



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 8

DATE: 6/03/2025

SUBJECT: **Consideration of Out-Of-State Travel Request**

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court consider the following out-of-state travel request.

**BACKGROUND**

**Commissioner, Precinct 1**

**2025 NACo Annual Conference & Exposition, July 11-15, 2025, Philadelphia, Pennsylvania, for Commissioner Roderick Miles, and Jeanette Martinez, \$4,371.00**

The NACo Annual Conference will bring together county leaders across the nation to discuss federal policies impacting counties. The attendees will participate in workshops and general sessions to optimize county and taxpayer resources.

**Commissioner, Precinct 2**

**2025 NACo Annual Conference & Exposition, July 11-14, 2025, Philadelphia, Pennsylvania, for Commissioner Alisa Simmons, Gabriel Rivas, and Tracy Scott, \$6,102.00**

The NACo Annual Conference will bring together county leaders across the nation to discuss federal policies impacting counties. The attendees will participate in workshops and general sessions to optimize county and taxpayer resources.

**Criminal District Attorney**

**International Association of Human Trafficking Investigation (IAHTI), September 2-5, 2025, Clearwater, Florida, for Danielle Bonnano and Raul Rodriguez, \$3,941.44**

The IAHTI conference provides training for prosecutors on innovative, practical, and trauma-informed strategies to enhance victim-centered responses, and offender-focused investigations and prosecutions. The attendees will learn how to better identify and investigate human trafficking, leverage partnerships, and work with public data and technology.

\* Note: All travel expenditures will be paid with grant funds.

SUBMITTED BY:	Administrator's Office	PREPARED BY: APPROVED BY:	Desirae S. Arebalo
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# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: \_\_\_\_\_ DATE: 6/03/2025 PAGE 2 OF 8

## **FISCAL IMPACT**

<b>Commissioner, Precinct 1</b>	588261/10000-2025/6110100000 = \$4,371.00
<b>Commissioner, Precinct 2</b>	588261/10000-2025/6210100000 = \$6,102.00
<b>Criminal District Attorney</b>	588261/Grant-2004/G0097-2025/4510300000 = \$3,941.44



# TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT	NAME (If applicable, list additional names)
Commissioner Pct. 1	Roderick Miles, Jr., Jeanette Martinez

CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)
2025 National Association of Counties Annual Conference & Exposition

Destination: Philadelphia, Pennsylvania	Departure: 7/11/25	Return: 7/15/25
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**GSA RATE (Additional line provided if travel occurs over a two-month period.)**

GSA Lodging Rate	Date Range for GSA Lodging Rate
\$ 187.00	7/11/25 - 7/15/25
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**RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)**

The NACo Annual Conference will bring together county leaders across the nation to discuss federal policies impacting counties. The attendees will participate in workshops and general sessions to optimize county and taxpayer resources.

The chosen hotel exceeds the GSA lodging rate by \$57; however, it is the closest available accommodation within walking distance to the conference. Therefore, this hotel represents the most practical and cost-effective option under the circumstances.

**TRAVEL EXPENDITURES**

Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Roderick Miles, Jr.	\$ 239.00	4	7/11/25 - 7/15/25	\$ 956.00
	Jeanette Martinez	\$ 239.00	3	7/11/25 - 7/14/25	\$ 717.00
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<b>Total Cost for Lodging for the Trip</b>	
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Category:	Additional Details (ex: if the cost per attendee differs.)	Total Cost:
Registration:	Fees differ due to one late registration \$550 & \$620	\$ 1,170.00
Transportation:		\$ 700.00
Other (specify):	Per Diem	\$ 828.00

<b>TOTAL FOR ALL TRAVEL EXPENDITURES</b>	<b>\$ 4,371.00</b>
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**ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)**

588261/10000-2025/6110100000

Requested By: RTZ Department Head/Elected Official: [Signature]

# Your search for Philadelphia, Pennsylvania (Philadelphia including Philadelphia)

Estimated per diem total: \$1162 (Max lodging total + M&IE total)

## Lodging breakdown: July 11, 2025 - July 15, 2025

### Date Daily Rate # of Nights Total

July	\$187	4	\$748
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Max lodging total: \$748

## Meals & incidental expenses breakdown: July 11, 2025 - July 15, 2025

### Days, Month Daily Rate # of Days Total

First day (07/11/25)*	\$69	1	\$69
Full day (Jul)	\$92	3	\$276
Last day (07/15/25)*	\$69	1	\$69

\*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: \$414



# TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)	
Commissioner Pct 2		Alisa Simmons, Gabriel Rivas, Tracy Scott	
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)			
2025 NACo Annual Conference & Exposition			
Destination: Philadelphia, PA		Departure: 7/11 /25	Return: 7/14/25

GSA RATE (Additional line provided if travel occurs over a two-month period.)	
GSA Lodging Rate	Date Range for GSA Lodging Rate
\$ 187.00	7/11/25 - 7/14/25
	-

**RATIONALE** (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)

Attendance to the NACO Conference is to enrich the Commissioner and senior staff's understanding of county government by learning exemplary county policies/practices from all over the country and creative ways to optimize county and taxpayer resources. This will be accomplished by attending educational workshops and business meetings.

