



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

PAGE 1 OF 14

DATE: 2/19/2025

SUBJECT: **Consideration of Out-Of-State Travel Request**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the following out-of-state travel request.

BACKGROUND

Administrator's Office

2025 National Association of Counties Legislative Conference, February 28 - March 5, 2025, Washington, D.C., for Aaron Taliaferro, \$1,566.00

This conference will allow the attendees to network with local, state, and federal officials and participate in congressional briefings and meetings. The attendees will learn about federal policy issues that impact counties and our constituents and join policy and educational sessions.

Information Technology

A. Appian World, April 27-30, 2025, Denver, Colorado, Michael Webb, \$2,036.17

This conference will provide insight into the latest breakthroughs in low-code development, automation, Artificial Intelligence (AI) and UX design that can be used to increase efficiencies and transform business workflows.

B. Billington State and Local Cybersecurity Summit, March 9-12, 2025, Washington, D.C., for Russell Scott and James Nowik, \$4,386.12

This conference will bring together government officials and industry experts to network and share best practices to enhance current cyber operations and bolster future defenses. This conference will allow IT to ensure we are aligned with best practices, learn new skills to protect the County's IT environment and allow us to stay compliant with relevant Federal and State requirements.

SUBMITTED BY: Administrator's Office

PREPARED BY: Desirae S. Arebalo
APPROVED BY:



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Law Library

Southwestern Association of Law Libraries Annual Conference, March 27-29, 2025, Norman, Oklahoma, for Cara Sitton and Amanda Hill, \$1,584.80

The attendees will have the opportunity to network with professionals from around the nation and will gain insight about the latest research tools, technologies, and best practices in the legal information world.

Precinct 1 Maintenance

A. North American Society for Trenchless Technology (NASTT) No-Dig Show, March 30 - April 3, 2025, Denver, Colorado, Joe Trammel, \$680.00

The NASTT No-Dig Show brings together professionals to learn new methods and techniques that will save money and improve infrastructure. This trade show and conference provides attendees an opportunity to learn methods in technical sessions, network with peers and talk to vendors during exhibit hall hours.

* Note: Lodging and registration expenditures will be paid by NASTT.

B. National Association of County Engineers (NACE), April 13-18, 2025, Chicago, Illinois, Joel Trammel, \$2,721.00

NACE annual conference brings together county road and infrastructure professionals from around the nation to gain knowledge on strategies for cost saving and operational efficiency and enhance the county engineer's knowledge of innovative solutions.

FISCAL IMPACT

Administrator's Office 588261/10000-2025/1120100000 = \$1,566.00

Information Technology A. 588261/10000-2025/1810410000 = \$2,036.17

B. 588261/10000-2025/1810110000 = \$4,386.12

Law Library 588291/24100-2025/4860100000 = \$1,584.80

Precinct 1 Maintenance A. 588261/26100-2025/6110300000 = \$680.00

B. 588261/26100-2025/6110300000 = \$2,721.00



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)			
Administrator's Office		Aaron Taliaferro			
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)					
National Associations of Counties 2025 Legislative Conference					
Destination: Washington, DC		Departure: 2/28/25		Return: 3/5/25	
GSA RATE (Additional line provided if travel occurs over a two-month period.)					
GSA Lodging Rate		Date Range for GSA Lodging Rate			
\$ 276.00		2/28/25 - 3/5/25			
RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)					
This conference will allow the attendees to network with local, state, and federal officials and participate in congressional briefings and meetings. The attendees will learn about federal policy issues that impact counties and our constituents and join policy and educational sessions. The attendee will not be requesting lodging.					
TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Aaron Taliaferro	\$ 0.00	5	2/28/25 - 3/5/25	\$ 0.00
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Total Cost for Lodging for the Trip					\$ 0.00
Category:	Additional Details (ex: if the cost per attendee differs.)				Total Cost:
Registration:	\$590.00				\$ 590.00
Transportation:	\$470.00				\$ 470.00
Other (specify):	\$506.00 per diem				\$ 506.00
TOTAL FOR ALL TRAVEL EXPENDITURES					\$ 1,566.00
ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)					
588261/10000-2025/1120100000					

