



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 145419

PAGE 1 OF 17

DATE: 7/1/2025

**SUBJECT: CONSIDERATION OF RISK MANAGEMENT BOARD MINUTES AND
RECOMMENDED CLAIMS**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the board minutes and payment of the following claims recommended by the Risk Management Board and authorize the County Auditor to pay funds prior to appearing on the claims register.

BACKGROUND

The Risk Management Board held meetings on Wednesday, April 30, 2025, May 14, 2025, May 21, 2025, May 28, 2025, June 4, 2025, June 11, 2025, and June 18, 2025. The minutes resulting from these meetings are attached for review.

The claims recommended by the Risk Management Board are as follows:

Heriberto Gonzalez
Claim No. 25-20014 (Pct. 4 Maintenance)
\$5,453.00

On March 4, 2025, County equipment damaged property owned by Heriberto Gonzalez. The Risk Management Board recommends payment of \$5,453.00 for full and final settlement of this claim.

State Farm Insurance (Subrogation for Edwin Rivera)
Claim No. 25-10004 (Sheriff)
\$4,256.01

On October 16, 2024, a County vehicle made contact with a vehicle belonging to Mr. Rivera. The Risk Management Board recommends payment of \$4,256.01 for full and final settlement of this claim.

Platinum Collision Center of Willow Park, LLC (Lyle Bremmeyer)
Claim No. 25-20015 (Pct. 1 Maintenance)
\$1,939.33

On May 6, 2025, the Commissioners Court, through Court Order # 145130, approved payment for repairs to Mr. Bremmeyer's vehicle due to damage caused from County equipment. Platinum Collision Center of Willow Park, LLC submitted a supplement for additional work required to repair the damage. The Risk Management Board recommends a supplemental payment of \$1,939.33 for this claim.

SUBMITTED BY	Budget and Risk Management	PREPARED BY:	Elliot Lester
		APPROVED BY:	Travis Yarbrough



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER: 145419 DATE: 7/1/2025 PAGE 2 OF 17

Yasmel Abreau
Claim No. 25-10042 (Constable Pct. 6)
\$588.47 (Plus Rental)

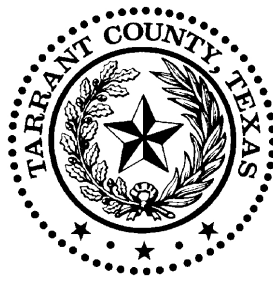
On March 11, 2025, a County vehicle made contact with a vehicle belonging to Mr. Abreau. The Risk Management Board recommends payment of \$588.47 plus rental car for this claim.

Frankie Bryson
Claim No. 25-20025 (Pct. 1 Maintenance)
\$2,200.00

On May 7, 2025, Ms. Bryson's vehicle sustained damage in a construction zone. The Risk Management Board recommends payment of \$2,200.00 for full and final settlement of this claim.

FISCAL IMPACT

Payment of these items will be from Tarrant County's Self-Insurance Funds.



TARRANT COUNTY

BUDGET & RISK MANAGEMENT

TARRANT COUNTY ADMINISTRATION BUILDING
100 E. WEATHERFORD – 4TH FLOOR, ROOM 403
FORT WORTH, TEXAS 76196-0102
817/884-2640 FAX 817/212-7202

HELEN H. GIESE
DIRECTOR

RISK MANAGEMENT BOARD MEETING

April 30, 2025

MINUTES

Call to Order

PRESENT: Representatives:

David Hudson	(Criminal District Attorney)
Matthew Jones	(Auditor's Office)
Glen Richardson	(Sheriff's Office)
Joseph Jackson	(Transportation)

I. Approval of April 23, 2025, Consent Minutes

Joseph Jackson moved for approval of the April 23, 2025, Consent Minutes of the Risk Management Board. Matthew Jones seconded; motion carried unanimously with David Hudson abstaining.

