



**COMMISSIONERS COURT  
COMMUNICATION**

COURT ORDER NUMBER \_\_\_\_\_

PAGE 1 OF 4

DATE: 1/28/2025

**SUBJECT: PERMISSION TO TAKE BIDS-RFPS**

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court grant permission to take Bids/RFPs for the following:

**a. Purchase of Portable Topsoil Screener**

Estimated Value - \$91,000.00

Funding is available in the FY 2025 budget.

The purpose of this screener is to separate rock and debris allowing aggregates to be reused. This will be purchased by Precinct 1 and the primary contact is Rick Hatcher.

**b. RFP for Subcourthouse in Arlington Passport Office Build-Out**

Estimated Value - \$180,000.00

Funding is available in the FY 2025 budget.

The purpose of this request for proposals is to provide a larger and more purpose-built space for the Subcourthouse in Arlington Passport Office to handle the increasing volume of citizens utilizing that office. The primary contact is Richard Renteria.

**c. Annual Contract for Inmate Uniforms**

Estimated Value - \$275,289.00

Funding is available in the FY 2025 budget.

The purpose of this bid is to purchase inmate uniforms in various styles and colors to indicate inmate classification. This contract will be used by the Sheriff's Office and Juvenile Services and the primary contacts are Sgt. Ashley Clarke and Jackie Peace.

**d. Sale of Weapons and Accessories**

This constitutes revenue for the County.

The purpose of bid is to sell forfeited weapons and accessories to licensed dealers. The weapons and accessories are being held in the Sheriff's Office evidence room. The primary contact is Mike Kline.

SUBMITTED BY	Purchasing	PREPARED BY:	Melissa Lee, C.P.M., A.P.P.
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: \_\_\_\_\_ DATE: 1/28/2025 PAGE 2 OF 4

**e. Annual Contract for Office Furniture**

Estimated Value - \$356,903.22

Funding is available in the FY 2025 budget.

The purpose of this contract is to purchase miscellaneous office furniture. Furniture purchased under this agreement is typically for replacing existing furniture and small projects. The primary contact is Amos Jones.

**f. RFP for Annual Contract for Cloud Records System for Land and Vital Records Maintenance**

Estimated Value - \$1,500,000.00

Funding is available in the FY 2025 budget.

The purpose of this contract is to obtain a cloud-based records management system for the County Clerk's Office. Currently, an on-premise system is in use. This system captures documents filed by the public, indexes them for retrieval, and ensures appropriate fees are collected at each step in the process. The contract will be used by the County Clerk's Office and Information Technology.

**g. RFI for Constable Service Tracking and Management System**

The purpose of this request is to solicit information regarding vendor capabilities to provide a comprehensive system for use by the eight (8) Tarrant County constables. The solution would modernize and streamline the management of legal document service and integrate with existing court case management systems. The potential project contract is for the Tarrant County Constables and currently the primary contact is Andre Mendes.

**h. RFQ for Annual Contract for Pre-Employment Psychological Evaluation Services**

Estimated Value - \$75,000.00

Funding is available in the FY 2025 budget.

This contract will provide for pre-employment and after-action psychological evaluations for County law enforcement personnel. The contract will be used by Human Resources and the primary contact is Rochelle Neal.

**i. RFP for Compensation Study Services**

Estimated Value - \$50,000.00

Funding is available in the FY 2025 budget.

The purpose of this study is to evaluate and update the pay structures for County payroll employees. The goal is to ensure that the County remains competitive in attracting and retaining talent, maintains equity, and complies with all relevant regulations. This contract will be used by Human Resources and the primary contact is Amber Duckworth.



# COMMISSIONERS COURT COMMUNICATION

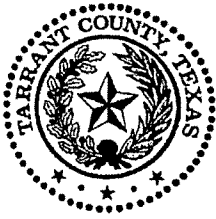
REFERENCE NUMBER: \_\_\_\_\_ DATE: 1/28/2025 PAGE 3 OF 4

## **BACKGROUND**

The above list is for goods/services to be purchased through the competitive bid process required by Texas Local Government Code 262.002(c).

## **FISCAL IMPACT**

There is no fiscal impact associated with this item.



## TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Permission To Take BIDs/RFPs

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

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### I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

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**Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.**

### II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes \_\_\_\_\_ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes \_\_\_\_\_ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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