



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER _____

PAGE 1 OF 4

DATE: 1/28/2025

**SUBJECT: RFQ NO. I20240526 - ANNUAL QUOTE FOR LAUNDRY SERVICES -
HOUSING ASSISTANCE OFFICE - FORT WORTH LAUNDRY AND DRY
CLEANERS INC.**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve invoice payment for RFQ No. I20240526, Annual Quote for Laundry Services, for the Housing Assistance Office, to Fort Worth Laundry & Dry Cleaners Inc. for \$223.75.

BACKGROUND

On November 6, 7, and 18, 2024, the Housing Assistance Office utilized laundry services with the contracted vendor prior to purchase orders being issued.

The department has been advised that a purchase order is required for these services. In a letter sent on December 17, 2024, the vendor has been advised to not fill orders without first receiving a purchase order.

FISCAL IMPACT

Funding in the amount of \$223.75 is available in account Grant-2004/5590100000 Housing/529211 Laundry Services.

SUBMITTED BY	Purchasing	PREPARED BY:	Wanyu Chen
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP

STMT - 46



FORT WORTH LAUNDRY
& DRY CLEANING

FT Worth Laundry & Dry Cleaner
1007 N. Main
Fort Worth TX 76164
817-624-1123

416985

11 085748

Wash & Fold

K0

Nov 18,24 10:52a

Tarrant County Housing

817-531-7688

Acct: 102118

4500283846

(19 pcs)

28 lbs of TABLECLOTHS

77 00

(609-4)

28 Pcs

Subtotal

77 00

Total

\$77.00



Ready Mon Nov 18,24 5:00p

STMT - 46

1

FT Worth Laundry & Dry Cleaner
1307 N. Main
Fort Worth TX 76164
817-624-1123

415886

11 082326
Cleaning

Nov 6, 24 11:46a

MO

Tarrant County Housing

817-531-7688

Acct: 102118

4500283846

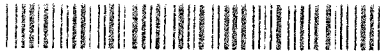
7 GRADUATION GOVNT Maroon Solid 87 50

7 Pcs Subtotal 87 50

Fuel Surcharge 5 00 5 00

Total \$92 50

Thank you for your business!



Ready Thu Nov 7, 24 4:30p

STMT - 46

1

FORT WORTH LAUNDRY
& DRY CLEANING

FT Worth Laundry & Dry Cleaner
1307 N. Main
Fort Worth TX 76164
817-624-1123

415884

11 082799
Wash & Fold

Nov 7, 24 1:12p

RO

Tarrant County Housing

817-531-7688

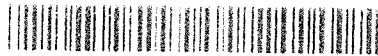
Acct: 102118

4500283846

7 lbs of TABLECLOTHS (522) 19 25

7 Pcs Subtotal 19 25

Total \$19 25



Ready Fri Nov 8, 24 5:00p

STMT - 46

1

FT Worth Laundry & Dry Cleaner
1307 N. Main
Fort Worth TX 76164
817-624-1123

415885

11 082325
Cleaning

Nov 6, 24 11:46a

MO

Tarrant County Housing

817-531-7688

Acct: 102118

4500264846

1 LOGO TABLECLOTH, Blue Solid (Blue 511) 30 00

1 Pcs

Subtotal

Fuel Surcharge 5 00 5 00

\$35 00

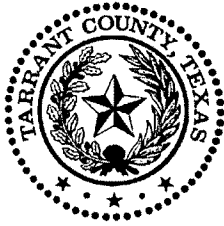


511

Thank you for your business!



Ready Thu Nov 7, 24 4:30p



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: RFQ No. I20240526 - Annual Quote for Laundry Services - Housing Assistance Office - Fort Worth Laundry and Dry Cleaners Inc.

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