II. Consideration of Claims

RISK MANAGEMENT BOARD MEETING

April 30, 2025, Minutes

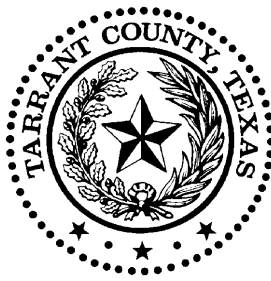
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- A. AT&T** \$ 228.74
Claim No. 25-20021 (Pct. 1 Maintenance)
David Hudson made a **motion to deny ITEM II A.** Joseph Jackson seconded; motion carried unanimously.
- B. Heriberto Gonzalez** \$ 5,453.00
Claim No. 25-20014 (Pct. 4 Maintenance)
David Hudson made a **motion to deny ITEM II B.** Glen Richardson seconded; motion carried unanimously.
- C. Charles Robertson** \$ 1,420.00
Claim No. 25-20013 (Pct. 2 Maintenance)
Matthew Jones made a **motion to approve ITEM II C.** Joseph Jackson seconded; motion carried unanimously.
- D. Total Loss of County Vehicle** \$ 43,978.00
(Total Cost for Replacement of Explorer and Additional Equipment)
Claim No. 25-10030 (Sheriff)
David Hudson made a **motion to approve ITEM II D.** Glen Richardson seconded; motion carried unanimously.
- E. 1. Read's Auto Collision** \$
13,259.81
2. Appraisal Service of Arkansas \$
110.00
Claim No. 25-10050 (Sheriff)
Glen Richardson made a **motion to approve ITEM II E.** Matthew Jones seconded; motion carried unanimously.

III. Consideration of Services

- F. Occupational Health Centers of the SW, P.A.** \$
5,117.50
(Employee Physicals/Account # N01-0020237983)
Invoice #326182791 04/16/2025-04/22/2025
- G. RN Expertise, Inc. (Pre-Employment Screening)** \$
1,195.97
Invoice #165152 March 2025
- H. McCullough Mediation (Litigation Expense)** \$
725.00
Claim No. 23-10083
Matthew Jones made a **motion to approve ITEMS III F through H.** Joseph Jackson seconded; motion carried unanimously.

IV. Next Meeting: Wednesday, May 7, 2025, at 11:00 A.M., 4th Floor, Room 403



TARRANT COUNTY

BUDGET & RISK MANAGEMENT

TARRANT COUNTY ADMINISTRATION BUILDING
100 E. WEATHERFORD – 4TH FLOOR, ROOM 403
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HELEN H. GIESE
DIRECTOR

RISK MANAGEMENT BOARD MEETING

May 14, 2025

CONSENT MINUTES

Call to Order

PRESENT: Representatives:	Glen Richardson	(Sheriff's Office)
	Roxie Held	(Human Resources)
	Maegan South	(County Administration)
	Matthew Jones	(Auditor's Office)
	Joseph Jackson	(Transportation)

I. Approval of May 7, 2025, Consent Minutes

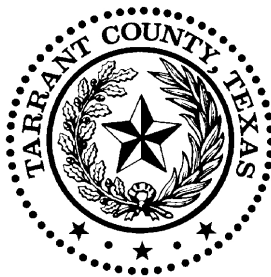
The minutes from May 7, 2025, Risk Management Board were approved unanimously.

II. Consideration of Services

- | | |
|---|-----------------------|
| A. Occupational Health Centers of the SW, P.A. | \$ |
| 1,780.00 | |
| <i>(Employee Physicals/Account # N01-0020237983)</i> | |
| Invoice #326222533 | 04/30/2025-05/06/2025 |
| B. Emerald Reporting Services, Inc. (Litigation Expense) | \$ |
| 1,490.50 | |
| Claim No. 18-20069 (Sheriff) | |

Items II A and B were approved unanimously.

III. Next Meeting: Wednesday, May 21, 2025, at 11:00 A.M., 4th Floor, Room 403



TARRANT COUNTY

BUDGET & RISK MANAGEMENT

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100 E. WEATHERFORD – 4TH FLOOR, ROOM 403
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817/884-2640 FAX 817/212-7202

HELEN H. GIESE
DIRECTOR

RISK MANAGEMENT BOARD MEETING

May 21, 2025

CONSENT MINUTES

Call to Order

PRESENT: Representatives:	Glen Richardson	(Sheriff's Office)
	Roxie Held	(Human Resources)
	Maegan South	(County Administration)
	Matthew Jones	(Auditor's Office)
	Joseph Jackson	(Transportation)

I. Approval of May 14, 2025, Consent Minutes

The minutes from May 14, 2025, Risk Management Board were approved unanimously.

II. Consideration of Services

- | | | |
|-----------|---|--------------------|
| A. | Platinum Collision Center of Willow Park, LLC (Supplement) | \$ 1,939.33 |
| | Claim No. 25-20015 (Pct. 1 Maintenance) | |
| B. | 1. Read's Auto Collision | \$ 9,000.21 |
| | 2. Appraisal Service of Arkansas | \$ 110.00 |
| | Claim No. 25-10054 (Constable Pct. 5) | |

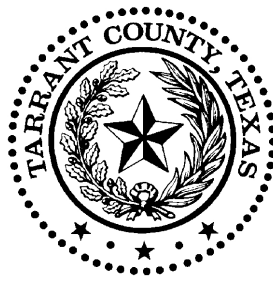
Items II A and B were approved unanimously.