Staying at the host hotel, where there will not have a need for a rental car, pay for parking or uber to and from the conference daily.

TRAVEL EXPENDITURES						
Category:	Attendee(s) Names:	Cost Per Night, Per Attendee:	# of Days:	Date Range:		Total Lodging Cost Per Attendee:
Lodging	Alisa Simmons	\$ 229.00	3	7/11/25	- 7/14/25	\$ 687.00
	Gabriel Rivas	\$ 229.00	3	7/11/25	- 7/14/25	\$ 687.00
	Tracy Scott	\$ 229.00	3	7/11/25	- 7/14/25	\$ 687.00
					-	
<b>Total Cost for Lodging for the Trip</b>						<b>\$2,061.00</b>

Category:	Additional Details (ex: if the cost per attendee differs.)	Total Cost:
Registration:	\$620 Per person	\$1,860.00
Transportation:	\$405 Flight per person	\$ 1,215.00
Other (specify):	\$322 Per Diem per person	\$ 966.00
<b>TOTAL FOR ALL TRAVEL EXPENDITURES</b>		<b>\$6,102.00</b>

588261/10000-2025/6210100000

Requested By: Lisbeth Maldonado Department Head/Elected Official:

## Your search for Philadelphia, Pennsylvania (Philadelphia including Philadelphia)

Estimated per diem total: \$883 (Max lodging total + M&IE total)

### Lodging breakdown: July 11, 2025 - July 14, 2025

Date	Daily Rate	# of Nights	Total
July	\$187	3	\$561

Max lodging total: **\$561**

### Meals & incidental expenses breakdown: July 11, 2025 - July 14, 2025

Days, Month	Daily Rate	# of Days	Total
First day (07/11/25)*	\$69	1	\$69
Full day (Jul)	\$92	2	\$184
Last day (07/14/25)*	\$69	1	\$69

\*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$322**



# TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT	NAME (If applicable, list additional names)
Criminal District Attorney	Danielle Bonnano and Raul Rodriguez

CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)
International Association of Human Trafficking Investigation

Destination: Clearwater, FL	Departure: 9/2/25	Return: 9/5/25
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**GSA RATE (Additional line provided if travel occurs over a two-month period.)**

GSA Lodging Rate	Date Range for GSA Lodging Rate
\$ 148.00	9/2/25 - 9/5/25
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**RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)**

The International Association of Human Trafficking Investigators 14th Annual Conference is an advanced training facilitated by the worldwide leader in human trafficking education. Training is provided for law enforcement and prosecutors to provide innovative, practical, and trauma-informed strategies to enhance victim-centered responses and offender-focused investigations and prosecutions. Topics will include labor and sex trafficking case studies, organized crime investigations, undercover operations, analytical support, prosecution, interview and investigation breakout sessions, and gang trafficking investigations. Cutting-Edge Training: Participate in expert-led workshops and presentations covering the most relevant topics in human trafficking investigation, including deep and dark web investigations, victim support services, and more. Hands-On Training: Get practical, real-world training that you can immediately apply to your work in the field. Networking Opportunities: Connect with peers, industry leaders, and subject matter experts to share knowledge and build partnerships that last. Access to Technology: Discover the latest tools and technologies transforming human trafficking investigations. Engage with a diverse range of vendors and exhibitors showcasing innovative solutions and products designed to support your work.

We respectfully request approval for lead Human Trafficking Attorney, Danielle Bonnano and Investigator Rodriguez to attend the conference, which is fully funded through a grant awarded by the Office of the Governor in FY25 for the District Attorney's Human Trafficking Prosecution Unit, which provides up to \$6,000 for specialized training.

The lodging rate before taxes and fees is \$148.00.

**TRAVEL EXPENDITURES**

Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Danielle Bonanno	\$ 167.24	3	9/2/25 - 9/5/25	\$ 501.72
	Raul Rodriguez	\$ 167.24	3	9/2/25 - 9/5/25	\$ 501.72
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				-	
<b>Total Cost for Lodging for the Trip</b>					

Category:	Additional Details (ex: if the cost per attendee differs.)	Total Cost:
Registration:	599.00 x2	\$ 1,198.00
Transportation:	Flight and Uber 500.00 x2, 180.00	\$ 1,180.00
Other (specify):	Per Diem 280.00 x2	\$ 560.00
<b>TOTAL FOR ALL TRAVEL EXPENDITURES</b>		<b>\$ 3,941.44</b>

**ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)**

588261/ Grant-2004/ G0097-2025/ 4510300000

Requested By: Danielle Bonnano Department Head/Elected Official: [Signature]

## Your search for Clearwater, Florida (Pinellas / Hillsborough including Tampa / St. Petersburg)

Estimated per diem total: \$724 (Max lodging total + M&IE total)

### Lodging breakdown: September 02, 2025 - September 05, 2025

Date	Daily Rate	# of Nights	Total
September	\$148	3	\$444

Max lodging total: **\$444**

### Meals & incidental expenses breakdown: September 02, 2025 - September 05, 2025

Days, Month	Daily Rate	# of Days	Total
First day (09/02/25)*	\$60	1	\$60
Full day (Sep)	\$80	2	\$160
Last day (09/05/25)*	\$60	1	\$60

\*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$280**