



**COMMISSIONERS COURT  
COMMUNICATION**

COURT ORDER NUMBER \_\_\_\_\_

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DATE: 11/19/2024

**SUBJECT: CONSIDERATION OF REQUEST FOR GUIDED PUBLIC TOURS OF THE 1895 COURTHOUSE TO BE CONDUCTED BY THE TARRANT COUNTY HISTORICAL COMMISSION DURING THE 2024 PARADE OF LIGHTS ANNUAL EVENT**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested the Commissioners Court consider the request for guided public tours of the 1895 Courthouse conducted by the Tarrant County Historical Commission during the 2024 Parade of Lights annual event from 3:00 p.m. – 5:00 p.m. on Sunday, November 24, 2024.

**BACKGROUND**

The Parade of Lights, produced by Downtown Fort Worth Initiatives, Inc., is an annual celebration which includes floats, giant illuminated balloons, performing groups, local community groups, clowns and more.

The Historical Commission will conduct free public tours inside the 1895 Courthouse to provide guests the opportunity to learn more about Tarrant County’s history.

**FISCAL IMPACT**

The estimated fiscal impact based on salary average overtime rates for Facilities Management and the Sheriff’s Office will be less than \$1,700.00. Salary costs will be charged to the following accounts:

\$700.00 – Facilities Management account 51000 (Personnel) 3110403000 (1895 Courthouse)/10000-2025 (General Fund)

\$1,000.00 – Sheriff’s Office account 51000 (Personnel) 2110610000 (Security) /10000-2025(General Fund)

SUBMITTED BY	Facilities Management	PREPARED BY:	Misty Foster
		APPROVED BY:	Michael Amador

**TARRANT COUNTY FACILITIES MANAGEMENT  
PROPERTY USE APPLICATION**

**PLEASE COMPLETE ALL SECTIONS.**

Location requested: Tarrant County Courthouse (for TCHC public tours)

Event Date(s): Prior to the Parade of Lights November 24, 2024

Time of event: 2:15 p.m.-5:45 p.m.

Description of event (if more than three lines, please provide an attachment): The Tarrant County Historical Commission will be offering tours of the historic Tarrant County Courthouse prior to the Parade of Lights to the general public

Electricity required

Set up equipment (tables/chairs/podium/speakers, etc.) requested from County

Contact Person: Ray Thomas

Address: 200 Taylor Street City: Fort Worth State: TX Zip:76102

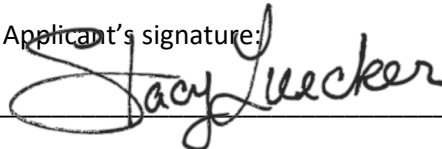
Cell phone number: 817-606-9786 Email: ray-thomas@att.net

Name of Organization: Tarrant County Historical Commission  Non-Profit  For-Profit

Primary contact person: Stacy Luecker Address: 200 Taylor Street City: Fort Worth State: TX

Zip:76102 Business phone number: 817-944-8578 Email: Event on-site contact person & cell phone number: Ray Thomas 817-606-9786

Applicant's signature:



Applicant's printed name: Stacy Luecker, Tarrant County Historical Commission Chair

Date: November 4, 2024

**RELEASE, INDEMNIFICATION  
AND HOLD HARMLESS AGREEMENT**

THAT I, the undersigned Stacy Luecker, Tarrant County Historical Commission Chair, hereby **RELEASE** and **HOLD HARMLESS** Tarrant County, Texas("County") and all of its officials, officers, agents and employees in both their public and private capacities, from any and all claims, losses, damages, causes of action, suits and liability of every kind that may arise from any of their act(s) and/or omission(s) that may occur as a result of my request to seek their help, assistance, and/or service in connection with the Tarrant County Historical Commission.

It is further agreed that the execution of this "**Release, Indemnification and Hold Harmless Agreement**" will not constitute a waiver by the County of the defense of governmental immunity where applicable, or any other defense recognized by law and/or the courts of the State of Texas.

**SIGNED** this the 4 day of November, 2024.

A handwritten signature in black ink that reads "Stacy Luecker". The signature is written in a cursive, flowing style with a large initial 'S'.

**Signature:**

**Printed Name:** Stacy Luecker

**Address:** 200 Taylor Street, Fifth Floor

**City:** Fort Worth **State:** TX **Zip Code:** 76102

**Phone #:** 817-944-8578