



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 145602

PAGE 1 OF 5

DATE: 8/5/2025

SUBJECT: CONSIDERATION OF AMENDMENT NO. 1 TO THE FISCAL YEAR 2025-2026 HEALTH RESOURCES AND SERVICES ADMINISTRATION RYAN WHITE TREATMENT EXTENSION ACT PART A PROVIDER CONTRACT WITH HARVESTING INTERNATIONAL MINISTRY CENTER, INC.

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider Amendment No. 1 to the Fiscal Year 2025-2026 Health Resources and Services Administration (HRSA) Ryan White Treatment Extension Act Part A (Part A) provider contract with Harvesting International Ministry Center, Inc. (HIM).

BACKGROUND

Tarrant County has been awarded funding since 1996 under the Ryan White HIV/AIDS Program (RWHAP) Part A HIV Emergency Relief Grant Program. The purpose of this program is to provide direct financial assistance to the Fort Worth/Arlington Transitional Grant Area (TGA), which is severely affected by the HIV epidemic. The RWHAP allows the TGA to develop and enhance access to a comprehensive continuum of high-quality, community-based care for people with HIV who are low-income through the provision of formula, supplemental, and Minority AIDS Initiative (MAI) funds. The goal is to provide optimal HIV care and treatment for people with HIV who are low-income, uninsured, and underserved, to improve their medical outcomes. Tarrant County HIV Administrative Agency administers the grant funding and subcontracts with community organizations to deliver high-quality services.

For over two decades, HIM has partnered with local organizations to distribute healthy food and provide educational initiatives aimed at fostering self-sufficiency among underserved populations. This contract will support food bank services for people living with HIV.

On February 04, 2025, the Commissioners Court, through Court Order #144705, approved the FY 2025-2026 Ryan White Part A Notice of Award (NOA) for partial funding in the amount of \$1,002,747.00.

On April 02, 2025, the Commissioners Court, through Court Order #144953, approved the FY 2025-2026 contract with HIM not to exceed \$13,072.00.

On June 03, 2025, the Commissioners Court, through Court Order #145341, approved Amendment No. 1 to the FY 2025-2026 Ryan White Part A NOA in the amount of \$1,475,003.00, increasing funding to \$2,477,750.00.

With approval of Amendment No. 1 to the provider contract, funding will increase in the Food Bank service category by \$19,226.00, for a total of \$32,298.00.

SUBMITTED BY	HIV Administrative Agency	PREPARED BY:	Dulce Lozano
		APPROVED BY:	Lisa McKamie-Muttiah



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: 145602 DATE: 8/5/2025 PAGE 2 OF 5

The Part A project period is March 1, 2025, through February 29, 2028. The term of this contract period is March 1, 2025, through February 28, 2026.

The recommended contract is as follows:

HIM – Total reimbursement shall not exceed \$32,298.00

The Criminal District Attorney's Office has reviewed these documents as to form.

FISCAL IMPACT

All associated costs will be paid from grant allocations as follows:

Part A Funding: Grant-2004 E0028-2026 Health Resources and Services Administration (HRSA) Ryan White Treatment Extension Act Part A (Part A) /1132200000 HIV Subrecipients /569011 Professional Services – net impact: \$19,226.00

Amendment No. 1
 RYAN WHITE PART A, Harvesting International Ministry Center, Inc., HRSA No. 5 H89HA00047-30-02
 March 1, 2025, through February 28, 2026

1. Scope of Services

Harvesting International Ministry Center, Inc. accepts this Amendment and will revise the Work Plan to fulfill the Amendment’s goals. Total funding, including this Amendment is \$32,298.00. The following contract amount changed:

Increase Part A \$19,226.00 Food Bank/Home Delivered Meal services for a total of a total of \$32,298.00

PART A FY 25-26 (03/01/25-02/28/26)	CURRENT BUDGET			REVISED BUDGET		
Service Categories	\$ Amount	# Clients	# Units	\$ Amount	# Clients	# Units
Food Bank	\$ 13,072.00	21	425	\$ 32,298.00	54	1,075

2. Special Provisions

PART A FY 25-26 (03/01/25-02/28/26)		
Budget Line Item	Current Budget	Revised Budget
Personnel	\$ -	\$ -
Fringe	\$ -	\$ -
Travel	\$ -	\$ -
Equipment	\$ -	\$ -
Supplies	\$ -	\$ -
Contractual	\$ -	\$ -
Other	\$ 13,072.00	\$ 32,298.00
Total Part A FY 25-26 Budget	\$ 13,072.00	\$ 32,298.00

Total Reimbursements will not exceed \$32,298.00, of which ten percent (10%) may be used for administrative costs.

3. Cost

The COUNTY will pay up to \$32,298.00 pursuant to this contract. COUNTY will pay within thirty (30) days of invoice receipt when the PROVIDER satisfies the following conditions:

- 3.1 PROVIDER will bill for services performed under this contract;
- 3.2 PROVIDER will bill at the rate of \$25.00 per one unit; one visit to food bank equals one unit of service;
- 3.3 PROVIDER will bill at the rate of \$25.00 per food bank delivery service;

SIGNED AND EXECUTED this 1 day of _____, 2025.

Harvesting International Ministry Center, Inc.

