN
	§	TARRANT COUNTY AND MEALS ON
TARRANT COUNTY	§	WHEELS, INC. OF TARRANT COUNTY

This Grant Agreement ("Agreement") is made and entered into the 15th day of October 2024 by and between Tarrant County ("County") and Meals On Wheels, Inc. of Tarrant County ("Meals On Wheels"). Meals On Wheels and the County may be referred to individually as a "Party" to this Agreement and they may be referred to collectively as the "Parties" to this Agreement.

WHEREAS, Meals On Wheels is a 501(c)(3) not-for-profit charitable organization that started in 1973 as a collaboration between 11 faith-based organizations in downtown Fort Worth to bring food to the elderly in the central city area;

WHEREAS, Meals On Wheels is an organization that promotes the dignity and independence of older adults, persons with disabilities, and other homebound persons by delivering nutritious meals and providing needed services;

WHEREAS, Meals On Wheels has a volunteer force of over 5,000 caring individuals delivering meals to nearly 6,600 people in neighborhoods throughout Tarrant County;

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter contained, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Parties, Meals On Wheels and the County, hereby agree as follows:

I. SCOPE OF SERVICES AND WORK

- A. Meals On Wheels will apply for a grant from the Texas Department of Agriculture to deliver meals to homebound Tarrant County citizens.
- B. The grant requires that the local county provide the local grant match. For FY '25, Tarrant County will provide Meals On Wheels the required \$86,876.25 (EIGHTY-SIX THOUSAND EIGHT HUNDRED SEVENTY-SIX DOLLARS AND TWENTY-FIVE CENTS) for the local grant match to be used between October 1, 2024 and September 30, 2025.
- C. Meals On Wheels agrees to provide home-delivered meals to homebound persons in Tarrant County who are elderly and/or have a disability.
- D. Meals On Wheels agrees to maintain its financial management system in accordance with the requirements set forth in Uniform Grant Management Standards.

II. TERM

The Parties agree that this Agreement is for a term commencing on October 1, 2024, and ending on September 30, 2025, unless terminated earlier in accordance with the provisions of this Agreement. The term of this Agreement may be extended upon the mutual written agreement of the Parties.

III. COST

The County will provide the local grant match to Meals On Wheels in the amount of \$86,876.25.

IV. TERMINATION

This Agreement may be terminated by either party by providing written notice to the other party at least thirty (30) days prior to the intended date of termination. Any notice or other writing required by this Agreement, will be deemed served when personally delivered or upon mailing by certified or registered United States mail, return-receipt, postage prepaid, addressed as follows:

Tarrant County
Chandler Merritt
County Administrator
Tarrant County
100 E. Weatherford Street
Fort Worth, Texas 76196

Meals On Wheels
Carla Jutson
President and CEO
Meals On Wheels Inc. of Tarrant County
5740 Airport Freeway
Fort Worth, Texas 76117

Upon termination, Meals On Wheels shall return a pro-rata amount of the local grant match funds. This amount shall be calculated by dividing the local grant match funds by twelve (12) then multiplying that number by the number of months remaining in this Agreement.

V. ENTIRE AGREEMENT

This Agreement represents the entire understanding of and between the Parties and supersedes all prior representations. This Agreement may not be varied orally but must be amended by written document of subsequent date duly executed by these Parties. This Agreement shall be governed by the laws of the State of Texas and venue for any action under this Agreement will be in the district courts of Tarrant County, Texas.

VI. ASSIGNMENT

Neither County nor Meals On Wheels may assign any interest they may have in this contract without the prior written consent of the other Party.

VII. THIRD PARTY BENEFICIARY EXCLUDED

No person not a party to this Agreement may bring a cause of action pursuant to this Agreement as a third party beneficiary. This Agreement may not be interpreted to waive the governmental or sovereign immunity of any party to this Agreement to the extent such party may have immunity under Texas law.

VIII. CONFLICT OF INTEREST

Meals On Wheels acknowledges and agrees that in accordance with Section 2252.908 (b) – (c) of the Texas Government Code it has fully, accurately, and completely disclosed all interested parties on the Texas Ethics Commission’s Form 1295 attached and marked Exhibit “A”.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement, in duplicate originals with one original being delivered to each Party, to be effective on the Effective Date.

**MEALS ON WHEELS, INC.
OF TARRANT COUNTY**

Carla Jutson
President and CEO

Date: _____, 2024

**TARRANT COUNTY
STATE OF TEXAS**

APPROVED AS TO FORM:

Criminal District Attorney's Office*

**By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.*

CERTIFICATION OF
AVAILABLE FUNDS: \$ _____

Tarrant County Auditor