III. Consideration of Services

- | | | |
|-----------|---|---------------------|
| C. | Occupational Health Centers of the SW, P.A. | \$ 7,068.50 |
| | <i>(Employee Physicals/Account # N01-0020237983)</i> | |
| | Invoice #326239906 05/07/2025-05/13/2025 | |
| D. | Sedgwick Claims Management Services, Inc. | \$ 38,316.25 |
| | Workers Compensation New Claims Service and Cost Containment Fees | |
| | Invoice #400000243196 April 2025 | |

Items III C and D were approved unanimously.

IV. Next Meeting: Wednesday, May 28, 2025, at 11:00 A.M., 4th Floor, Room 403



TARRANT COUNTY

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HELEN H. GIESE
DIRECTOR

RISK MANAGEMENT BOARD MEETING

May 28, 2025

MINUTES

Call to Order

PRESENT: Representatives:

David Hudson	(Criminal District Attorney)
Matthew Jones	(Auditor's Office)
Amy Blaustein	(Sheriff's Office)
Joseph Jackson	(Transportation)
Maegan South	(County Administration)

I. Approval of May 21, 2025, Consent Minutes

Joseph Jackson moved for approval of the May 21, 2025, Consent Minutes of the Risk Management Board. Matthew Jones seconded; motion carried unanimously with David Hudson and Amy Blaustein abstaining.

II. Consideration of Claims

- | | |
|--|--------------------|
| A. Muna Bhattarai | \$ 2,200.00 |
| Claim No. 25-20022 (Sheriff) | |
| Matthew Jones made a motion to deny ITEM II A. David Hudson seconded; motion carried unanimously. | |
| B. Beverly Deitz (Plus Rental) | \$ 1,000.00 |
| Claim No. 25-20024 (Transportation) | |
| Maegan South made a motion to deny ITEM II B. Matthew Jones seconded; motion carried unanimously. | |

RISK MANAGEMENT BOARD MEETING

May 28, 2025, Minutes

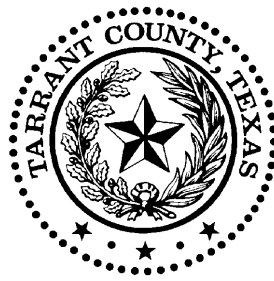
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- C. Frankie Bryson (Plus Rental) \$ 3,200.00**
Claim No. 25-20025 (Pct. 1 Maintenance)
Matthew Jones made a **motion to approve ITEM II C up to \$3,200.00**. David Hudson seconded; motion carried 3 votes to 2 with Maegan South and Joseph Jackson opposing.
- D. Travelers Insurance (Subrogation for Carlene & David Nutchey) \$ 2,076.52**
Claim No. 25-10019 (Sheriff)
Amy Blaustein made a **motion to deny ITEM II D**. Matthew Jones seconded; motion carried unanimously.
- E. State Farm Insurance (Subrogation for Edwin Rivera) \$ 8,512.02**
Claim No. 25-10004 (Sheriff)
Maegan South made a **motion to approve ITEM II E for \$4,256.01**. Joseph Jackson seconded; motion carried unanimously.
- F. Heriberto Gonzalez \$ 5,453.00**
Claim No. 25-20014 (Pct. 4 Maintenance)
David Hudson made a **motion to deny ITEM II F**. Amy Blaustein seconded; motion carried 3 votes to 1 with Joseph Jackson opposing and Maegan South abstaining.
- G. 1. Yasmel Abreau (Plus Rental) \$ 2,636.29**
2. Appraisal Service of Arkansas \$ 110.00
Claim No. 25-10042 (Constable Pct. 6)
Maegan South made a **motion to approve ITEM II G for \$588.47**. Joseph Jackson seconded; motion carried unanimously.
- H. Appraisal Service of Arkansas \$ 110.00**
Claim No. 25-10058 (Sheriff)
Matthew Jones made a **motion to approve ITEM II H**. Joseph Jackson seconded; motion carried unanimously.

III. Consideration of Services

- I. Occupational Health Centers of the SW, P.A. \$ 6,005.00**
(Employee Physicals/Account # N01-0020237983)
Invoice #326258445 05/14/2025-05/20/2025
- J. RN Expertise, Inc. (Pre-Employment Screening) \$ 1,046.65**
Invoice #165985 April 2025
Maegan South made a **motion to approve ITEMS III I and J**. Amy Blaustein seconded; motion carried unanimously.

