



COMMISSIONERS COURT
COMMUNICATION

COURT ORDER NUMBER _____

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DATE: 11/19/2024

SUBJECT: RFO NO. F2025035 - PURCHASE OF SAP SUCCESSFACTORS SOFTWARE LICENSES - GSA #47QSWA18D008F - INFORMATION TECHNOLOGY - CARAHSOFT TECHNOLOGY CORPORATION

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve RFO No. F2025035, Purchase of SAP SuccessFactors Software Licenses, utilizing General Services Agreement (GSA) Contract GSA #47QSWA18D008F, for Information Technology, with Carahsoft Technology Corporation for \$79,269.60.

BACKGROUND

Five hundred forty-two (542) vendors were contacted and requested to submit written offers for RFO No. F2025035, Purchase of SAP SuccessFactors Software Licenses, under cooperative contracts. Two (2) offers and one (1) no-bid were received.

The offer received from Carahsoft Technology Corporation meets all specifications and is acceptable to Information Technology.

This software is a human resources management system for managing employee data from recruitment to onboarding. This includes employee performance management functions as well.

GSA Schedules 70 and 84 provide agencies with information technology equipment, maintenance, software, and professional services. The schedule is currently open for use by federal, state, and local governmental agencies. State and local government agencies are able to purchase from Schedule 70 by way of cooperative purchasing.

The term of the contract is twelve (12) months, effective December 1, 2024.

FISCAL IMPACT

Funding in the amount of \$79,269.60 is available in account 10000-2025 General Fund/1810600000 IT SAP & ERP/578025 Software Maintenance and Licenses.

SUBMITTED BY	Purchasing	PREPARED BY:	Caleb Rojo
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP

RFO No. F2025035 Purchase of SAP SuccessFactors Software Licenses

Award

Item	Description	Qty	Carahsoft Technology Corp. Reston, VA HUB - No GSA 47QSWA18D008F	Zones LLC Auburn, WA HUB - Yes TIPS 230105
			Total Price	Total Price
1	SAP SuccessFactors Employee Central, core HR (5001-10000 Tier; Block of 1 Users; Per Year)	6000	\$ 12,396.00	\$ 12,600.00
2	SAP SuccessFactors Recruiting (5001-10000 Tier; Block of 1 Users; Per Year)	6000	\$ 42,407.40	\$ 43,020.00
3	SAP SuccessFactors Onboarding (5001-10000 Tier; Block of 1 Users; Per Year)	6000	\$ 24,466.20	\$ 24,840.00
Bid Total			\$ 79,269.60	\$ 80,460.00

Notes: No-bid was received from 3-C Technology, LLC.



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: RFO No. F2025035 - Purchase of SAP SuccessFactors Software Licenses - GSA #47QSWA18D008F - Information Technology - Carahsoft Technology Corporation

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
