



COMMISSIONERS COURT
COMMUNICATION

COURT ORDER NUMBER 145597
PAGE 1 OF 4
DATE: 8/5/2025

SUBJECT: CONSIDERATION OF A BUILDING RENOVATION FOR SECURITY UPGRADES AT THE ELECTIONS CENTER

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider a building renovation for security upgrades at the Elections Center as part of the Tarrant County Election Security Enhancement project.

BACKGROUND

In the approved FY 2025 budget, the Commissioners Court allocated \$125,000.00 to renovate and provide security upgrades at the Elections Center.

On March 19, 2024, the Commissioners Court, through Court Order #142813, approved the submission of the GY 2024 Urban Area Security Initiative (UASI) grant application to the OOG to seek \$125,000.00 from the Office of the Governor, Homeland Security Division, to reimburse the County for all costs related to the Tarrant County Election Security Enhancement project.

On November 12, 2024, the Commissioners Court, through Court Order #144141, accepted a UASI Grant Program Grant Award from the Office of the Governor, Homeland Security Division, to cover the cost of the Tarrant County Election Security Enhancement project. The grant will reimburse Tarrant County for all costs related to the Tarrant County Election Security Enhancement project up to \$113,000.00.

The existing Elections Center reception area is open and lacks physical security. The renovation will add a secured reception counter at the entry vestibule, including new walls, an access-controlled door with a card reader, and a reception counter. Bullet-resistant glass will be procured at an estimated value of \$26,000.00 through a separate Purchasing action and funded with the remaining balance of the original \$125,000.00 allocation.

The project scope includes demolition, construction of walls, installation of the access-controlled door, millwork and countertops, and necessary electrical and data connections. All furnishings will be supplied by the Elections Department.

FISCAL IMPACT

Funding in the amount of \$30,429.00 will cover the above outlined project scope and is available in Grant M0040-2026. All project costs up to \$113,000.00 will be reimbursed through the Grant Administrator upon approval of reconciled accounting.

SUBMITTED BY	Facilities Management	PREPARED BY:	Milissa Warner
		APPROVED BY:	Frank Lopez

FY25 ELECTIONS CENTER SECURITY UPGRADES

Budget Estimate date

5/8/2025

The budget below is based from the following scope of work:

1. This budget includes a total of 240 sf located at address. Tarrant County Elections Center 2750 Primere St
3. This budget does not include relocation costs.
4. This budget does not include annual operating costs.