Requested By: Aaron C Taliaferro Department Head/Elected Official: Tommy Stallings (Feb 12, 2025 06:47 CST)

Your search for Washington, District of Columbia (Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland) including District of Columbia)

Estimated per diem total: \$1806 (Max lodging total + M&IE total)

Lodging breakdown: February 28, 2025 - March 05, 2025

Date	Daily Rate	# of Nights	Total
February	\$196	1	\$196
March	\$276	4	\$1104

Max lodging total: **\$1300**

Meals & incidental expenses breakdown: February 28, 2025 - March 05, 2025

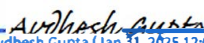
Days, Month	Daily Rate	# of Days	Total
First day (02/28/25)*	\$69	1	\$69
Full day (Mar)	\$92	4	\$368
Last day (03/05/25)*	\$69	1	\$69

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$506**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)			
Information Technology		Michael Webb			
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)					
Appian World					
Destination: Denver, CO		Departure: 4/27/25		Return: 4/30/25	
GSA RATE (Additional line provided if travel occurs over a two-month period.)					
GSA Lodging Rate		Date Range for GSA Lodging Rate			
\$ 215.00		4/27/25 - 4/30/25			
RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)					
The Appian platform was leveraged to build applications that support more than 300 users in the Domestic Relations Office (DRO), Medical Examiner, Delinquent Tax and several other county departments. The conference will provide insight into the latest breakthroughs in low-code development, automation, Artificial Intelligence (AI) and UX design that can be used to increase efficiencies and transform business workflows The per night lodging rate before taxes and fees is \$215.00.					
TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Michael Webb	\$ 250.05	3	4/27/25 - 4/30/25	\$ 750.15
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Total Cost for Lodging for the Trip					
Category:	Additional Details (ex: if the cost per attendee differs.)				Total Cost:
Registration:	Registration is Free for Public Sector				\$ 0.00
Transportation:	Rental Car, Airfare				\$ 596.01
Other (specify):	Per Diem, Mileage, Airport Parking, Hotel Parking, Baggage Fees				\$ 690.01
TOTAL FOR ALL TRAVEL EXPENDITURES					2,036.17
ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)					
10000-2025-588261-1810410000					
 Avdhesh Gupta (Jan 31, 2025 12:04 CST)  Russell Smith (Jan 31, 2025 12:06 CST)					

Requested By: Michael Webb (Jan 31, 2025 11:54 CST) Department Head/Elected Official: Arden Nieves (Jan 31, 2025 15:47 CST)

Your search for Denver, Colorado (Denver / Adams / Arapahoe / Jefferson including Denver / Aurora)

Estimated per diem total: \$967 (Max lodging total + M&IE total)

Lodging breakdown: April 27, 2025 - April 30, 2025

Date	Daily Rate	# of Nights	Total
April	\$215	3	\$645

Max lodging total: **\$645**

Meals & incidental expenses breakdown: April 27, 2025 - April 30, 2025

Days, Month	Daily Rate	# of Days	Total
First day (04/27/25)*	\$69	1	\$69
Full day (Apr)	\$92	2	\$184
Last day (04/30/25)*	\$69	1	\$69

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$322**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)			
Information Technology		Russell Scott James Nowik			
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)					
Billington State & Local CyberSecurity Summit					
Destination: Washington, D.C.		Departure: 3/9/25		Return: 3/12/25	
GSA RATE (Additional line provided if travel occurs over a two-month period.)					
GSA Lodging Rate		Date Range for GSA Lodging Rate			
\$ 276.00		3/9/25 - 3/12/25			
RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)					
State and local governments and the critical infrastructure they support are facing significant cyber-attacks. Yet these same governments are often massively under-resourced to protect themselves. This conference will bring together top SLTT government officials and industry experts to share best practices, learn from one another, enhance current cyber operations and bolster future defenses. The per night lodging rate before taxes and fees is \$276.00. This conference will allow IT to ensure we are aligned with best practices, learn new skills to protect the County's IT environment and allow us to stay compliant with relevant Federal and State requirements.					
TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Russell Scott	\$ 320.02	3	3/9/25 - 3/12/25	\$ 960.07
	James Nowik	\$ 320.02	3	3/9/25 - 3/12/25	\$ 960.07
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Total Cost for Lodging for the Trip					
Category:	Additional Details (ex: if the cost per attendee differs.)				Total Cost:
Registration:	Registration is Free for Public Sector				\$ 0.00
Transportation:	Airfare				\$ 1,204.00
Other (specify):	Per Diem, Mileage, Airport Parking, Hotel Parking, Baggage Fees				\$ 1,261.98
TOTAL FOR ALL TRAVEL EXPENDITURES					\$ 4,386.12
ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)					
10000-2025-588261-1810110000					
<u>James Nowik</u> James Nowik (Feb 3, 2025 07:18 CST)		<u>Avdesh Gupta</u> Avdesh Gupta (Feb 3, 2025 07:47 CST)			

