



COMMISSIONERS COURT
COMMUNICATION

COURT ORDER NUMBER _____

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DATE: 11/19/2024

SUBJECT: BID NO. F2025001 - ANNUAL CONTRACT FOR SERVICE AWARDS AND RETIREMENT WATCHES - HUMAN RESOURCES - VARIOUS VENDORS - PER UNIT PRICE

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. F2025001, Annual Contract for Service Awards and Retirement Watches, for Human Resources, to the following vendors at the per unit price:

Primary	MTM Recognition Corp.	Sections 1 and 2
Secondary	Beyond Recognition LLC	Section 1
	Preferred Business Solutions	Section 2
Alternate	Preferred Business Solutions	Section 1
	Promo Solutions	Section 2

BACKGROUND

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Three hundred nineteen (319) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on September 25, 2024 was attended by four (4) vendors as well as representatives from Human Resources and Purchasing. Seven (7) bids and seven (7) no-bids were received.

Bids were evaluated by Human Resources and Purchasing representatives. Award recommendations are to the low bids meeting specifications. Specialty Advertisers withdrew their bid for Section 1.

The term of the contract is twelve (12) months, effective December 12, 2024, with two (2) options for renewal periods of twelve (12) months each.

The purpose of this bid is to purchase service awards and retirement watches for employees that Human Resources provides on an as-needed basis throughout the year.

SUBMITTED BY	Purchasing	PREPARED BY:	Julie Nichols
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



COMMISSIONERS COURT COMMUNICATION

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Therefore, it is the joint recommendation of Human Resources and Purchasing that Bid No. F2025001, Annual Contract for Service Awards and Retirement Watches, be awarded to the vendors listed above at the per unit price.

FISCAL IMPACT

Expenses for last year were approximately \$43,211.45. The County's future cost will be determined by the orders placed on an as-needed basis. Funding is available in account 10000-2025 General Fund/1820100000 Human Resources/579076 Service Awards.