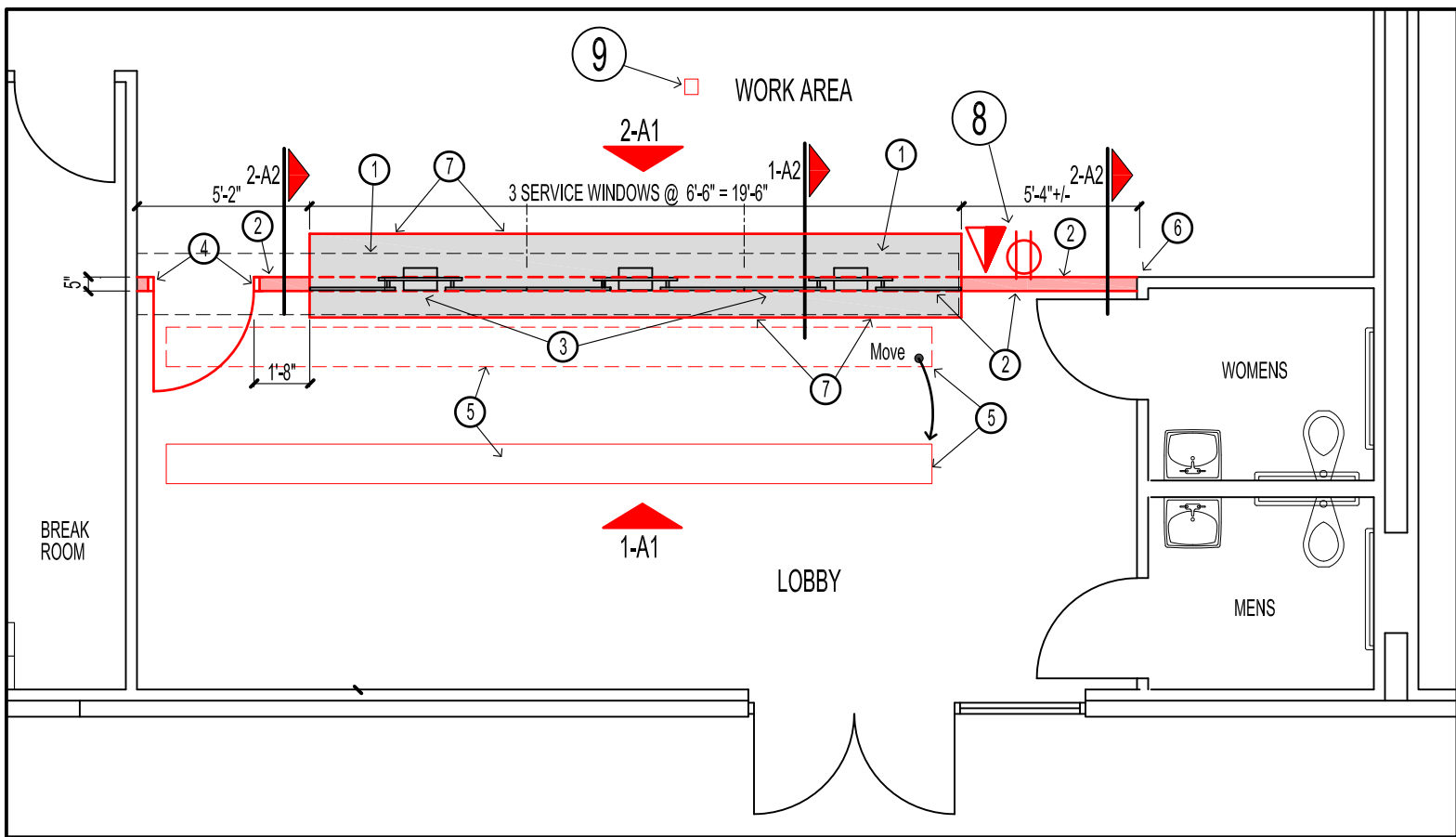
Capital Budget Summary

1. SITE WORK		\$	-
2. DEMOLITION / ABATEMENT		\$	240.00
3. CONSTRUCTION COST OF THE BUILDING		\$	26,239.66
General Requirements	\$	-	
Concrete	\$	-	
Gypsum Board Assemblies	\$	6,553.46	
Openings	\$	5,721.00	
Finishes	\$	7,873.20	
Elevator	\$	-	
Mechanical Systems	\$	-	
Electrical Systems	\$	1,802.00	
Plumbing Systems	\$	-	
Special Equipment	\$	-	
Low Voltage	\$	4,290.00	
General Contractor (1 if bid out, 0 if performed in-house)	\$	-	
4. PROFESSIONAL SERVICES		\$	2,500.00
Pre-design (programming, preliminary drawings, site alternates)	\$	-	
Full Architect / Engineering Services (triggered if HC is > \$50,000)	\$	-	
Lab Design Consultant	\$	-	
Geotechnical Survey	\$	-	
Phase 1 / 2 Asbestos Surveys	\$	-	
Inspections / Testing	\$	-	
HVAC - Test and Balance	\$	-	
Commissioning - LEED	\$	-	
Document Reproduction	\$	-	
5. PERMITS & FEES		\$	-
6. OCCUPANCY EXPENSES		\$	-
7. OWNER'S CONTINGENCY		\$	1,448.98

