



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 144852

PAGE 1 OF 3

DATE: 3/11/2025

SUBJECT: PERMISSION TO TAKE BIDS-RFPS

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court grant permission to take Bids/RFPs for the following:

a. Annual Contract for Ammunition

Estimated Value - \$137,000.00

Funding is available in the FY 2025 budget.

The purpose of this contract is for training and duty ammunition to be purchased on an as-needed basis. This contract will be used by Sheriff's Office, Constable Precincts, and the Criminal District Attorney's Office. The primary contact is Capt. Kuser.

b. RFP for Annual Contract for Mediation Training Services

Estimated Value - \$45,900.00

Funding is available in the FY 2025 budget.

The purpose of this purchase is for training services for individuals that are assigned to complete legal mediation services. This contract will be used by Tarrant County Dispute Resolution. The primary contact is Susan Young.

c. Annual Contract for Purchase of Adobe Licenses

Estimated Value - \$834,000.00

Funding is available in the FY 2025 budget.

The purpose of this contract is for the purchase of Adobe Licenses for the following products: Acrobat Pro, Creative Cloud, Adobe Sign, Express and Firefly, and Cold Fusion. This contract will be used by Information Technology and the primary contact is Brian Redmond.

d. Annual Contract for Preventative Maintenance and Repair of Standby Generators

Estimated Value - \$100,200.00

Funding is available in the FY 2025 budget.

The purpose of this contract is to provide seasonal preventative maintenance visits to all generators and associated equipment located in all County buildings. These visits ensure that generators are in optimal condition and can provide back-up power in the event of a power outage, ensuring all essential systems remain online. This contract will be used Countywide, and the primary contact is Michael Amador.

SUBMITTED BY	Purchasing	PREPARED BY:	Melissa Lee, C.P.M., A.P.P.
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: 144852 DATE: 3/11/2025 PAGE 2 OF 3

e. Purchase and Installation of Commercial Tilt Skillets for the Lon Evans Correction Center

Estimated Value - \$164,000.00

Funding is available in the FY 2025 budget.

The purpose of this purchase is to remove and replace the existing five (5) commercial grade tilt skillets in the Lon Evans Correction Center. These will be purchased by Facilities Management and the primary contact is Joshua Palmer.

f. Purchase and Installation of Commercial Dishwashers for the Green Bay Jail

Estimated Value - \$800,000.00

Funding is available in the FY 2025 budget.

The purpose of this purchase is to remove and replace the existing two (2) commercial dishwashers in the Green Bay Jail. These will be purchased by Facilities Management and the primary contact is Joshua Palmer.

g. Annual Contract for Right Click Tools Enterprise Edition

Estimated Value - \$56,650.00

Funding is available in the FY 2025 budget.

The purpose of this contract is for software maintenance for Information Technology. It includes Right Click Tools: Endpoint Insights, Application Manager and Premium Support. The essential bundle includes tools that help IT manage and support County computers more efficiently. It allows quick troubleshooting, better tracking of devices, easier software management, and access technical support. This contract will be used by Information Technology and the primary contact is Brian Redmond. This project does not require approval by the Information Technology Steering Committee.

h. RFP for Annual Contract for Off-the-Shelf Online Course Content for Learning Management System

Estimated Value - \$54,000.00

Funding is available in the FY 2025 budget.

The purpose of this contract is to purchase off-the-shelf online training courses for employees of Tarrant County. These courses include training for compliance, professional development, leadership, and soft skills. This will be purchased by Human Resources and the primary contact is Michelle Johnson.

BACKGROUND

The above list is for goods/services to be purchased through the competitive bid process required by Texas Local Government Code 262.002(c).

FISCAL IMPACT

Preliminary estimates of cost are provided above with each bid item. The actual fiscal impacts and budget availability will be indicated on the court communication when the contracts or agreements return for final authorization.



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Permission to Take Bids/RFPs

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
