



COMMISSIONERS COURT
COMMUNICATION

COURT ORDER NUMBER 145641

PAGE 1 OF 12

DATE: 8/5/2025

SUBJECT: RFP NO. F2024146 - ANNUAL CONTRACT FOR CDL TRAINING - COUNTYWIDE - VARIOUS VENDORS - EXERCISE FIRST OPTION FOR RENEWAL - PER CONTRACT TERMS

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of RFP No. F2024146, Annual Contract for CDL Training, Countywide, for the first optional twelve (12) month period at the per contract terms.

BACKGROUND

On August 20, 2024, the Commissioners Court, through Court Order #143693, awarded RFP No. F2024146, Annual Contract for CDL Training, Countywide, to the following vendors:

- | | |
|-----------|--|
| Primary | Lindenwood Education System (formerly STVI-AAI Education, Inc. d/b/a Ancora Education) |
| Secondary | On Track Truck Driving School |

The awards were based upon evaluation criteria set forth in the RFP specifications and contained options to renew for two (2) additional twelve (12) month periods.

On June 3, 2025, the Commissioners Court, through Court Order #145365, acknowledged acquisition and notification of vendor name change of STVI-AAI Education, Inc. d/b/a Ancora Education to Lindenwood Education System.

The purpose of this contract is to provide CDL training for Tarrant County employees.

The vendors notified Purchasing in writing that their prices will remain firm through August 28, 2026. The four (4) Maintenance Precincts, Facilities Management, and the Sheriff's Office notified Purchasing in writing that they are pleased with the vendors and want to renew.

Therefore, it is the joint recommendation of the four (4) Maintenance Precincts, Facilities Management, the Sheriff's Office, and Purchasing that the Commissioners Court approve renewal of RFP No. F2024146, Annual Contract for CDL Training, for another twelve (12) month period.

SUBMITTED BY	Purchasing	PREPARED BY:	Amos Jones Jr.
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



COMMISSIONERS COURT COMMUNICATION

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FISCAL IMPACT

Expenses for the last twelve (12) months were \$67,825.00. Funding is available in the following accounts:

26100-2025 Road and Bridge/6110300000 Precinct #1 Maintenance/588261 Education
26100-2025 Road and Bridge/6210300000 Precinct #2 Maintenance/588261 Education
26100-2025 Road and Bridge/6310300000 Precinct #3 Maintenance/588261 Education
26100-2025 Road and Bridge/6410300000 Precinct #4 Maintenance/588261 Education
26100-2025 Road and Bridge/1860100000 Facilities Administration/588261 Education
24200-2025 Education/2120910000 Sheriff Confinement/588261 Education

Funding has been requested in the following accounts for FY2026:

26100-2026 Road and Bridge/6110300000 Precinct #1 Maintenance/588261 Education
26100-2026 Road and Bridge/6210300000 Precinct #2 Maintenance/588261 Education
26100-2026 Road and Bridge/6310300000 Precinct #3 Maintenance/588261 Education
26100-2026 Road and Bridge/6410300000 Precinct #4 Maintenance/588261 Education
26100-2026 Road and Bridge/1860100000 Facilities Administration/588261 Education
24200-2026 Education/2120910000 Sheriff Confinement/588261 Education



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

July 24, 2025

Lindenwood Educational Systems dba Ancora Education Training
2241 S Watson Rd Suite 181
Arlington, TX 76010

Re: Renewal of F2024146 Annual Contract for CDL Training

Dear Sir or Ma'am:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of 08/29/24 through 08/28/25. The effective dates for the first (1) renewal option will run from 08/29/25 through 08/28/26.

Tarrant County Purchasing Department hereby extends an invitation to Ancora Training to accept the first option for an additional one (1) year period. Please mark the appropriate response below and provided your signature above your printed name. All prices must remain firm for the optional renewal period through 8/28/2026.

[X] Yes, Ancora Training will accept the offer to extend the same contract pricing and discounts through the renewal period. Please include a current 1295 Form with your response.

[] No, Ancora Training will NOT accept the offer to extend the same contract pricing and discounts through the renewal period.

Please fax or email your signed response.

Sincerely,

[Handwritten signature of Amos D. Jones]

[Handwritten signature of Bill Nance]

Amos D. Jones,
Senior Buyer, Purchasing
(P) 817.212.6829
(F) 817.212.6829
(E) adjones3@tarrantcountytexas.gov

Name: Bill Nance
Ancora Training
(P)
(F)
(E) bill@ancora.com



TARRANT COUNTY PURCHASING DEPARTMENT
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD,
CPCP

7/24/2025

On Track Truck Driving School LLC
983 N Cooper St
Arlington, TX 76010

Re: Renewal of F2024146 Annual Contract for CDL Training

Dear Sir or Ma'am:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of 08/29/24 through 08/28/25. The effective dates for the first (1) renewal option will run from 08/29/25 through 08/28/26.

Tarrant County Purchasing Department hereby extends an invitation to On Track Truck Driving School LLC to accept the first option for an additional one (1) year period. Please mark the appropriate response below and provided your signature above your printed name. All prices must remain firm for the optional renewal period through 8/28/2026.

Yes, On Track Truck Driving School LLC will accept the offer to extend the same contract pricing and discounts through the renewal period. Please include a current 1295 Form with your response.

No, On Track Truck Driving School LLC will NOT accept the offer to extend the same contract pricing and discounts through the renewal period.

Please fax or email your signed response.