IV. Next Meeting: Wednesday, June 4, 2025, at 11:00 A.M., 4th Floor, Room 403



TARRANT COUNTY BUDGET & RISK MANAGEMENT

TARRANT COUNTY ADMINISTRATION BUILDING
100 E. WEATHERFORD – 4TH FLOOR, ROOM 403
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HELEN H. GIESE
DIRECTOR

RISK MANAGEMENT BOARD MEETING

June 4, 2025

CONSENT MINUTES

Call to Order

PRESENT: Representatives:	Amy Blaustein	(Sheriff's Office)
	Roxie Held	(Human Resources)
	Matthew Jones	(Auditor's Office)
	Joseph Jackson	(Transportation)

I. Approval of May 28, 2025, Minutes

The minutes from May 28, 2025, Risk Management Board were approved unanimously.

RISK MANAGEMENT BOARD MEETING

June 4, 2025, Consent Minutes

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II. Consideration of Services

A. Read's Auto Collision	\$ 2,514.88
Claim No. 25-10059 (District Attorney)	
B. Read's Auto Collision (Supplement)	\$ 418.40
Claim No. 25-10046 (Sheriff)	
C. Donna Caswell (Plus Rental)	\$ 0.00
Claim No. 25-10058 (Sheriff)	

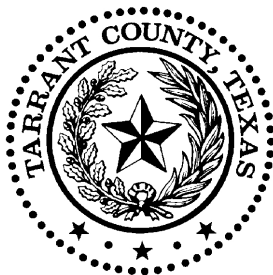
Items II A through C were approved unanimously.

III. Consideration of Services

D. Occupational Health Centers of the SW, P.A.	\$ 2,892.50
<i>(Employee Physicals/Account # N01-0020237983)</i>	
Invoice #326276876 05/21/2025-05/27/2025	

Item III D was approved unanimously.

IV. Next Meeting: Wednesday, June 11, 2025, at 11:00 A.M., 4th Floor, Room 403



TARRANT COUNTY

BUDGET & RISK MANAGEMENT

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HELEN H. GIESE
DIRECTOR

RISK MANAGEMENT BOARD MEETING

June 11, 2025

CONSENT MINUTES

Call to Order

PRESENT: Representatives:	Matthew Jones	(Auditor's Office)
	Joseph Jackson	(Transportation)
	Glen Richardson	(Sheriff's Office)
	Roxie Held	(Human Resources)

I. Approval of June 4, 2025, Consent Minutes

The minutes from June 4, 2025, Risk Management Board were approved unanimously.

RISK MANAGEMENT BOARD MEETING

June 11, 2025, Consent Minutes

Page Two

II. Consideration of Claims

A.	Read's Auto Collision (Supplement) Claim No. 25-10050 (Sheriff)	\$ 8,103.02
B.	1. Read's Auto Collision 2. Appraisal Service of Arkansas Claim No. 25-10048 (Sheriff)	\$ 2,961.29 \$ 110.00
C.	1. Read's Auto Collision 2. Appraisal Service of Arkansas Claim No. 25-10053 (Constable Pct. 7)	\$ 3,379.07 \$ 110.00
D.	1. Read's Auto Collision 2. Appraisal Service of Arkansas Claim No. 25-10058 (Sheriff)	\$ 6,132.01 \$ 110.00
E.	Appraisal Service of Arkansas Claim No. 25-10060 (District Attorney)	\$ 110.00

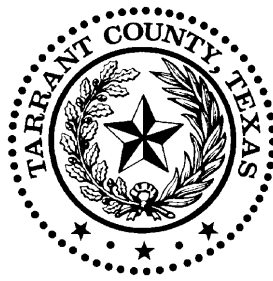
Items II A through E were approved unanimously.

III. Consideration of Services

F.	Occupational Health Centers of the SW, P.A. 4,005.00 <i>(Employee Physicals/Account # N01-0020237983)</i> Invoice #326297195 06/28/2025-06/03/2025	\$
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Item III F was approved unanimously.

IV. Next Meeting: Wednesday, June 18, 2025, at 11:00 A.M., 4th Floor, Room 403



TARRANT COUNTY

BUDGET & RISK MANAGEMENT

TARRANT COUNTY ADMINISTRATION BUILDING
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817/884-2640 FAX 817/212-7202

HELEN H. GIESE
DIRECTOR

RISK MANAGEMENT BOARD MEETING

June 18, 2025

MINUTES

Call to Order

PRESENT: Representatives:

David Hudson	(Criminal District Attorney)
Maegan South	(County Administration)
Kim Buchanan	(Auditor's Office)
Glen Richardson	(Sheriff's Office)

I. Approval of June 11, 2025, Consent Minutes

Megan South moved for approval of the June 11, 2025, Consent Minutes of the Risk Management Board. Glen Richardson seconded; motion carried unanimously with Kim Buchanan abstaining.

