



**COMMISSIONERS COURT  
COMMUNICATION**

COURT ORDER NUMBER 145755

PAGE 1 OF 5

DATE: 8/19/2025

**SUBJECT: BID NO. F2025183 - ANNUAL CONTRACT FOR FLOOR MAT AND SHOP TOWEL SERVICES - FACILITIES MANAGEMENT -VARIOUS VENDORS - PER UNIT PRICE**

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award Bid No. F2025183, Annual Contract for Floor Mat and Shop Towel Services, for Facilities Management, to the following vendors at the per unit price:

Primary            UniFirst Corporation  
Secondary        Cintas Corporation No 2

**BACKGROUND**

Notice of the County’s intent to bid was advertised in a local newspaper, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Eight hundred nine (809) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on June 30, 2025 was attended by one (1) vendor as well as representatives from Facilities Management and Purchasing. Two (2) bids and ten (10) no-bids were received.

Bids were evaluated by Facilities Management and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

The term of the contract is twelve (12) months, effective October 1, 2025, with two (2) options for renewal periods of twelve (12) months each.

The purpose of this contract is for service and maintenance of floor mats and shop towel services across thirty-three (33) Tarrant County facilities. The selected vendors will be responsible for weekly cleaning, replacement, and maintenance of the floor mats.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. F2025183, Annual Contract for Floor Mat and Shop Towel Services, be awarded to the vendors listed above at the per unit price.

|              |            |              |                                   |
|--------------|------------|--------------|-----------------------------------|
| SUBMITTED BY | Purchasing | PREPARED BY: | Elizabeth Callarman               |
|              |            | APPROVED BY: | Christopher Lax, CPSM, CPSD, CPCP |



# COMMISSIONERS COURT COMMUNICATION

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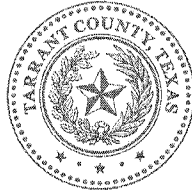
## **FISCAL IMPACT**

Expenses for the last twelve (12) months were \$45,708.00. Funding has been included in various accounts and cost centers.

Bid No. F2025183 Annual Contract for Floor Mat and Shop Towel Services

|   |     | Primary   |           | Secondary   |           |
|---|-----|---|-----------|---|-----------|
|   |     | Unifirst Corporation<br>Haltom City, TX<br>HUB - No<br>COOP - Yes |           | Cintas Corporation No 2<br>Fort Worth, TX<br>HUB - No<br>COOP - Yes |           |
| Item  | Qty | Price   | Extended  | Price   | Extended  |
| <b>Section A - Service for Plain Mats Provided by Vendor</b>  |     |   |           |   |           |
| Plain, 3 x 4, per week  | 30  | \$ 1.46   | \$ 43.80  | \$ 2.99   | \$ 89.70  |
| Plain, 3 x 5, per week  | 115 | \$ 1.46   | \$ 167.90 | \$ 2.04   | \$ 234.60 |
| Plain, 3 x 10, per week   | 40  | \$ 2.95   | \$ 118.00 | \$ 2.98   | \$ 119.20 |
| Plain, 4 x 6, per week  | 40  | \$ 2.33   | \$ 93.20  | \$ 2.34   | \$ 93.60  |
| <b>Section B - Service for Tarrant County Logo Mats Provided by Vendor.</b>                                 |     |   |           |   |           |
| Logo Mat, 3 x 5, per week   | 10  | \$ 2.65   | \$ 26.50  | \$ 6.50   | \$ 65.00  |
| Logo Mat, 3 x 10, per week  | 1   | \$ 4.77   | \$ 4.77   | \$ 10.50  | \$ 10.50  |
| Logo Mat, 4 x 6, per week   | 90  | \$ 3.71   | \$ 333.90 | \$ 8.50   | \$ 765.00 |
| Logo Mat, 5 x 7, per week   | 10  | \$ 4.24   | \$ 42.40  | \$ 12.00  | \$ 120.00 |
| <b>Section C - Service for Scraper Mats Provided by Vendor</b>  |     |   |           |   |           |
| Scraper Mat, 3 x 5  | 35  | \$ 1.25   | \$ 43.75  | \$ 2.47   | \$ 86.45  |
| <b>Section D - Service for Shop Towels Provided by Vendor</b>   |     |   |           |   |           |
| Shop Towels, Red & Blue, 18" x 18" , per week   | 250 | \$ 0.08   | \$ 19.75  | \$ 0.07   | \$ 17.50  |
| <b>Section E - Replacement for Mats and Shop Towels that are Lost, Stolen, or Damaged by Tarrant County</b> |     |   |           |   |           |
| Plain, 3 x 4, ea  | 1   | \$ 42.62  | \$ 42.62  | \$ 58.50  | \$ 58.50  |
| Plain, 3 x 5, ea  | 1   | \$ 42.62  | \$ 42.62  | \$ 58.50  | \$ 58.50  |
| Plain, 3 x 10, ea   | 1   | \$ 85.04  | \$ 85.04  | \$ 85.50  | \$ 85.50  |
| Plain, 4 x 6, ea  | 1   | \$ 65.74  | \$ 65.74  | \$ 76.50  | \$ 76.50  |
| Logo Mat, 3 x 5, ea   | 1   | \$ 82.94  | \$ 82.94  | \$ 112.50   | \$ 112.50 |
| Logo Mat, 3 x 10, ea  | 1   | \$ 154.79   | \$ 154.79 | \$ 202.50   | \$ 202.50 |
| Logo Mat, 4 x 6, ea   | 1   | \$ 121.41   | \$ 121.41 | \$ 162.00   | \$ 162.00 |
| Logo Mat, 5 x 7, ea   | 1   | \$ 222.12   | \$ 222.12 | \$ 216.00   | \$ 216.00 |
| Scraper Mat, 3 x 5, ea  | 1   | \$ 62.81  | \$ 62.81  | \$ 85.50  | \$ 85.50  |
| Shop Towels, Red & Blue, ea   | 1   | \$ 0.30   | \$ 0.30   | \$ 0.58   | \$ 0.58   |
| <b>Bid Total</b>  |     | <b>\$ 1,774.36</b>  |           | <b>\$ 2,659.63</b>  |           |

Note: No-bid response was received from Alamo Iron Works, Plywood Company of Fort Worth, Inc, Renascent, Inc, A&G Services, Sunbelt Material Handling, ASCO Equipment, Communication Concepts, Complete Supply Inc, Sunsational Solutions, and Texas Pipeline Services.



**TARRANT COUNTY**  
DEPARTMENT OF FACILITIES MANAGEMENT

July 23, 2025

Elizabeth K. Callarman  
Buyer  
Tarrant County Purchasing

Subject: F2025183 Annual Contract for Floor Mats and Shop Towel Services

Re: Approval of Low Bidder

Ms. Callarman,

Tarrant County Facilities Management (TCFM) has reviewed the bid and supporting documents submitted for F2025183 Annual Contract for Floor Mats and Shop Towel Services.

Based on our review of the documents submitted, it is our belief that UniFirst can achieve the scope of work shown in F2025183 Annual Contract for Floor Mats and Shop Towel Services. TCFM recommends awarding UniFirst for F2025183 Annual Contract for Floor Mats and Shop Towel Services.

Tarrant County Facilities Management

Sincerely,

Joshua B. Palmer

*Joshua B. Palmer*



## TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2025183 - Annual Contract for Floor Mat and Shop Towel Services - Facilities Management - Various Vendors - Per Unit Price

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

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### I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

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**Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.**

### II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes \_\_\_\_\_ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes \_\_\_\_\_ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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