



**COMMISSIONERS COURT  
COMMUNICATION**

COURT ORDER NUMBER 144832

PAGE 1 OF 16

DATE: 3/11/2025

**SUBJECT: CONSIDERATION OF CHANGE ORDER NO. 2 TO THE NORTHRIDGE  
CONSTRUCTION GROUP CONSTRUCTION SERVICE CONTRACT FOR  
THE 350 WEST BELKNAP BUILDING REMODEL OF FLOORS 1-4**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court consider approving Change Order No. 2 to the Northridge Construction Group Construction Services Contract for the 350 West Belknap Building Remodel of Floors 1-4.

**BACKGROUND**

On April 2, 2024, the Commissioners Court, through Court Order #142921, awarded Bid No. F2024032 - 350 West Belknap Building Remodel of Floors 1-4 to Northridge Construction Group in the amount of \$20,551,203.00.

On January 14, 2025, the Commissioners Court, through Court Order #144548, approved Change Order No. 1 to the construction services contract with Northridge Construction Group, increasing the contract by \$2,253.61, bringing the revised total contract amount to \$20,553,456.61

Change Order No. 2 increases the total contract amount by \$17,343.35. However, it does not impact the duration of the contract. Change Order No. 2 includes the following scope of work adjustments:

Proposed Change Order (PCO) 8: Judge 1143 and Constable 1134 - Provide floor box for power and data for locations at center desk of each room. Door 1171A - change hardware set from #401A to set #103A.  
ADD \$9,405.03

PCO 9: Janitor Closet 3367 - Move door and janitor sink due to conflict structural beam in existing floor slab.  
ADD \$1,083.68

PCO 10: Stair 1124/2207 Supports and Exterior Access Panels - Move primary stair supports from basement level to be suspended from third floor slab to avoid conflict in sensitive areas of basement area. Provide new access panels at existing exterior sallyport soffit for adequate access to new floor data/power and plumbing installed above.  
ADD \$6,854.64

Pursuant to the State of Texas Government Code 262.031(b), the Director of Facilities Management approved the above modifications specified in Change Order No. 2. The work was approved to prevent delays and potential cost increases impacting the County related to the design or construction of the project.

SUBMITTED BY	Facilities Management	PREPARED BY:	Milissa Warner
		APPROVED BY:	Michael Amador



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: 144832 DATE: 3/11/2025 PAGE 2 OF 16

## **FISCAL IMPACT**

The total cost for Change Order No. 2 is \$17,343.35 which increases the total contract price from \$20,553,456.61 to \$20,570,799.96. Funding is available in account 45100-2025 Non-Debt Capital Fund/3110301000 350 W. Belknap Building/540000 Capital.



# Document G701® – 2017

## Change Order

**PROJECT:** (Name and address)  
2020.060.00 - Tarrant County 350 W. Belknap

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: April 19, 2024

**CHANGE ORDER INFORMATION:**  
Change Order Number: 002  
Date: 2/28/25

**OWNER:** (Name and address)  
Tarrant County  
100 W Weatherford St  
Fort Worth, Texas 76196

**ARCHITECT:** (Name and address)  
GSBS Architects  
901 W Vickery Blvd STE 100  
Fort Worth, Texas 76104

**CONTRACTOR:** (Name and address)  
Northridge Construction Group  
6904 NE Loop 820  
North Richland Hills, Texas 76108

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

1. PR 08, CCD 04 – Judge 1143 and Constable 1134 (Provide floor box for power and data for locations at center desk of each room. Door 1171A, Change hardware set from #401A to set #103A.)  
See attached description of work in attached CCD 04 and Proposal Request PR 08 from Northridge Construction.  
See attached Tarrant County authorization letter and PR 08. charge of \$9,405.03

2. PR 09, RFI 050 – Janitor Closet 3367 (Move door and janitor sink due to confliction structural beam in existing floor slab.)  
See attached description of work in attached Proposal Request PR 09 from Northridge Construction.  
See attached Tarrant County authorization letter and PR 09. charge of \$1,083.68

3. PR 10 – Stair 1124/2207 supports and exterior access panels– (Move primary stair supports from basement level to be suspended from 3<sup>rd</sup> floor slab to avoid conflict in sensitive areas of basement area. Provide new access panels at existing exterior sallyport soffit for adequate access to new floor data/power and plumbing installed above.  
See description of work in attached Proposal Request PR 10 from Northridge Construction.  
See attached Tarrant County fast track and authorization letter and PR 10. charge of \$6,854.64

Total Cost Add: \$17,343.35

The original Contract Sum was	\$	11,702,285.00
The net change by previously authorized Change Orders	\$	2,253.61
The Contract Sum prior to this Change Order was	\$	11,704,538.61
The Contract Sum will be increased by this Change Order in the amount of	\$	17,343.35
The new Contract Sum including this Change Order will be	\$	11,721,881.96

