



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER _____
PAGE 1 OF 14
DATE: 10/15/2024

SUBJECT: BID NO. 2023-011 - ANNUAL CONTRACT FOR ARBOR AND LANDSCAPE SUPPLIES AND SERVICES - COUNTYWIDE - VARIOUS VENDORS - EXERCISE SECOND AND FINAL OPTION FOR RENEWAL - SAME HOURLY RATES AND MARKUP FOR PARTS

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of Bid No. 2023-011, Annual Contract for Arbor and Landscape Supplies and Services, for the second and final optional twelve (12) month period at the same hourly rates and markup for parts.

BACKGROUND

On November 22, 2022, the Commissioners Court, through Court Order #139766, awarded Bid No. 2023-011, Annual Contract for Arbor and Landscape Supplies and Services, Countywide, to the following vendors:

Primary	MG Lawn and Landscape, LLC
Secondary	C. Green Scaping, LP

The awards were based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month period.

On October 3, 2023, the Commissioners Court, through Court Order #141891, approved the first renewal option.

The vendors notified Purchasing in writing that their prices will remain firm through December 3, 2025. Facilities Management notified Purchasing in writing that they are pleased with the vendors and want to renew.

This contract is used for landscaping projects and maintenance services at various Tarrant County locations. Services include, but are not limited to, arbor services, installing lawn edging, excavation, planting and composting, tree trimming, tree and stump removal, replacing trees, and masonry work.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that the Commissioners Court approve renewal of Bid No. 2023-011, Annual Contract for Arbor and Landscape Supplies and Services, for another twelve (12) month period.

SUBMITTED BY	Purchasing	PREPARED BY:	Allan Tucker
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



COMMISSIONERS COURT COMMUNICATION

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FISCAL IMPACT

Expenses for last year were approximately \$241,012.32. The County's future costs will be determined by the supplies and services provided on an as-needed basis. Funding is available in account 10000-2025 General Fund/Various Cost Centers/532051 Landscape expense.



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

September 11, 2024

MG Lawn and Landscape, LLC
Norely Ramos
6080 South Hulen 360 Box 197
Fort Worth, TX 76132

Re: RFB No. 2023-011 – Annual Contract for Arbor and Landscape Supplies and
Services

Dear Ms. Ramos:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of December 4, 2022 through December 3, 2023. The effective dates for the second and final renewal option will run from December 4, 2024 through December 3, 2025.

Tarrant County Purchasing Department hereby extends an invitation to MG Lawn and Landscape, LLC. to accept the second and final option for an additional one (1) year period as the primary vendor for this bid as awarded on November 22, 2022. MG Lawn and Landscape, LLC. acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through December 3, 2025.

☒ Yes, MG Lawn and Landscape, LLC. will accept the offer to extend the same firm fixed prices through December 3, 2025. **Please include a current 1295 Form with your response.**

☐ No, MG Lawn and Landscape, LLC. will NOT accept the offer to extend the same firm fixed prices through December 3, 2025.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☒ No
If yes, please return a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

Allan Tucker

Allan Tucker, Senior Buyer
Tarrant County
817-884-1852

Norely Ramos

Norely Ramos
MG Lawn and Landscape, LLC.

9/13/2024

Date



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

September 11, 2024

C Green Scaping, LP
Curtis Green
2401 Handley Ederville Road
Fort Worth, TX 76118

Re: RFB No. 2023-011 – Annual Contract for Arbor and Landscape Supplies and Services

Dear Mr. Green:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of December 4, 2022 through December 3, 2023. The effective dates for the second and final renewal option will run from December 4, 2024 through December 3, 2025.

Tarrant County Purchasing Department hereby extends an invitation to C Green Scaping, LP. to accept the second and final option for an additional one (1) year period as the secondary vendor for this bid as awarded on November 22, 2022. C Green Scaping, LP. acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through December 3, 2025.

☒ Yes, C Green Scaping, LP. will accept the offer to extend the same firm fixed prices through December 3, 2025. **Please include a current 1295 Form with your response.**

☐ No, C Green Scaping, LP. will NOT accept the offer to extend the same firm fixed prices through December 3, 2025.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☐ No

If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Allan Tucker

Allan Tucker, Senior Buyer
Tarrant County
817-884-1852

[Signature]
Curtis Green

C Green Scaping, LP.