Bid No. F2025001 Annual Contract for Service Awards and Retirement Watches

Line #	Description	Beyond Recognition LLC Bonita Springs, FL HUB - Yes CO-OP - Yes		Bienali Promotions, LLC Highland Park, IL HUB - Yes		J. Brandt Recognition, Ltd. Fort Worth, TX HUB - No		MTM Recognition Corp. Oklahoma City, OK HUB - No CO-OP - Yes		
		Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
Section 1: Service Awards		Secondary		Primary						
			\$61,113.90		\$136,003.74		\$69,667.25		\$58,014.67	
1.1	Lapel Pin, 5 Year, 10K	150	\$120.26	\$18,039.00	\$260.56	\$39,084.00	\$146.59	\$21,988.50	\$112.37	\$16,855.50
1.2	Pendant, 5 Year, 10K	40	\$131.54	\$5,261.60	\$248.82	\$9,952.80	\$146.59	\$5,863.60	\$112.51	\$4,500.40
1.3	Lapel Pin, 10 Year, 14K with one 0.01 carat.diamond	65	\$194.80	\$12,662.00	\$436.14	\$28,349.10	\$217.30	\$14,124.50	\$186.29	\$12,108.85
1.4	Pendant, 10 Year, 14K with one 0.01 carat.diamond	20	\$209.42	\$4,188.40	\$453.44	\$9,068.80	\$217.30	\$4,346.00	\$186.44	\$3,728.80
1.5	Lapel Pin, 15 Year, 14K with two 0.01 carat.diamond	45	\$201.80	\$9,081.00	\$439.56	\$19,780.20	\$227.65	\$10,244.25	\$199.70	\$8,986.50
1.6	Pendant, 15 Year, 14K with two 0.01 carat.diamond	10	\$216.42	\$2,164.20	\$481.41	\$4,814.10	\$227.65	\$2,276.50	\$199.85	\$1,998.50
1.7	Lapel Pin, 20 Year, 14K with three 0.01 carat.diamond	15	\$208.80	\$3,132.00	\$461.78	\$6,926.70	\$238.00	\$3,570.00	\$213.12	\$3,196.80
1.8	Pendant, 20 Year, 14K with three 0.01 carat.diamond	15	\$223.42	\$3,351.30	\$461.78	\$6,926.70	\$238.00	\$3,570.00	\$213.26	\$3,198.90
1.9	Lapel Pin, 25 Year, 14K with four 0.01 carat.diamond	5	\$215.80	\$1,079.00	\$532.90	\$2,664.50	\$248.35	\$1,241.75	\$226.53	\$1,132.65
1.10	Pendant, 25 Year, 14K with four 0.01 carat.diamond	1	\$230.42	\$230.42	\$937.36	\$937.36	\$248.35	\$248.35	\$226.68	\$226.68
1.11	Lapel Pin, 30 Year, 14K with five 0.01 carat.diamond	1	\$222.80	\$222.80	\$937.36	\$937.36	\$258.70	\$258.70	\$239.94	\$239.94
1.12	Pendant, 30 Year, 14K with five 0.01 carat.diamond	1	\$237.42	\$237.42	\$937.36	\$937.36	\$258.70	\$258.70	\$240.09	\$240.09
1.13	Lapel Pin, 35 Year, 14K with six 0.01 carat.diamond	1	\$229.80	\$229.80	\$937.36	\$937.36	\$269.05	\$269.05	\$253.36	\$253.36
1.14	Pendant, 35 Year, 14K with six 0.01 carat.diamond	1	\$244.42	\$244.42	\$937.36	\$937.36	\$269.05	\$269.05	\$253.50	\$253.50
1.15	Lapel Pin, 40 Year, 14K with seven 0.01 carat.diamond	1	\$236.90	\$236.90	\$937.36	\$937.36	\$279.40	\$279.40	\$266.77	\$266.77
1.16	Pendant, 40 Year, 14K with seven 0.01 carat.diamond	1	\$251.42	\$251.42	\$937.36	\$937.36	\$279.40	\$279.40	\$266.92	\$266.92

Bid No. F2025001 Annual Contract for Service Awards and Retirement Watches

Line #	Description	Preferred Business Solutions		Promo Solutions		Specialty Advertisers	
		Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Section 1: Service Awards		Alternate		No Bid		Withdraw	
		\$85,967.02					
1.1	Lapel Pin, 5 Year, 10K	\$171.71	\$25,756.50	No Bid	No Bid	Withdraw	Withdraw
1.2	Pendant, 5 Year, 10K	\$171.49	\$6,859.60	No Bid	No Bid	Withdraw	Withdraw
1.3	Lapel Pin, 10 Year, 14K with one 0.01 carat.diamond	\$276.45	\$17,969.25	No Bid	No Bid	Withdraw	Withdraw
1.4	Pendant, 10 Year, 14K with one 0.01 carat.diamond	\$279.23	\$5,584.60	No Bid	No Bid	Withdraw	Withdraw
1.5	Lapel Pin, 15 Year, 14K with two 0.01 carat.diamond	\$289.46	\$13,025.70	No Bid	No Bid	Withdraw	Withdraw
1.6	Pendant, 15 Year, 14K with two 0.01 carat.diamond	\$290.24	\$2,902.40	No Bid	No Bid	Withdraw	Withdraw
1.7	Lapel Pin, 20 Year, 14K with three 0.01 carat.diamond	\$303.47	\$4,552.05	No Bid	No Bid	Withdraw	Withdraw
1.8	Pendant, 20 Year, 14K with three 0.01 carat.diamond	\$308.26	\$4,623.90	No Bid	No Bid	Withdraw	Withdraw
1.9	Lapel Pin, 25 Year, 14K with four 0.01 carat.diamond	\$313.49	\$1,567.45	No Bid	No Bid	Withdraw	Withdraw
1.10	Pendant, 25 Year, 14K with four 0.01 carat.diamond	\$318.27	\$318.27	No Bid	No Bid	Withdraw	Withdraw
1.11	Lapel Pin, 30 Year, 14K with five 0.01 carat.diamond	\$326.50	\$326.50	No Bid	No Bid	Withdraw	Withdraw
1.12	Pendant, 30 Year, 14K with five 0.01 carat.diamond	\$336.28	\$336.28	No Bid	No Bid	Withdraw	Withdraw
1.13	Lapel Pin, 35 Year, 14K with six 0.01 carat.diamond	\$339.52	\$339.52	No Bid	No Bid	Withdraw	Withdraw
1.14	Pendant, 35 Year, 14K with six 0.01 carat.diamond	\$349.30	\$349.30	No Bid	No Bid	Withdraw	Withdraw
1.15	Lapel Pin, 40 Year, 14K with seven 0.01 carat.diamond	\$352.53	\$352.53	No Bid	No Bid	Withdraw	Withdraw
1.16	Pendant, 40 Year, 14K with seven 0.01 carat.diamond	\$362.31	\$362.31	No Bid	No Bid	Withdraw	Withdraw

