



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 144967

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DATE: 4/2/2025

SUBJECT: BID NO. F2025082 - ANNUAL CONTRACT FOR TRANSPORTATION OF HUMAN REMAINS - MEDICAL EXAMINER'S OFFICE - FORT WORTH FUNERAL AND CREMATIONS - PER UNIT PRICE

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. F2025082, Annual Contract for Transportation of Human Remains, for the Medical Examiner's Office, to Fort Worth Funerals and Cremations at the per unit price.

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Three hundred eight (308) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. No vendors attended the pre-bid conference held on February 5, 2025. Two (2) bids and three (3) no-bids were received.

The low bid received from Fort Worth Funerals and Cremations meets all specifications and is acceptable to the Medical Examiner's Office.

The term of the contract is twelve (12) months, effective May 21, 2025, with two (2) options for renewal periods of twelve (12) months each.

The purpose of this contract is to transport human remains from a designated location or scene to the County morgue for investigation.

Therefore, it is the joint recommendation of the Medical Examiner's Office and Purchasing that Bid No. F2025082, Annual Contract for Transportation of Human Remains, be awarded Fort Worth Funerals and Cremations at the per unit price.

FISCAL IMPACT

Expenses for last year were approximately \$400,000.00. Funding in the amount of \$400,000.00 is available in account 10000-2025 General Fund/2310100000 Medical Examiner's Office/576121 Transportation.

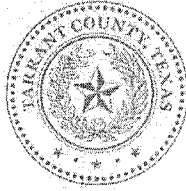
| | | | |
|--------------|------------|--------------|-----------------------------------|
| SUBMITTED BY | Purchasing | PREPARED BY: | Niki Jones |
| | | APPROVED BY: | Christopher Lax, CPSM, CPSD, CPCP |

Bid No. F2025082 Annual Contract for Transportation of Human Remains

AWARD

| | | | | Fort Worth Funerals & Cremations Fort Worth, TX HUB - No COOP - Yes | | BBH Life Care (BBH Consultants) Houston, TX HUB - No | |
|--------|--|------|-----|--|-----------------------|--|-----------------------|
| | | | | Total Price | \$1,250,000.00 | Total Price | \$3,000,250.00 |
| Line # | Description | QTY | UOM | Unit | Extended | Unit | Extended |
| 1 | Total removal of human remains from scene, per body as per specifications. | 5000 | EA | \$250.00 | \$1,250,000.00 | \$600.00 | \$3,000,000.00 |
| 2 | Additional charge for waiting at scene in excess of estimated two (2) hours. | 1 | EA | \$0.00 | \$0.00 | \$250.00 | \$250.00 |

No bids received from Coco LEDS LLC., Texas Pipeline Services, and Greatvine Services.



**MEDICAL EXAMINER'S OFFICE
AND FORENSIC LABORATORIES**

March 5, 2025

Niki Jones, Senior Buyer
Tarrant County Purchasing Department
100 East Weatherford St, Suite 303
Fort Worth, TX 76196

Dear Niki,

This letter is regarding IFB # F2025082, Annual Contract for Transportation of Human Remains. Having reviewed the bids that your department received and submitted to our department; I am pleased to recommend that the contract be awarded as set forth below:

Award

Fort Worth Funerals & Cremations

Sincerely,

Rufus Glynn Dill

Director of Morgue Services

Tarrant County Medical Examiner



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2025082 - Annual Contract for Transportation of Human Remains - Medical Examiner's Office - Fort Worth Funeral and Cremations - at the Per Unit Price

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