9/12/24
Date

Memorandum

To: Chad Raines, Willie Shephard, Joshua Palmer

Dept: Facilities Management

From: Allan Tucker, Sr. Buyer, Purchasing Dept.

Date: 09/09/2024

Re: Renewal of RFB 2023-011 - Annual Contract for Arbor and Landscape Supplies and Services

The above referenced contract will expire on December 3rd, 2024. This contract includes two (2) options to renew with the vendor for additional twelve (12) month terms. The second and final renewal term would begin December 4th, 2024 and would expire December 3rd, 2025.

If you wish to exercise this renewal option with the vendor listed below for twelve more months, please check the appropriate response and email this form back to me as soon as possible.

Primary	MG Lawn and Landscape, LLC
Secondary	C. Green Scaping, LP

 X Yes, I wish to continue the current contract with the above-mentioned vendor for the second and final renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

532051/10000-2025/ Various Cost Centers

 No, I do not wish to continue the current contract with the above-mentioned vendor for the following reason(s).

SIGNATURE: Joshua B. Palmer

DATE: 9/13/24

RFB 2023-011 Annual Contract for Arbor and Landscape Supplies and Services

		Primary Award	Secondary Award
		MG Lawn & Landscape, LLC Fort Worth, TX HUB - No CO-OP - Yes	C. Green Scaping, LP Fort Worth, TX HUB - Yes CO-OP - Yes
LANDSCAPING SERVICES			
LABOR RATES			
	Est. Hours	Hourly Rate	Extended Rate
1. Trained Technician, Hourly Rate, 8:00am to 5:00pm	150	\$ 50.00	\$ 7,500.00
2. Trained Technician, Hourly Rate, 5:01pm to 7:59am	10	\$ 75.00	\$ 750.00
3. Trained Technician, Weekends & Holidays, Hourly Rate	10	\$ 75.00	\$ 750.00
		Hourly Rate	Extended Rate
		\$ 80.00	\$ 12,000.00
		\$ 105.00	\$ 1,050.00
		\$ 129.00	\$ 1,290.00
EMERGENCY RATE			
Emergency Call Rate, Hourly Rate	10	\$ 125.00	\$ 1,250.00
		\$ 129.00	\$ 1,290.00
LANDSCAPING SERVICES TOTAL			
		\$ 10,250.00	\$ 15,630.00
PLANTS AND MATERIALS MARK UP:			
	20%		15%
RESPONSE TIME			
1. List maximum response to be onsite for normal business hour calls:	4 Hours		2 Days
2. List maximum response time to be onsite for emergency calls:	2 Hours		2 Hours
3. List smallest crew size available for your Firm:	2		2
4. List number of years your Firm has been in the Landscaping Services Industry:	17 Years		39 Years

RFB 2023-011 Annual Contract for Arbor and Landscape Supplies and Services

				TreeNewal, LLC Argyle, TX HUB - Yes
LANDSCAPING SERVICES				
LABOR RATES				
		Est. Hours	Hourly Rate	Extended Rate
1. Trained Technician, Hourly Rate, 8:00am to 5:00pm		150	No Bid	No Bid
2. Trained Technician, Hourly Rate, 5:01pm to 7:59am		10	No Bid	No Bid
3. Trained Technician, Weekends & Holidays, Hourly Rate		10	No Bid	No Bid
EMERGENCY RATE				
Emergency Call Rate, Hourly Rate		10	No Bid	No Bid
LANDSCAPING SERVICES TOTAL				
				*No Bid
PLANTS AND MATERIALS MARK UP:				
			No Bid	
RESPONSE TIME				
1. List maximum response to be onsite for normal business hour calls:			No Bid	
2. List maximum response time to be onsite for emergency calls:			No Bid	
3. List smallest crew size available for your Firm:			No Bid	
4. List number of years your Firm has been in the Landscaping Services Industry:			No Bid	

RFB 2023-011 Annual Contract for Arbor and Landscape Supplies and Services

Primary Award		Secondary Award
	MG Lawn & Landscape, LLC Fort Worth, TX HUB - No CO-OP - Yes	C. Green Scaping, LP Fort Worth, TX HUB - Yes CO-OP - Yes

