



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 145143

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DATE: 5/6/2025

SUBJECT: CONSIDERATION OF A PROPERTY USE AND FEE WAIVER REQUEST FROM JUSTICE OF THE PEACE, PRECINCT 7, TO USE THE SUBCOURTHOUSE AT MANSFIELD TO CONDUCT WEDDINGS ON MAY 17, 2025, AND MAY 31, 2025

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider a Property Use Request from Justice of the Peace, Precinct 7, to use the Subcourthouse at Mansfield to conduct weddings on May 17, 2025, and May 31, 2025. In addition, Justice of the Peace, Precinct 7 is requesting the fees be waived.

BACKGROUND

Justice of the Peace, Precinct 7, is requesting to use a courtroom in the Subcourthouse at Mansfield to conduct weddings on May 17, 2025 at 2:00 pm and 3:00 pm and on May 31, 2025 at 12:00 pm.

The Justice of the Peace has completed all required property use forms and is requesting all fees be waived.

The Constable has agreed to provide security during non-business hours.

FISCAL IMPACT

The estimated fiscal impact based on salary average overtime rates for Facilities Management and the Constables Office will be approximately \$345.00.

Salary cost will be charged to the following accounts:

\$131.00 – Facilities Management account 10000-2025 General Fund/3110217000 Mansfield/ 510000 Personnel

\$214.00 – Constables Office account 10000-2025 General Fund/2270100000 Precinct 8/ 510000 Personnel

SUBMITTED BY	Facilities Management	PREPARED BY:	Misty Foster
		APPROVED BY:	Frank Lopez

Salary Costs Related to After Hours Facilities Usage for Weddings at Mansfield Subcourthouse

Title	# of Employees	Event Length (Hrs)	Total Staff Hours	Avg Hourly Rate	OT Rate	Hourly Cost	FICA	Retirement	Total Cost
Building Services Technician II	1	3	3	\$ 24	\$ 37	\$ 110	\$ 8	\$ 13	\$ 131
Deputy Constable	1	3	3	\$ 40	\$ 60	\$ 179	\$ 14	\$ 21	\$ 214
								TOTAL	345

TARRANT COUNTY FACILITIES MANAGEMENT
PROPERTY USE APPLICATION

PLEASE COMPLETE ALL SECTIONS.

Location requested: Justice of the Peace 7 Court Room

Event Date(s): May 17, 2025 May 31, 2025

Time of event: 2:00pm & 3:00pm 12:00pm

Description of event (if more than three lines, please provide an attachment):

Wedding

Electricity required

Set up equipment (tables/chairs/podium/speakers, etc.) requested from County

Contact Person: Judge Kenneth D. Sanders
Address: 1100 E Broad St. ^{Ste} 202 City: Mansfield State: TX Zip: 76063
Cell phone number: 817 454 1684 Email: Kdsanders3@tarrantcountytx.gov

Name of Organization: _____

Non-Profit For-Profit

Primary contact person: _____

Address: _____ City: _____ State: _____ Zip: _____

Business phone number: _____ Email: _____

Event on-site contact person & cell phone number: _____

Applicant's signature: Kenneth D. Sanders

Applicant's printed name: Kenneth D. Sanders

Date: April 14, 2025

**RELEASE, INDEMNIFICATION
AND HOLD HARMLESS AGREEMENT**

THAT I, the undersigned Judge Kenneth D. Sanders, hereby
RELEASE and **HOLD HARMLESS** Tarrant County, Texas ("County") and all of its officials,
officers, agents and employees in both their public and private capacities, from any and all
claims, losses, damages, causes of action, suits and liability of every kind that may arise from any
of their act(s) and/or omission(s) that may occur as a result of my request to seek their help,
assistance, and/or service in connection with wedding

It is further agreed that the execution of this "**Release, Indemnification and Hold
Harmless Agreement**" will not constitute a waiver by the County of the defense of governmental
immunity where applicable, or any other defense recognized by law and/or the courts of the State
of Texas.

SIGNED this the 14th day of April, 2025.

Signature: Kenneth D. Sanders
Printed Name: Kenneth D. Sanders
Address: 1100 E Broad St. Ste 202
City: Mansfield State: TX Zip Code: 76063
Phone #: 817.473.5101