



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER _____

PAGE 1 OF 7

DATE: 12/3/2024

SUBJECT: CONSIDERATION OF CHANGE ORDER NO. 2 TO THE COWBOYS ROOFING, LLC, D/B/A DSA CONTRACTORS CONSTRUCTION SERVICES CONTRACT FOR THE MILLER AVENUE COMPLEX SECURITY FENCE PROJECT

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider Change Order No. 2 to the Cowboys Roofing, LLC, d/b/a DSA Contractors construction services contract for the Miller Avenue Complex Security Fence project.

BACKGROUND

Pursuant to the State of Texas Government Code 262.031, the Director of Facilities Management approved the following work. The work was approved to prevent delays and possible cost increase impact to the County related to the design or construction of each respective project.

On April 16, 2024, the Commissioners Court, through Court Order #142984, awarded Bid No. F2024016 for a construction services contract with Cowboys Roofing, LLC, D/B/A DSA Contractors in the amount of \$358,717.00.

On October 1, 2024, the Commissioners Court, through Court Order #143983, approved Change Order No. 1 to the construction service contract with Cowboys Roofing, LLC, d/b/a DSA Contractors which increased the contract by \$12,818.74 for a revised contract amount of \$371,535.74.

Change Order No. 2 increases the total contract price by \$2,992.33, which includes:

Proposed Change Order (PCO) #03 – Knox Gate and Key Switches– PC includes material and labor to install two (2) Knox gate and key switches allowing rapid access for emergency responders per a requirement from the Authority Having Jurisdiction.

Add \$2,992.33

Change Order No. 2 adds zero (0) days to the contract time.

SUBMITTED BY	Facilities Management	PREPARED BY:	Milissa Warner
		APPROVED BY:	Michael Amador



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: _____ DATE: 12/3/2024 PAGE 2 OF 5

FISCAL IMPACT

The total for Change Order No. 2 is \$2,992.33 and will increase the total contract price from \$371,535.74 to \$374,528.07. Funding is available in account 45100-2025 Non-Debt Capital Funds/3110213000 C Griffin Sub-Courthouse/540000 Capital Outlay.

Original Contract Total	\$358,717.00
Change Order No. 1	\$ 12,818.74
Change Order No. 1	<u>\$ 2,992.33</u>
Revised Contract Total	\$374,528.07



AIA[®]

Document G701[®] – 2017

Change Order

PROJECT: *(Name and address)*
Miller Avenue Complex Security Fence
3212 Miller Ave.
Fort Worth, Texas 76119

CONTRACT INFORMATION:
Contract For: General Construction
Date: 24 April 2024

CHANGE ORDER INFORMATION:
Change Order Number: 002
Date: 31 October 2024

OWNER: *(Name and address)*
Tarrant County Facilities Management
100 W. Weatherford St., Room 460B
Fort Worth, Texas 76196

ARCHITECT: *(Name and address)*
Bennett Partners
640 Taylor Street, Suite 2323
Fort Worth, Texas 76102

CONTRACTOR: *(Name and address)*
Cowboy Roofing, LLC./dba DSA
Contractors
2500 Texas Drive, Suite 101
Irving, Texas 75062

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

PCR#03 Fire Department required access control. \$2,992.33 Exhibit Attached.

The original Contract Sum was	\$	358,717.00
The net change by previously authorized Change Orders	\$	12,818.74
The Contract Sum prior to this Change Order was	\$	371,535.74
The Contract Sum will be increased by this Change Order in the amount of	\$	2,992.33
The new Contract Sum including this Change Order will be	\$	374,528.07

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be

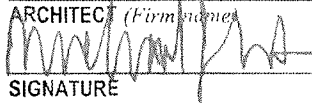
NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