ARBOR SERVICES

LABOR RATES					
	Est. Hours	Hourly Rate	Extended Rate	Hourly Rate	Extended Rate
1. Trained Technician, Hourly Rate, 8:00am to 5:00pm	150	\$ 75.00	\$ 11,250.00	\$ 140.00	\$ 21,000.00
2. Trained Technician, Hourly Rate, 5:01pm to 7:59am	10	\$ 150.00	\$ 1,500.00	\$ 185.00	\$ 1,850.00
3. Trained Technician, Weekends & Holidays, Hourly Rate	10	\$ 150.00	\$ 1,500.00	\$ 260.00	\$ 2,600.00
EMERGENCY RATE					
Emergency Call Rate, Hourly Rate	10	\$ 150.00	\$ 1,500.00	\$ 260.00	\$ 2,600.00
ARBOR SERVICES TOTAL					
		\$	15,750.00	\$	28,050.00
MATERIALS MARK UP:					
		20%		15%	

RESPONSE TIME

1. List maximum response to be onsite for normal business hour calls:	4 Hours	2 Days
2. List maximum response time to be onsite for emergency calls:	2 Hours	2 Hours
3. List smallest crew size available for your Firm:	3	2
4. List number of years your Firm has been in the Landscaping Services Industry:	17 Years	39 Years

RFB 2023-011 Annual Contract for Arbor and Landscape Supplies and Services

				TreeNewal, LLC Argyle, TX HUB - Yes
ARBOR SERVICES				
LABOR RATES				
		Est. Hours	Hourly Rate	Extended Rate
1. Trained Technician, Hourly Rate, 8:00am to 5:00pm		150	*105	\$ 15,750.00
2. Trained Technician, Hourly Rate, 5:01pm to 7:59am		10	*105	\$ 1,050.00
3. Trained Technician, Weekends & Holidays, Hourly Rate		10	*115	\$ 1,150.00
EMERGENCY RATE				
Emergency Call Rate, Hourly Rate		10	\$ 150.00	\$ 1,500.00
ARBOR SERVICES TOTAL			*\$	\$ 19,450.00
MATERIALS MARK UP:			20%	
RESPONSE TIME				
1. List maximum response to be onsite for normal business hour calls:			4 Hours	
2. List maximum response time to be onsite for emergency calls:			8 Hours	
3. List smallest crew size available for your Firm:			2 Men	
4. List number of years your Firm has been in the Landscaping Services Industry:			5 Years	

RFB 2023-011 Annual Contract for Arbor and Landscape Supplies and Services

		Primary Award		Secondary Award	
		MG Lawn & Landscape, LLC Fort Worth, TX HUB - No CO-OP - Yes		C. Green Scaping, LP Fort Worth, TX HUB - Yes CO-OP - Yes	
MASONRY WORK					
LABOR RATES					
	Est. Hours	Hourly Rate	Extended Rate	Hourly Rate	Extended Rate
1. Trained Technician, Hourly Rate, 8:00am to 5:00pm	75	\$ 50.00	\$ 3,750.00	\$ 92.00	\$ 6,900.00
2. Trained Technician, Hourly Rate, 5:01pm to 7:59am	10	\$ 50.00	\$ 500.00	\$ 120.00	\$ 1,200.00
3. Trained Technician, Weekends & Holidays, Hourly Rate	10	\$ 75.00	\$ 750.00	\$ 145.00	\$ 1,450.00
EMERGENCY RATE					
Emergency Call Rate, Hourly Rate	10	\$ 75.00	\$ 750.00	\$ 145.00	\$ 1,450.00
MASONRY WORK TOTAL					
		\$	5,750.00	\$	11,000.00
MATERIALS MARK UP:					
		20%		15%	
RESPONSE TIME					
1. List maximum response to be onsite for normal business hour calls:		4 Hours		2 Days	
2. List maximum response time to be onsite for emergency calls:		2 Hours		2 Hours	
3. List smallest crew size available for your Firm:		2		2	
4. List number of years your Firm has been in the Landscaping Services Industry:		17 Years		39 Years	
TOTAL BID					
		\$	31,750.00	\$	54,680.00

RFB 2023-011 Annual Contract for Arbor and Landscape Supplies and Services

					TreeNewal, LLC Argyle, TX HUB - Yes
MASONRY WORK					
LABOR RATES					
		Est. Hours	Hourly Rate	Extended Rate	
1. Trained Technician, Hourly Rate, 8:00am to 5:00pm		75	No Bid	No Bid	
2. Trained Technician, Hourly Rate, 5:01pm to 7:59am		10	No Bid	No Bid	
3. Trained Technician, Weekends & Holidays, Hourly Rate		10	No Bid	No Bid	
EMERGENCY RATE					
Emergency Call Rate, Hourly Rate		10	No Bid	No Bid	
MASONRY WORK TOTAL					*No Bid
MATERIALS MARK UP:					
			No Bid		
RESPONSE TIME					
1. List maximum response to be onsite for normal business hour calls:			No Bid		
2. List maximum response time to be onsite for emergency calls:			No Bid		
3. List smallest crew size available for your Firm:			No Bid		
4. List number of years your Firm has been in the Landscaping Services Industry:			No Bid		
TOTAL BID					*No Bid

