

COURT ORDER NUMBER 144754

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DATE: 2/19/2025

SUBJECT: CONSIDERATION OF A REQUEST TO USE THE SUBCOURTHOUSE IN ARLINGTON FOR THE PRECINCT 2 TOWN HALL MEETING ON FEBRUARY 27, 2025

### \*\*\* CONSENT AGENDA \*\*\*

## **COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court consider a request to use the Subcourthouse in Arlington for the Precinct 2 Town Hall Meeting on February 27, 2025.

### **BACKGROUND**

The Town Hall Meeting is scheduled on February 27, 2025, from 6:00 to 7:00 pm in the First Floor Conference Room.

The Constables Office has agreed to provide security during the non-business hours for this meeting.

The Commissioner's Office is requesting to waive all usage fees.

### **FISCAL IMPACT**

The estimated fiscal impact based on salary average overtime rates for Facilities Management and the Constables Office will be approximately \$216.24

Salary cost will be charged to the following accounts:

\$ 71.94 – Facilities Management account 3110225000/10000-2025/510000 \$144.30 – Constables Office account 2220100000/10000-2025/510000

SUBMITTED BY	Facilities Management	PREPARED BY:	Frank Lopez
		APPROVED BY:	Michael Amador

Salary Costs Related to After Hours Facilities Usage for Precint 2 Town Hall Meeting										
Title	# of Employees	Event Length (Hrs)	Total Staff Hours	Avg Hourly Rate	OT Rate	FICA	Retirement	Total Cost		
Building Svcs Technician II	1	2	2	0	35.97	0.00	0.00	71.94		
Constable Deputy	1	2	2	0	72.15	0.00	0.00	144.30		
			0		0.00	0.00	0.00	-		
							TOTAL	216.24		

#### <u>Assumptions</u>

Conference Room in use for 2 hours from 6-7pm.

**Total Security Hours: 2** 

# TARRANT COUNTY FACILITIES MANAGEMENT PROPERTY USE APPLICATION

PLEASE COMPLETE ALL SECTIONS.
Location requested: Avivatan Subcourthouse Community Room
Event Date(s): Thursday, February 27, 2025
Time of event: 12 Mant Cauty 10 Minall
Description of event (if more than three lines, please provide an attachment):  Tawant Canty Small Business Success  Tawnhall Nosted by Cammissianer Precint 2  With Panelists from county Staff and business  Electricity required  Set up equipment (tables/chairs/podium/speakers, etc.) requested from County
Contact Person: Tracy Scott  Address: 700 E Abran #304 City: Arlington State: X Zip: 76010  Cell phone number: 713-922-095 Email: 1980+10 tarrantourty tx gy
Name of Organization: Tarrant County
Non-Profit For-Profit  Primary contact person:
Applicant's signature:
Applicant's printed name: Gobriel Rivbs
19 Feb 25