

REFERENCE NUMBER	
PAGE 1 OF	14
DATE:	2/19/2025

SUBJECT: Consideration of Out-Of-State Travel Request

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the following out-of-state travel request.

BACKGROUND

Administrator's Office

2025 National Association of Counties Legislative Conference, February 28 - March 5, 2025, Washington, D.C., for Aaron Taliaferro, \$1,566.00

This conference will allow the attendees to network with local, state, and federal officials and participate in congressional briefings and meetings. The attendees will learn about federal policy issues that impact counties and our constituents and join policy and educational sessions.

Information Technology

A. Appian World, April 27-30, 2025, Denver, Colorado, Michael Webb, \$2,036.17

This conference will provide insight into the latest breakthroughs in low-code development, automation, Artificial Intelligence (Al) and UX design that can be used to increase efficiencies and transform business workflows.

B. Billington State and Local Cybersecurity Summit, March 9-12, 2025, Washington, D.C., for Russell Scott and James Nowik, \$4,386.12

This conference will bring together government officials and industry experts to network and share best practices to enhance current cyber operations and bolster future defenses. This conference will allow IT to ensure we are aligned with best practices, learn new skills to protect the County's IT environment and allow us to stay compliant with relevant Federal and State requirements.

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Law Library

Southwestern Association of Law Libraries Annual Conference, March 27-29, 2025, Norman, Oklahoma, for Cara Sitton and Amanda Hill, \$1,584.80

The attendees will have the opportunity to network with professionals from around the nation and will gain insight about the latest research tools, technologies, and best practices in the legal information world.

Precinct 1 Maintenance

A. North American Society for Trenchless Technology (NASTT) No-Dig Show, March 30 - April 3, 2025, Denver, Colorado, Joe Trammel, \$680.00

The NASTT No-Dig Show brings together professionals to learn new methods and techniques that will save money and improve infrastructure. This trade show and conference provides attendees an opportunity to learn methods in technical sessions, network with peers and talk to vendors during exhibit hall hours.

* Note: Lodging and registration expenditures will be paid by NASTT.

B. National Association of County Engineers (NACE), April 13-18, 2025, Chicago, Illinois, Joel Trammel, \$2,721.00

NACE annual conference brings together county road and infrastructure professionals from around the nation to gain knowledge on strategies for cost saving and operational efficiency and enhance the county engineer's knowledge of innovative solutions.

FISCAL IMPACT

Administrator's Office

588261/10000-2025/1120100000 = \$1,566.00

Information Technology

A. 588261/10000-2025/1810410000 = \$2,036.17

B. 588261/10000-2025/1810110000 = \$4,386.12

Law Library

588291/24100-2025/4860100000 = \$1,584.80

Precinct 1 Maintenance

A. 588261/26100-2025/6110300000 = \$680.00

B. 588261/26100-2025/6110300000 = \$2,721.00



DEPARTMENT NAME (If applicable, list additional names) Aaron Taliaferro Administrator's Office CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.) National Associations of Counties 2025 Legislative Conference Return: 3/5/25 Destination: Washington, DC Departure: 2/28/25 GSA RATE (Additional line provided if travel occurs over a two-month period.) Date Range for GSA Lodging Rate **GSA Lodging Rate** \$276.00 2/28/25 - 3/5/25

RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)

This conference will allow the attendees to network with local, state, and federal officials and participate in congressional briefings and meetings. The attendees will learn about federal policy issues that impact counties and our constituents and join policy and educational sessions.

The attendee will not be requesting lodging.

Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:		Total Lodging Cos Per Attendee:
	Aaron Taliaferro	\$ 0.00	5	2/28/25	- 3/5/25	\$ 0.00
Lodging						
					-	
					-	
Total Cost f	or Lodging for the Tr	ip				\$ 0.00
Category:	Additional De	tails (ex: if the cost p	per attende	e differs.)		Total Cost:
	<u> </u>					

Category: Additional Details (ex: if the cost per attendee differs.)		Total Cost:
Registration:	\$590.00	\$ 590.00
Transportation:	\$470.00	\$ 470.00
Other (specify):	\$506.00 per diem	\$ 506.00
TOTAL FOR ALL TRAVEL EXPENDITURES		\$ 1,566.00

ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)

588261/10000-2025/1120100000

Requested By: Aaron C Taliaferro (Feb 11, 2025 11:25 CST) Department Head/Elected Official: Tommy Stall

2/11/25, 11:12 AM Per Diem Rates

Your search for Washington, District of Columbia (Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland) including District of Columbia)

Estimated per diem total: \$1806 (Max lodging total + M&IE total)

Lodging breakdown: February 28, 2025 - March 05, 2025

DateDaily Rate # of NightsTotalFebruary\$1961\$196March\$2764\$1104

Max lodging total: \$1300

Meals & incidental expenses breakdown: February 28, 2025 - March 05, 2025

Days, Month	Daily Rate	e# of Days	Total
First day (02/28/25)*	\$69	1	\$69
Full day (Mar)	\$92	4	\$368
Last day (03/05/25)*	\$69	1	\$69

^{*}The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$506**



DEPARTMENT	NAME (If applicable, list additional names)	
Information Technology	Michael W	/ebb
CONFERENCE NAME (Acronym	s should not be used. Please provide the full name o	f the conference/seminar.)
	Appian World	
Destination: Denver, CO	Departure: 4/27/25	Return: 4/30/25
GSA RATE (Additional line provid	ed if travel occurs over a two-month period.)	
GSA Lodging Rate	Date Range for GSA Lodgii	ng Rate
\$ 215.00	4/27/25	- 4/30/25
		-

RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)

The Appian platform was leveraged to build applications that support more than 300 users in the Domestic Relations Office (DRO), Medical Examiner, Delinquent Tax and several other county departments. The conference will provide insight into the latest breakthroughs in low-code development, automation, Artificial Intelligence (AI) and UX design that can be used to increase efficiencies and transform business workflows

The per night lodging rate before taxes and fees is \$215.00.

Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:		Total Lodging Cost Per Attendee:
	Michael Webb	\$ 250.05	3	4/27/25	- 4/30/25	\$ 750.15
) = :	
Lodging					(#)	
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Š					121	

Category: Additional Details (ex: if the cost per attendee differs.) Total Cost: Registration: Registration is Free for Public Sector \$ 0.00 Transportation: Rental Car, Airfare \$ 596.01 Other (specify): Per Diem, Mileage, Airport Parking, Hotel Parking, Baggage Fees \$ 690.01 TOTAL FOR ALL TRAVEL EXPENDITURES 2,036.17

ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)

10000-2025-588261-1810410000

Avilhash Gunta Avdhesh Gupta (Jan 31, 2025 12:04 CST)

Requested By:

Russell Scott San 31 2025 12:06 CST

Department Head/Elected Official: Acade Nenders | 1903 | 2025 | 15-47 (STI

2/11/25, 11:15 AM Per Diem Rates

Your search for Denver, Colorado (Denver / Adams / Arapahoe / Jefferson including Denver / Aurora)

Estimated per diem total: \$967 (Max lodging total + M&IE total)

Lodging breakdown: April 27, 2025 - April 30, 2025

Date Daily Rate # of Nights Total

April \$215 3 \$645

Max lodging total: \$645

Meals & incidental expenses breakdown: April 27, 2025 - April 30, 2025

Days, Month	Daily Rate	# of Days	Total
First day (04/27/25)*	\$69	1	\$69
Full day (Apr)	\$92	2	\$184
Last day (04/30/25)*	\$69	1	\$69

