



COMMISSIONERS COURT
COMMUNICATION

COURT ORDER NUMBER 145639
PAGE 1 OF 7
DATE: 8/5/2025

SUBJECT: RFP NO. F2024072 - ANNUAL CONTRACT FOR AUDIO VISUAL SYSTEMS RENOVATIONS FOR SELECT COUNTY FACILITIES - INFORMATION TECHNOLOGY - FORD AUDIO-VISUAL SYSTEMS, LLC - EXERCISE FIRST OPTION FOR RENEWAL - SAME CONTRACT TERMS

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of RFP No. F2024072, Annual Contract for Audio Visual Systems Renovations for Select County Facilities, for the first optional twelve (12) month period at the same contract terms with Ford Audio-Visual Systems, LLC.

BACKGROUND

On September 4, 2024, the Commissioners Court, through Court Order #143804, awarded RFP No. F2024072, Annual Contract for Audio Visual Systems Renovations for Select County Facilities, for Information Technology, to the following vendors:

Primary Ford Audio-Visual Systems, LLC
Secondary Infinity Sound LTD

The awards were based upon evaluation criteria set forth in the RFP specifications and contained options to renew for two (2) additional twelve (12) month periods.

The purpose of this contract is to improve the audio and video systems in the Commissioners Court and associated facilities that are used for a variety of hearings and meetings.

Infinity Sound LTD elected not to renew. The remaining vendor notified Purchasing in writing that they will extend the same contract terms through September 3, 2026.

Therefore, it is the joint recommendation of Information Technology and Purchasing that the Commissioners Court approve renewal of RFP No. F2024072, Annual Contract for Audio Visual Systems Renovations for Select County Facilities, for another twelve (12) month period.

FISCAL IMPACT

Expenses for the last twelve (12) months were \$627,737.41. Funding has been requested for FY 2026 in account 10000-2026 General Fund/1810320000/569011 Professional Service.

SUBMITTED BY	Purchasing	PREPARED BY:	Caleb Rojo
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, MS.SCM, CPSM, CPSD, CPCP
Assistant Purchasing Agent

May 20, 2025

Steven Higgins
Senior Contract Administrator
Ford Audio-Video Systems, LLC
4800 W. Interstate 40
Oklahoma City, OK 73128

Re: RFP No. F2024072 – Annual Contract for Audio Visual Systems Renovations for Select County Facilities

Dear Mr. Higgins:

Referenced bid was for twelve (12) months with two (2) options to renew for an additional twelve (12) months each. The original contract was for the period of September 4, 2024, through September 3, 2025. The effective dates for the first renewal option will run from September 4, 2025, through September 3, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Ford Audio-Video Systems, LLC to accept the first option for an additional one (1) year period as the primary vendor for this bid as awarded on September 4, 2024. Ford Audio-Video Systems, LLC acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioners Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All contract terms must remain firm for the optional renewal period through September 3, 2026.

Yes, Ford Audio-Video Systems, LLC will accept the offer to extend the same contract terms through September 3, 2026. **Please include a current 1295 Form with your response.**

No, Ford Audio-Video Systems, LLC will NOT accept the offer to extend the same contract terms through September 3, 2026.

Please email your signed response.

Sincerely,

Caleb Rojo

Caleb Rojo, Senior Buyer
Tarrant County
817-884-1150

A handwritten signature in black ink, appearing to read "S. Higgins", written over a horizontal line.

Steven Higgins, Senior Contract Administrator
Ford Audio-Video Systems, LLC

5/22/2025

Date



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, MS.SCM, CPSM, CPSD, CPCP
Assistant Purchasing Agent

May 21, 2025

Brian Grannan
Sales Engineer
Infinity Sound LTD
7600 Rendon Bloodworth Rd
Mansfield, TX 76063

Re: RFP No. F2024072 – Annual Contract for Audio Visual Systems Renovations for Select County Facilities

Dear Mr. Grannan:

Referenced bid was for twelve (12) months with two (2) options to renew for an additional twelve (12) months each. The original contract was for the period of September 4, 2024, through September 3, 2025. The effective dates for the first renewal option will run from September 4, 2025, through September 3, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Infinity Sound LTD to accept the first option for an additional one (1) year period as the secondary vendor for this bid as awarded on September 4, 2024. Infinity Sound LTD acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioners Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All contract terms must remain firm for the optional renewal period through September 3, 2026.