Requested By: Russell Scott (Feb 3, 2025 15:53 CST) Department Head/Elected Official: Andre Mendes (Feb 3, 2025 08:14 CST)

Your search for Washington, District of Columbia (Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland) including District of Columbia)

Estimated per diem total: \$1150 (Max lodging total + M&IE total)

Lodging breakdown: March 09, 2025 - March 12, 2025

Date	Daily Rate	# of Nights	Total
March	\$276	3	\$828

Max lodging total: **\$828**

Meals & incidental expenses breakdown: March 09, 2025 - March 12, 2025

Days, Month	Daily Rate	# of Days	Total
First day (03/09/25)*	\$69	1	\$69
Full day (Mar)	\$92	2	\$184
Last day (03/12/25)*	\$69	1	\$69

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$322**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)			
Law Library		Cara Sitton and Amanda Hill			
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)					
2025 Southwestern Association of Law Libraries Annual Conference					
Destination: Norman, Oklahoma		Departure: 3/27/25		Return: 3/29/25	
GSA RATE (Additional line provided if travel occurs over a two-month period.)					
GSA Lodging Rate		Date Range for GSA Lodging Rate			
\$ 110.00		3/27/25 - 3/29/25			
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RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)					
Attending the 2025 Southwestern Association of Law Libraries conference would provide valuable benefits to Tarrant County, particularly for its Law Library. By participating, library management would gain information about the latest research tools, technologies, and best practices in the legal information world, which would be shared with staff and potentially other county departments. Additionally, attending the conference would allow valuable networking opportunities with professionals from across the field, enabling the law library to exchange ideas, foster collaboration, and uncover new avenues for growth. The attendees are seeking reimbursement at the GSA rate.					
TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Cara Sitton	\$ 110.00	2	3/27/25 - 3/29/25	\$ 220.00
	Amanda Hill	\$ 110.00	2	3/27/25 - 3/29/25	\$ 220.00
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Total Cost for Lodging for the Trip					\$ 440.00
Category:	Additional Details (ex: if the cost per attendee differs.)				Total Cost:
Registration:	Early Bird Member Rate: \$275.00 each				\$ 550.00
Transportation:	Mileage (182 miles x \$0.70 each way)				\$ 254.80
Other (specify):	Meals and Incidental Expenses: \$170.00 each				\$ 340.00
TOTAL FOR ALL TRAVEL EXPENDITURES					\$ 1,584.80
ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)					
588291 / 4860100000 / 24100-2025					

Requested By: Cara Sitton Department Head/Elected Official: Cara Sitton

Your search for Oklahoma (including Standard Rate)

Estimated per diem total: \$390 (Max lodging total + M&IE total)

Lodging breakdown: March 27, 2025 - March 29, 2025

Date	Daily Rate	# of Nights	Total
March	\$110	2	\$220

Max lodging total: **\$220**

Meals & incidental expenses breakdown: March 27, 2025 - March 29, 2025

Days, Month	Daily Rate	# of Days	Total
First day (03/27/25)*	\$51	1	\$51
Full day (Mar)	\$68	1	\$68
Last day (03/29/25)*	\$51	1	\$51

