COMMISSIONERS COURT COMMUNICATION

COURT ORDER NUMBER 144784

DATE: 2/19/2025

SUBJECT: **GROUPWARE TECHNOLOGIES, LLC - HIV-AIDS CLIENT ELIGIBILITY AND MANAGEMENT SYSTEM - HIV ADMINISTRATIVE AGENCY**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of Groupware Technologies, LLC as sole source for HIV-AIDS Client Eligibility and Management System, for HIV Administrative Agency.

BACKGROUND

On February 21, 2024, the Commissioners Court, through Court Order #142688, approved Groupware Technologies, LLC as sole source for HIV-AIDS Client Eligibility and Management System.

Groupware Technologies, LLC provided the Purchasing Agent documentation to substantiate that their sole source status has not changed for the Provide Enterprise Care Management software system and support services. The program was developed by and is the sole property of Groupware Technologies, LLC and they do not have any third-party resellers or certified support providers. All licenses, maintenance, and support for this program utilized by HIV Administrative Agency are available only through Groupware Technologies, LLC.

Groupware Technologies, LLC is an independent software vendor specializing in the design, distribution, and support of its proprietary care management software, Provide Enterprise (PE). The HIV Administrative Agency and subrecipients use PE to manage all aspects of Ryan White grant funding, including budgets, billing, client-level data tracking, and reporting.

Under the County Purchasing Act, exemptions to the competitive bidding requirements are allowed for certain types of purchases. The statutes require that the Purchasing Agent advise the Commissioners Court of the existence of only one (1) source, with such notice to be entered into the minutes of the Court.

Accordingly, the above item has been determined to be sole source under the County Purchasing Act 262.024(a)(7) as follows:

> "(7) an item can be obtained from only one (1) source, including:
> (A) items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies;"

FISCAL IMPACT

Services are provided on an as-needed basis.

SUBMITTED BY	Purchasing	PREPARED BY:	Wanyu Chen
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP

Groupware Technologies, LLC

January 7, 2025

V. Wanyu Chen, Senior Buyer
Tarrant County Preventative Medicine Clinic
1101 S Main St
Fort Worth, TX 76104

Dear Wanyu Chen:

This letter certifies that Groupware Technologies, LLC. (GT) is the sole source of the Provide® Enterprise Care Management software system and support services for it. The program was developed by and is the sole property of GT and we do not have any third party resellers or certified support providers. All licenses, maintenance and support of the Provide Enterprise Care Management software system are available only through GT.

The Provide® Enterprise Care Management software has a number of unique features that make it particularly effective in helping Tarrant County Preventative Medicine Clinic meet federal data collection and reporting requirements related to the Ryan White CARE Act. GT has also added a number of key data collection and reporting features to support unique Tarrant County requirements as well as an invoicing and contract management system.

GT firmly believes that Tarrant County would not be able to find another vendor to step in with a similar software product that offers the complete services of the Provide® Enterprise Care Management software system.

Sincerely,

Andy Nunemaker
Chief Executive Officer

10437 Innovation Drive, Suite 306 • Wauwatosa, Wisconsin 53226-4815
Phone: 414-454-0161 • Fax: 414-454-0162 • Internet: info@grouptech.com

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Groupware Technologies, LLC - HIV-AIDS Client Eligibility and Management System - HIV Administrative Agency

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245.

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

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I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

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Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

   Yes_____ No__√__

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

   Yes_____ No__√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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