COMMISSIONERS COURT
COMMUNICATION

COURT ORDER NUMBER 145755
PAGE 1 OF 5
DATE: 8/19/2025

SUBJECT: **BID NO. F2025183 - ANNUAL CONTRACT FOR FLOOR MAT AND SHOP TOWEL SERVICES - FACILITIES MANAGEMENT -VARIOUS VENDORS - PER UNIT PRICE**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. F2025183, Annual Contract for Floor Mat and Shop Towel Services, for Facilities Management, to the following vendors at the per unit price:

Primary	UniFirst Corporation
Secondary	Cintas Corporation No 2

BACKGROUND

Notice of the County's intent to bid was advertised in a local newspaper, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Eight hundred nine (809) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on June 30, 2025 was attended by one (1) vendor as well as representatives from Facilities Management and Purchasing. Two (2) bids and ten (10) no-bids were received.

Bids were evaluated by Facilities Management and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

The term of the contract is twelve (12) months, effective October 1, 2025, with two (2) options for renewal periods of twelve (12) months each.

The purpose of this contract is for service and maintenance of floor mats and shop towel services across thirty-three (33) Tarrant County facilities. The selected vendors will be responsible for weekly cleaning, replacement, and maintenance of the floor mats.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. F2025183, Annual Contract for Floor Mat and Shop Towel Services, be awarded to the vendors listed above at the per unit price.

SUBMITTED BY	Purchasing	PREPARED BY:	Elizabeth Callarman
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP

FISCAL IMPACT

Expenses for the last twelve (12) months were $45,708.00. Funding has been included in various accounts and cost centers.

Bid No. F2025183 Annual Contract for Floor Mat and Shop Towel Services

		Primary		Secondary	
		Unifirst Corporation Haltom City, TX HUB - No COOP - Yes		Cintas Corporation No 2 Fort Worth, TX HUB - No COOP - Yes	
Item	Qty	Price	Extended	Price	Extended
Section A - Service for Plain Mats Provided by Vendor					
Plain, 3 x 4, per week	30	**$ 1.46**	**$ 43.80**	$ 2.99	$ 89.70
Plain, 3 x 5, per week	115	**$ 1.46**	**$ 167.90**	$ 2.04	$ 234.60
Plain, 3 x 10, per week	40	**$ 2.95**	**$ 118.00**	$ 2.98	$ 119.20
Plain, 4 x 6, per week	40	**$ 2.33**	**$ 93.20**	$ 2.34	$ 93.60
Section B - Service for Tarrant County Logo Mats Provided by Vendor.					
Logo Mat, 3 x 5, per week	10	**$ 2.65**	**$ 26.50**	$ 6.50	$ 65.00
Logo Mat, 3 x 10, per week	1	**$ 4.77**	**$ 4.77**	$ 10.50	$ 10.50
Logo Mat, 4 x 6, per week	90	**$ 3.71**	**$ 333.90**	$ 8.50	$ 765.00
Logo Mat, 5 x 7, per week	10	**$ 4.24**	**$ 42.40**	$ 12.00	$ 120.00
Section C - Service for Scraper Mats Provided by Vendor					
Scraper Mat, 3 x 5	35	**$ 1.25**	**$ 43.75**	$ 2.47	$ 86.45
Section D - Service for Shop Towels Provided by Vendor					
Shop Towels, Red & Blue, 18" x 18" , per week	250	**$ 0.08**	**$ 19.75**	$ 0.07	$ 17.50
Section E - Replacement for Mats and Shop Towels that are Lost, Stolen, or Damaged by Tarrant County					
Plain, 3 x 4, ea	1	**$ 42.62**	**$ 42.62**	$ 58.50	$ 58.50
Plain, 3 x 5, ea	1	**$ 42.62**	**$ 42.62**	$ 58.50	$ 58.50
Plain, 3 x 10, ea	1	**$ 85.04**	**$ 85.04**	$ 85.50	$ 85.50
Plain, 4 x 6, ea	1	**$ 65.74**	**$ 65.74**	$ 76.50	$ 76.50
Logo Mat, 3 x 5, ea	1	**$ 82.94**	**$ 82.94**	$ 112.50	$ 112.50
Logo Mat, 3 x 10, ea	1	**$ 154.79**	**$ 154.79**	$ 202.50	$ 202.50
Logo Mat, 4 x 6, ea	1	**$ 121.41**	**$ 121.41**	$ 162.00	$ 162.00
Logo Mat, 5 x 7, ea	1	**$ 222.12**	**$ 222.12**	$ 216.00	$ 216.00
Scraper Mat, 3 x 5, ea	1	**$ 62.81**	**$ 62.81**	$ 85.50	$ 85.50
Shop Towels, Red & Blue, ea	1	**$ 0.30**	**$ 0.30**	$ 0.58	$ 0.58
Bid Total		**$**	**1,774.36**	$	2,659.63

Note: No-bid response was received from Alamo Iron Works, Plywood Company of Fort Worth, Inc, Renascent, Inc, A&G Services, Sunbelt Material Handling, ASCO Equipment, Communication Concepts, Complete Supply Inc, Sunsational Solutions, and Texas Pipeline Services.

TARRANT COUNTY

DEPARTMENT OF FACILITIES MANAGEMENT

July 23, 2025

Elizabeth K. Callarman
Buyer
Tarrant County Purchasing

Subject: F2025183 Annual Contract for Floor Mats and Shop Towel Services

Re: Approval of Low Bidder

Ms. Callarman,

Tarrant County Facilities Management (TCFM) has reviewed the bid and supporting documents submitted for F2025183 Annual Contract for Floor Mats and Shop Towel Services.

Based on our review of the documents submitted, it is our belief that UniFirst can achieve the scope of work shown in F2025183 Annual Contract for Floor Mats and Shop Towel Services. TCFM recommends awarding UniFirst for F2025183 Annual Contract for Floor Mats and Shop Towel Services.

Tarrant County Facilities Management

Sincerely,

Joshua B. Palmer

Joshua B. Palmer

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2025183 - Annual Contract for Floor Mat and Shop Towel Services - Facilities Management - Various Vendors - Per Unit Price

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

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I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

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Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

   Yes_____ No __√__

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

   Yes_____ No __√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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