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be 11/14/25


**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.


**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

GSBS Architects  
ARCHITECT (Firm name)

Northridge Construction Group  
CONTRACTOR (Firm name)

Tarrant County  
OWNER (Firm name)

  
SIGNATURE  
STEVEN F GILL / ARCHITECT  
PRINTED NAME AND TITLE  
2/28/25  
DATE

  
SIGNATURE  
Alesha Miller, Vice Pres.  
PRINTED NAME AND TITLE  
2/28/25  
DATE

\_\_\_\_\_  
SIGNATURE  
\_\_\_\_\_  
PRINTED NAME AND TITLE  
\_\_\_\_\_  
DATE

CERTIFICATION OF  
AVAILABLE FUNDS: \$ \_\_\_\_\_

\_\_\_\_\_  
Tarrant County Auditor



**TARRANT COUNTY**  
DEPARTMENT OF FACILITIES MANAGEMENT

**MICHAEL A. AMADOR**  
DIRECTOR

DATE: January 28, 2025

TO: Jacob Tyler, Project Manager  
Northridge Construction Group

FROM: Jon P. Hendrickson, Assistant Director – Construction Services JH  
JH

RE: 350 W. Belknap Phase 2 Floors 1 & 2 Renovation PCO No. 8

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We are in receipt of PCO. No. 8 (CCD #4) in the amount of \$9,405.03. This PCO is to add floor boxes to Judge Room 1143 at JP#5 and Constable Room 1134. Circuit of floor box tied into outlet receptacle in plan east wall Judge 1143 and plan north wall in Constable 1134.

Work includes: Two floor boxes, EMT's, steel connectors, steel couplings, conduit hangers #12 THHN CU solid wire, pull line, wirenuts, ground screws with pigtail. Tapping screws along with labor provided by four electricians.

Core drilling 8 total holes and providing miscellaneous materials (tape, wire numbers, hole saws, PPE, consumables) and necessary tools.

This PCO includes change of hardware at door 1171A from set #401A to set #103A to install permanent core with key as per SO request The description of work and cost breakdown have been reviewed and found to be acceptable. The Contract Time will be increased by zero (0) days for this work.

Please implement PCO No. 8 into Change Order No. 2.

**PCO No. /OR/Potential Change Order:**

**Document Reference:** CCD004  
**Date:** 12/26/2024  
**Project:** 350 Belknap – Phase 2 Floors 1 & 2 Renovation

**DESCRIPTION:**

**Add floor boxes Judge 1143 and Constable 1134. Circuit of floor box tied into outlet receptacle in plan east wall Judge 1143 and plan north wall in Constable 1134.**

Two Floor Boxes @ 850.00 = \$1,700.00

EMT's (3/4" & 1-1/4") Steel Connectors (3/4" & 1-1/4") Steel Couplings (3/4" & 1-1/4")  
Conduit Hangers (3/4" & 1-1/4") #12 THHN CU Solid Wire, Pull Line, Wirenuts, Ground  
Screws with Pigtail, Tapping Screws = \$1,723.80

Four Electricians @ 58.00 x 23.91 direct hours, & 5 hours of Non-Productive Labor =  
\$1,730.78

Core Drilling 8 total holes (Two Floor Boxes, & 6 In-wall Conduit Hole) = \$1,100.00

Tools & Materials Miscellaneous (Tape, Wire Numbers, Hole Saws, PPE, Consumables) =  
\$342.38

Profit = \$659.70

**Door#1171A change hardware set from #401A to set #103A.**

Cost for #103 = \$899.61

Credit for #401A = \$212.00

**COST IMPACT: ADD or DEDUCT**

**ADD: Nine Thousand Four Hundred Five and 03/100 Dollars \$9,405.03**

**TIME IMPACT:**

ADD: Zero (0) Days to be added to the current substantial completion

We look forward to working with you. If you are in need of any other assistance, please contact us.

Sincerely,  
Northridge Construction Group, LLC.