^{*}The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: \$322



DEPARTMENT	NAME (If applical	NAME (If applicable, list additional names)				
Information Technology	Russell Scott James Nowik					
CONFERENCE NAME (Acronym	s should not be used.	Please provide the full nan	ne of the conference/seminar.)			
	Billington State &	Local CyberSecurity	Summit			
Destination: Washington, D.C.	Departure: 3/9/25 Return: 3/12/25					
GSA RATE (Additional line provide	led if travel occurs ove	er a two-month period.)		50 (A 11		
GSA Lodging Rate		Date Range for GSA L	odging Rate			
\$ 276.00		3/9/25	- 3/12/25			
			<u> </u>			

RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)

State and local governments and the critical infrastructure they support are facing significant cyber-attacks. Yet these same governments are often massively under-resourced to protect themselves. This conference will bring together top SLTT government officials and industry experts to share best practices, learn from one another, enhance current cyber operations and bolster future defenses. The per night lodging rate before taxes and fees is \$276.00.

This conference will allow IT to ensure we are aligned with best practices, learn new skills to protect the County's IT environment and allow us to stay compliant with relevant Federal and State requirements.

Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	D	ate Range:	Total Lodging Cost Per Attendee:
	Russell Scott	\$ 320.02	3	3/9/25	- 3/12/25	\$ 960.07
	James Nowik	\$ 320.02	3	3/9/25	- 3/12/25	\$ 960.07
Lodging					2 0	
[-	
					-	

Total Cost for Lodging for the Trip

Category:	Additional Details (ex: if the cost per attendee differs.)	Total Cost:
Registration:	Registration is Free for Public Sector	\$ 0.00
Transportation:	Airfare	\$ 1,204.00
Other (specify):	Per Diem, Mileage, Airport Parking, Hotel Parking, Baggage Fees	\$ 1,261.98
TOTAL FOR ALL TRAVEL EXPENDITURES		\$ 4,386.12

ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)

10000-2025-588261-1810110000

James Nowik
James Nowik (Feb 3, 2025 07:18 CST)

Avdhesh Gupta
Avdhesh Gupta (Feb. 3, 2025 07:47 CST)

Requested By: Russell Scott an 31, 2025 15:53 CST)

Department Head/Elected Official: Andre Mendes (Ech 3, 2025 18:14 CST)

2/11/25, 11:15 AM Per Diem Rate

Your search for Washington, District of Columbia (Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland) including District of Columbia)

Estimated per diem total: \$1150 (Max lodging total + M&IE total)

Lodging breakdown: March 09, 2025 - March 12, 2025

Date Daily Rate # of Nights Total

March \$276 3 \$828

Max lodging total: \$828

Meals & incidental expenses breakdown: March 09, 2025 - March 12, 2025

Days, Month	Daily Rate	# of Days	Tota
First day (03/09/25)*	\$69	1	\$69
Full day (Mar)	\$92	2	\$184
Last day (03/12/25)*	\$69	1	\$69

^{*}The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$322**



DEPARTMENT

Law Library

Cara Sitton and Amanda Hill

CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)

2025 Southwestern Association of Law Libraries Annual Conference

Destination: Norman, Oklahoma

Departure: 3/27/25

Return: 3/29/25

GSA RATE (Additional line provided if travel occurs over a two-month period.)

GSA Lodging Rate

Date Range for GSA Lodging Rate

\$ 110.00

3/27/25

- 3/29/25

RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)

Attending the 2025 Southwestern Association of Law Libraries conference would provide valuable benefits to Tarrant County, particularly for its Law Library. By participating, library management would gain information about the latest research tools, technologies, and best practices in the legal information world, which would be shared with staff and potentially other county departments. Additionally, attending the conference would allow valuable networking opportunities with professionals from across the field, enabling the law library to exchange ideas, foster collaboration, and uncover new avenues for growth.

The attendees are seeking reimbursement at the GSA rate.