Tarrant County Facilities Management

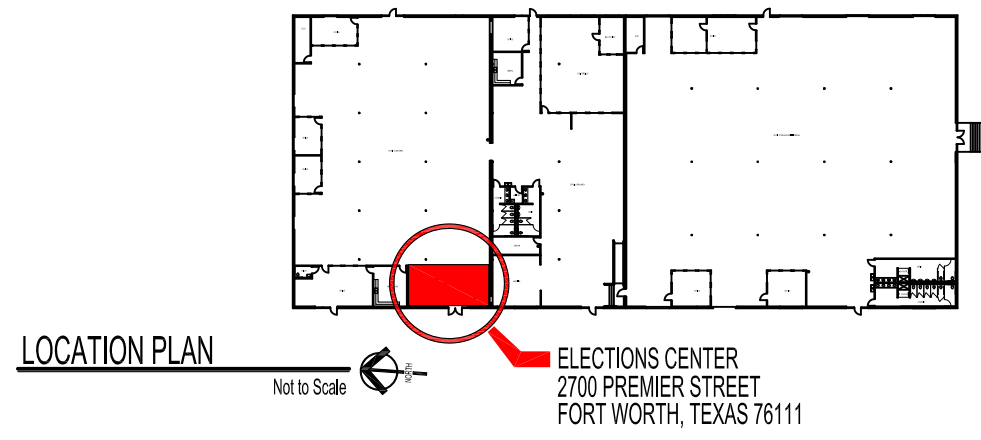
TOTAL PROJECT BUDGET : If Self-Performed

\$ 30,428.65



ELECTIONS CENTER FRONT COUNTER FLOOR PLAN

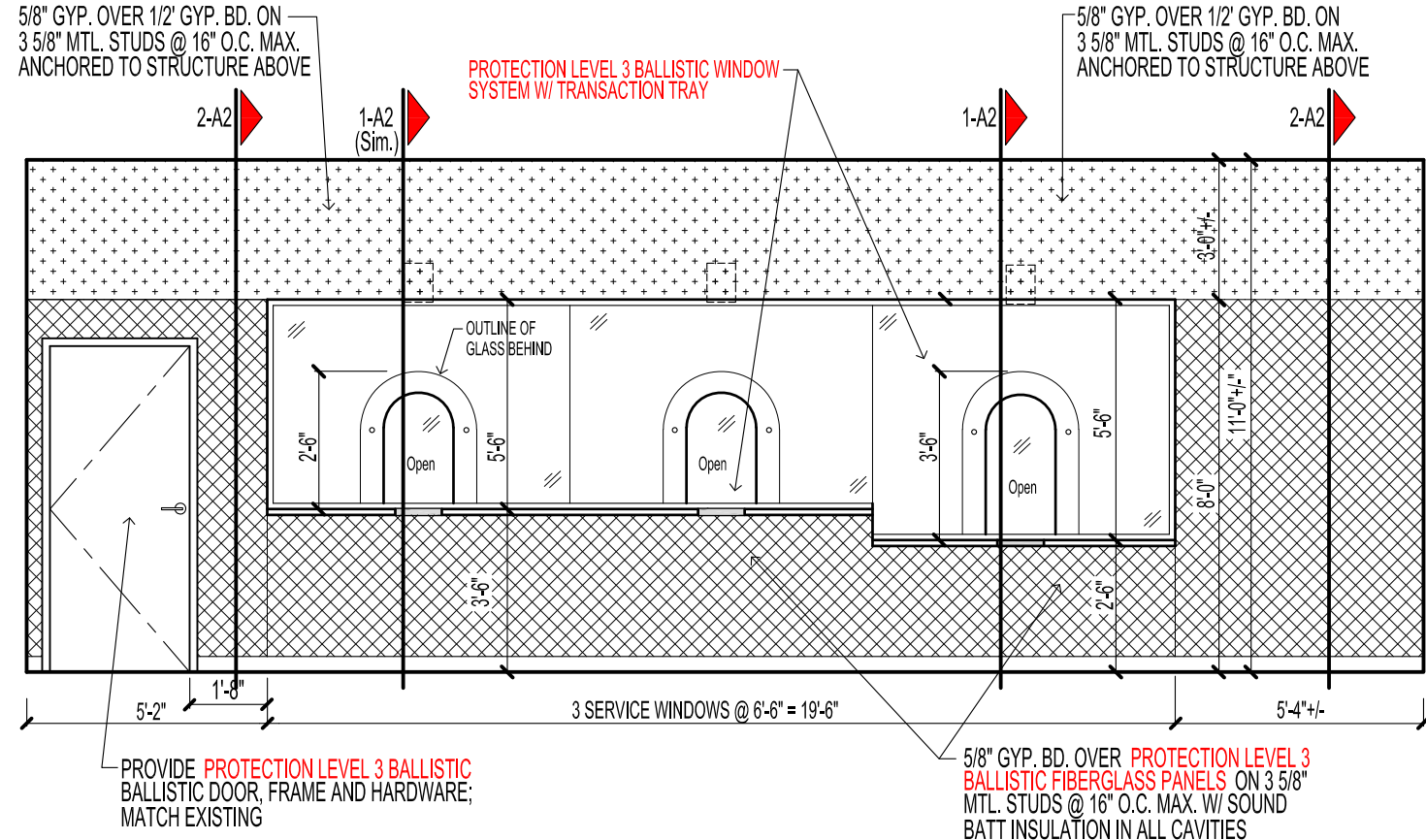
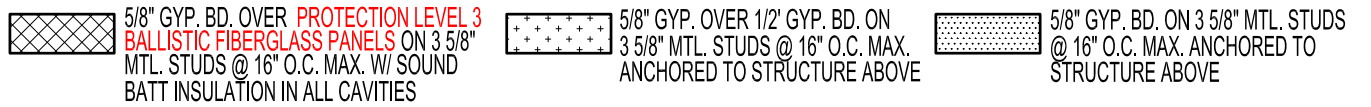
Scale: 3/16"=1'-0"