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By: Jacob Tyler

Date: 12/26/2024

ITEM	DESCRIPTION	QTY.	UNIT	COST	Subtotals	TOTALS
<b>LABOR</b>						
1						
2						
3						
4						
5						
6						
7	Labor Burden					
8	<b>LABOR TOTAL</b>					
<b>MATERIALS/RENTALS</b>						
9						
10						
11						
12						
13						
14						
15	<b>MATERIALS TOTAL</b>					
<b>SUBCONTRACTORS &amp; OTHER SUPPORT</b>						
16	Stevens Electric	1	LS	\$7,256.66	\$7,256.66	\$7,256.66
17	DH Pace	1	LS	\$687.61	\$687.61	\$687.61
18						
19						
20						
21						
22	<b>SUBCONTRACTORS &amp; OTHER SUPPORT TOTALS</b>					\$7,944.27
23	<b>Additional Calendar Days To Be Added:</b>		<b>DAYS</b>			

COMMENTS:	<i>SUB-TOTAL</i>	\$7,944.27
	<i>10% OH</i>	\$794.43
	<i>5% Profit</i>	\$436.94
	<i>Bond Fee</i>	\$229.39
	<b>GRAND TOTAL</b>	<b>\$9,405.03</b>

Attach relevant proposals here:



**TARRANT COUNTY**  
DEPARTMENT OF FACILITIES MANAGEMENT

**MICHAEL A. AMADOR**  
DIRECTOR

DATE: February 27, 2025

TO: Jacob Tyler, Project Manager  
Northridge Construction Group

FROM: Jon P. Hendrickson, Assistant Director – Construction Services 

RE: 350 W. Belknap Phase 1 Floors 3 & 4 Renovation

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We are in receipt of PCO No. 9 (Move mop sink) in the amount of \$1,083.68. This PCO is to move the mop sink in janitor closet 3367 due to a beam below. When changing the sink, the door swing and door had to be replaced. A new door is required as the originally designed door has already been fabricated. This will be delivered and turned over to the Owner. The original hardware will still be used, and the frame will be updated at no cost to the owner

The description of work and cost breakdown have been reviewed and found to be acceptable. The Contract Time will be increased by zero (0) days for this work.

Please implement PCO No. 9 into Change Order No. 2.

**PCO No. /OR/Potential Change Order: 9**

**Document Reference:** RFI 50  
**Date:** 01/28/2025  
**Project:** 350 Belknap – Phase 1 Floors 3 & 4 Renovation

**DESCRIPTION:**

Moving Mop Sink in Jan. Closet 3367 due to a beam below, and when changing sink, the door swing had to be replaced and door. Original door that now can't be used will be sent to the job site, and turned over to Tarrant County for attic stock. Original hardware will still be used, the frame will be updated at no cost to the owner.

**COST IMPACT: ADD or DEDUCT**

**ADD: One Thousand Eighty-Three Dollars and 68/100 Dollars \$1,083.68**

**TIME IMPACT:**

**ADD: Zero (0) Days** to be added to the current substantial completion

We look forward to working with you. If you are in need of any other assistance, please contact us.

Sincerely,  
Northridge Construction Group, LLC.

By: \_\_\_\_\_

Date: \_\_\_\_\_

ITEM	DESCRIPTION	QTY.	UNIT	COST	Subtotals	TOTALS
<b>LABOR</b>						
1						
2						
3						
4						
5						
6						
7				Labor Burden		
8	<b>LABOR TOTAL</b>					
<b>MATERIALS/RENTALS</b>						
9						
10						
11						
12						
13						
14						
15	<b>MATERIALS TOTAL</b>					
<b>SUBCONTRACTORS &amp; OTHER SUPPORT</b>						
16	DH Pace	1	LS	\$915.36	\$915.36	\$915.36
17						
18						
19						
20						
21						
22	<b>SUBCONTRACTORS &amp; OTHER SUPPORT TOTALS</b>					<b>\$915.36</b>
23	<b>Additional Calendar Days To Be Added:</b>		<b>DAYS</b>			

COMMENTS:	<i>SUB-TOTAL</i>	\$915.36
	<i>10% OH</i>	\$91.54
	<i>5% Profit</i>	\$50.35
	<i>Bond Fee</i>	\$26.43
	<b>GRAND TOTAL</b>	<b>\$1,083.68</b>

Attach relevant proposals here:



**TARRANT COUNTY**  
DEPARTMENT OF FACILITIES MANAGEMENT

**MICHAEL A. AMADOR**  
DIRECTOR

DATE: February 24, 2025

TO: Jacob Tyler, Project Manager  
Northridge Construction Group

FROM: Jon P. Hendrickson, Assistant Director – Construction Services JH  
JH

RE: 350 W. Belknap Phase 2 Floors 1 & 2 Renovation

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We are in receipt of PCO No. 10 (Fabricate and Install stair support) in the amount of \$6,854.64. This PCO is for Contractor / Owner logistics coordination resulted design changes to suspend the new steel stair from the 3rd floor in lieu of supporting it below in the basement level. This revision results in a significant reduction of work within the controlled confined basement level Fort Worth Jail space, specifically within and above the control room.

Additionally, two hatches are added at an exterior soffit for the access to plumbing and electrical services above the overhead doors below the second floor.

The description of work and cost breakdown have been reviewed and found to be acceptable. The Contract Time will be increased by zero (0) days for this work.

Please implement PCO No. 10 into Change Order No. 2.