II. Consideration of Claims

A. Brian Lonon	\$	407.86
Claim No. 25-20028 (Sheriff)		

ITEM II A was pulled from the Agenda.

B. Riley Leyrer	\$	74.13
Claim No. 25-20032 (Sheriff)		

Megan South made a **motion to deny ITEM II B**. Davis Hudson and Glen Richardson seconded; motion carried unanimously.

C. Chad Bohannon	\$	450.00
Claim No. 25-20033 (Transportation)		

Maegan South made a **motion to deny ITEM II C**. Glen Richardson seconded; motion carried unanimously.

RISK MANAGEMENT BOARD MEETING

June 18, 2025, Minutes

Page Two

D. Christina Moody \$ 542.33
Claim No. 25-20034 (Sheriff)

Maegan South made a **motion to deny ITEM II D.** Glen Richardson seconded; motion carried unanimously.

E. Heriberto Gonzalez \$ 5,453.00
Claim No. 25-20014 (Pct. 4 Maintenance)

Maegan made a **motion to approve ITEM II E.** David Hudson seconded; motion carried unanimously.

F. Clerkin, Sinclair & Mahfouz, LLP (Subrogation for USAA & Hector Campos) \$ 4,663.08
Claim No. 25-10054 (Constable Pct. 5)

Maegan South made a **motion to approve ITEM II F.** Glen Richardson seconded; motion carried unanimously.

G. Read's Auto Collision \$ 2,168.06
Claim No. 25-10064 (Constable Pct. 3)

Maegan South made a **motion to approve ITEM II G.** Glen Richardson seconded; motion carried unanimously.

H. Read's Auto Collision (Supplement) \$ 4,295.22
Claim No. 25-10050 (Sheriff)

Glen Richardson made a **motion to approve ITEM II H.** David Hudson seconded; motion carried unanimously.

I. Read's Auto Collision (Supplement) \$ 6,005.57
Claim No. 25-10054 (Constable Pct. 5)

Maegan South made a **motion to approve ITEM II I.** Glen Richardson seconded; motion carried unanimously.

III. Consideration of Services

J. Occupational Health Centers of the SW, P.A. \$
2,892.50
(Employee Physicals/Account # N01-0020237983)
Invoice #326315780 06/04/2025-06/10/2025

K. PsychScreening \$
8,085.00
Invoice #1135 May 2025

L. RN Expertise, Inc. (Pre-Employment Screening) \$
1,293.31
Invoice #166103 May 2025

David Hudson made a **motion to approve ITEM III J-L.** Kim Buchanan seconded; motion carried unanimously.

IV. Next Meeting: Wednesday, June 25, 2025, at 11:00 A.M., 4th Floor, Room 403



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____
PAGE 1 OF 15
DATE: 07/01/2025

Subject: **Consideration Of Risk Management Board Minutes and Recommended Claims**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the board minutes and payment of the following claims recommended by the Risk Management Board and authorize the County Auditor to pay funds prior to appearing on the claims register.

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The claims recommended by the Risk Management Board are as follows:

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\$5,453.00

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State Farm Insurance (Subrogation for Edwin Rivera)
Claim No. 25-10004 (Sheriff)
\$4,256.01

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Platinum Collision Center of Willow Park, LLC (Lyle Bremmeyer)
Claim No. 25-20015 (Pct. 1 Maintenance)
\$1,939.33

On May 6, 2025, the Commissioners Court, through Court Order # 145130, approved payment for repairs to Mr. Bremmeyer's vehicle due to damage caused from County equipment. Platinum Collison Center of Willow Park, LLC submitted a supplement for additional work required to repair the

SUBMITTED BY:	Budget and Risk Mgmt.	PREPARED BY: APPROVED BY:	Elliot Lester Travis Yarbrough
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COMMISSIONERS COURT COMMUNICATION

REFERENCE
NUMBER: _____

DATE: 07/01/2025 PAGE 2 OF 15

damage. The Risk Management Board recommends a supplemental payment of \$1,939.33 for this claim.

Yasmel Abreau
Claim No. 25-10042 (Constable Pct. 6)
\$588.47 (Plus Rental)

On March 11, 2025, a County vehicle made contact with a vehicle belonging to Mr. Abreau. The Risk Management Board recommends payment of \$588.47 plus rental car for this claim.

Frankie Bryson
Claim No. 25-20025 (Pct. 1 Maintenance)
\$2,200.00

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FISCAL IMPACT

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