TRAVEL EXPENDITURES						
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:		Total Lodging Cost Per Attendee:
	Cara Sitton	\$ 110.00	2	3/27/25	- 3/29/25	\$ 220.00
Lodging	Amanda Hill	\$ 110.00	2	3/27/25	- 3/29/25	\$ 220.00
					-	
					-	
					-	
Total Cost for Lodging for the Trip					\$ 440.00	

Category:	Additional Details (ex: if the cost per attendee differs.)	Total Cost:
Registration:	Early Bird Member Rate: \$275.00 each	\$ 550.00
Transportation:	Mileage (182 miles x \$0.70 each way)	\$ 254.80
Other (specify):	Meals and Incidental Expenses: \$170.00 each	\$ 340.00
TOTAL FOR ALL TI	\$ 1,584.80	

ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)

588291 / 4860100000 / 24100-2025

Requested By: Cara Sitton Department Head/Elected Official: Cara Sitton

RV 02/21/2024

2/5/25, 1:00 PM Per Diem Rates

Your search for Oklahoma (including Standard Rate)

Estimated per diem total: \$390 (Max lodging total + M&IE total)

Lodging breakdown: March 27, 2025 - March 29, 2025

Date Daily Rate # of Nights Total

March \$110 2 \$220

Max lodging total: \$220

Meals & incidental expenses breakdown: March 27, 2025 - March 29, 2025

Days, Month	Daily Rate	# of Days	Total
First day (03/27/25)*	\$51	1	\$51
Full day (Mar)	\$68	1	\$68
Last day (03/29/25)*	\$51	1	\$51

^{*}The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: \$170



TARRANT COUNTY TRAVEL REQUEST DEPARTMENT NAME (If applicable, list additional names) Precinct 1 R&B Joe Trammel CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.) North American Society for Trenchless Technology No-Dig Show Destination: Denver, Colorado Departure: 3/30/25 Return: 4/3/25 GSA RATE (Additional line provided if travel occurs over a two-month period.) **GSA Lodging Rate** Date Range for GSA Lodging Rate \$ 215.00 3/30/25 - 4/3/25 RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.) The NASTT 2025 No-Dig Show is the largest trenchless technology conference in North America, where thousands of professionals attend to learn new methods and techniques that will save money and improve infrastructure. This trade show and conference provides attendees an opportunity to learn methods in technical sessions, network with peers and talk to vendors during exhibit hall hours. Precinct 1 can benefit from this technical information in that there may be some situations where treanchless technology would be cost efficient, or not affect the traveling public in areas of heavy traffic. Lodging and registration expenditures will be paid by NASTT. Attendee(s) Cost Per Night, # of **Total Lodging Cost** Category: Date Range: Per Attendee: Per Attendee: Name(s): Days: 3/30/25 - 4/3/25 Joe Trammel \$ 0.00 \$ 0.00 Lodging **Total Cost for Lodging for the Trip** Additional Details (ex: if the cost per attendee differs.) Total Cost: Category: Registration: \$ 0.00 Scholarship offered to attendee (\$1,200 value) Transportation: Flight and Uber from Hotel \$ 400.00 Other (specify): \$ 280.00 Meals TOTAL FOR ALL TRAVEL EXPENDITURES \$ 680.00 ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)

588261/26100-2025/6110300000

Requested By:

Department Head/Elected Official:

RV 02/21/2024

2/11/25, 11:22 AM Per Diem Rate

Your search for Denver, Colorado (Denver / Adams / Arapahoe / Jefferson including Denver / Aurora)

Estimated per diem total: \$1481 (Max lodging total + M&IE total)

Lodging breakdown: March 30, 2025 - April 04, 2025

Date Daily Rate # of Nights Total

March \$165 2 \$330 April \$215 3 \$645

Max lodging total: \$975

Meals & incidental expenses breakdown: March 30, 2025 - April 04, 2025

Days, Month	Daily 1	Rate # of Day	s Total
First day (03/30/25)*	\$69	1	\$69
Full day (Mar)	\$92	1	\$92
Full day (Apr)	\$92	3	\$276
Last day (04/04/25)*	\$69	1	\$69