**PCO No. /OR/Potential Change Order: PR10**

**Document Reference:** Conversation with Jon on Basement Access. Upon Looking at the Basement Layout the Supports for Stairs Would Run Through the Control Room. To Miss the Control Room in Basement Supports Will Come From Second Floor Ceiling.

**Date:** 02/19/2025

**Project:** 350 Belknap – Phase 2 Floors 1 & 2 Renovation

**DESCRIPTION: Move Stair Supports & Access Panels at Sally Port.**

SCOPE: Fabricate and Install stair supports to the underside of the third floor.

Material: \$2,000.00 (1 new W16x50's and 1 new W8x10, PL's 1x5x5, New Hanger Rods, New Shop Drawings Add Cost of \$3,788.00 (see Green Sheet for New Steel Added) per new engineered drawing. Credit of -\$1,788.00 for C12x30's)

Install Labor: -\$100.00 (Credit for Drilling on C's)

Equipment: \$1,390.00 (lift to get materials on the second floor from the street and equipment to hoist materials from the second floor to the underside of the third floor, and added jacks to hold beams. Credit of \$130.00 for one Duct Jack, and an add for Telehandler to get steel to second floor and 4 Duct Jack's to hold 30' beam.)

To add two access panels for mechanical and electrical from the sally port. This price includes lift rentals - Lift to Access Soffit in the Sally Port Area (\$403.00) materials - Two 3'x3' access Panels (\$480.00), labor - Cut Soffit, Install Panel, Haul Off, Trim Out, Paint, 2 guys 2 Holes (\$1,440.00), and equipment - Tools for demo & Tools for install, & Screws, Caulking (\$177.00). Total \$2,500.00

**COST IMPACT: ADD or DEDUCT**

**ADD: Six Thousand Eight Hundred Fifty-Four Dollars and 64/100 \$6,854.64**

**TIME IMPACT:**

**ADD: Zero (0) Days** to be added to the current substantial completion

We look forward to working with you. If you are in need of any other assistance, please contact us.

Sincerely,  
Northridge Construction Group, LLC.

---

By: Jacob Tyler

Date: 02-18-2025

ITEM	DESCRIPTION	QTY.	UNIT	COST	Subtotals	TOTALS
<b>LABOR</b>						
1						
2						
3						
4						
5						
6						
7	Labor Burden					
8	<b>LABOR TOTAL</b>					
<b>MATERIALS/RENTALS</b>						
9						
10						
11						
12						
13						
14						
15	<b>MATERIALS TOTAL</b>					
<b>SUBCONTRACTORS &amp; OTHER SUPPORT</b>						
16	KBP	1	LS	\$3,290.00	\$3,290.00	\$3,290.00
17	NCG	1	LS	\$2,500.00	\$2,500.00	\$2,500.00
18						
19						
20						
21						
22	<b>SUBCONTRACTORS &amp; OTHER SUPPORT TOTALS</b>					\$5,790.00
23	<b>Additional Calendar Days To Be Added:</b>		<b>DAYS</b>			

COMMENTS:	<i>SUB-TOTAL</i>	\$5,790.00
	<i>10% OH</i>	\$579.00
	<i>5% Profit</i>	\$318.45
	<i>Bond Fee</i>	\$167.19
	<b>GRAND TOTAL</b>	<b>\$6,854.64</b>

Attach relevant proposals here:



**COMMISSIONERS COURT  
COMMUNICATION**

COURT ORDER NUMBER 144832  
PAGE 1 OF 16  
DATE: 3/11/2025

**SUBJECT: CONSIDERATION OF CHANGE ORDER NO. 2 TO THE NORTHRIDGE  
CONSTRUCTION GROUP CONSTRUCTION SERVICE CONTRACT FOR  
THE 350 WEST BELKNAP BUILDING REMODEL OF FLOORS 1-4**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court consider approving Change Order No. 2 to the Northridge Construction Group Construction Services Contract for the 350 West Belknap Building Remodel of Floors 1-4.

**BACKGROUND**

On April 2, 2024, the Commissioners Court, through Court Order #142921, awarded Bid No. F2024032 - 350 West Belknap Building Remodel of Floors 1-4 to Northridge Construction Group in the amount of \$20,551,203.00.