*Note: TreeNewal did not meet specifications for failure to bid all items as required.
LETCO Group, LLC dba Living Earth submitted a no-bid.

RFB 2023-011 Annual Contract for Arbor and Landscape Supplies and Services

		Primary Award			Secondary Award		
		MG Lawn and Landscape, LLC Fort Worth, TX HUB - No CO-OP - Yes			C. Green Scaping, LP Fort Worth, TX HUB - Yes CO-OP - No		
OWNER RENTAL EQUIPMENT		Hourly Rate	Weekly Rate	Monthly Rate	Hourly Rate	Weekly Rate	Monthly Rate
1	Mini Skid	\$ 125.00	\$ 2,500.00	\$ 5,000.00	\$ 100.00	\$ 3,400.00	\$ 13,600.00
2	Full Size Skid	\$ 200.00	\$ 4,000.00	\$ 8,000.00	\$ 110.00	\$ 3,740.00	\$ 14,960.00
3	Boom Lift	\$ 125.00	\$ 2,500.00	\$ 5,000.00	\$ 185.00	\$ 6,290.00	\$ 25,160.00
4	Trailer	\$ 50.00	\$ 2,000.00	\$ 4,000.00	\$ 24.00	\$ 420.00	\$ 1,680.00
5	Aerator	\$ 50.00	\$ 2,000.00	\$ 4,000.00	\$ 90.00	\$ 3,060.00	\$ 12,240.00
6	Dump Trailer	\$ 50.00	\$ 2,000.00	\$ 4,000.00	\$ 120.00	\$ 4,800.00	\$ 19,200.00
7	Backhoe	\$ 150.00	\$ 3,000.00	\$ 6,000.00	\$ 145.00	\$ 4,930.00	\$ 19,720.00
8	Mini Excavator	\$ 150.00	\$ 3,000.00	\$ 6,000.00	\$ 110.00	\$ 3,740.00	\$ 14,960.00
9	Trencher	\$ 50.00	\$ 2,000.00	\$ 4,000.00	\$ 110.00	\$ 3,740.00	\$ 14,960.00
10	Stump Grinder	\$ 50.00	\$ 2,000.00	\$ 4,000.00	\$ 100.00	\$ 3,400.00	\$ 16,600.00
11	Chipper Truck & Chipper	\$ 150.00	\$ 3,000.00	\$ 6,000.00	\$ 220.00	\$ 7,480.00	\$ 29,920.00
12	Mixer	\$ 50.00	\$ 2,000.00	\$ 4,000.00	\$ 90.00	\$ 3,060.00	\$ 12,240.00

RFB 2023-011 Annual Contract for Arbor and Landscape Supplies and Services

OWNER RENTAL EQUIPMENT		TreeNewal, LLC Argyle, TX HUB - Yes		
		Hourly Rate	Weekly Rate	Monthly Rate
1	Mini Skid			
2	Full Size Skid			
3	Boom Lift			
4	Trailer	*No Bid	*No Bid	*No Bid
5	Aerator	*No Bid	*No Bid	*No Bid
6	Dump Trailer	*No Bid	*No Bid	*No Bid
7	Backhoe			
8	Mini Excavator			
9	Trencher			
10	Stump Grinder			
11	Chipper Truck & Chipper	*No Bid	*No Bid	*No Bid
12	Mixer			

*Note: TreeNewal did not meet specifications for failure to bid all items as required.
LETCO Group, LLC dba Living Earth submitted a no-bid.

There Shall Be No Mark-Up On Owned/Rental Equipment.



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: _____ Bid No. 2023-011 - Annual Contract for Arbor and Landscape Supplies and Services - Countywide - Various Vendors - Exercise Second and Final Option for Renewal - Same Hourly Rates and Markup for Parts

County Department: _____ PURCHASING

Contact Person: _____ Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: _____ (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No ✓

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No ✓

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