KEYED NOTES

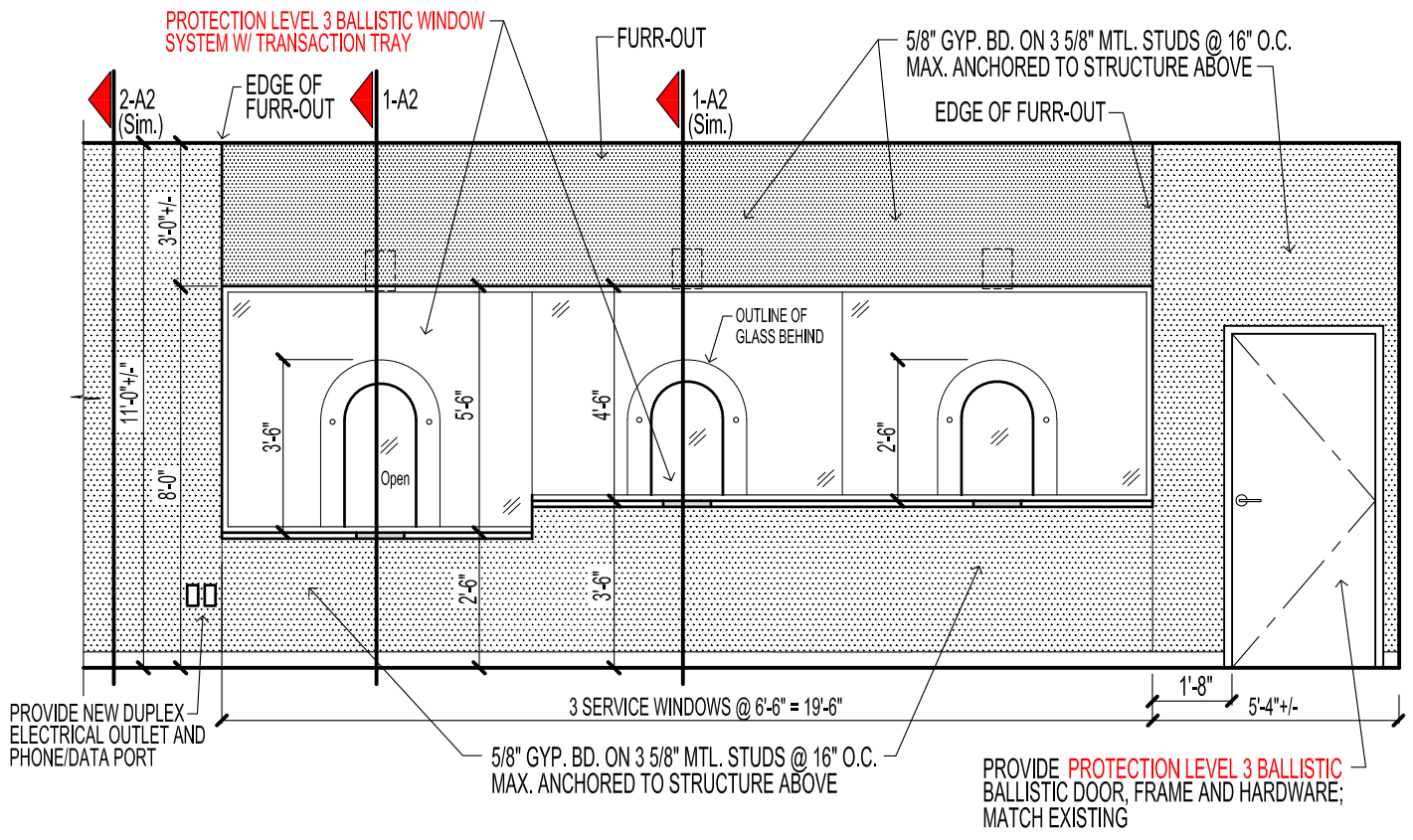
1. REMOVE EXISTING BASE CABINETS AND COUNTER. REPAIR FLOOR AS REQUIRED.
2. PROVIDE NEW GYP. BD. WALL; 5/8" GYP. BD. TO 8" ABOVE CEILING OVER PROTECTION LEVEL 3 BALLISTIC FIBERGLASS PANELS TO 8'-0" A.F.F. AND 1/2" GYP. BD. ABOVE 8'-0" A.F.F. ON 3 5/8" MTL. STUDS @ 16" O.C. MAX. ANCHORED TO BOTTOM OF EXISTING STRUCTURE ABOVE. FIBERGLASS PANELS TO BE ON LOBBY SIDE SIDE ONLY AND 5/8" GYP. BD. ONLY ON WORK AREA SIDE. PROVIDE SOUND BATT INSULATION INSIDE ALL CAVITIES.
3. PROVIDE PROTECTION LEVEL 3 BALLISTIC WINDOW SYSTEM WITH TRANSACTION WINDOW. SEE ELEVATIONS 1-A1 AND 2-A2.
4. PROVIDE PROTECTION LEVEL 3 BALLISTIC 3'-0" x 7'-0" DOOR, FRAME AND HARDWARE; MATCH EXISTING.
5. REMOVE AND RELOCATE EXISTING SUSPENDED LIGHT FIXTURE TO NEW LOCATION INSIDE OF EXISTING LOBBY AREA. WIRE TO SAME LIGHT SWITCH.
6. EXTEND NEW WALL FLUSH WITH EXISTING WALL SURFACE.
7. PROVIDE SOLID SURFACE COUNTERTOP ENTIRE LENGTH OF SERVICE WINDOWS/OPENING.
8. PROVIDE NEW DUPLEX ELECTRICAL OUTLET AND PHONE/DATA PORT.
9. PROVIDE NEW POWER POLE AT RECEPTION CUBICLE.

WALL TYPES (For West and East Elevations)



1 WEST ELEVATION - ELECTIONS CENTER FRONT COUNTER

Scale: 1/4"=1'-0"



2 EAST ELEVATION - ELECTIONS CENTER FRONT COUNTER

Scale: 1/4"=1'-0"