Sincerely,

Amos D. Jones,
Senior Buyer, Purchasing
(P) 817.212.6829
(F) 817.212.6829
(E) adjones3@tarrantcountytx.gov

Name: Kenya Mabley
On Track Truck Driving School LLC
(P) 817 422 9398
(F) _____
(E) Kenya@ontracktruck
drivingschool.
com

Memorandum

To: Richard Hatcher, Asst. Director
Dept.: Precinct 1 Maintenance
From: Amos Jones, Senior Buyer, Purchasing Department
Date: July 28, 2025
Re: Renewal of F2024146 Annual Contract CDL Training

The above referenced contract will expire on August 28, 2025. This contract included options to renew with the vendor for two (2) additional twelve (12) month term. The first renewal term will commence August 29, 2025, and would expire August 28, 2026.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Tuesday, July 29, 2025.**

VENDOR – Ancora Training (Primary)
VENDOR – On Track Truck Driving School LLC (Secondary)



Yes, I wish to continue the current contract with the above-mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

_____ / _____ / _____ / _____
588261 / 26100 / 6110300000 / (Grant # or NRG)



No, I do not wish to continue the current contract with the above-mentioned vendor(s) for the following reason(s).

SIGNATURE: _____

DATE: July 28, 2025

Memorandum

To: Ronald Edwards, Asst. Director
Dept: Precinct 2 Maintenance
From: Amos Jones, Senior Buyer, Purchasing Department
Date: July 28, 2025
Re: Renewal of F2024146 Annual Contract CDL Training

The above referenced contract will expire on August 28, 2025. This contract included options to renew with the vendor for two (2) additional twelve (12) month term. The first renewal term will commence August 29, 2025, and would expire August 28, 2026.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Tuesday, July 29, 2025.**

VENDOR – Ancora Training (Primary)
VENDOR – On Track Truck Driving School LLC (Secondary)



Yes, I wish to continue the current contract with the above-mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

588261 / 26100-2025 / 62103000100

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)



No, I do not wish to continue the current contract with the above-mentioned vendor(s) for the following reason(s).

SIGNATURE: Ron Edward

DATE: 7-28-25

Memorandum

To: John Stubblefield, Asst. Director
Dept: Precinct 3 Maintenance
From: Amos Jones, Senior Buyer, Purchasing Department
Date: July 28, 2025
Re: Renewal of F2024146 Annual Contract CDL Training

The above referenced contract will expire on August 28, 2025. This contract included options to renew with the vendor for two (2) additional twelve (12) month term. The first renewal term will commence August 29, 2025, and would expire August 28, 2026.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Tuesday, July 29, 2025.**

VENDOR – Ancora Training (Primary)
VENDOR – On Track Truck Driving School LLC (Secondary)

Yes, I wish to continue the current contract with the above-mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

588261 / 26100-2025 / 6310300000 / _____

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

No, I do not wish to continue the current contract with the above-mentioned vendor(s) for the following reason(s).

SIGNATURE: _____

DATE: 7-27-2025

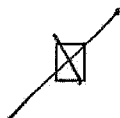
Memorandum

To: Doug DeWeese, Director *DeWeese*
Dept.: Precinct 4 Maintenance
From: Amos Jones, Senior Buyer, Purchasing Department
Date: July 28, 2025
Re: Renewal of F2024146 Annual Contract CDL Training

The above referenced contract will expire on August 28, 2025. This contract included options to renew with the vendor for two (2) additional twelve (12) month term. The first renewal term will commence August 29, 2025, and would expire August 28, 2026.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Tuesday, July 29, 2025.**

VENDOR – Ancora Training (Primary)
VENDOR – On Track Truck Driving School LLC (Secondary)



Yes, I wish to continue the current contract with the above-mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

588261 / 126100-20251 / 64103000001 / _____

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)



No, I do not wish to continue the current contract with the above-mentioned vendor(s) for the following reason(s).

SIGNATURE: _____

Doug DeWeese

DATE: _____

7-28-2025

Memorandum

To: Anthony Black, Manager
Dept.: Facilities Administration
From: Amos Jones, Senior Buyer, Purchasing Department
Date: July 25, 2025
Re: Renewal of F2024146 Annual Contract CDL Training

The above referenced contract will expire on August 28, 2025. This contract included options to renew with the vendor for two (2) additional twelve (12) month term. The first renewal term will commence August 29, 2025, and would expire August 28, 2026.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Tuesday, July 29, 2025.**

VENDOR – Ancora Training (Primary)
VENDOR – On Track Truck Driving School LLC (Secondary)

Yes, I wish to continue the current contract with the above-mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

588261 / 10000-2025 / 1860100000 / N/A
10000-2026

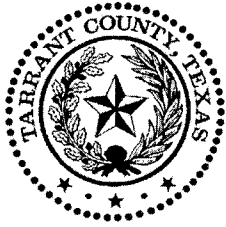
(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

No, I do not wish to continue the current contract with the above-mentioned vendor(s) for the following reason(s).

SIGNATURE: Anthony D Black DATE: 07/25/2025

RFP No. F2024146 Annual Contract for CDL Training

	Primary Award	Secondary Award
	Ancora Training Arlington, TX HUB - No Co-Op - Yes	On Track Truck Driving School Arlington, TX HUB - No Co-Op - Yes
Max. Points		
Company, Facility, and Equipment	17.82	10.68
Vendor Staffing Plan	15.28	12.50
Courses	18.34	12.70
Pricing	29.00	35.00
Reference Scores	4.90	2.90
Total Score	85.34	73.78
		SiroccoAmeric Investment LLC Arlington, TX HUB - No
		2.66
		1.68
		1.68
		30.00
		2.00
		38.02



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: RFP No. F2024146 - Annual Contract for CDL Training - Countywide - Various Vendors - Exercise First Option for Renewal - Per Contract Terms

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
