



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 144972

PAGE 1 OF 7

DATE: 4/2/2025

SUBJECT: PERMISSION TO TAKE BIDS-RFPS

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court grant permission to take Bids/RFPs for the following:

- a. Annual Contract for Pistols**
Estimated Value - \$100,000.00
Funding will be requested in the FY 2026 budget.

This contract is for specialized pistols with optics for law enforcement. Invitations for bid will require vendors to be Federal Firearms License (FFL) holders and they must be a Special Occupational Taxpayer (SOT) holder authorized to sell specified firearms. This contract will be used by the Sheriff's Office and the primary contact is Milton Kuser.

- b. Annual Contract for Rifles**
Estimated Value - \$150,000.00
Funding will be requested in the FY 2026 budget.

This contract is for specialized rifles with suppressors and optics for law enforcement. Invitations for bid will require vendors to be Federal Firearms License (FFL) holders and they must be a Special Occupational Taxpayer (SOT) holder authorized to sell specified firearms. This contract will be used by the Sheriff's Office and the primary contact is Milton Kuser.

- c. Annual Contract for Blank Ballot Stock Boxes**
Estimated Value - \$80,000.00
Funding is available in the FY 2025 budget.

The purchase of the boxes is used to securely transports blank ballot stock from the Election's Administration to the polling sites, required by the Texas Secretary of State code 51.034. The ballots are secured at all times by a locking mechanism that can only be removed using a specialized tool. The boxes will also be used by Early Voting to store Absentee Ballots. This contract will be used by the Elections Administration and the primary contact is Troy Havard.

| | | | |
|--------------|------------|--------------|-----------------------------------|
| SUBMITTED BY | Purchasing | PREPARED BY: | Melissa Lee, C.P.M., A.P.P. |
| | | APPROVED BY: | Christopher Lax, CPSM, CPSD, CPCP |



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: 144972 DATE: 4/2/2025 PAGE 2 OF 7

d. Annual Contract for Communication Skip-Tracing Software and Maintenance

Estimated Value - \$40,000.00

Funding is available in the FY 2025 budget.

The contract is for communication skip-tracing software and maintenance that are used for locating registered voters who have moved, use a commercial address as their residence, or deceased to safeguard against voter fraud. This contract will be used by Elections Administration and the primary contact is Troy Havard. This project does not require approval by the Information Technology Steering Committee.

e. J.D. Johnson Northwest Subcourthouse Exterior Cleaning and Sealing

Estimated Value - \$108,800.00

Funding is available in the FY 2025 budget.

The purpose of this contract is preservation of the J.D. Johnson Northwest Subcourthouse. Services include cleaning the entire exterior building masonry, repointing damaged or deteriorated masonry mortar joints, and applying a clear, penetrating, water repellent. This contract will be used by Facilities Management and the primary contact is Joshua Palmer.

f. RFP for Annual Contract for Jail Security Electronics and Software Systems Integration, Maintenance, and Repair

Estimated Value - \$27,000.00

Funding is available in the FY 2025 budget.

The purpose of this contract is to hire a qualified and experienced jail security systems integration company with the technical expertise to service, maintain and repair the integrated security electronics and software currently used in Tarrant County jails. The vendor will also be responsible for providing software mapping, coding, design, and other related services for jail security systems integration as needed. This contract is for Facilities Management and the primary contact is Frank Lopez.

g. Annual Contract for Lawn and Small Engine Equipment, Parts, Repairs, and Maintenance

Estimated Value - \$45,900.00

Funding is available in the FY 2025 budget.

The County owns a variety of lawn maintenance machinery from various manufacturers. This contract is to provide Facilities Management and the four (4) Precincts a maintenance and repair contract to utilize on an as-needed basis over a 12-month period at a fixed hourly labor rate. This contract will be used by Facilities Management and the primary contacts are Chad Raines, Joshua Palmer, and Willie Shephard.



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: 144972 DATE: 4/2/2025 PAGE 3 OF 7

h. Annual Contract for SAP Cloud Platform Software and Licensing

Estimated Value - \$169,000.00

Funding is available in the FY 2025 budget.

This contract is for SAP Cloud Platform software and licenses that are used for high-speed database processing, applications development, and analytics reporting. This contract is for Information Technology and the primary contact is Michael Webb. This project does not require approval by the Information Technology Steering Committee.

i. Annual Contract for Lamps, Ballasts, and Electrical Supplies

Estimated Value - \$271,500.00

Funding is available in the FY 2025 budget.

This contract is used to purchase light bulbs, and electrical supplies used during routine maintenance of all Tarrant County buildings and leased spaces. This contract will be used by Facilities Management and the primary contacts are Joshua Palmer, Willie Shephard, and Chad Raines.

j. Irrigation Replacement at Precinct 1 Road and Bridge Maintenance Facility

Estimated Value - \$40,000.00

Funding is available in the FY 2025 budget.

The purpose of this contract is to install a new and efficient irrigation system. The project features an improved landscape irrigation design with new hardware including valves, controllers, and PVC pipes. This project will be for Precinct 1 and the primary contact is Jessica Phillips.

k. Annual Contract for Tower Desktop Computers and Warranty

Estimated Value - \$ 170,000.00

Funding is available in the FY 2025 budget

The purpose of this contract is to upgrade tower desktop computers in the Information Technology Department with current models that are fully compatible with Windows 11. This will be purchased by Information Technology and the primary contact is Brian Redmond.

l. RFP for Annual Contract for Transportation Services for Juvenile Justice Alternative Education Program

Estimated Value - \$ 196,000.00

Funding is available in the FY 2025 budget.