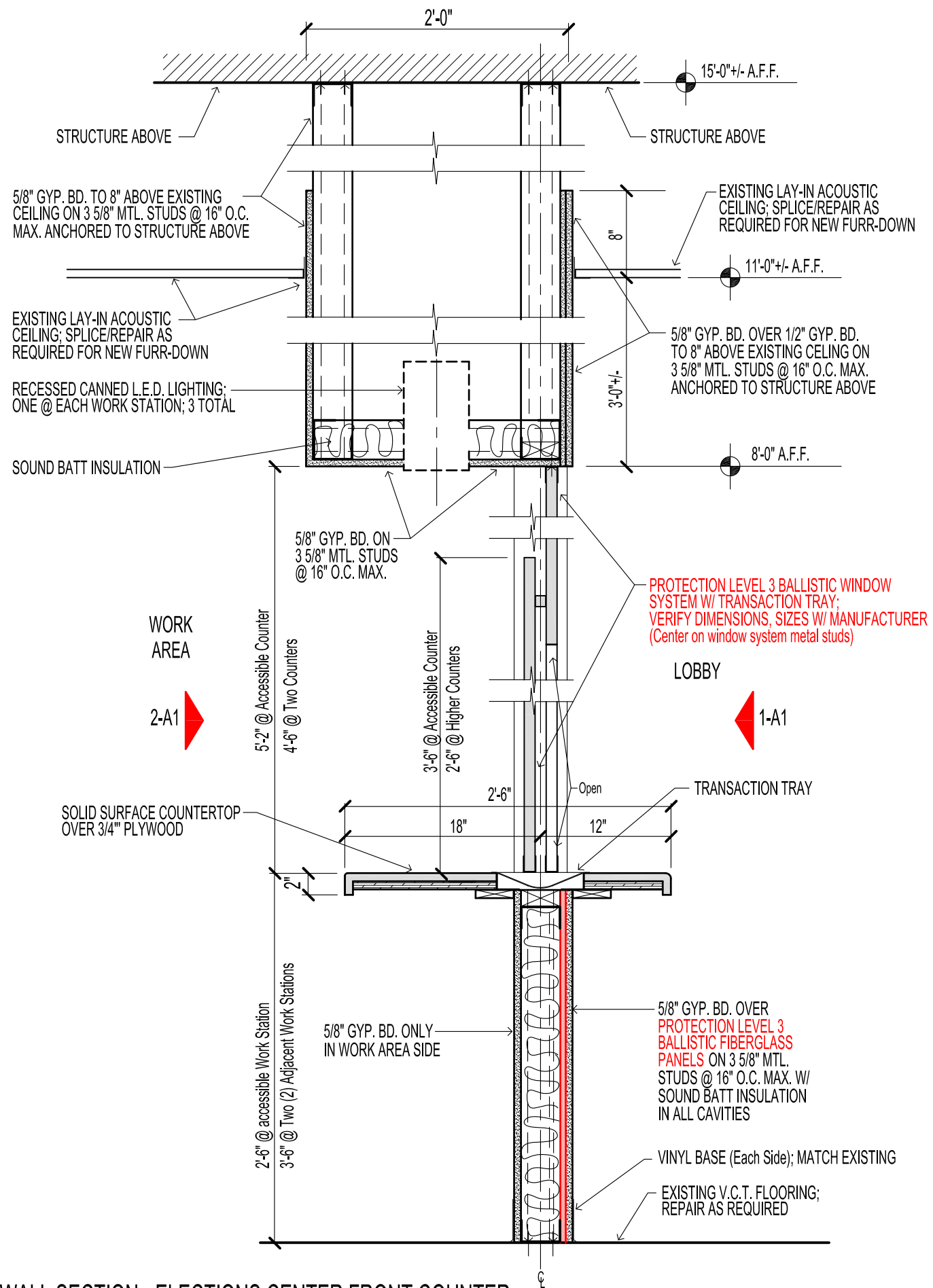


Tarrant County - Facilities Management
Construction Services
200 Taylor Street, Suite 244, Room 363
Fort Worth, Texas 76196
p. (817) 884-1502