On January 14, 2025, the Commissioners Court, through Court Order #144548, approved Change Order No. 1 to the construction services contract with Northridge Construction Group, increasing the contract by \$2,253.61, bringing the revised total contract amount to \$20,553,456.61

Change Order No. 2 increases the total contract amount by \$17,343.35. However, it does not impact the duration of the contract. Change Order No. 2 includes the following scope of work adjustments:

Proposed Change Order (PCO) 8: Judge 1143 and Constable 1134 - Provide floor box for power and data for locations at center desk of each room. Door 1171A - change hardware set from #401A to set #103A.  
ADD \$9,405.03

PCO 9: Janitor Closet 3367 - Move door and janitor sink due to conflict structural beam in existing floor slab.  
ADD \$1,083.68

PCO 10: Stair 1124/2207 Supports and Exterior Access Panels - Move primary stair supports from basement level to be suspended from third floor slab to avoid conflict in sensitive areas of basement area. Provide new access panels at existing exterior sallyport soffit for adequate access to new floor data/power and plumbing installed above.  
ADD \$6,854.64

SUBMITTED BY	Facilities Management	PREPARED BY:	Milissa Warner
		APPROVED BY:	Michael Amador



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: 144832 DATE: 3/11/2025 PAGE 2 OF 16

Pursuant to the State of Texas Government Code 262.031(b), the Director of Facilities Management approved the above modifications specified in Change Order No. 2. The work was approved to prevent delays and potential cost increases impacting the County related to the design or construction of the project.

## **FISCAL IMPACT**

The total cost for Change Order No. 2 is \$17,343.35 which increases the total contract price from \$20,553,456.61 to \$20,570,799.96. Funding is available in account 45100-2025 Non-Debt Capital Fund/3110301000 350 W. Belknap Building/540000 Capital.

Date: 03/07/2025

## Rollup Budget Report

Page: 1 - 1

Fiscal Year: 2025  
Period: 12User: KEWOLDT  
Report: ZRFM841V  
Group: ZFMU

## Selection Criteria

Fund/Group:	45100-2025	Desc: Non-Debt Capital
Fund Center/Group:	31100	Desc: Buildings
Functional Area/Group:	*	Desc: Functional Area
Commitment Item/Group:	EXPGROUP	Desc: Expenses Rollup Group for Reporting

## Variation Selection

Fund Center/Group:	31100	Desc: Buildings
Functional Area/Group:	*	Desc: *

Fund/Commit Item	Current Budge	MTD Expense	YTD Encum/Commi	YTD Total	Available Budge	% Budge
*** Total	34500,035.00		10,068,072.75	10,325,773.56	24,174,261.44	30
** 45100-2025 Non-Debt Capital	34500,035.00		10,068,072.75	10,325,773.56	24,174,261.44	30
* Building Costs				107,477.82	107,477.82-	
532011 Building Maintenance				107,477.82	107,477.82-	
* Capital Outlay	34500,035.00		797,972.35	944,705.34	33,555,329.66	3
540000 Capital Outlay	34500,035.00				34,500,035.00	
542300 CapOut-FurOffEq (Mod)			42,002.80	48,000.15	48,000.15-	
542320 Cap Out-Hvy Eq (Mod)			136,630.00	136,630.00	136,630.00-	
542810 Cap Out-LVComp (Mod)				10,521.16	10,521.16-	
545021 Non-Track Const/Bldg			282,576.76	282,948.41	282,948.41-	
545051 Non-Track Equipment			336,762.79	466,605.62	466,605.62-	
* Contracts			9,270,100.40	9,273,590.40	9,273,590.40-	
569011 Professional Service			9,270,100.40	9,273,590.40	9,273,590.40-	

	D	E	F	G	H	I	J	K	L	M	N	O	P	
1	<b>FY25</b>													
2	<b>Based from Approved Requisitions and Checks</b>													
3	Fund	Cost Center	Cost Center Description	Budget	Description	Qty	Total	Adj	Date	App Adj & Other Adj	Req Date	Req #	Req Amt	Available Budget
1528	45100-2025	3110301000	350 W. Belknap Bldg											51,024.00
1530	45100-2025	3110301000	350 W. Belknap Bldg	FY25	Install Television Enclosures		51,024.00							51,024.00
1532	45100-2025	3110301000	350 W. Belknap Bldg		Add Rows Above									
1534	45100-2025	3110301000	350 W. Belknap Bldg	FY25	Replace Gym Lights		6,714.00							6,714.00
1535	45100-2025	3110301000	350 W. Belknap Bldg		Gym Lights					10/18/24	1-367277		(6,211.50)	(6,211.50)
1536	45100-2025	3110301000	350 W. Belknap Bldg		Reduce: Replace Gym Lights				02/19/25	(502.00)				(502.00)
1537	45100-2025	3110301000	350 W. Belknap Bldg		Add Rows Above									
1538	45100-2025	3110301000	350 W. Belknap Bldg	FY25	Replace VAV Boxes		93,705.00							93,705.00
1540	45100-2025	3110301000	350 W. Belknap Bldg		Add Rows Above									
1542	45100-2025	3110301000	350 W. Belknap Bldg	RB	Jail Locks		65,000.00							65,000.00
1543	45100-2025	3110301000	350 W. Belknap Bldg		Add Rows Above									
1545	45100-2025	3110301000	350 W. Belknap Bldg	RB	Renovation Project 350_BELK21 - IO # 301404, 301366, 301367, 921735, or 922090		1,220,694.00							1,220,694.00
2931														
2932														



