



**COMMISSIONERS COURT  
COMMUNICATION**

COURT ORDER NUMBER 144985  
PAGE 1 OF 8  
DATE: 4/2/2025

**SUBJECT: BUYBOARD NO. 710-23 - VOTER REGISTRATION AND ELECTION  
MANAGEMENT SYSTEM - ELECTIONS ADMINISTRATION - VR  
SYSTEMS, INC. - EXERCISE FIRST OPTION FOR RENEWAL - SAME  
CONTRACT TERMS**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court consider contract renewal for Voter Registration and Election Management System, for the first optional twelve (12) month period at the same contract terms.

**BACKGROUND**

On April 16, 2024, the Commissioners Court, through Court Order #142986, approved purchase of Voter Registration and Election Management System, utilizing BuyBoard contract #710-23.

The term of the contract is twelve (12) months, effective May 21, 2024, with two (2) options for renewal periods of twelve (12) months each.

This software solution streamlines the entire election cycle from start to finish including voter registration, list maintenance, mail ballot delivery, precinct look-up, pollworker management, and redistricting.

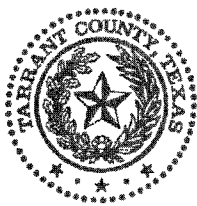
The vendor notified Purchasing in writing that they will extend the same contract terms through May 20, 2026. The Elections Administration notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of the Elections Administration and Purchasing that the Commissioners Court approve contract renewal for Voter Registration and Election Management System for another twelve (12) month period.

**FISCAL IMPACT**

Expenses for last year were approximately \$1,085,897.00. Funding in the amount of \$288,709.00 is available in account 10000-2025 General Fund/1420000000 Elections/578025 Software Maintenance and Licenses.

SUBMITTED BY	Purchasing	PREPARED BY:	Dallas Arter
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

February 12, 2025

Kendra Ward  
Contracts & Salesforce Administrator  
VR Systems, Inc.  
3773 Commonwealth Blvd.  
Tallahassee, FL 32303

Re: BuyBoard 710-23 – Voter Registration Election Management System – Texas Voter Focus

Dear Ms. Ward,

Referenced BuyBoard contract was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of May 21, 2024, through May 20, 2025. The first renewal option will run from May 21, 2025, through May 20, 2026.

Tarrant County Purchasing Department hereby extends an invitation to VR Systems, Inc. to accept the first renewal option for an additional one (1) year period as the primary vendor for this contract as awarded on May 21, 2024. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through May 20, 2026.

Yes, VR Systems, Inc. will accept the offer to extend the same contract terms through May 20, 2026.

**Please include a current 1295 Form with your response.**

No, VR Systems, Inc. will NOT accept the offer to extend the same contract terms through May 20, 2026.

Are any other governmental entities currently utilizing this contract?  Yes  No

If yes, please return a listing of the participating entities with this letter.

Please return your signed response via email to Dallas Arter, Senior Buyer, Tarrant County Purchasing.

Sincerely,

Dallas Arter  
Dallas Arter  
Senior Buyer  
Tarrant County

David A. Bennett  
David A. Bennett  
Treasurer & CFO  
VR Systems, Inc.

2-19-25  
Date

# Memorandum

**To:** Troy Havard

**Dept:** Elections Administration

**From:** Dallas Arter, Sr. Buyer, Purchasing Department

**Date:** 02/20/2025

**Re:** BuyBoard 710-23, Voter Registration Election Management System – Texas Voter Focus

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The above referenced contract will expire on May 20, 2025. This contract included two (2) options to renew with the vendor for additional twelve (12) month terms. The first renewal term would commence May 21, 2025, and would expire May 20, 2026.

If you wish to exercise this first renewal option and continue this contract with the vendor listed below for twelve more months, please check the appropriate item and email this form back to me no later than February 21, 2025.

VR Systems, Inc.

Yes, I wish to continue the current contract with the above-mentioned vendor for the first optional renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

578025-10000-2025-1420000000

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No, I do not wish to continue the current contract with the above-mentioned vendor for the following reason(s).

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SIGNATURE: \_\_\_\_\_



DATE: 2/20/2025

# Exhibit B: Fee Schedules

Tarrant County, Texas

Fee Schedule of Initial Products (Year 1):

Quantity	BuyBoard Item Number	Description	Price
1	TX-VF950-1150K	Texas Voter Focus Software License – County Size 950,001 – 1,150,000 Registered Voters	\$857,893
1	TX-VF950-1150K-IMP	Texas Voter Focus Implementation Service – County Size 950,001 – 1,150,000 Registered Voters: Includes remote implementation and installation, remote data conversion, remote go live support and five (5) days of remote training with one trainer.	\$285,964
1		VR Systems PQP Discount	-\$171,579
1		Generic Electronic Pollbook Interface License <i>(This interface is not listed on the BuyBoard Purchasing Cooperative)</i>	\$42,406
1		BlueCrest Relia-Vote Interface License <i>(This interface is not listed on the BuyBoard Purchasing Cooperative)</i>	\$38,938
1		Generic GIS Interface License <i>(This interface is not listed on the BuyBoard Purchasing Cooperative)</i>	\$32,275