Yes, Infinity Sound LTD will accept the offer to extend the same contract terms through September 3, 2026. **Please include a current 1295 Form with your response.**

No, Infinity Sound LTD will NOT accept the offer to extend the same contract terms through September 3, 2026.

Please email your signed response.

Sincerely,

Caleb Rojo

Caleb Rojo, Senior Buyer
Tarrant County
817-884-1150

Brian Grannan

Brian Grannan, Sales Engineer
Infinity Sound LTD

6/10/2025

Date

Memorandum

To: Anthony Jackson

Dept: Information Technology

From: Caleb Rojo, Sr. Buyer, Purchasing Department

Date: 5/15/2025

Re: Renewal of RFP F2024072

Audio Visual Systems Renovations for Select County Facilities

The above referenced contract will expire on September 3, 2025. This contract included two (2) options to renew with the vendor for additional twelve (12) month terms. The first renewal term would commence September 4, 2025 and would expire September 3, 2026.

If you wish to exercise this option to renew and continue this contract with the vendor listed below for twelve more months, please check the appropriate item and email this form back to me at CRojo@tarrantcountytx.gov:

Ford Audio-Visual Systems, LLC

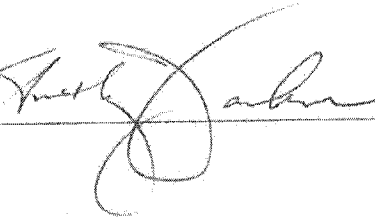
Yes, I wish to continue the current contract with the above mentioned vendor for the third and final renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

578027/10000-2025/1810320000`

No, I do not wish to continue the current contract with the above-mentioned vendor for the following reason(s).

SIGNATURE: _____



DATE: _____

5/16/2025

RFP F2024072 Annual Contract for Audio Visual (AV) Systems Renovations for Select County Facilities

Post-Demonstration Scores

		Primary	Secondary
		Ford Audio-Video Systems, LLC Oklahoma City, OK HUB - Yes CO-OP - Yes	Infinity Sound LTD Mansfield, TX HUB - No CO-OP - Yes
Evaluation Criteria	Max Points	Score	Score
Respondent's Background	200	154.60	126.60
Response to Requirements	300	214.60	188.20
Project Management	150	112.40	86.40
Price	350	316.73	350.00
Total Score	1000	798.33	751.20

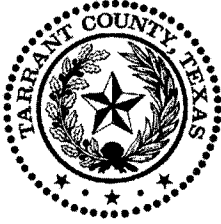
Notes: No-bids were received from CSI Leasing, Inc, SMR Promotions, 3-C Technology, LLC, Canon Solutions of America, Inc., Stephen M Griffith Counseling, Arrowhead Consulting, and Bluum Technology USA.

RFP F2024072 Annual Contract for Audio Visual (AV) Systems Renovations for Select County Facilities

Initial Scores

		Primary	Secondary
		Ford Audio-Video Systems, LLC Oklahoma City, OK HUB - Yes CO-OP - Yes	<i>Infinity Sound LTD</i> Mansfield, TX HUB - No CO-OP - Yes
Evaluation Criteria	Max Points	Score	Score
Respondent's Background	200	154.60	126.60
Response to Requirements	300	203.80	186.40
Project Management	150	91.60	89.40
Price	350	316.73	350.00
Total Score	1000	766.73	752.40

Notes: No-bids were received from CSI Leasing, Inc, SMR Promotions, 3-C Technology, LLC, Canon Solutions of America, Inc., Stephen M Griffith Counseling, Arrowhead Consulting, and Bluum Technology USA.



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: RFP No. F2024072 - Annual Contract for Audio Visual Systems Renovations for Select County Facilities - Information Technology - Ford Audio-Visual Systems, LLC - Exercise First Option for Renewal - Same Contract Terms

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