**AIA**<sup>®</sup>

# Document G701<sup>®</sup> – 2017

## Change Order

**PROJECT:** *(Name and address)*  
2020.060.00 - Tarrant County 350 W. Belknap

**CONTRACT INFORMATION:**  
Contract For: General Construction

**CHANGE ORDER INFORMATION:**  
Change Order Number: 002

Date: April 19, 2024

Date: 2/28/25

**OWNER:** *(Name and address)*  
Tarrant County  
100 W Weatherford St  
Fort Worth, Texas 76196

**ARCHITECT:** *(Name and address)*  
GSBS Architects  
901 W Vickery Blvd STE 100  
Fort Worth, Texas 76104

**CONTRACTOR:** *(Name and address)*  
Northridge Construction Group  
6904 NE Loop 820  
North Richland Hills, Texas 76108

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

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**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

GSBS Architects  
ARCHITECT *(Firm name)*

Northridge Construction Group  
CONTRACTOR *(Firm name)*

Tarrant County  
OWNER *(Firm name)*

*Steven F. Gill*

SIGNATURE

STEVEN F GILL / ARCHITECT

PRINTED NAME AND TITLE

2/28/25

DATE

*Alesha Miller*

SIGNATURE

Alesha Miller Vice Pres.

PRINTED NAME AND TITLE

2/28/25

DATE

SIGNATURE

PRINTED NAME AND TITLE

DATE

CERTIFICATION OF

AVAILABLE FUNDS: \$ 17,343.35

*Kimberly M. Buchanan*

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Tarrant County Auditor



**TARRANT COUNTY**  
**DEPARTMENT OF FACILITIES MANAGEMENT**

**MICHAEL A. AMADOR**  
**DIRECTOR**

DATE: January 28, 2025

TO: Jacob Tyler, Project Manager  
Northridge Construction Group

FROM: Jon P. Hendrickson, Assistant Director – Construction Services JH  
JH

RE: 350 W. Belknap Phase 2 Floors 1 & 2 Renovation PCO No. 8

---

We are in receipt of PCO. No. 8 (CCD #4) in the amount of \$9,405.03. This PCO is to add floor boxes to Judge Room 1143 at JP#5 and Constable Room 1134. Circuit of floor box tied into outlet receptacle in plan east wall Judge 1143 and plan north wall in Constable 1134.

Work includes: Two floor boxes, EMT's, steel connectors, steel couplings, conduit hangers #12 THHN CU solid wire, pull line, wirenuts, ground screws with pigtail. Tapping screws along with labor provided by four electricians.

Core drilling 8 total holes and providing miscellaneous materials (tape, wire numbers, hole saws, PPE, consumables) and necessary tools.

This PCO includes change of hardware at door 1171A from set #401A to set #103A to install permanent core with key as per SO request The description of work and cost breakdown have been reviewed and found to be acceptable. The Contract Time will be increased by zero (0) days for this work.

Please implement PCO No. 8 into Change Order No. 2.

**PCO No. /OR/Potential Change Order:**

**Document Reference:** CCD004  
**Date:** 12/26/2024  
**Project:** 350 Belknap – Phase 2 Floors 1 & 2 Renovation

**DESCRIPTION:**

**Add floor boxes Judge 1143 and Constable 1134. Circuit of floor box tied into outlet receptacle in plan east wall Judge 1143 and plan north wall in Constable 1134.**

Two Floor Boxes @ 850.00 = \$1,700.00

EMT's (3/4" & 1-1/4") Steel Connectors (3/4" & 1-1/4") Steel Couplings (3/4" & 1-1/4")  
Conduit Hangers (3/4" & 1-1/4") #12 THHN CU Solid Wire, Pull Line, Wirenuts, Ground  
Screws with Pigtail, Tapping Screws = \$1,723.80

Four Electricians @ 58.00 x 23.91 direct hours, & 5 hours of Non-Productive Labor =  
\$1,730.78

Core Drilling 8 total holes (Two Floor Boxes, & 6 In-wall Conduit Hole) = \$1,100.00

Tools & Materials Miscellaneous (Tape, Wire Numbers, Hole Saws, PPE, Consumables) =  
\$342.38

Profit = \$659.70

**Door#1171A change hardware set from #401A to set #103A.**

Cost for #103 = \$899.61

Credit for #401A = \$212.00

**COST IMPACT: ADD or DEDUCT**

**ADD: Nine Thousand Four Hundred Five and 03/100 Dollars \$9,405.03**

**TIME IMPACT:**

ADD: Zero (0) Days to be added to the current substantial completion

We look forward to working with you. If you are in need of any other assistance, please contact us.