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$170**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)			
Precinct 1 R&B		Joe Trammel			
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)					
North American Society for Trenchless Technology No-Dig Show					
Destination: Denver, Colorado		Departure: 3/30/25		Return: 4/3/25	
GSA RATE (Additional line provided if travel occurs over a two-month period.)					
GSA Lodging Rate		Date Range for GSA Lodging Rate			
\$ 215.00		3/30/25 - 4/3/25			
RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)					
The NASTT 2025 No-Dig Show is the largest trenchless technology conference in North America, where thousands of professionals attend to learn new methods and techniques that will save money and improve infrastructure. This trade show and conference provides attendees an opportunity to learn methods in technical sessions, network with peers and talk to vendors during exhibit hall hours. Precinct 1 can benefit from this technical information in that there may be some situations where treanchless technology would be cost efficient, or not affect the traveling public in areas of heavy traffic. Lodging and registration expenditures will be paid by NASTT.					
TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Joe Trammel	\$ 0.00	4	3/30/25 - 4/3/25	\$ 0.00
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Total Cost for Lodging for the Trip					
Category:	Additional Details (ex: if the cost per attendee differs.)				Total Cost:
Registration:	Scholarship offered to attendee (\$1,200 value)				\$ 0.00
Transportation:	Flight and Uber from Hotel				\$ 400.00
Other (specify):	Meals				\$ 280.00
TOTAL FOR ALL TRAVEL EXPENDITURES					\$ 680.00
ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)					
588261/26100-2025/6110300000					

Requested By:

Joe Trammel

Department Head/Elected Official:

[Signature]

RV 02/21/2024

Your search for Denver, Colorado (Denver / Adams / Arapahoe / Jefferson including Denver / Aurora)

Estimated per diem total: \$1481 (Max lodging total + M&IE total)

Lodging breakdown: March 30, 2025 - April 04, 2025

Date	Daily Rate	# of Nights	Total
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March	\$165	2	\$330
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April	\$215	3	\$645
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Max lodging total: **\$975**

Meals & incidental expenses breakdown: March 30, 2025 - April 04, 2025

Days, Month	Daily Rate	# of Days	Total
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First day (03/30/25)*	\$69	1	\$69
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Full day (Mar)	\$92	1	\$92
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Full day (Apr)	\$92	3	\$276
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Last day (04/04/25)*	\$69	1	\$69
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*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$506**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)			
Precinct 1 R&B		Joe Trammel			
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)					
National Association of County Engineers Annual Conference					
Destination: Schaumburg, IL		Departure: 4/13/25		Return: 4/18/25	
GSA RATE (Additional line provided if travel occurs over a two-month period.)					
GSA Lodging Rate		Date Range for GSA Lodging Rate			
\$ 234.00		4/13/25 - 4/18/25			
RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)					
As a county road and infrastructure professional, NACE 2025 is one of the best investments. NACE and the Illinois Association of County Engineers invites you to connect with peers from across the country, discover strategies for cost savings and operational efficiency, and enhance your toolkit with innovative, practical solutions. NACE is thrilled to return to the Midwest for the first time since 2019. Joe serves as a TACERA representative and serves on the NACE board representing Texas, Tarrant County and Commissioner Miles.					
TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Joe Trammel	\$ 174.00	5	4/13/25 - 4/18/25	\$ 870.00
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Total Cost for Lodging for the Trip					
Category:	Additional Details (ex: if the cost per attendee differs.)				Total Cost:
Registration:					\$ 945.00
Transportation:	Flight and Uber from Hotel				\$ 400.00
Other (specify):	Per Diem				\$ 506.00
TOTAL FOR ALL TRAVEL EXPENDITURES					\$ 2,721.00
ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)					
588261/26100-2025/6110300000					

Requested By:

Joe L. Trammel

Department Head/Elected Official:

[Signature]

RV 02/21/2024

Your search for Chicago, Illinois (Cook / Lake including Chicago)

Estimated per diem total: \$1676 (Max lodging total + M&IE total)

Lodging breakdown: April 13, 2025 - April 18, 2025

Date	Daily Rate	# of Nights	Total
April	\$234	5	\$1170

Max lodging total: **\$1170**

Meals & incidental expenses breakdown: April 13, 2025 - April 18, 2025

Days, Month	Daily Rate	# of Days	Total
First day (04/13/25)*	\$69	1	\$69
Full day (Apr)	\$92	4	\$368
Last day (04/18/25)*	\$69	1	\$69

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$506**