Bid No. F2025001 Annual Contract for Service Awards and Retirement Watches

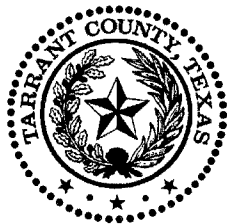
Line #	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Section 1: Service Awards		Secondary		Primary					
1.17	Lapel Pin, 45 Year, 14K with eight 0.01 carat.diamond	\$243.80	\$243.80	\$937.96	\$937.96	\$289.75	\$289.75	\$280.18	\$280.18
1.18	Pendant, 45 Year, 14K with eight 0.01 carat.diamond	\$258.42	\$258.42	\$937.36	\$937.36	\$289.75	\$289.75	\$280.33	\$280.33
Section 2: Retirement Watches		No Bid		\$84,700.00		No Bid		Primary	
2.1	Men's Dress Watch	No Bid	No Bid	\$770.00	\$46,200.00	No Bid	No Bid	\$108.84	\$6,530.40
2.2	Women's Dress Watch	No Bid	No Bid	\$770.00	\$38,500.00	No Bid	No Bid	\$108.84	\$5,442.00

*No bids were received from Grandy Ink, Big Hit Creative Group, 4Imprint, American Solutions for Business, Southwest Materials Handling Co, ODP Business Solutions, and Olivares Electric of El Paso.
Specialty Advertisers withdrew their bid for Section 1.

Bid No. F2025001 Annual Contract for Service Awards and Retirement Watches

Line #	Description	Preferred Business		Promo Solutions		Specialty Advertisers	
		Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Section 1: Service Awards		Alternate		No Bid		Withdraw	
1.17	Lapel Pin, 45 Year, 14K with eight 0.01 carat.diamond	\$365.54	\$365.54	No Bid	No Bid	Withdraw	Withdraw
1.18	Pendant, 45 Year, 14K with eight 0.01 carat.diamond	\$375.32	\$375.32	No Bid	No Bid	Withdraw	Withdraw
Section 2: Retirement Watches		Secondary		Alternate			
		\$20,458.90		\$24,550.00		\$25,630.00	
2.1	Men's Dress Watch	\$185.99	\$11,159.40	\$205.00	\$12,300.00	\$233.00	\$13,980.00
2.2	Women's Dress Watch	\$185.99	\$9,299.50	\$245.00	\$12,250.00	\$233.00	\$11,650.00

*No bids were received from Grandy Ink, Big Hit Creative Group, 4Imprint, American Solutions for Business, Southwest Materials Handling Co, ODP Business Solutions, and Olivares Electric of El Paso.
Specialty Advertisers withdrew their bid for Section 1.



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2025001 - Annual Contract for Service Awards and Retirement Watches - Human Resource - Various Vendors - Per Unit Price

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