Sincerely,  
Northridge Construction Group, LLC.

---

By: Jacob Tyler

Date: 12/26/2024

ITEM	DESCRIPTION	QTY.	UNIT	COST	Subtotals	TOTALS
<b>LABOR</b>						
1						
2						
3						
4						
5						
6						
7	Labor Burden					
8	<b>LABOR TOTAL</b>					
<b>MATERIALS/RENTALS</b>						
9						
10						
11						
12						
13						
14						
15	<b>MATERIALS TOTAL</b>					
<b>SUBCONTRACTORS &amp; OTHER SUPPORT</b>						
16	Stevens Electric	1	LS	\$7,256.66	\$7,256.66	\$7,256.66
17	DH Pace	1	LS	\$687.61	\$687.61	\$687.61
18						
19						
20						
21						
22	<b>SUBCONTRACTORS &amp; OTHER SUPPORT TOTALS</b>					\$7,944.27
23	<b>Additional Calendar Days To Be Added:</b>		<b>DAYS</b>			

COMMENTS:	<i>SUB-TOTAL</i>	\$7,944.27
	<i>10% OH</i>	\$794.43
	<i>5% Profit</i>	\$436.94
	<i>Bond Fee</i>	\$229.39
	<b>GRAND TOTAL</b>	\$9,405.03

Attach relevant proposals here:




**TARRANT COUNTY**  
DEPARTMENT OF FACILITIES MANAGEMENT

**MICHAEL A. AMADOR**  
DIRECTOR

DATE: February 27, 2025

TO: Jacob Tyler, Project Manager  
Northridge Construction Group

FROM: Jon P. Hendrickson, Assistant Director – Construction Services 

RE: 350 W. Belknap Phase 1 Floors 3 & 4 Renovation

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We are in receipt of PCO No. 9 (Move mop sink) in the amount of \$1,083.68. This PCO is to move the mop sink in janitor closet 3367 due to a beam below. When changing the sink, the door swing and door had to be replaced. A new door is required as the originally designed door has already been fabricated. This will be delivered and turned over to the Owner. The original hardware will still be used, and the frame will be updated at no cost to the owner.

The description of work and cost breakdown have been reviewed and found to be acceptable. The Contract Time will be increased by zero (0) days for this work.

Please implement PCO No. 9 into Change Order No. 2.

**PCO No. /OR/Potential Change Order: 9**

**Document Reference:** RFI 50  
**Date:** 01/28/2025  
**Project:** 350 Belknap – Phase 1 Floors 3 & 4 Renovation

**DESCRIPTION:**

Moving Mop Sink in Jan. Closet 3367 due to a beam below, and when changing sink, the door swing had to be replaced and door. Original door that now can't be used will be sent to the job site, and turned over to Tarrant County for attic stock. Original hardware will still be used, the frame will be updated at no cost to the owner.

**COST IMPACT: ADD or DEDUCT**

**ADD: One Thousand Eighty-Three Dollars and 68/100 Dollars \$1,083.68**

**TIME IMPACT:**

**ADD: Zero (0) Days to be added to the current substantial completion**

We look forward to working with you. If you are in need of any other assistance, please contact us.

Sincerely,  
Northridge Construction Group, LLC.

By: \_\_\_\_\_

Date: \_\_\_\_\_

ITEM	DESCRIPTION	QTY.	UNIT	COST	Subtotals	TOTALS
<b>LABOR</b>						
1						
2						
3						
4						
5						
6						
7	Labor Burden					
8	<b>LABOR TOTAL</b>					
<b>MATERIALS/RENTALS</b>						
9						
10						
11						
12						
13						
14						
15	<b>MATERIALS TOTAL</b>					
<b>SUBCONTRACTORS &amp; OTHER SUPPORT</b>						
16	DH Pace	1	LS	\$915.36	\$915.36	\$915.36
17						
18						
19						
20						
21						
22	<b>SUBCONTRACTORS &amp; OTHER SUPPORT TOTALS</b>					<b>\$915.36</b>
23	Additional Calendar Days To Be Added:		DAYS			

COMMENTS:	<i>SUB-TOTAL</i>	\$915.36
	<i>10% OH</i>	\$91.54
	<i>5% Profit</i>	\$50.35
	<i>Bond Fee</i>	\$26.43
	<b>GRAND TOTAL</b>	<b>\$1,083.68</b>

Attach relevant proposals here:



**TARRANT COUNTY**  
DEPARTMENT OF FACILITIES MANAGEMENT

**MICHAEL A. AMADOR**  
DIRECTOR

DATE: February 24, 2025

TO: Jacob Tyler, Project Manager  
Northridge Construction Group

FROM: Jon P. Hendrickson, Assistant Director – Construction Services JH  
JH

RE: 350 W. Belknap Phase 2 Floors 1 & 2 Renovation

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We are in receipt of PCO No. 10 (Fabricate and Install stair support) in the amount of \$6,854.64. This PCO is for Contractor / Owner logistics coordination resulted design changes to suspend the new steel stair from the 3rd floor in lieu of supporting it below in the basement level. This revision results in a significant reduction of work within the controlled confined basement level Fort Worth Jail space, specifically within and above the control room.