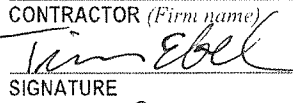
Bennett Partners

Cowboy Roofing LLC d/b/a/ DSA
Contractors

Tarrant County Facilities Management

ARCHITECT *(Firm name)*


SIGNATURE

CONTRACTOR *(Firm name)*


SIGNATURE

OWNER *(Firm name)*

SIGNATURE

Michael J. Bennett, AIA, Executive
Partner & CEO

PRINTED NAME AND TITLE

TIM EBEL
PROJECT MANAGER

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

4 NOV 24

DATE

5 NOV 24

DATE

DATE



TARRANT COUNTY
DEPARTMENT OF FACILITIES MANAGEMENT

MICHAEL A. AMADOR
DIRECTOR

DATE: October 30, 2024

TO: Tim Ebel, Senior Project Manager
Cowboys Roofing LLC dba DSA Contractors

FROM: Frank T. Lopez, Assistant Director – Building Services 

RE: Charles Griffin Sub-Courthouse Metal Perimeter Security Fence

We are in receipt of PCO #3 (For the installation of two Knox gate and key switches) in the amount of \$2,992.33. To install two (2) Knox gate and key switches as per requirement from the Authority Having Jurisdiction.

The description of work and cost breakdown have been reviewed and found to be acceptable. The Contract Time will be increased by zero (0) days for this work.

Please implement PCO #3 into Change Order #2.



DSA CONTRACTORS
BUILDING THE FUTURE WHILE RESTORING THE PAST

Proposed Change # **3**

Job # **24025**

Project: **Miller Ave Security Fence**

Date: **10/9/2024**

Client: **Tarrant County**

Attn: **Lorin Scarborough**

From **Tim Ebel**

Description: **Provide and install (2) knox keyed switches.**

Description	Amount
CFW Fire Access Control Permit	\$ 200.00
Knox keyed switches (2)	\$ 318.00
Knox keyed switch labor	\$ 1,680.00

Subtotal	\$ 2,198.00
Supervision	\$ 275.00
Subtotal	\$ 2,473.00
Overhead 10%	\$ 247.30
Subtotal	\$ 2,720.30
Profit 10%	\$ 272.03
Subtotal	\$ 2,992.33
Sales Tax 0.00%	\$ -
Total	\$ 2,992.33

Schedule impact: _____ Days

Accepted:

Rejected:

By: _____ / _____
Date

CERTIFICATION OF
AVAILABLE FUNDS: \$ _____

Tarrant County Auditor

CO# 144369



COMMISSIONERS COURT
COMMUNICATION

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		APPROVED BY:	Michael Amador



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Document G701® – 2017

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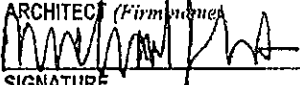
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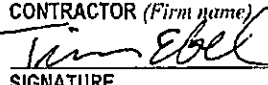
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Bennett Partners

Cowboy Roofing LLC dba/ DSA
Contractors

Tarrant County Facilities Management

ARCHITECT (Firm name)

SIGNATURE

CONTRACTOR (Firm name)

SIGNATURE

OWNER (Firm name)

SIGNATURE

Michael J. Bennett, AIA, Executive
Partner & CEO

TIM EBEL
PROJECT MANAGER

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

4 NOV 24

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Schedule Impact: _____ Days

Accepted:

Rejected:

By: _____ / _____
Date

CERTIFICATION OF
AVAILABLE FUNDS: \$ 2,992.33

Kimberly M. Buchanan

Tarrant County Auditor

Consideration of Change Order No. 2 to the Cowboys Roofing, LLC, d/b/a DSA Contractors
Construction Services Contract for the Miller Avenue Complex Security Fence Project

SIGNED AND EXECUTED this 3 day of December, 2024.

**COUNTY OF TARRANT
STATE OF TEXAS**

Tim O'Hare - County Judge

Tim O'Hare
County Judge
<#deefee5c-dd95-451e-039c-08dcb56d40e8-DateSigned#>

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Construction Services Contract for the Miller Avenue Complex Security Fence Project

SIGNED AND EXECUTED this 3 day of December, 2024.

**COUNTY OF TARRANT
STATE OF TEXAS**

A handwritten signature in black ink that reads "Tim O'Hare". The signature is written in a cursive style with a long horizontal line extending to the right.

Tim O'Hare
County Judge
12/6/2024