



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 145663

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DATE: 8/5/2025

**SUBJECT: RECOGNITION OF TARRANT COUNTY PURCHASING DEPARTMENT
2025 ACHIEVEMENT OF EXCELLENCE IN PROCUREMENT AWARD
FROM THE NATIONAL PROCUREMENT INSTITUTE**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court recognize the Tarrant County Purchasing Department as the recipient of the 2025 Achievement in Excellence in Procurement Award from The National Procurement Institute.

BACKGROUND

The Tarrant County Purchasing Department was recognized by The National Procurement Institute with the 2025 Achievement in Excellence in Procurement (AEP) Award.

This prestigious recognition honors the Purchasing Department's dedication to procurement excellence and reflects its commitment to innovation, professionalism, e-procurement, productivity, and leadership. It also demonstrates the highest standards in public and non-profit procurement practices.

The AEP program encourages the development of excellence as well as continued organizational improvement to earn the award annually. The Tarrant County Purchasing Department has been the recipient of the award from 1998 to 2025.

FISCAL IMPACT

There is no fiscal impact associated with this item.

SUBMITTED BY	Purchasing	PREPARED BY:	Melissa Lee, C.P.M., A.P.P.
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



June 25, 2025.

Congratulations! I am pleased to inform you that your agency's procurement department has earned the **2025 Achievement of Excellence in Procurement® Award**.

This prestigious recognition honors your organization's dedication to procurement excellence and reflects your commitment to innovation, professionalism, e-procurement, productivity, and leadership. Your achievement demonstrates the highest standards in public and non-profit procurement practices.

We encourage you to share this milestone with your organization's leadership and governing body. To help celebrate your success, media graphics, email signature graphic and sample press releases are available at <https://www.npi-aep.org/media-library>.

The prestigious Achievement of Excellence in Procurement Award® will be shipped to your organization soon.

You're also invited to join us for **NPI's Annual Conference, October 5-8, 2025, in Orlando, FL**. All AEP-recognized agencies are eligible to receive the member registration rate using the code [redacted] at checkout. To register, visit <https://www.npi-aep.org/conference-registration>.

On behalf of the National Procurement Institute, congratulations again on this outstanding accomplishment and your continued commitment to **Achievement of Excellence in Procurement®**.

Sincerely,

Carrie Mathes, MPA, CFCM, NIGP-CPP, CPPO, C.P.M., CPPB, APP, FCCM
Achievement of Excellence in Procurement® Award Officer



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Recognition of Tarrant County Purchasing Department 2025 Achievement of Excellence in Procurement Award from The National Procurement Institute

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No ✓

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No ✓

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