Additionally, two hatches are added at an exterior soffit for the access to plumbing and electrical services above the overhead doors below the second floor.

The description of work and cost breakdown have been reviewed and found to be acceptable. The Contract Time will be increased by zero (0) days for this work.

Please implement PCO No. 10 into Change Order No. 2.

**PCO No. /OR/Potential Change Order: PR10**

**Document Reference:** Conversation with Jon on Basement Access. Upon Looking at the Basement Layout the Supports for Stairs Would Run Through the Control Room. To Miss the Control Room in Basement Supports Will Come From Second Floor Ceiling.

**Date:** 02/19/2025

**Project:** 350 Belknap – Phase 2 Floors 1 & 2 Renovation

**DESCRIPTION: Move Stair Supports & Access Panels at Sally Port.**

SCOPE: Fabricate and Install stair supports to the underside of the third floor.

Material: \$2,000.00 (1 new W16x50's and 1 new W8x10, PL's 1x5x5, New Hanger Rods, New Shop Drawings Add Cost of \$3,788.00 (see Green Sheet for New Steel Added) per new engineered drawing. Credit of -\$1,788.00 for C12x30's)

Install Labor: -\$100.00 (Credit for Drilling on C's)

Equipment: \$1,390.00 (lift to get materials on the second floor from the street and equipment to hoist materials from the second floor to the underside of the third floor, and added jacks to hold beams. Credit of \$130.00 for one Duct Jack, and an add for Telehandler to get steel to second floor and 4 Duct Jack's to hold 30' beam.)

To add two access panels for mechanical and electrical from the sally port. This price includes lift rentals - Lift to Access Soffit in the Sally Port Area (\$403.00) materials - Two 3'x3' access Panels (\$480.00), labor - Cut Soffit, Install Panel, Haul Off, Trim Out, Paint, 2 guys 2 Holes (\$1,440.00), and equipment - Tools for demo & Tools for install, & Screws, Caulking (\$177.00). Total \$2,500.00

**COST IMPACT: ADD or DEDUCT**

**ADD: Six Thousand Eight Hundred Fifty-Four Dollars and 64/100 \$6,854.64**

**TIME IMPACT:**

**ADD: Zero (0) Days** to be added to the current substantial completion

We look forward to working with you. If you are in need of any other assistance, please contact us.

Sincerely,  
Northridge Construction Group, LLC.

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By: Jacob Tyler

Date: 02-18-2025

ITEM	DESCRIPTION	QTY.	UNIT	COST	Subtotals	TOTALS
<b>LABOR</b>						
1						
2						
3						
4						
5						
6						
7				Labor Burden		
8	<b>LABOR TOTAL</b>					
<b>MATERIALS/RENTALS</b>						
9						
10						
11						
12						
13						
14						
15	<b>MATERIALS TOTAL</b>					
<b>SUBCONTRACTORS &amp; OTHER SUPPORT</b>						
16	KBP	1	LS	\$3,290.00	\$3,290.00	\$3,290.00
17	NCG	1	LS	\$2,500.00	\$2,500.00	\$2,500.00
18						
19						
20						
21						
22	<b>SUBCONTRACTORS &amp; OTHER SUPPORT TOTALS</b>					\$5,790.00
23	<b>Additional Calendar Days To Be Added:</b>		<b>DAYS</b>			

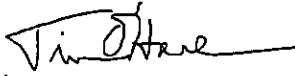
COMMENTS:-	<b>SUB-TOTAL</b>	\$5,790.00
	<b>10% OH</b>	\$579.00
	<b>5% Profit</b>	\$318.45
	<b>Bond Fee</b>	\$167.19
	<b>GRAND TOTAL</b>	\$6,854.64

Attach relevant proposals here:

Consideration of Change Order No. 2 to the Northridge Construction Group Construction Service Contract for the 350 West Belknap Building Remodel of Floors 1-4

**SIGNED AND EXECUTED** this 11 day of March, 2025.

**COUNTY OF TARRANT  
STATE OF TEXAS**

A handwritten signature in black ink that reads "Tim O'Hare". The signature is written in a cursive style with a long horizontal line extending to the right.

Tim O'Hare  
County Judge  
3/13/2025