



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 145487

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DATE: 7/1/2025

SUBJECT: BID NO. F2025140 - ANNUAL CONTRACT FOR COMPUTER TO PLATE SYSTEM AND MAINTENANCE - REPROGRAPHICS DIVISION - ORDWAY CORPORATION D/B/A PRINT & FINISHING SOLUTIONS

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. F2025140, Annual Contract for Computer to Plate System and Maintenance, for the Reprographics Division, to Ordway Corporation d/b/a Print & Finishing Solutions for \$25,015.00.

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One thousand three hundred ninety-five (1,395) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. No vendors attended the pre-bid conference held on May 6, 2025. One (1) bid and nine (9) no-bids were received.

The low bid received from Ordway Corporation d/b/a Print & Finishing Solutions meets all specifications and is acceptable to the Reprographics Division.

The term of the contract is twelve (12) months, effective July 1, 2025, with two (2) options for renewal periods of twelve (12) months each.

The purpose of this contract is to purchase a plate system that digitally transfers electronic images from a computer to a printing plate and those plates are used on the print presses to create business cards, pamphlets, booklets and artwork for various Tarrant County departments.

Therefore, it is the joint recommendation of the Reprographics Division and Purchasing that Bid No. F2025140, Annual Contract for Computer to Plate System and Maintenance, be awarded to Ordway Corporation d/b/a Print & Finishing Solutions for \$25,015.00.

FISCAL IMPACT

Funding in the amount of \$21,415.00 is available in account 45100-2025 Non-Debt Capital/1860300000 Graphics/540000 Capital Outlay. Annual maintenance fees in the amount of \$1,800.00 for Years Two and Three will be requested in future budgets.

SUBMITTED BY	Purchasing	PREPARED BY:	Dallas Arter
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP

Bid No. F2025140 Annual Contract for Computer to Plate System and Maintenance

Award

		Ordway Corporation d/b/a Print & Finishing Solutions Placentia, CA HUB - No CO-OP - Yes		
Item	Description	Price		
	Model Proposed	Thermal DigiPlate		
1	Equipment Price for Computer to Plate System	\$		17,125.00
1A	Setup	\$		495.00
1B	Training - In-Person	\$		1,995.00
1C	Equipment Total	\$		19,615.00
2	Year 1 - Maintenance Agreement Price Per Month	Estimated Quantity	Price Per Month	Extended Price
		12	\$ 150.00	\$ 1,800.00
3	Security Services Fees	12		Included
4	Year 2 - Maintenance Agreement Price Per Month	Estimated Quantity	Price Per Month	Extended Price
		12	\$ 150.00	\$ 1,800.00
3	Security Services Fees	12		Included
5	Year 3 - Maintenance Agreement Price Per Month	Estimated Quantity	Price Per Month	Extended Price
		12	\$ 150.00	\$ 1,800.00
6	Security Services Fees	12		Included
7	Parts Discount			10%
8	Consumables Discount			10%
TOTAL			\$	25,015.00

No bids were received from Mark Andy Print Products (Mark Andy Inc.), American Solutions for Business, 3-C Technology LLC, CW Print Services Inc., 4Tech Solutions LLC, J. Reynolds & Co., A Tecta America Company, CMIT Solutions of Best Southwest Dallas County, Texas Pipeline Services, and Tall City Cyber LLC.



TARRANT COUNTY
DEPARTMENT OF FACILITIES MANAGEMENT

To: Dallas Arter

From: Robert Carter Jr., Assistant Director of Support Services


Date: 05/21/2025

RE: F2025140 - Purchase of Computer to Plate System

Tarrant County Facilities Management recommends accepting the bid from Ordway Corporation d/b/a Print & Finishing Solutions for the purchase of the Computer to Plate System to be located in the Graphics and Printing facility.

A review of the bid package was conducted to verify the scope of product and maintenance services. We have determined that the bid from Ordway Corporation d/b/a Print & Finishing Solutions meets the listed requirements.

It is in our determination that it is in the best interest of Tarrant County to accept the bid from Ordway Corporation d/b/a Print & Finishing Solutions and that they will meet our expectations.

 5/21-25



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. Bid No. F2025140 - Annual Contract for Computer to Plate System and Maintenance - Reprographics Division - Ordway Corporation d/b/a Print & Finishing Solutions

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