^{*}The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: \$506



RV 02/21/2024

Precin	ct 1 R&B	NAME (If applicable, list additional names) R&B Joe Trammel					
		IE (Acronyms should not be used. Please provide the full name of the conference/seminar.)					
ONI ENLINCE				gineers Annual C			
Destination: So	chaumburg, IL					4/18/25	
	dditional line provide	d if travel occurs ove	er a two-mor	nth period.)			
SSA Lodging R			I was a series to November 1	ge for GSA Lodging	Rate		
, (, , , , , , , , , , , , , , , , , ,	\$ 234.00		4/13/25		- 4/18/25	31 - 3 - 4 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5	
RATIONALE (Describe how the trip	benefits Tarrant Co	unty and pro	vide a rationale if loc	lging cost is ove	r the GSA rate.)	
oe serves as	ractical solutions s a TACERA rep Commissioner Mi	resentative and					
RAVEL EXPE							
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Ra	nge:	Total Lodging Cos Per Attendee:	
	Joe Trammel	\$ 174.00	5	4/13/25 - 4	/18/25	\$ 870.00	
.odging				-			
.0099				-			
				-			
		P					
otal Cost for	Lodging for the Tri	***************************************					
		ails (ex: if the cost	per attende	e differs.)		Total Cost:	
Category:		ails (ex: if the cost	per attende	e differs.)		Total Cost: \$ 945.00	
Category: Registration:	Additional Def		per attende			\$ 945.00 \$ 400.00	
Category: Registration: Fransportation: Other (specify):	Additional Det	Flight a				\$ 945.00 \$ 400.00 \$ 506.00	
Category: Registration: Transportation: Other (specify): OTAL FOR AL	Additional Def	Flight a	nd Uber fro Per Diem	m Hotel	ng from each ac	\$ 945.00 \$ 400.00 \$ 506.00 \$ 2,721.00	
Category: Registration: Fransportation: Other (specify): OTAL FOR AL	Additional Del	Flight a	nd Uber fro Per Diem	m Hotel	ng from each ac	\$ 945.00 \$ 400.00 \$ 506.00 \$ 2,721.00	
Category: Registration: Fransportation: Other (specify): OTAL FOR AL	Additional Def	Flight a	nd Uber fro Per Diem	m Hotel	ng from each ac	\$ 945.00 \$ 400.00 \$ 506.00 \$ 2,721.00	
Category: Registration: Fransportation: Other (specify): OTAL FOR AL	Additional Del	Flight a	nd Uber fro Per Diem	m Hotel	ng from each ac	\$ 945.00 \$ 400.00 \$ 506.00 \$ 2,721.00	
Category: Registration: Transportation: Other (specify): OTAL FOR AL	Additional Del	Flight a	nd Uber fro Per Diem	m Hotel	ng from each ac	\$ 945.00 \$ 400.00 \$ 506.00 \$ 2,721.00	
Category: Registration: Transportation: Other (specify): OTAL FOR AL	Additional Del	Flight a	nd Uber fro Per Diem	m Hotel	ng from each ac	\$ 945.00 \$ 400.00 \$ 506.00 \$ 2,721.00	
Category: Registration: Fransportation: Other (specify): OTAL FOR AL	Additional Def	Flight a DITURES e all Account Coding 000	nd Uber fro Per Diem	m Hotel		\$ 945.00 \$ 400.00 \$ 506.00 \$ 2,721.00	

2/11/25, 11:23 AM Per Diem Rates

Your search for Chicago, Illinois (Cook / Lake including Chicago)

Estimated per diem total: \$1676 (Max lodging total + M&IE total)

Lodging breakdown: April 13, 2025 - April 18, 2025

Date Daily Rate # of Nights Total

April \$234 5 \$1170

Max lodging total: \$1170

Meals & incidental expenses breakdown: April 13, 2025 - April 18, 2025

Days, Month	Daily Rate	# of Days	Total
First day (04/13/25)*	\$69	1	\$69
Full day (Apr)	\$92	4	\$368
Last day (04/18/25)*	\$69	1	\$69

^{*}The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: \$506