This contract is for a vendor to provide transportation services for JJAEP students. It is projected that most students residing within the city limits of Fort Worth will utilize the public transportation system but will need transportation to and from bus stops. Students residing outside of the Fort Worth city limits will need transportation to and from school. This contract will be used by Juvenile Services and the primary contact is Christina Mayo.



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: 144972 DATE: 4/2/2025 PAGE 4 OF 7

m. Annual Contract for Wide Format Printer and Maintenance

Estimated Value - \$40,000.00

Funding is available in the FY 2025 budget.

This contract is to purchase a Wide Format Printer and maintenance that will print all architectural drawings and engineering plans for the County. This contract will be used by the Reprographics Division and the primary contact is Susan Strange.

n. RFP for Annual Contract for Fire Permit and Inspection Software and Maintenance

Estimated Value - \$17,000.00

Funding is available in the FY 2025 budget.

The purpose of this contract is to acquire a comprehensive software solution that includes modules for managing construction permits, operational permits, plan reviews, inspections, self-inspections, fire sprinkler inspection, testing and maintenance (ITM) reports, fire watches, public education events, hydrant inspections, hydrant flow tests, and pre-incident plans. This contract will be used by the Fire Marshal's Office and the primary contact is Kenny Wilson. This project does not require approval by the Information Technology Steering Committee.

o. Purchase of Liquid Chromatography-Mass Spectrometry Instrument

Estimated Value - \$299,956.00

Funding is available in the FY 2025 budget.

The purpose of this instrument is to aid the Medical Examiner in determining the cause and manner of death. Its advanced capabilities enable high-precision detection of even trace amounts of drugs, toxins, and other compounds, making it a valuable tool for forensic investigations, environmental testing, and quality control. This contract will be used by Medical Examiner's Office and the primary contact is Robert Johnson.

p. Purchase of UiPath Licenses

Estimated Value - \$72,716.00

Funding is available in the FY 2025 budget.

The purpose of this purchase is to improve efficiency and reduce the time spent on repetitive tasks. UiPath is a Robotic Process Automation tool that can automate manual processes like data entry, document processing, and report generation. This will allow employees to focus on more important work while reducing errors and saving time. This contract will be used by Information Technology and the primary contact is Sijith Velayudhan.



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: 144972 DATE: 4/2/2025 PAGE 5 OF 7

q. Purchase of SolarWinds Database Analyzer

Estimated Value - \$60,000.00

Funding is available in the FY 2025 budget.

The purpose of this software is to manage and improve the performance of our databases. This tool will allow us to detect, troubleshoot, and fix database issues faster, ensuring that our systems run smoothly and efficiently. This contract will be used by Information Technology and the primary contact is Mark Bloodworth.

r. RFP for Annual Contract for Asbestos Abatement and Indoor Air Quality Consulting Services

Estimated Value: \$136,000.00

Funding for this item is available in FY2025 budget.

This contract is utilized to provide professional consulting services for the management of suspected asbestos-containing building materials within the areas of Tarrant County buildings affected by scheduled renovation projects. Services include surveying and testing of suspected asbestos containing material and the management and air monitoring of asbestos abatement projects. This contract will be used by Facilities Management and the primary contact is Frank Lopez.

s. Annual Contract for Pharmacy Services for Prescription Drug Dispensing

Estimated Value - \$36,341.00

Funding is available in the FY 2025 budget.

The purpose of this contract is to engage pharmacies experienced in dispensing HRSA 340B and Texas DSHS HIV Medication Program drugs, with expertise in managing virtual inventory systems for HRSA 340B and/or DSHS HIV programs. Tarrant County Public Health is a covered entity for HRSA 340B drugs, and pharmacies must maintain HRSA 340B certification. This contract will be used by Public Health and the primary contact is Carmen Garcia.

t. Annual Contract for Locksmith Services and Supplies

Estimated Value – \$99,894.00

Funding is available in the FY 2025 budget.

The purpose of this contract is to provide locksmith materials and services for various buildings. The services are used on an as-needed basis. This contract is for the Facilities Management Department and the primary contact is Frank Lopez.



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: 144972 DATE: 4/2/2025 PAGE 6 OF 7

u. RFP for Annual Contract for Notary Fraud Alert Software and Maintenance

Estimated Value - \$162,500.00

Funding is available in the FY 2025 budget.

The purpose of this software is to track the usage of individual notaries' registered credentials within Tarrant County. The system generates a daily report of credential usage and sends it directly to the notary's registered account. This enables the notary to identify any unauthorized use and promptly alert authorities in the event of fraudulent activity. This contract will be used by the County Clerk and the primary contract is Mary Louise Nicholson.

v. Annual Contract for Black and White Copier System and Maintenance

Estimated Value - \$50,000.00

Funding is available in the FY 2025 budget.

This purchase is for a high-speed, high-quality monochrome copier capable of producing large print volumes in a short timeframe. The Reprographics Department uses this machine to print flyers, brochures, and forms for various departments in the County. This contract will be used by the Reprographics Division and the primary contact is Susan Strange.

BACKGROUND

The above list is for goods/services to be purchased through the competitive bid process required by Texas Local Government Code 262.002(c).

FISCAL IMPACT

There is no fiscal impact associated with this item.



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Permission to Take Bids-RFPs

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
