COMMISSIONERS COURT
COMMUNICATION

COURT ORDER NUMBER 144750
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DATE: 2/19/2025

SUBJECT: **CONSIDERATION TO ALLOW USAGE OF ELECTION SERVICES CONTRACT FUNDS TO COVER EXPENSES RELATED TO THE MAY ENTITY 2025 ELECTIONS AND RUNOFF, IF APPLICABLE**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider to allow the use of up to $200,000.00 from the Election Services Contract funds to cover expenses of Election day consumables, such as supplies, food, and pay for temporary staff, for the May Entity Election on May 3, 2025 and Runoff, if applicable.

BACKGROUND

Section 31.100, subsection (a) of the Texas Elections Code establishes that: "Money paid to a county election officer under an election services contract shall be deposited in a separate fund in the county treasury. The county election officer may make expenditures from the fund without budgeting or appropriation by the commissioners court."

Related to this, subsection (f) states that: "A surplus in the election services contract fund may be used only to defray expenses of the county election officer's office in connection with election-related duties or functions."

Finally, subsection (c) of rule 81.161 of the Texas Administrative Code requires that: "If the county election officer determines that a funding request qualifies under subsection (b) of this section and should be paid from surplus election service contract funds, said request shall be made in writing to the county commissioners court."

The election officer has determined that this funding request qualifies under the statutory provisions recited above and makes the request to the Commissioners Court to use up to $200,000.00 from the Election Services Contract funds to cover expenses of Election day consumables, such as supplies, food, and pay for temporary staff, for the May Entity Election on May 3, 2025 and Runoff, if applicable.

FISCAL IMPACT

Funding in the amount of $200,000.00 is available in T7100-2025 Contract Elections/1420000000 Elections/500000 Rollup-All Expenditures.

SUBMITTED BY	Elections Administration	PREPARED BY:	Tracy Nguyen
		APPROVED BY:	Clinton Ludwig