150 S. 6th Avenue

Mansfield, Texas 76063

ATTN: Lisa Richardson

By: Lisa Richardson

Title: President/CEO

Date: June 11, 2025

COUNTY OF TARRANT

STATE OF TEXAS

By: Separate Electronic Signature Page

Tim O'Hare

County Judge

APPROVED AS TO FORM:

James Marwin Nichols
Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

CERTIFICATION OF FUNDS IN THE AMOUNT OF \$ _____

Auditor

Date: _____



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PAGE 1 OF 5
DATE: 8/5/2025

SUBJECT: CONSIDERATION OF AMENDMENT NO. 1 TO THE FISCAL YEAR 2025-2026 HEALTH RESOURCES AND SERVICES ADMINISTRATION RYAN WHITE TREATMENT EXTENSION ACT PART A PROVIDER CONTRACT WITH HARVESTING INTERNATIONAL MINISTRY CENTER, INC.

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider Amendment No. 1 to the Fiscal Year 2025-2026 Health Resources and Services Administration (HRSA) Ryan White Treatment Extension Act Part A (Part A) provider contract with Harvesting International Ministry Center, Inc. (HIM).

BACKGROUND

Tarrant County has been awarded funding since 1996 under the Ryan White HIV/AIDS Program (RWHAP) Part A HIV Emergency Relief Grant Program. The purpose of this program is to provide direct financial assistance to the Fort Worth/Arlington Transitional Grant Area (TGA), which is severely affected by the HIV epidemic. The RWHAP allows the TGA to develop and enhance access to a comprehensive continuum of high-quality, community-based care for people with HIV who are low-income through the provision of formula, supplemental, and Minority AIDS Initiative (MAI) funds. The goal is to provide optimal HIV care and treatment for people with HIV who are low-income, uninsured, and underserved, to improve their medical outcomes. Tarrant County HIV Administrative Agency administers the grant funding and subcontracts with community organizations to deliver high-quality services.

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SUBMITTED BY	HIV Administrative Agency	PREPARED BY:	Dulce Lozano
		APPROVED BY:	Lisa McKamie-Muttiah



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: 145602 DATE: 8/5/2025 PAGE 2 OF 5

With approval of Amendment No. 1 to the provider contract, funding will increase in the Food Bank service category by \$19,226.00, for a total of \$32,298.00.

The Part A project period is March 1, 2025, through February 29, 2028. The term of this contract period is March 1, 2025, through February 28, 2026.

The recommended contract is as follows:

HIM -- Total reimbursement shall not exceed \$32,298.00

The Criminal District Attorney's Office has reviewed these documents as to form.

FISCAL IMPACT

All associated costs will be paid from grant allocations as follows:

Part A Funding: Grant-2004 E0028-2026 Health Resources and Services Administration (HRSA) Ryan White Treatment Extension Act Part A (Part A) /1132200000 HIV Subrecipients /569011 Professional Services – net impact: \$19,226.00

Amendment No. 1
 RYAN WHITE PART A, Harvesting International Ministry Center, Inc., HRSA No. 5 H89HA00047-30-02
 March 1, 2025, through February 28, 2026

1. Scope of Services

Harvesting International Ministry Center, Inc. accepts this Amendment and will revise the Work Plan to fulfill the Amendment's goals. Total funding, including this Amendment is \$32,298.00. The following contract amount changed:

Increase Part A \$19,226.00 Food Bank/Home Delivered Meal services for a total of a total of \$32,298.00

PART A FY 25-26 (03/01/25-02/28/26)	CURRENT BUDGET			REVISED BUDGET		
Service Categories	\$ Amount	# Clients	# Units	\$ Amount	# Clients	# Units
Food Bank	\$ 13,072.00	21	425	\$ 32,298.00	54	1,075

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PART A FY 25-26 (03/01/25-02/28/26)		
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Equipment	\$ -	\$ -
Supplies	\$ -	\$ -
Contractual	\$ -	\$ -
Other	<u>\$ 13,072.00</u>	<u>\$ 32,298.00</u>
Total Part A FY 25-26 Budget	\$ 13,072.00	\$ 32,298.00

Total Reimbursements will not exceed \$32,298.00, of which ten percent (10%) may be used for administrative costs.

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- 3.2 PROVIDER will bill at the rate of \$25.00 per one unit; one visit to food bank equals one unit of service;
- 3.3 PROVIDER will bill at the rate of \$25.00 per food bank delivery service;

SIGNED AND EXECUTED this 5th day of August, 2025.

Harvesting International Ministry Center, Inc.
150 S. 6th Avenue
Mansfield, Texas 76063
ATTN: Lisa Richardson

By: Lisa Richardson
Title: President/CEO
Date: June 11, 2025

COUNTY OF TARRANT
STATE OF TEXAS

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:

James Marwin Nichols
Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

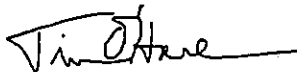
CERTIFICATION OF FUNDS IN THE AMOUNT OF \$ 19,226.00

Kimberly M. Buchanan Date: 8-4-25
Auditor

Consideration of Amendment No. 1 to the Fiscal Year 2025-2026 Health Resources and Services Administration Ryan White Treatment Extension Act Part A Provider Contract with Harvesting International Ministry Center, Inc.

SIGNED AND EXECUTED this 5 day of August, 2025.

**COUNTY OF TARRANT
STATE OF TEXAS**

A handwritten signature in black ink that reads "Tim O'Hare". The signature is written in a cursive style with a long horizontal line extending to the right.

Tim O'Hare
County Judge
8/8/2025