**Total Year 1 Initial Fees: \$1,085,897**

*Invoicing Schedule for Initial Products (Year 1):*

<b>Description</b>	<b>Price</b>
Texas Voter Focus Software License	\$857,893
VR Systems PQP Discount	-\$171,579
Generic Electronic Pollbook Interface License	\$42,406
BlueCrest Relia-Vote Interface License	\$38,938
Generic GIS Interface License	\$32,275
<b>Total Due Upon Completion of Phase 3</b>	<b>\$799,933</b>
Texas Voter Focus Implementation Service	\$285,964
<b>Total Due Upon Completion of Phase 5</b>	<b>\$285,964</b>

*Payment Terms:*

Payment terms should be in accordance with Texas Government Code Chapter 2251, "The Texas Prompt Payment Act."

Total due upon completion of **Phase 3** - Software and Database Installation and Configuration, in accordance with the "Texas Prompt Payment Act: **\$799,933** (Texas Voter Focus Software License of \$857,893, Generic Electronic Pollbook Interface License of \$42,406, BlueCrest Relia-Vote Interface License of \$38,938, Generic GIS Interface License of \$32,275, less VR Systems PQP Discount of \$171,579).

Total due upon completion of **Phase 5** - Final Data Conversion and Go Live, in accordance with the "Texas Prompt Payment Act: **\$285,964** (Texas Voter Focus Implementation Service fee).

The following items in this Exhibit B are listed on the BuyBoard Purchasing Cooperative, contract number 710-23: Texas Voter Focus Software License (Year 1), Texas Voter Focus Implementation Service (Year 1) and Texas Voter Focus Annual Maintenance and Support (Years 2-3).

Annual renewal fees will be due upon anniversary of Commencement date in accordance with the following schedule.

*Schedule of Annual Renewal Fees (Years 2-3)*

*Due each year on anniversary of commencement of registering voters*

Quantity	BuyBoard Item Number	Description	Price
1	TX-VF950-1150K-MS	Texas Voter Focus Annual Maintenance and Support - County Size 950,001 – 1,150,000 Registered Voters	\$175,090
1		Generic Electronic Pollbook Interface License <i>(This interface is not listed on the BuyBoard Purchasing Cooperative)</i>	\$42,406
1		BlueCrest Relia-Vote Interface License <i>(This interface is not listed on the BuyBoard Purchasing Cooperative)</i>	\$38,938
1		Generic GIS Interface License <i>(This interface is not listed on the BuyBoard Purchasing Cooperative)</i>	\$32,275

**Total Annual Fees: \$288,709**

*Additional Pricing (Years 1 – 3):*

**Customization Services**

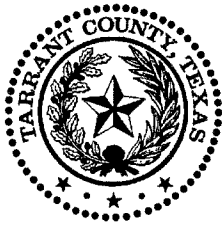
Services provided after Initial Implementation in accordance with "Paragraph 8, Customization," are billable at the following rates, plus additional travel expenses billed in accordance to "Travel Expenses" if services are provided on-site in Tarrant County. VRS shall have the option to increase hourly fees by not more than six percent (6%) of the prior year's hourly rate.

Description	Hourly Rate
Project Manager (Hourly Rate)	\$315
Consultant (Hourly Rate)	\$250
Trainer (Hourly Rate)	\$190
On-site Training (Hourly Rate)	\$350
Senior Software Programmer (Hourly Rate)	\$225
Senior Web Programmer (Hourly Rate)	\$275
Database Analyst (Hourly Rate)	\$315



## Vendor Contract Information Summary

Vendor VR Systems, Inc.  
Contact Justin Morris  
Phone 303-957-7426  
Email jmorris@vrsystems.com  
Vendor Website www.vrsystems.com  
TIN 59-3135736  
Address Line 1 3773 Commonwealth Blvd.  
Vendor City Tallahassee  
Vendor Zip 32303  
Vendor State FL  
Vendor Country USA  
Delivery Days 10  
Freight Terms FOB Destination  
Payment Terms Payments due on contract  
Shipping Terms Freight prepaid by vendor and added to invoice  
Ship Via Common Carrier  
Designated Dealer No  
EDGAR Received Yes  
Service-disabled Veteran Owned No  
Minority Owned No  
Women Owned No  
National No  
No Foreign Terrorist Orgs Yes  
No Israel Boycott Yes  
MWBE No  
ESCs All Texas Regions  
States Illinois, Indiana, Texas  
Contract Name Election Voting Systems Equipment & Supplies  
Contract No. 710-23  
Effective 09/01/2023  
Expiration 08/31/2026  
Accepts RFQs Yes



**TAKINGS IMPACT ASSESSMENT CHECKLIST**

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: BuyBoard No. 710-23, Voter Registration Election Management System - Texas Voter Focus - Elections Administration - VR Systems, Inc. - Exercise First Option for Renewal - Same Contract Terms

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

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**I. Stated Purpose**

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

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**Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.**

**II. Potential Effect on Private Real Property**

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes \_\_\_\_\_ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes \_\_\_\_\_ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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