NEW SECURITY FRONT COUNTER
FOR
ELECTIONS CENTER RECEPTION AREA

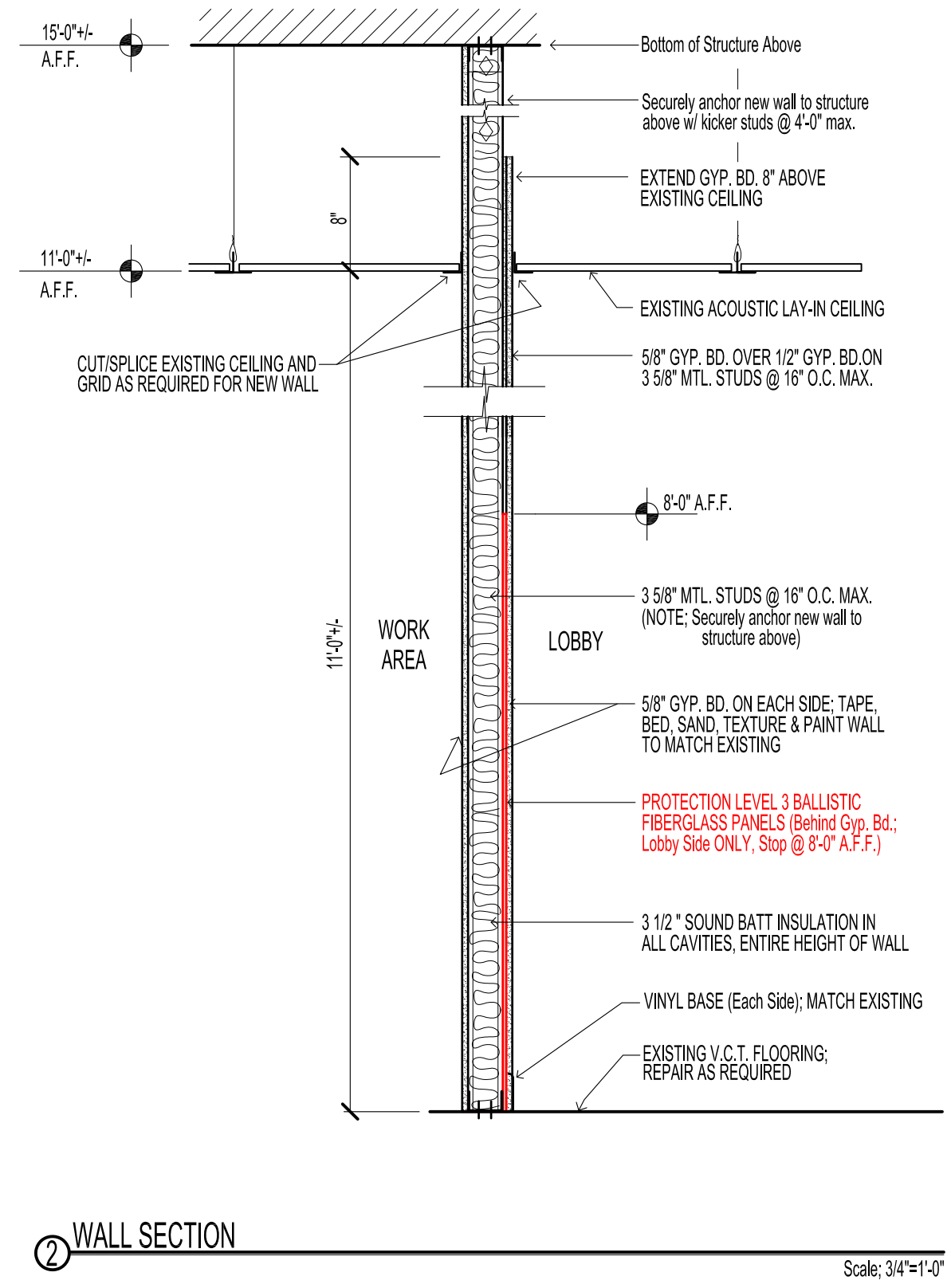
DRAWING NUMBER
Elections Security Counter&Glazing
DATE: April 30, 2025
DRAWN BY: H.C.
SHEET NO.

A-1
1 OF 2 SHEETS



1 WALL SECTION - ELECTIONS CENTER FRONT COUNTER

Scale: 1"=1'-0"



2 WALL SECTION

Scale: 3/4"=1'-0"



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 200 Taylor Street, Suite 344, Room 363
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NEW SECURITY FRONT COUNTER
 FOR
 ELECTIONS CENTER RECEPTION AREA
 WALL SECTION

DRAWING NUMBER
 Elections Security Counter & Glazing
 DATE: April 30, 2025
 DRAWN BY: H.C.

SHEET NO.
A-2
 2 OF 2 SHEETS